



DEER VALLEY UNIFIED SCHOOL DISTRICT  
20402 N 15th Ave, Phoenix, AZ 85027 (623) 445-5000

## TECHNOLOGY DEVICE USER AGREEMENT

This Technology Device User Agreement ensures that equipment supplied by the Deer Valley Unified School District will be used and maintained in its original condition, reasonable wear and tear excepted, by the designated borrower. All specified equipment is and shall at all times remain the property of the District and must be returned prior to the student's last day of enrollment in the school. Please note that all DVUSD technology devices will only function by logging in with a DVUSD student login.

**By accepting a district Technology Device, both the Student and Parent/Guardian agree:**

- To abide by the Deer Valley Unified School District COPPA, Electronic Devices, and Internet sections of the Student Rights and Responsibilities Handbook (<https://url.dvusd.org/SRRHandbook>).
- To use the technology device primarily for educational use in order to access curriculum, resources, and assessments.
- That while the equipment is connected to the District network, Internet use will be filtered and logged.
- Web content filtering beyond the District network will be the responsibility of the borrower and parent.
- To not install or remove any software without prior authorization from the District.
- To not install virtual private networks (VPN) or other software that circumvents district filters on district-provided technology devices.
- To report any problems, damages, misuse, or misconduct immediately to the school administration.
- That all repairs must be coordinated by DVUSD and completed by district approved vendors.
- That the equipment is the property of the District and must be returned prior to the student's last day of enrollment in the school.
- That if the equipment is not returned to the District in its original condition or if the equipment is damaged, lost, or stolen, due to negligence or not utilizing reasonable care in the use of the equipment, reasonable wear and tear excepted as determined exclusively by the District, I will be financially responsible for the replacement value of the equipment as determined by the District.
- That all information stored on the District technology device carries no expectation of privacy and is property of the District. The District reserves the right, at all times and without prior notice, to inspect and search any and all its property for the purpose of determining whether any policy has been violated, or when an inspection and investigation is necessary for purposes of promoting safety or compliance with state and federal laws.

**By accepting this DVUSD technology device, you are agreeing that you will demonstrate reasonable care with the respect to the security and physical well-being of the equipment borrowed. In the event the Deer Valley Unified School District determines that you did not utilize reasonable care of the equipment or if it is damaged, lost or stolen, you will be financially responsible for the replacement cost of any damaged, lost or stolen equipment.**

Student Name (Print) \_\_\_\_\_ Student ID Number \_\_\_\_\_

Parent Name (Print) \_\_\_\_\_ Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

# Sonoran Foothills Student/Parent Technology Agreement

I have read and understand the information contained in this document and agree to abide by the rules set forth in this document.

Child's Name: \_\_\_\_\_ Grade \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Acknowledgement

Teacher's Name: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Please return this signed form along with the Technology Device Agreement to your child's homeroom teacher within 1 week of receipt.*



# SONORAN FOOTHILLS STUDENT/PARENT TECHNOLOGY AGREEMENT

Deer Valley School District offers 1:1 student technology. Students in kindergarten use preloaded iPads, while students in 1st grade through 8th grade use chromebooks. Only students 4th grade and above will have a device checked out to them. Other grade level devices will remain in the classroom.

Sonoran Foothills takes students' safety very seriously, especially when it comes to using the Internet, iPads and chromebooks as learning tools. The Sonoran Elementary Staff is committed to providing a safe and positive environment for all of our students when they use the technology available to them in the classroom. Teachers and staff will actively supervise and monitor student technology use as well as promote our TRACKS expectations for using technology.

**Trustworthy    Respectful    Accountable    Creative    Kind    Safe**

Student use of an iPad/chromebook is a privilege. Students are expected to abide by the generally accepted rules of Network Etiquette as outlined below. If a student is unable or unwilling to follow the expectations, then he or she will not participate in the technology program.

