



BOARD OF DIRECTORS' REGULAR MEETING June 12, 2024

Board Members: Mari Taylor, President
Nina Hanson
David Iseminger
Vildan Kirby
Paul Lund
Ken D. Collins, Superintendent/Board Secretary

Student Advisory Council Officers: Riley Boerger
Aashisri Bendalam
Yostina Mosa

The Lake Stevens School District Board of Directors met in a Regular Session at the Educational Service Center. A Zoom option was available for this meeting that President Taylor called to order at 6:30 p.m.

ROLL CALL

Everyone was present. Director Hanson attended via Zoom.

AGENDA/MINUTES

Director Lund made a motion to approve the June 12, 2024 agenda. The motion was seconded by Director Iseminger and unanimously approved.

Director Iseminger made a motion to approve the May 22, 2024, Special Meeting Minutes and the Regular Meeting Minutes. The motion was seconded by Director Kirby and unanimously approved. Director Hanson abstained because she could not attend the May 22, 2024 Meeting.

RECOGNITION OF STUDENTS, STAFF, AND COMMUNITY MEMBERS

Principal Lisa Sanchez and Associate Principal Jamie Sinning introduced the Lake Stevens Middle School Students of the Month for May: Ava Heiser, Dmytro Kukhar, Logan Cochran and Boden Johnson. Logan Cochran and Boden Johnson were unable to attend.

Principal Brad Abels and Associate Principal Sara Mack introduced the North Lake Students of the Month for May: Joelle Judah Bram, Braydon Skidmore, Mary Heath and Laasyasri Nookala.

Our students will be contributing members of society and lifelong learners, pursuing their passions and interests in an ever-changing world.

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Principal James Sellers and Associate Principal Raphil Hasegawa introduced the Cavelero Mid High School Students of the Month for May: Talon Lemke, Ginelle Sarpong, Benjamin Nye and Harshita Sinha. Talon Lemke and Ginelle Sarpong were unable to attend.

Principal Leslie Ivelia and Associate Principal Jason Pearson introduced the Lake Stevens High School Students of the Month for May: Gloria Litovchenko, Yostina Mosa, Austin Ivers, Luke Morris, Cody Fair and William Fox. Cody Fair was unable to attend.

Assistant Superintendent of Human Resources John Balmer introduced the APPLE Award recipients for the month of May: Max Duell, Karen McLoughlin, Mike Roberts, Eric Solbakken and Katie Stull.

A break was held from approximately 7:21 p.m. until 7:31.

REPORTS OF SCHOOL BUILDINGS AND PROGRAMS

Mt. Pilchuck Principal Malissa Weatherbie thanked Dr. Collins, President Taylor, and the Board for giving her the time to share with them how the year at Pilchuck has been.

She stated from her school board report and SIP presentation earlier this year, that while Mt. Pilchuck is a warm and welcoming place due to their focus over the past few years on climate and culture, including behavioral supports and social-emotional learning, their staff has recognized the need to focus on how to accelerate academic progress. While they are still well above the state average in terms of academics, they have fallen short compared to the other elementary schools in the district. This year they created school improvement goals that were pretty ambitious to close the gap in their academics. Their reading goal read: Based on the fall 2023 iReady reading diagnostic, 39% of students were performing at grade level. Their goal was that by the spring 2024 iReady reading diagnostic, the percentage of students who are performing at grade level would increase to 80%. This goal was ambitious because 70% of students were at grade level in the spring of 2022 and 72% were at grade level in the spring of 2023 but they were hoping to stretch themselves to reach 80% given the new CKLA curriculum and the skills their staff gained last year in the district-wide LETRS training. Unfortunately, they didn't reach their goal, but they did make progress over last year with 73% of their students performing at grade level and are continuing to move towards that 80%, slowly but surely.

The story is similar when looking at their math. Their goal was to go from 22% of students performing at grade level in the fall to 70% in the spring; however, they only reached 65%.

So, while they didn't quite reach their academic goals this year, looking at their trends for the past 4 years is encouraging; students are making progress, although slower than they would like to see.

