Board of Directors Meeting Minutes

November 02, 2020

Meeting called to order at 6:08 p.m.

1. Preliminary
    a. Pledge of Allegiance
    b. Welcome to Visitors
    c. Roll Call
        i. Board Members in attendance: James Kamb (presiding), Courtnay Hazim, Bernadette Fleming, Zhivonne Armstrong, Karla Sue Byg, Luke Baker
        ii. Staff Members: Amy Hoen, Michael Peterson,Jennie Steyaert, Thomas Bilous, Shannon Hofner-Price, Sherilyn Vance, Samantha Eckerling, Robin Fields, Amanda DeLawyer, Katie Cory, Elaine Zimmerman, Molly Calvo, Cara Nether, Sherrie Vance, Emily Wenger, Zach Rubbico, Anna Gates, and Mike Rivera
        iii. Visitors: Kendra Berney, Anne Sorensen
    d. School Mission, Vision, and Team Norms for the Board of Directors: Read by James Kamb.
    e. Approval of Agenda: Moved by James Kamb to approve the agenda as submitted; seconded, approved unanimously.
    f. Approval of Minutes: Moved by James Kamb to approve the minutes as submitted; seconded, approved unanimously.

2. Committee Reports

    a. Board Development:None
    b. Community Action: Discussed planning for middle school gathering,which is still in discussion due to COVID restrictions.
    c. Finance: see attached
    d. Grievance: None
    e. Growth Feasibility:i.Bernadette Fleming moved to approve up to $120,000 for addition of restrooms in the middle school area; seconded, approved unanimously.
    ii. James Kamb presented a poll on proceeding with obtaining building and land estimate bids from various vendors; approved unanimously.
    f. Mentoring: None

g. Personnel: None

h. School Accountability: Next meeting November 4, 2020 @ 3:45pm

3. Public Comment: None

4. Administrators Report

a. See attached

5. Discussion Items

a. COVID Updates and in-person learning:

i. James Kamb presented COVID monitoring metric system to evaluate in person learning based on data driven results, seconded; approved unanimously.

ii. James Kamb moved to approve on whether to stay in person learning via hybrid with monitoring sustain changes and reassess in two weeks, seconded approved by majority.

b. School Bubbles for the 2020-2021 School Year: James Kamb moved to approve adding a classroom "Bubble" for kindergarten to help with enrollment numbers, seconded; approved unanimously.

6. For the Good of the Cause: Administrative staff Mrs. Hoen appreciated the responsible decision parents are making to keep kids home. Hoen appreciated all the staff that assisted with the car line. Hoen thanked the Board for approval of the cleaning vendor. Hoen thanked James for his time and diligence in researching data driven results. Board Member Coutnay Hazim thanked the teachers for their dedication and the overall positive morale of students, parents, and staff.

7. Adjournment at 7:59 p.m.

Finance Report
10/28/2020
In attendance: James Kamb, Bernadette Fleming, Bart Skidmore, Martha Duncan, Amy Hoen –Hybrid – In person/virtual meeting

General Discussion

- Reviewed September Financial statements
  - Anticipate a 183K claw back from APS due to reduced enrollment from initial projected enrollment. Current enrollment is 511.
  - Due to reduced enrollment expecting a $30K shortage in the budget as written. We can move funds if needed and complete a budget resolution prior to the end of the year.

Future Budgeting and Action Items

- Need to move excess funds to CSAFE or ColoTrust
- Decide if a budget resolution is necessary, and how much.
- Estimated $115K to $120K needed for middle school restrooms and $20K needed for building and land assessment. We have the funds to draw down the fund balance to cover these projects if we want to move forward with them.
- Bart mentioned possibly advantageous to refi, finance committee will look into options.

Principal's Report

Prepared by: Amy Hoen
November 2, 2020

Academics:

Assessment:
- Growth monitoring
- District and State Mandated Assessments

School Events:

Finances/HR:

Other:
- Enrollment for 2020-2021
    - Advertising
    - "Bubbles"
    - Enrollment Meeting (Date)