

SAUQUOIT VALLEY CENTRAL SCHOOL  
Sauquoit, NY 13456

**Date of Meeting:** July 9, 2024

**Kind of Meeting:** Organizational Meeting

Meeting was called to order by Mr. Stayton, Superintendent at 7:05 p.m.

**Pledge of Allegiance:** The pledge of allegiance was recited.

**Oath of Office:** Mr. Stayton stated that the board members did sign the Oath of Office upon arrival with the Board Clerk.

**Appointment of President and Vice-President of the Board of Education for 2023-2024 school year:** Nominations were opened for President of the Board of Education of the school year. Mr. Mike Sacco nominated Anthony Nicotera.

**Resolution No. 1:** made by Mr. Mike Sacco and seconded by Mr. Ron Critelli, to appoint Mr. Anthony Nicotera as President of the Board of Education for the 2024-2025 school year.

**Carried: Ayes 4, Nays, 0.**

Mrs. Cathy Pumilia nominated Ms. Lynn Weibel as Vice-President.

**Resolution No. 2:** made by Mrs. Cathy Pumilia and seconded by Mr. Mike Sacco, that Ms. Lynn Weibel be Vice-President of the Board of Education for the 2024-2025 school year.

**Carried: Ayes 3, Nays 0, Abstain 1 (Ms. Lynn Weibel).**

Mr. Stayton turned the meeting over the elected Vice-President for the 2024-2025 school year.

**Presiding Officer:** Ms. Lynn Weibel

**Members Present:** Lynn Weibel, Ronald Critelli, Cathy Pumilia, and Mike Sacco.

**Members Absent:** Anthony Nicotera, Patricia Collins, and Mike Makuszak.

**Administration Present:** David Stayton, Superintendent  
Charles Cowen, Business Administration

**Others Present:** No one attended.

**Presentations:** There was no one.

**Committee Reports:** Mr. Stayton stated:

- ❖ After this meeting a schedule for the Policy Committee to meet will be established.

**Superintendent's Report:**

1. Board of Education Contact Information was placed at seating area for each Board Member to have.
2. List of Representatives for Board of Education Sub-Committee Meetings was reviewed/discussed. New board member, Mike Makuszak was added to two (2) sub-committees: Technology, and Curriculum & Instruction. Ms. Lynn Weibel requested to be removed from Technology and move to the Extra-Curricular Activities.
3. Mr. Mike Sacco spoke of SBI Representative and Alternate. He spoke with Mr. Anthony Nicotera and Mr. Nicotera will stay on as SBI Representative and he, as alternate for this 2024-25 school year. Next year 2025-26 Mr. Nicotera will step down as Representative and Mr. Sacco will be the Representative for Sauquoit Valley.

**Old Business:** There was none.

**New Business:** Mrs. Lynn Weibel stated that she will be read 9.1 to 9.44 as a consent motion and take one vote. If there are any questions or comments, members can do so prior to vote or pull a motion for further discussion.

Mrs. Cathy Pumilia asked about the census enumerator listed at 9.2. That position is eliminated and correct listing will be in the minutes. Mr. Stayton acknowledged her for catching that.

Mr. Stayton mentioned that the public and action agendas had an incorrect amount on salaries for motion 9.3 and 9.34. They will appear corrected in the minutes and in the letters to the recipient.

Mr. Stayton also asked the Board Members about the start time of the meetings. It was agreed upon at another meeting to hold them at 6 p.m. Discussion resulted in leaving the time at 6:00 p.m. and if there is a problem further action can be resolved.

**Resolution No. 3:** made by Mrs. Cathy Pumilia, and seconded by Mr. Mike Sacco,

- to appoint Charles Cowen to the position of School Treasurer in the Sauquoit Valley Central School District for the 2024-2025 school year effective July 1, 2024.
- that the following school district officers be appointed for the 2024-2025 school year:

Tax Collector	Kathryn Wakefield
Clerk	Marie Goodman
Records Access Officer	Marie Goodman
School Attorneys	Timothy R. McGill – Bonding Ferrara Fiorenza PC – Other Matters The Law Firm of Frank W. Miller—Other Matters