Principal Weatherbie is hoping that now that they have had one year of CKLA, they will see even greater increases. Principal Weatherbie stated when she did her SIP presentation, she spoke about anecdotal data related to their kindergarteners being able to fluently read CVC words by November, compared to February in previous years. Looking at kindergarten data on the iReady reading diagnostic, they are seeing strong data to suggest they are gaining foundational Reading skills more than in past years so hopefully their overall scores will continue to increase with continued CKLA implementation.

Additionally, she wanted to point out that for both their overall reading and math scores, the percentage of students who are three or more grade levels below standard is decreasing, as well as the percentage of students two or more grade levels below standard. They are closing gaps and getting kids closer to grade-level standards.

Another academic goal she wanted to discuss tonight was their WSIF Subgroup goal. This fall, while 38% of their total student population was at grade level on the fall reading diagnostic, only 20% of their multilingual learners were at grade level. Their goal was to improve this to 70% by the end of the school year. Once again, this was a super ambitious goal because it would represent an increase of 50%, so while they didn't quite make it, they are incredibly proud of the fact that 67% of their ML students were performing at grade level in reading this spring. This represents an increase of 47%, well above the 34% increase they saw across all students; a significant reduction in the gap. Additionally, their WIDA results for this year were also phenomenal with 21% of their ML students exiting services, which is up from 15% last year and higher than the district elementary average of 19.6%. These results show that their focus this year on educating their staff on the best strategies for teaching English learners with the support of Cassandra Clark, the district's ML Specialist, is proving to be successful.

Principal Weatherbie stated during the 2022-2023 school year, 68.23% of students attended school at least 90% of the time. For the 2023-2024 school year, their goal was to increase this to 75% of students attending school at least 90% of the time. Once again, it was a lofty goal since they had been pretty consistent between the 21-22 and 22-23 school years. They are happy to report that they surpassed their goal with 76.18% of students attending school regularly. This is well above the district average and well above our previous years! They are hopeful that with increased attendance through their attendance interventions and supports, they will see increased academic achievement in the coming years since students that are at school, learn more.

Principal Weatherbie wanted to mention this because it truly is a strength of theirs and, similar to attendance, does have an impact on academic achievement, she wanted to draw a bit of attention to where they are regarding their behavioral support. Over the past couple of years, she has talked about the amazing things they are doing related to PBIS and Zones of Regulation instruction. This year in their staff survey, 67.4% of staff indicated strong agreement with the fact that they feel supported in working with students with challenging behaviors and 20.9% of staff agreed with that statement. Only 5 staff members out of 43 gave a rating of less than 4 out of 5. While she is happy that this survey is anonymous so folks feel like they can answer candidly, she would love to know what they

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could improve on helping those others, particularly the 2 that reported a score of 1, so they could feel as supported as the other staff members.

In the survey, when asked if students benefit from their school-wide PBIS system such as communication of ROAR expectations, whole-school incentives, classroom incentives, and ticket system, 79.1% rated it as a level 4 or 5 and only 2 staff members reported it lower than a 3 out of 5. Their hope is through the PBIS system and support from Principal Weatherbie, the dean of students, behavioral para, and counselor, teachers will be able to focus on academic instruction and students will be able to focus on learning; thereby continuing to increase their academic achievement.

Principal Weatherbie thanked the Board again for allowing her to present today about the wonderful things happening at Mt. Pilchuck. Once again, while they didn't quite reach their lofty goals, they still have many things to celebrate. They are confident that with the gaps they are closing, they will continue to see academic growth in the coming years as they focus on helping all students learn at exceptional levels. Director Iseminger thanked Principal Weatherbie for her lofty goals and stated it is hard to argue that kids attending school learn more. Director Lund said he appreciated Principal Weatherbie showing their challenges and was very impressed with their progress. He loved the idea of surveying the teachers and said what is measured gets done. Director Lund said you are measuring many things that make you successful. President Taylor stated she loved the picture of everyone in the presentation.

ALE Director Vicky Francois welcomed everyone to the board meeting. She said today they would be discussing all of the wonderful things related to Secondary Distance Learning. She also introduced Secondary Distance Learning mentor Claire DeGon. ALE Director Vicky Francois gave an overview of Secondary Distance Learning, covering the program's introduction, data-informed practices, outcomes, and future directions.