## Network Etiquette

- Visit approved websites under the supervision of an adult.
- Protect personal information and never share username, passwords, home address or phone number with anyone or publish personal information online.
- Protect the personal information of other students.
- Use technology as a tool for learning in a positive manner.
- Use "netiquette" and communicate with staff and students in a polite and respectful manner.
- Share discoveries and learning with others.
- Respect the privacy of others online by not sharing personal information and personal communications.
- Use appropriate language in all communications. Remember, what you say and do on the Internet is permanent and accessible by the school district, principal, and teacher.
- Treat others with respect and do not send messages meant to harass or bully someone.
- If you access something inappropriate, report it to the staff immediately.
- You must have teacher, parent, and student permission to photograph or record another student.
- It is only appropriate to use your @learner.dvUSD.org e-mail account, not a personal e-mail account on any school device.
- It is only appropriate to use the passwords you were given by the school district. It is

unacceptable to use any other password to enable or disable software or hardware configurations.

- Only load/store/create authorized images, music, data, files, videos, or apps that are approved by your teacher and our school.
- Store iPads/chromebooks in their covers or cases to keep them clean and in good condition.
- All devices should be charged overnight so that they are ready for the next day. Younger students will return devices to the classroom charging cart. Students assigned a device will charge overnight at home.
- Report technical issues.
- Handle the iPads/chromebooks with care so they do not break.
- Help others with technology. Some students, especially new students, may not be familiar with how to use iPads/chromebooks. Please be kind and help them learn.
- Compliment the work of other students, teachers, and parents.

## Student Pledge for Technology Use

1. I will take good care of any iPad/chromebook I use.
2. I will know where the iPad/chromebook is at all times during my usage of it.
3. I will keep food and drinks away from the iPad/chromebook since they may cause damage to the device.
4. I will protect my iPad/chromebook by making sure the case stays on at all times.
5. I will use the iPad/chromebook in ways that are appropriate.
6. I understand that the iPad/chromebook are subject to inspection at any time without notice.
7. I will only photograph people with their permission, and for academic purposes only.
8. I will only use the camera or the microphone when my teacher tells me to.
9. I will never share any images or movies of people in a public space on the Internet, unless I am asked to do so by my teacher.
10. I agree to abide by the statements of the Directory, Internet & E-Mail User Agreement K-8 and the Student Rights and Responsibilities..
11. I promise to be aware of what I say and do online, how my actions impact others, and I will not become a cyberbully.
12. I will not add any personal e-mail accounts to my school iPad/chromebook.
13. I will only use my @learner.dvusd.org email on my device.
14. I understand that my iPad/chromebook is Deer Valley School District property, and is to be used for school related/academic purposes only.
15. I understand that damage, intentional or unintentional, or loss may result in a fine as outlined in the Optional Device Protection Plan.

## Technology Acceptable Use Policy

At Sonoran Foothills, our vision is to enhance learning through the integration of technology, which will enable our students to become life-long 21st century learners. With this vision,

teachers will design curricula that prepare students to meet the demands of the future. To further augment technology integration, Sonoran Foothills has chosen to employ iPads and chromebooks as a personal learning tool for students.

The iPad Program will be in effect in kindergarten classes. Each student will be assigned an iPad to use daily in the classroom. iPads will remain on campus.

Classes in primary grades (1-3) will have a classroom set of chromebooks stored in a charging cart when not in use. Teachers will assign a chromebook to each student for daily use. Chromebooks will remain on campus.

Students in grades 4-8 will have a chromebook checked out to them for use both at school and at home for the duration of the school year. It is their responsibility to have it daily for work as needed.

## Chromebook General Guidelines

All apps will be provided and managed by the school district. Students should have absolutely no expectation of privacy when using the chromebook. Any and all activity performed on the chromebook can and will be monitored.

Students and parents need to read, understand, and sign the Directory, Internet & E-mail User Agreement Grades K-8. Violation of the rules is subject to consequences stated in the Agreement as well as this document..

## Chromebook Use

### Acceptable Use

- Chromebooks are to be used for educational purposes ONLY.
- Internet browsing is allowed as directed by the teacher.
- Students are responsible for the general care of the chromebook.

### Unacceptable Use

- Altering default chromebook settings.
- Using electronic communication to bully a person, typically by sending messages of an intimidating or threatening nature.
- Playing games and using apps on the chromebook not authorized by the teacher.
- Not doing class work on the chromebook as directed by the teacher.
- Browsing internet pages not authorized by the teacher.
- Putting stickers or other effects on the chromebook to personalize it. Exception will be painter's tape to place last name, first initial on both device and power cord to avoid mixing up with another student's device.
- Sending email messages not authorized by the teacher.
- Using internet resources to plagiarize work.
- Violating policies stated in using the school's Network and Internet resources.

