



## Board of Directors Meeting Minutes

December 14, 2020

Meeting called to order at 6:04 p.m.

### 1. Preliminary

- a. Pledge of Allegiance
- b. Welcome to Visitors
- c. Roll Call
  - i. Board Members in attendance: James Kamb (presiding), Courtnay Hazim, Bernadette Fleming, Zhivonne Armstrong, Karla Sue Byg, and Luke Baker
  - ii. Staff Members: Amy Hoen, Michael Peterson, Nicole Curnow Martha Duncan, Katie Cory, Sherilyn Vance, Jennie Steyaert, Stephanie Fischbach, Michael Horsford, Candice Coxall, Samantha Eckerling, Robin Fields, Molly Calvo, Shannon Hofner, Reyna Herrera, Amanda DeLawyer, and Mike Rivera
  - iii. Visitors: None
- d. School Mission, Vision, and Team Norms for the Board of Directors: Read by James Kamb.
- e. Approval of Agenda: Moved by James Kamb to approve the agenda as submitted; seconded, approved unanimously.
- f. Approval of Minutes: Moved by James Kamb to approve the minutes as submitted; seconded, approved unanimously.

### 2. Public Comment: None

### 3. Committee Reports

- a. Board Development: Discussed 2 Board Director seats for Bernadette Fleming and Luke Baker are up for expiration in January 2021. In addition, discussed sending communication out to parents advising of the open seat available.
- b. Community Action: see attached
- c. Finance: See attached
- d. Grievance: None
- e. Growth Feasibility: Advised the update of construction in the middle school area and students in school testing may cause a delay in completion.



- f. Personnel: None
  - g. Mentoring: None
  - h. School Accountability: Next Meeting is Virtual on January 6th @3:45pm
4. Administrators Report
  - a. See attached
5. Discussion Items
  - a. Learning Plan Quarter 3: In-Person vs Online: James Kamb moved to approve revisiting moving to fully in-person or hybrid learning model on Monday, December 28, 2020 at 6 p.m.
  - b. Enrollment Video: James Kamb presented doing an online virtual online enrollment night with recorded video presentation and a live virtual Q & A.
  - c. CAC restructuring for 2021-2022 School year : James Kamb moved to discuss restructuring the Communication Action Committee (CAC) to shift as a Parent Teacher Organization ( PTO) for fundraising and planning school events.
6. For the Good of the Cause: School Board Director Zhivonne Armstrong and Director James Kamb Thanked Administrators and faculty for their flexibility, in addition to running testing in person smoothly. Cournay Hazim thanked Communication Action Committee (CAC) Director and Board Director Karla Sue Byg for the distribution of Amazon gift cards to students. School Board Director Bernadette Fleming and Administrator Amy Hoen thanked Martha Duncan for her work with CRF funds and PTO.
7. Adjournment at 8:00 p.m.



## Community Action Committee Report

Prepared by Karla Sue Byg

CAC Meeting November 18, 2020

### **Current & Upcoming**

- Student Christmas cards and \$10 Amazon gift card to go out week of December 14<sup>th</sup>.
- Staff Christmas cards from CAC to be delivered week of December 14<sup>th</sup>.
- Restructuring CAC

**Next Meeting:** TBD



## **Finance Report**

**11/23/2020**

**In attendance: Marsha Duncan, Amy Hoen, Bernadette Fleming, Bart Skidmore, Michael Peterson-Jung, Martha Duncan, James Kamb-Virtual meeting**

### **General Discussion**

- Reviewed October Financial Statements

### **Future Budgeting and Action Items**

- Initial discussion regarding refi to be set up.
- Allocation of CRF funds-about 100K used, if the rest of the \$200k is not used it will be removed from the schools spending allocation.
- Bart recommended seeing if we can allocate to labor, Martha will submit necessary paperwork.



## Principal's Report

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Prepared by: Amy Hoen  
December 14, 2020

**Academics:**

- Academy Band

**Assessment:**

- Elementary Diagnostic Data (If ready at this time)

**School Events:**

**Finances/HR:**

- PTO Policy Update

**Other:**

- Thank you to CAC
- Annual Performance Review