Claire DeGon, an SDL Mentor, said she bridges the gap between the online academic program and the Lake Stevens School District. She oversees students' academic and social development, assists with classes and navigation of the program, and provides Specially Designed Instruction for students with disabilities. She also assists with classes and provides specially designed instruction for students with Individualized Education Plans (IEPs) or a 504 plan. Secondary Distance Learning is a choice program offered to students in 6th through 12th grade. Students and families apply to participate in SDL and our application team accepts 70-75 students each semester. Students apply for many reasons, but the majority of applications address students' mental health and/or medical needs. Students can do SDL full-time or as a hybrid model where they have some online classes and take classes at their school, Sno Isle, or Running Start. Students who have been long-term suspended or have extenuating circumstances may also be served in their program.

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Ms. Francois stated all of their practices in Secondary Distance Learning are guided by the LSSD Foundation for Excellence. In their presentation today, they will be focusing on Foundation 1: Excellence in Teaching and Learning. Throughout the year, they focus on creating data-informed practices surrounding the social and academic growth of each student as well as ensuring they have a tight MTSS process.

Each week, the SDL team and students/guardians are sent progress reports from the online program. This academic progress is reviewed by Claire and the SDL team. Students are aware of their current progress and the expectations of the program. Students create a monthly academic goal in Advisory Class, which is run by Claire on Mondays. We use this data to inform us on how to personalize students' experience and growth as they move through Secondary Distance Learning.

Regarding social growth, this year we utilized tools from the district-provided curriculum, Character Strong, so students still had an opportunity to gain social and leadership skills while learning online.

MTSS processes are also prevalent in SDL. In alignment with ALE law, we review monthly progress reports and students receive satisfactory or unsatisfactory progress. Progress is determined by showing "measurable academic gains" which are specifically outlined in each individualized Written Student Learning Plan. The WSLP is individually created with Claire, the student, and the guardians when they begin secondary distance learning courses. If students are deemed unsatisfactory for the month, they receive an intervention plan.

Ms. DeGon gave an example of an intervention plan template they have individually adapted for students throughout the year. Students are deemed unsatisfactory when/if they are significantly behind in more than half of their online courses. We follow OSPI guidelines when determining the type of intervention that is needed for the month. Parents and counselors are made aware of and encouraged to attend Intervention Meetings. Intervention plans are not meant to be punitive, but instead an opportunity for students to receive more support. Just a few of their interventions implemented this year included:

- Weekly intervention class where we would go over students' data, set goals, and give tips and tricks to move students towards their academic goal
- Creating to-do lists for students that laid out what needed to be completed each week/month in each class
- Showing students how to connect with their online instructors via email, text, and/or video chat

All students, whether on an intervention plan or not, also have access to my calendar and can sign up for 1:1 video meetings with me to answer questions, make a plan, or get support in their courses.

Ms. Francois highlighted the use of progress monitoring and the Character Strong initiative to support social and academic growth. She also emphasized the importance of academic teamwork and interventions within a multi-tiered system of support, all contributing to excellence in teaching and learning.

Ms. Francois also presented information on contact methods, emphasizing a strong partnership with academic teams to ensure clear and consistent communication for

Thoughtful Transitions. The program includes intake meetings and six-week check-ins to assist with the multi-tiered system of support.

This structured approach guarantees ongoing monitoring, support, and communication to effectively address student needs throughout the month. She expressed 93% of classes taken students earned credit. Ms. Francois shared several positive comments from students and parents collected through a survey.

Ms. DeGong said they are excited to learn and implement a new academic platform for learning in the 24-25 school year. They have entered a contract with the online platform, Edgenuity, to provide a wide range of courses to their students in the SDL program. Edgenuity also provides professional development and training for the school team as well as students and families using their platform.