- Taking pictures, videos, and/or audio recordings of classmates and teachers without permission.

Consequences may include, but are not limited to the following:

- Classroom warning
- Parent Contact
- Temporary loss of device
- Permanent loss of device
- Incident Report
- In School or Out of School Suspension
- Reimbursement to the Deer Valley School District for actual damage or repair

**\*The use of Deer Valley School District chromebook or iPad and network resources is a privilege, not a right, and may be revoked at any time.**

## Insurance

The Deer Valley School District offers an optional Device Protection Plan. The cost is \$25 per student in grades 4 and up for the school year. A fine may be issued for damage (cracked screen, broken plastic, broken keyboard, broken hinges), lost power cord and device theft. Parents are encouraged to purchase the Device Protection Plan. Accidents do happen, even among the most responsible students.

### DEDUCTIBLES AND REPLACEMENT COSTS

CLAIM		DAMAGE DEDUCTIBLE	THEFT DEDUCTIBLE (If the device is recovered, it must be returned to school and deductible will be reimbursed.)
WITH PROTECTION PLAN	1st Claim Per School Year	\$50 and exchange of device	\$100 for replacement of district device
	Subsequent Claim During School Year	\$100 and exchange of device*	\$250 for replacement of district device*
	All Cables, Adapters, & Cases	\$20 each	\$20 each
NO PROTECTION PLAN	All Device Claims	\$125 and exchange of device*	\$250 for replacement of district device*
	All Cables, Adapters, & Cases	\$20 each	\$20 each

\*Excessive incidents of device damage, loss, or negligence may result in student removal from take-home device program.



## OPTIONAL DEVICE PROTECTION PLAN

The Deer Valley Unified School District is providing a device protection plan for students and parents utilizing take-home devices. Enrollment in the plan is optional with the understanding that if students/parents do not enroll in the protection plan they may carry full liability for the student device (iPad or Chromebook) in the same way they do for other damaged or lost school property, such as textbooks. Purchase the protection plan online: <https://url.dvusd.org/PaymentPortal>

Program Fees and Coverage
<ul style="list-style-type: none"> <li>● <b>Premium:</b> <u>\$25</u> per school year. <i>This fee is nonrefundable and will not be prorated.</i></li> <li>● <b>Limit Liability:</b> \$250 per claim</li> <li>● <b>Coverage:</b> Repair or replacement of school issued device and case.</li> <li>● <b>Enrollment Deadline:</b> Must enroll in plan prior to or within 3 weeks of receipt of the device.</li> </ul>
Effective Coverage / Expiration Dates
<ul style="list-style-type: none"> <li>● <b>Effective Date:</b> Coverage begins when the \$25 nonrefundable fee is paid.</li> <li>● <b>Expiration Date:</b> Coverage ends on the earliest of the following dates: last day of school year, return of device, no longer enrolled in school, or no longer qualified for the take-home device program.</li> <li>● Return the device before the expiration date to ensure that coverage is always in effect.</li> </ul>
Coverage
<p><b>The Optional Device Protection Plan coverage includes:</b></p> <ul style="list-style-type: none"> <li>● Accidental damage caused by liquid, spills, drops, or other unintentional events.</li> <li>● Loss of device due to theft; claim must be accompanied by a valid police report.</li> <li>● Damage caused by fire; claim must be accompanied by official fire report from investigating authority.</li> <li>● Damage due to an electrical surge.</li> <li>● Loss or damage caused by natural disasters.</li> </ul>
Exclusions
<p><b>The Optional Device Protection Plan coverage excludes:</b></p> <ul style="list-style-type: none"> <li>● Damage caused by dishonest, fraudulent, intentional, negligent (not locked and/or stored in an insecure manner or location), or criminal acts. Students and parents will be responsible for the full amount of repair/replacement for damage or loss that falls in this category.</li> <li>● Damage incurred to a device that is not in the school-issued protective case, when a case is provided.</li> <li>● Consumables: USB cables, AC adapters, case, or software.</li> <li>● "Jailbreaking" or otherwise voiding the manufacturer's warranty by altering the software. <i>Jailbreaking</i> is a term used to describe a process by which normal manufacturer controls on the functionality of the device are bypassed. <i>Jailbreaking</i> of school-issued devices is not permitted.</li> <li>● The Deer Valley Unified School District is not liable for any loss, damage (including incidental, consequential, or punitive damages), or expense caused directly or indirectly by the equipment.</li> </ul>

