



Board of Directors Meeting Minutes

September 28, 2020

Meeting called to order at 6:07p.m.

1. Preliminary

- a. Pledge of Allegiance
- b. Welcome to Visitors
- c. Roll Call
 - i. Board Members in attendance: James Kamb (presiding), Courtney Hazim, Bernadette Fleming, Zhivonne Armstrong, Karla Sue Byg, and Luke Baker
 - ii. Staff Members: Amy Hoen, Michael Peterson, Amanda DeLawyer, Michelle Combest, Katie Cory, Cassandra Basoco, LaRae Furlong, Jennie Steyaert, Michael Biggs, Mike Rivera, Molly Calvo, Michael Horsford, Samantha Eckerling, Fiona McGraw, Nicole McNamara, Thomas Bilous, Cara Nether, and Robin Fields
 - iii. Visitors: Kendra Berney, Ambrosia Easton, Lanka Kirkpride, Stacy Davis, Sandy Moore, Shinai Tomori, Anne Sorensen
- d. School Mission, Vision and Team Norms for the Board of Directors read by James Kamb
- e. Approval of Agenda: Moved by James Kamb to approve the agenda as submitted; seconded, approved unanimously.
- f. Approval of Minutes: Moved by James Kamb to approve the minutes as submitted; seconded, approved unanimously.

2. Committee Reports

- a. Board Development: Board work meeting to be determined. Discussed status of all board members completion of Board director modules.
- b. Community Action: Discussed the Budget and over \$11,000 leftover from last year (2019-2020). Committee would like to focus funds on students disbursement plans to be determined.
- c. Finance: see attached
- d. Grievance: None
- e. Growth Feasibility: James Kamb advised abatement completed and flooring projected to be completed before Fall Break.



- f. Mentoring: None
 - g. Personnel: None
 - h. School Accountability: None
3. Public Comment: Katie Cory commented on how well Kindergarten Hybrid learning is going.
4. Administrators Report
 - a. Business Manager Martha Duncan presented janitorial cleaning options. Provided four quotes from the following cleaning vendors such as Summit (current vendor), Sunshine, Citywide, and CCS. Bernadette Fleming moved to approve up to \$60,000 for a cleaning vendor for Citywide for school janitorial services through the end of the current school year seconded; approved unanimously.
 - b. James Kamb moved to approve a total of \$17,000 for school Personal Protection equipment (PPE) . \$10,00 for additional in-class room (plexi-glass equipment) PPE and \$7,000 for PPE air purifiers, seconded; approved unanimously.
5. Discussion Items
 - a. Qtr. 2 Reentry In-person Cohort Hybrid vs. Full Remote Learning: James Kamb moved to approve in person Co-Hort Hybrid learning for 1st through 5th excluding middle school for quarter 2; seconded, approved by majority.
6. For the Good of the Cause:

Board Director Luke Baker thanked the Board for data driven decisions. Decision well thought out. Zhivonne Armstrong and James Kamb Thanked staff for positive experience during Parent Teacher conferences.
7. Adjournment at 7:52 p.m.



Finance Report

09/23/2020

In attendance: James Kamb, Bernadette Fleming, Bart Skidmore, Martha Duncan, Amy Hoen –Online meeting

General Discussion

- Reviewed August Financial statements
 - Anticipated a 7% decrease in funding. Final results show a 5.6% decrease
 - 2.172 M currently in fund balance. Equivalent to 118 days of operating dollars. We are required to have 60 days.
- Reviewed draft audit-everything looks good. Final audit due by the end of the week.

Future Budgeting and Action Items

- Current enrollment of 513-difference to budget of about \$84K. Current surplus is \$78K so it would even out. If enrollment decreases further, a budget resolution could be used to move money from the reserve balance if necessary.
- CRF funds have to be used by 12/31/2020
- SSER funds don't have to be used by then.
- Construction items in process-middle school hallway
- CRF funds for Covid safety precautions
 - Plexiglass dividers
 - Air purifiers



Principal's Report

Prepared by: Amy Hoen
September 28, 2020

Academics:

Assessment:

School Events:

Finances/HR:

- Plexi glass shields
- Air purification systems

Other:

- Equity Team
- Cleaning Companies – Ms. Duncan
- Staff Survey
- Parent Survey
- Academic Data