Next year, they plan to continue to build a strong and consistent system of support for their students. They hope to continue to provide intentional work as it relates to creating individualized interventions as well as providing Specially Designed Instruction for students on IEPs. Ms. Francois asked if there were any questions. Director Lund stated how important their program is to give the pathway to students who need it. SACo President Riley Boerger stated if she was unable to attend Running Start this program would have worked well for her. Her friend loves the process and program. Director Iseminger praised the excellent follow-up process and the way they keep students on task, noting that it runs like a well-oiled machine. Kudos to you! President Taylor thanked Vicky Francois and Claire DeGon and said she was so grateful for the two of them and how they create a sense of belonging in distance learning. Superintendent Collins stated that 22 seniors attending distance learning received their diplomas.

COMMUNITY COMMENTS

President Taylor called for community comments and read the community comment protocol. Hearing none President Taylor closed this portion of the meeting.

DECISION ITEMS

Consent Agenda:

Director Iseminger made a motion to approve the "Consent Agenda" items:

1. Warrant Nos. 321671 to 312913 - \$1,308,118.56 (E:125/24)
Warrant Nos. 232400022 to 232400023 - \$1,306.50 (E:126/24)
2. Personnel Report: certified employment: Mary Templeton;
classified employment: Dina Ghodbrial, Muhammad Ali Khdair;
Rebecca Loran; retirement: Donna Leber-Buzzo (E:127/24); the Co-curricular Report (E:128/24); May Payroll Warrant Nos. 312628 to 312668 - \$12,034,585.36 (E:129/24).
3. Acceptance of a donation in the amount of \$400.00 in a debit card
to Cavelero Mid High School from the Institute of Education
Sciences (E:130/24).

The motion was seconded by Director Lund and was unanimously approved.

Director Kirby made a motion to approve the revision of Policy #6300: Highly Capable Programs. The motion was seconded by Director Lund and unanimously approved by a roll call vote (E:131/24).

Director Kirby made a motion to adopt the new Policy# 5585: Hate Speech and Bias Incident Policy. The motion was seconded by Director Lund and unanimously approved by a roll call vote (E:132/24).

Director Kirby motioned to approve the Final Acceptance of the public works projects. The motion was seconded by Director Lund and unanimously approved (E:133/24).

The Operations Department has reviewed the work of the contractors listed below on the following public work projects for adherence to contract documents and specifications.

Projects

Upgrade the audio/video system in the board room at the Educational Service Center (Dimensional Communications)

Add AES radio for intrusion system monitoring at Transportation (Performance Systems Integration)

Install electrical outlets for the audio/video system in the board room at the Educational Service Center (Quality Electric)

Install breaker and electrical outlet for uninterruptable power supply at North Lake Middle School (Quality Electric)

Repair roof at Cavelero MHS (WTI)

Service Calls

Service dishwasher at Highland ES (3Wire)

Monthly pool maintenance at Lake Stevens HS (Aquatic Specialty Services)

Repair display at Stevens Creek ES (Dimensional Communications)

Service dishwasher at Lake Stevens HS (Hobart)

Service walk-in freezer at Lake Stevens HS (Hoover)

Repair magnetic door hold opens at Cavelero MHS (RedHawk Fire)

Replace solenoid and anti-siphon equipment at Sunnycrest ES (SME Solutions)

Reconnect the fire alarm system to the lockdown system at Cavelero MHS (Steele Electric)

All items on the construction punch list have been completed and all the necessary paperwork to accept the projects has been received.

Director Iseminger motioned to award contracts to architectural, engineering and other construction-related firms for general projects. They are FORA, Hargis Engineers, Jacobson Consulting Engineers, Coughlin Porter Lundeen, GeoTest, Harmsen, Heffrom Transportation and Layton Tree Consultants. The motion was seconded by Director Kirby and unanimously approved (E:134/24).

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Director Lund made a motion to adopt Resolution No. 5-24 Authorized Persons to Sign State and Federal Forms. The motion was seconded by Director Iseminger and unanimously approved by a roll call vote (R: 5-24)).

Director Iseminger made a motion to adopt Resolution No. 6-24 Authorized Persons to Sign State and Federal Forms. The motion was seconded by Director Lund and unanimously approved by a roll call vote (R: 6-24).

