Fixed Asset Check-Out Form - Staff

Kosciusko School District Assignment of Fixed Assets - Hand Receipt

This is to certify that I have the equipment listed below and I am using it to conduct official business for the Kosciusko School District.

Room #	Blue Tag Number	Description of Item		

Employe	e Loca	tion:	 	 	
Employe	e Signa	ture:	 	 	