School Physician  
School Auditors

Dr. Christopher Alinea  
Bonadio & Co., LLP

- to authorize Brenda Kuhn as claims auditor for the 2024-2025 school year.
- to authorize Heather Larabee as deputy claims auditor for the 2024-2025 school year.
- that Key Bank, M&T Bank, J.P. Morgan Chase, NBT Bank and NYSLYAS be designated as depositories for the 2024-2025 school year.
- that the following individuals be authorized to sign checks for the distribution of funds: Charles Cowen, Treasurer; David Stayton, Superintendent; President of the Board of Education: and Vice President of the Board of Education and that the use of the two signature check for non-payroll checks over \$1,000 (all checks, one signature required) be continued.
- that Kathryn Wakefield be appointed school purchasing agent for the 2024-2025 school year.
- that Charles Cowen be appointed as coordinator of federal funds for the 2024-2025 school year.
- that the practice of previous years be continued to authorize the Superintendent of Schools to grant approval of staff members attending professional meetings and conferences held during the 2024-2025 school year.
- that the Superintendent of Schools be designated to certify payrolls for the 2024-2025 school year.
- that the Superintendent of School be authorized to approve budget transfers up to a limit of \$5,000.00.
- that the Board of Education meetings will be held generally on the second and fourth Tuesdays of the month at 6:00 p.m. in the high school for the 2024-2025 school year.
- that the Observer-Dispatch be designed as the official newspaper for legal notices during the 2024-2025 school year.
- that Brian Read and Peter Madden be appointed custodians of the extra-classroom activities fund and that Cheryl Tibbitts be appointed treasurer of the extra-classroom activities fund during the 2024-2025 school year.
- that the Treasurer, Charles Cowen be authorized to supervise deposits and investments for the school funds during the 2024-2025 school year in accordance with school district policy and General Municipal Law.
- that Mr. Anthony Nicotera be appointed as the Sauquoit Valley Central School Board's representative to the School Boards Institute Executive Committee and that Mr. Mike Sacco be appointed as an alternate to this committee.
- that the General Fund petty cash fund be replenished as follows for the 2024-2025 school year:

Middle School	\$25
District Office	\$50
- that the Sauquoit Valley Central School Board of Education designates the Oneida-Herkimer-Madison Board of Cooperative Educational Services Advisory Council for Career & Technical Education to serve the Sauquoit Valley Central School as its advisory council for the 2024-2025 school year.

- to take all monies that are accumulated in the interest accounts of the high school and middle school student activities funds as of June 30, 2024 and distribute them to student account in the following manner: (a) 70% of the interest total to the High School Student Council and (b) 30% of the interest to the Middle School Student Council.
- to authorize the Superintendent of Schools to declare items as surplus equipment when needed and to dispose of accordingly for the 2024-2025 school year.
- that all policies in effect including the Code of Ethics and the Code of Conduct be re-adopted for the 2024-2025 school year.
- to approve all credit cards used by the district for the 2024-2025 school year as follows:

CARD	AUTHORIZED USER
Mastercard	David Stayton, Charles Cowen
Home Depot	Joe Corleto, Keith Kempney & Scott Gillette

- to appoint the following as Dignity Act Coordinators for the 2024-2025 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012:

NAME	TITLE
Mark Putnam	Elementary School Principal
Paul Dischiavo	Elementary School Social Worker
Peter Madden	Middle School Principal
Ed Ryan	Middle School Guidance Counselor
Laura Flagg	Middle School Guidance Counselor
Victoria Miller	District Social Worker
Brian Read	High School Principal
Peter Scialdone	High School Guidance Counselor
Natalie DeTraglia	High School Guidance Counselor

- to appoint Scott Gillette, Director of Facilities II, as the district's asbestos Local Educational Agency (LEA) designee for the 2024-2025 school year.
- to establish substitute teacher pay rates as follows for the 2024-2025 school year:
  - \$100 for uncertified
  - \$110 for certified
  - \$120 for retired
  - \$500 for Lead Teacher
  - \$850 for Mentor Teacher
- to establish substitute pay rates, unless otherwise stated per contract, for positions in the school related professionals unit for the 2024-2025 school year as follows:

POSITION	RATE
Aide	\$15.00
Nurse	\$22.00
Bus Driver	\$20.00
School Bus Attendant	\$17.00

Laborer	\$16.00
Clerk/Office Specialist I	\$17.00
Payroll Clerk/Account Clerk	\$17.50
Office Specialist II	\$17.50

- that the hourly rate for tutoring for the 2024-2025 school year be determined by Step 8 (Bachelor’s only) of the teacher’s contract; divided by 200 (days/year): divided by 6.5 (hours/day).
- to extend the term and approve the addendum of the existing employment agreement between Sauquoit Valley Central School and David Stayton dated July 1, 2024 to expire June 30, 2029.
- to approve the salary of the Superintendent of Schools for the 2024-25 school year at \$165,375.
- to approve the agreement between Sauquoit Valley Central School and the Secretary to Superintendent.
- to adopt the following resolution:
 