Director Kirby made a motion to adopt Resolution No. 7-24 appointing the Superintendent of Lake Stevens School District as the claims agent to receive any claim for damages made pursuant to Chapter 4.96 RCW. The motion was seconded by Director Iseminger and unanimously approved by a roll call vote (R: 7-24).

Director Lund made a motion to adopt Resolution No. 8-24 Designation of District Agents. The motion was seconded by Director Iseminger and unanimously approved by a roll call vote (R: 8-24).

Director Kirby made a motion to adopt Resolution No. 9-24 Authorization of Facsimile Signatures. The motion was seconded by Director Iseminger and unanimously approved by a roll call vote (R: 9-24).

Director Iseminger made a motion to adopt Resolution No. 10-24 Authorization of Warrant Signatures. The motion was seconded by Director Kirby and unanimously approved by a roll call vote (R: 10-24).

Director Lund made a motion to adopt Resolution No. 11-24 Authorization to Invest Funds. The motion was seconded by Director Kirby and unanimously approved by a roll call vote (R: 11-24).

Director Iseminger made a motion to adopt Resolution No. 12-24 Designation of Auditing Officers. The motion was seconded by Director Lund and unanimously approved by a roll call vote (R: 12-24).

Director Iseminger made a motion to adopt Resolution No. 13-24 Certified Signatures of District Personnel Authorized to Sign School Construction Project Documents. The motion was seconded by Director Lund and unanimously approved by a roll call vote (R: 13-24).

Director Kirby made a motion to adopt Resolution No. 14-24 Intergovernmental Cooperative Agreements. The motion was seconded by Director Lund and unanimously approved by a roll call vote (R: 14-24).

DISCUSSION ITEMS

Executive Director of Operations Robb Stanton presented information on revisions to Policy #3100. Policy #3100 was last revised in November 2004. The policy and procedures were reviewed by legal counsel. The procedures were separated from the policy and the

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procedures were updated to reflect changes in the RCW and WAC. The WASDA model policy was consulted when reviewing the changes.

Executive Director of Operations Robb Stanton presented information on revisions to Policy #3420: Sale of Real Property. Policy #3420 was adopted in January 2001. The policy and procedures were reviewed by legal counsel. The procedures were separated from the policy, and the procedures were updated to reflect changes in the RCW and WAC. The WASDA model policy was consulted when reviewing the changes.

INFORMATION ITEMS

Business Manager Allina Holmquist presented information on the Preliminary Budgets for the 2024-2025 Capital Projects, Debt Service, Transportation Vehicle Funds, and Associated Student Body Funds. She wanted to recognize the office professionals, Transportation, Mike Weatherbie, Teresa Main and Robb Stanton for all of their work. Each year, they review the revenue and expenditure data for the Capital Projects, Debt Service, Transportation Vehicle, and Associated Student Body Fund with board members so they have enough information to properly approve and adopt the budgets in August. Business Manager Allina Holmquist presented information on Capital Projects Fund on Revenues including Impact Fees, Local Property Taxes, E-Rate, Investment Earnings and the Study & Survey Grant. She then spoke about Project Expenditures including LSHS, Safety & Security Improvements, Infrastructure, Facilities Planning, Renovations, Portables, Property Acquisition, and Technology. Business Manager Holmquist shared information on the Debt Service Fund Revenues and Expenditures. She then presented information on the Transportation Vehicle Fund including the current bus inventory, Transportation Vehicle Fund Revenues and Expenditures. Business Manager Holmquist finished with Associated Student Body Fund information. ASB = CARS – Cultural, Athletic, Recreational and Social. She presented the Revenues and Expenditures for the Associated Student Body Fund and then asked if there were any questions.

They expect to adopt all 2024-2025 budgets at the board meeting on August 21, 2024. Director Iseminger thanked Allina and her team for being very thoughtful and a great warden of the budget.

Superintendent Ken Collins presented information on the LSHS Football team traveling to Western Oregon University Football Camp from June 20-23, 2024. Unfortunately, the Eastern Washington Football Camp was canceled last Thursday. Western Oregon University is a camp that has a similar time frame. Football camp culminates the 10-day spring practice allowed under WIAA state rules.