### DEDUCTIBLES AND REPLACEMENT COSTS

CLAIM		DAMAGE DEDUCTIBLE	THEFT DEDUCTIBLE (If the device is recovered, it must be returned to school and deductible will be reimbursed.)
WITH PROTECTION PLAN	1st Claim Per School Year	\$50 and exchange of device	\$100 for replacement of district device
	Subsequent Claim During School Year	\$100 and exchange of device*	\$250 for replacement of district device*
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NO PROTECTION PLAN	All Device Claims	\$125 and exchange of device*	\$250 for replacement of district device*
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\*Excessive incidents of device damage, loss, or negligence may result in student removal from take-home device program.



## TouchBase Parent Sign In Instructions

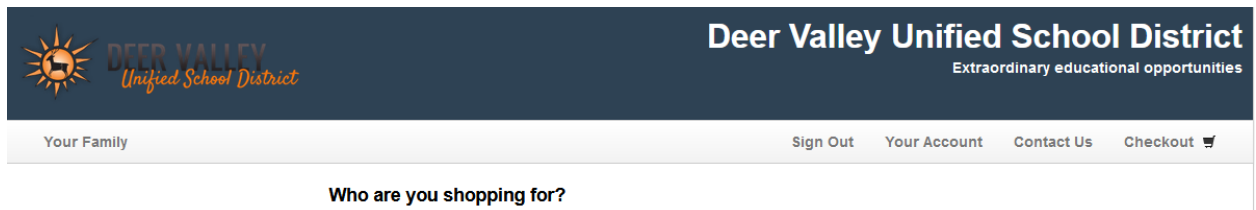
### Logging In

1. Go to <https://az-deervalley.intouchrecepting.com/>
2. Log into Student Account using student's user name and password

User Name=Student's PowerSchool ID Number

Password=Student's Last Name (case sensitive)

3. Select the Student you are shopping for



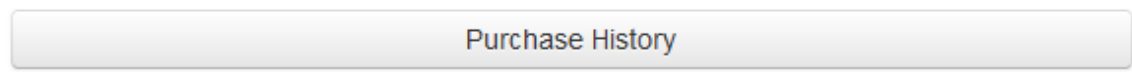
### Making a Purchase

1. Select **Shop/Items at Your School**
2. Choose a **Category** (Student Devices)
3. Select Item and click **Buy**

Item	Qty	Amount	
DEVICE PROTECTION PLAN	<input type="text" value="1"/>	<input type="text" value="25.00"/>	<input type="button" value="Buy"/>

4. When all items have been added to the cart, click on the **Checkout** link, in upper right corner. Verify the cart contents and click on the **blue Checkout** icon.
5. The customer will be directed to a payment screen where all of the credit card information is entered.
6. Click **Pay Now** and complete transaction.
7. The customer has the opportunity to print and/or save a copy of the payment receipt.
8. All purchases on student accounts will reflect on their Purchase History.

### Reports





# BOBCAT TECHNOLOGY EXPECTATIONS



A chromebook has been assigned to you for the school year. Please make sure you don't mix it up with other sibling and/or classmates devices. BLUE TAPE has been added to your device to write your LAST NAME and FIRST NAME INITIAL on it. **Not yours? Don't touch it. Ask first!**

**DO NOT TAKE THE PROTECTIVE COVER OFF. You can damage the device and case if not done properly. It is to protect your device.**

You are expected to have your device charged each day, but you should have your power cord with you *just in case*.

Before you can begin you will need to **CHARGE YOUR DEVICE OVERNIGHT BEFORE USING!** You should regularly charge your device when battery is around 30%. Devices don't work well when below 10%.

These three things will ensure that your device is running optimally. Should you have ANY ISSUES, run through these first before coming to the library.

## Chrome OS (Operating System)

Making sure your OS is up to date is important to keep your device running smoothly. Expect minor changes every 3-4 weeks and major updates every 6-8 weeks.