**WHEREAS**, The Board of Education has been provided evidence that Brian Read, Peter Madden, Mark Putnam and David Stayton have completed all three sessions of training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

**BE IT RESOLVED**, that upon the recommendation of the superintendent of schools, Brian Read, Peter Madden, Mark Putnam and David Stayton be certified as a Lead Evaluator of teachers.
- to adopt the following resolution:
 

**WHEREAS**, The Board of Education has been provided evidence that David Stayton has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of principals, therefore

**BE IT RESOLVED**, that upon the recommendation of the superintendent of schools, David Stayton be certified as a Lead Evaluator of principals.
- to execute the contract between Sauquoit Valley Central School and BOCES for annual services for the 2024-2025 school year.
- to appoint Kristen Willson as a long-term art teacher (part-time) in the middle school, effective September 5, 2024. Her salary will be \$28,461 (Step 9 + 6 grad hours).
- **RESOLVED**, that the Board of Education of the Sauquoit Valley Central School District, upon the recommendation of the Superintendent of Schools, does hereby appoint Laura Flagg to the position of School Counselor in the School Counseling & Guidance tenure area for a probationary period of three (3) years to commence September 2, 2024 and to expire September 2, 2027.
- to approve Jon Bowker’s resignation as laborer effective July 10, 2024.

- **RESOLVED**, that the Board of Education of the Sauquoit Valley Central School District, pursuant to all applicable Civil Service rules and regulations, upon the recommendation of the Superintendent of Schools, does hereby appoint Jon Bowker to the 12 -month position of custodian effective July 11, 2024 for a probationary period of 26 weeks to commence on July 11, 2024 and to expire on December 26, 2024.
- to approve Melanie Carangelo’s resignation as freshmen class advisor.
- to appoint Nita Cobane as a per diem substitute teacher effective September 1, 2024.
- that the following people be appointed to Instructional Technology Coach position for the 2024-2025 school year.

<b>Name</b>	<b>Title</b>	<b>Stipend</b>
Sara Reale	ITC	\$750
Jackie Corleto	ITC	\$750
Amanda Hartnett	ITC	\$750
Savannah Malerba	ITC	\$750
Sara Reale	ITC Coordinator	\$500

- that authorization be given regarding the payment of bills approved by the claims auditor.
- that the minutes of the June 18, 2024 meeting be approved.
- that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1400997, 102952, 1401289, 1401665, 1401782, 1401233, 1400138, 1401847, 1401814, 1401695, 1401681, 1401484, 1401399, 1401711, 1401543, 1400985, 0103252, 1400533, 1401275, 1401092, 1401400, 1401453, 1401529, 1401181, 1401451, 0103130, 1400488, 1401785, 141781, 1400686, 0103000, 1401600, 1401810, 0102989, 1401657, 141218, 1401681, and 1401922 as recommended by the Committee on Special Education and agrees to arrange for appropriate special education programs and services for students and Pre-School Special Education.
- to approve the District Special Education Plan for the 2024-2025 school year.

**Carried: Ayes 4, Nays, 0.**

**Miscellaneous Topics:** Mr. Mike Sacco asked about the logo presentations/banners that were discussed and not seen yet. Mr. Stayton stated that when he called BOCES they stated that the staff member that was managing the project went out on leave. BOCES will reassign someone else. Mr. Stayton said he will make a follow-up call to BOCES to check on the status.

Mr. Mike Sacco also praised Sauquoit Valley’s facebook and the booster club’s representative with their sites. Booster club’s instagram looks great!! Ms. Lynn Weibel chimed in that the gentleman on the booster’s web is a social media master.

Mr. Stayton was given a compliment in regards to the graduation. His speech was to the point and short. People loved it.

**Public to be Heard:** No one was present.

**Resolution No. 4:** made by Mr. Mike Sacco, and seconded by Mrs. Cathy Pumilia,

- that the Board of Education go into executive session at 7:20 p.m. to discuss negotiations.

**Carried: Ayes 4, Nays 0.**

**Resolution No. 5:** made by Mr. Ron Critelli, and seconded by Mr. Mike Sacco that the executive session was declared over at 7:35 p.m.

**Resolution No. 6:** made by Mr. Mike Sacco and seconded by Mrs. Cathy Pumilia that the meeting be adjourned. The meeting was adjourned at 7:35 p.m.

**Carried: Ayes 4, Nays 0.**

Sincerely submitted,

Marie Goodman  
Board Clerk