BOARD COMMENTS

Director Hanson was sad she was unable to attend in person. She thanked Principal Weatherbie, Building Coordinator Vicky Francois and Claire DeGon for their presentations. She is very proud of the adoption of Policies #6300 and #5585 and appreciates the clarity and language.

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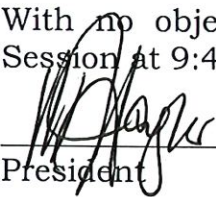
She thanked Allina for making the budget easy to understand. Director Hanson congratulated the 2024 Seniors and told SACo members how much she appreciated them and that they are an active part of shaping the future. She told Dr. Collins how much she appreciated his composure and sense of humor and she was thankful for his dedication. Director Lund said graduation was awesome! He was still riding the high seeing those energetic seniors—it was such a highlight. Director Lund congratulated the graduates, the band, the choir, and everyone who organized the event. A big thank you to Principal Weatherbie, Building Coordinator Vicky Francois, and Mentor Claire DeGon for tackling the hard problems and exceeding expectations to keep things moving and meet your goals. Thanks to Robb and Allina as well. Director Lund told Dr. Collins that it has been an honor to work with him. Your respect for people and ability to handle difficult issues made this journey great. You truly knocked it out of the park and laid a strong foundation for excellence. It has been a pleasure and an honor, and we will miss you. Director Iseminger congratulated the Class of 2024, noting that each year is unique and he enjoys seeing the diverse range of expressions. He remarked that graduation night is always rewarding. He also congratulated the SOM and APPLE Award recipients, expressing his gratitude for their presentations, hard work, and dedication. Director Iseminger acknowledged Superintendent Collins for his leadership during the challenging pandemic period, praising him for establishing strong continuity and direction. He reflected on how easily we can forget the chaos and appreciated the district's stability, which was recognized by all. He commended Superintendent Collins for his experience, relationships, care, and nurturing, which have had a significant positive impact. Rather than feeling sad, Director Iseminger expressed his gratitude for the time Superintendent Collins spent with the district. Director Kirby congratulated the 580 LSHS graduates, expressing how emotional it was to be part of the ceremony. She noted that it was Ken's last board meeting and congratulated him on his retirement, stating it has been an honor to know him personally. She acknowledged his 40-year dedication to education as incredibly important. Director Kirby also expressed her gratitude to Dr. Collins, saying it has been wonderful to serve on the school board with him, and wished him the very best. SACo President Riley Boerger expressed her excitement about serving with SACo Vice President Aashisiri Bendalam and SACo Secretary Yostina Mosa on the board. She congratulated Dr. Collins on his retirement and thanked him for his dedication. SACo Vice President Aashisiri Bendalam shared her excitement about being on the board and her happiness that her friend is also a member. She emphasized the importance of their example, congratulated the SOM and APPLE Award recipients, and expressed how much she will miss Dr. Collins, thanking him for everything he has done for the district. SACo Secretary Yostina Mosa stated that SACo President Riley Boerger has had a significant impact on her and is the reason she joined SACo. She thanked Mt. Pilchuck Principal Weatherbie for their goals and expressed her admiration for secondary learning. President Taylor thanked Dr. Collins for all the wonderful things he has done for the district, adding that his departure still doesn't feel real to her.

EXECUTIVE SESSION

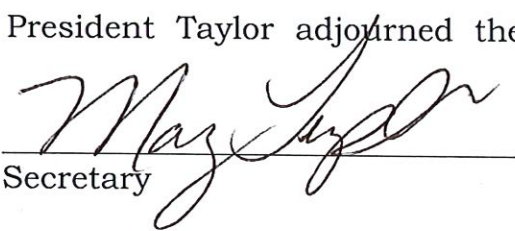
At 9:00 p.m. President Taylor announced the Board would move into a 50-minute Executive Session to discuss the Performance of an Employee and Litigation. At 9:49 p.m. President Taylor reconvened the Regular Meeting. No action was taken during the Executive Session.

ADJOURNMENT

With no objections from the other directors, President Taylor adjourned the Regular Session at 9:49 p.m.



President



Secretary