1. Log in using your username and student ID.
2. In the lower right hand corner, select the box with time in it. It opens to other options. Select the gear icon at the top.
3. A new window will open for chromebook options. In the lower left, select About Chrome OS.
4. You will see a button for either Check for Updates or Restart.
  - a. Check will determine if you need an update. If so, it will start downloading.
  - b. A Restart is necessary for the changes to take effect. Your device will restart.
5. You may need to repeat to get to the current OS.



Downloads may happen in the background. Monitor your notifications and restart if necessary.

## Powerwashing

Powerwashing a chromebook **resets the device back**. Any data on the device will be lost, so you should back up this data. Your apps, extensions, and other Google Account data will remain safe. It is recommended to powerwash any new device you receive as well as checking the OS.

1. Make sure you're signed out and at the login screen. Press SHIFT-CTL-ALT-R together.
2. The screen should have a Restart button. Select to begin the process.
3. Select Powerwash button on the next screen. Follow the prompts
4. You will be prompted to Get Started and select a network -DVUSDMobile. You may select Guest, but it's slower than the DVUSDMobile.
5. Select the Accept and continue button for the Enterprise enrollment to begin.
6. Once complete, select Done.
7. You're ready to login to your device!

**Special note:** if an Enrollment error happens, you may Retry. If the error continues, click the Enroll Manually button and enter **FULL** email address (xxx123@learner.dvusd.org) to complete the process.

## Clearing Cache and Cookies

When you use a browser, like Chrome, it saves some information from websites in its cache and cookies. Clearing them fixes certain problems, like loading or formatting issues on sites.

1. In your browser, select the Settings icon (three stacked dots) in upper right hand corner
2. Select Privacy and Security
3. Clear Browser Data
4. Check ALL boxes for ALL TIME and clear Data



## Helpful Tips for Common Issues

### POWER

#### Chromebook Won't Power Off:

- If you need to reboot and the power button will not allow you to do so, press the Refresh+Power buttons

#### Device Won't Charge/Power On:

- Use a known good power adapter (one proven to work on another good machine) and let the device charge for 15 minutes with the lid closed before attempting to turn it on.

### SCREEN

#### Screen Zoomed In:

- Access the configuration options -> accessibility->Full screen magnifier

#### Chromebook Won't Wake Up (Black Screen) & Power Button Is Lit:

- Sometimes the device has trouble waking up after repeated lid closings and the screen is black but the device is charged.
- Press the Refresh+Power buttons until the power button light goes off. Wait a minute and restart device

#### Reset Orientation:

- Press CTRL-SHIFT-Refresh

### SOUND

#### No Sound:

- Device Sound: Check your sound setting in the Configuration menu in the lower right corner. Turn it up to 80-90.
- App Sound: Check to make sure it's turned up.
- Headphones: Some headphones have adjustable volume. Be sure it's turned up to a comfortable setting.

### KEYBOARD

#### Wrong Characters Typing

- Click Configuration menu
- Locate and click on Keyboard in this menu, and change it to US

### POP UPS - RESET BROWSER

- Log in as the student and open Chrome. Selected the 3 stacked dots in the upper right corner, Settings
  - Review Extensions
    - Within Settings, look for Extensions on the left side and select.
    - Review extensions to see if anything inappropriate
  - Reset browser
    - Back on the Settings tab, search Restore to find Restore settings to their original defaults.
    - Click the arrow to the right and select Reset Settings.
  - This will reset the startup page, new tab page, search engine, and pinned tabs. It will also disable all extensions and clear temporary data like cookies. The bookmarks, history and saved passwords will not be cleared.
  - Powerwash device

**MORE INFORMATION CAN BE FOUND AT [HTTPS://WWW.DVUSD.ORG/SF-TECH](https://www.dvUSD.org/sf-tech)**

### FINAL NOTES

Make sure you know where you have saved your files (Google Drive, flash drive, SD card). Many things will store in your downloads file. You may want to drag and drop to move them to a location of our choice for safekeeping

Please learn how to use your device and keep it current. Mrs. Crabbs is available before and after school and when she's not with a class to help with issues. You can also find information on our school website under Resources, Technology, Maintenance & Troubleshooting.

**KEEP IN A SAFE PLACE FOR FUTURE REFERENCE**