



## **Transportation Rules of Conduct**

Celina ISD's goal is to provide a safe, efficient, and enjoyable experience for the children who ride the bus. We look forward to serving your family with a convenient and secure bus service. The school bus is an extension of the classroom. All rules that apply in the classroom apply to the bus and discipline will be administered by the campus administration. All school board policies that apply to student conduct and other student related activities apply to the school bus. Only eligible students are allowed to ride. An eligible student is a student who lives two or more miles from their assigned campus.

### **Loading the Bus**

- Students should be at their assigned bus stop 5 minutes before scheduled pick-up time. The driver will not honk or wait for riders.
- The driver cannot pick up students unless they are at their designated bus stop.
- Students are expected to:
  - Stand clear of the bus until it comes to a complete stop.
  - Board the bus patiently without pushing or shoving.
  - Use handrail and steps.
  - Go to the assigned seat and fasten seatbelts, if equipped.The bus will not move until all students are seated properly.

### **Exiting the Bus**

- Buses will stop at established stops only.
- No student is allowed to get off at a stop other than their assigned stop on their assigned route
- If any article drops or rolls near or under the bus, do not go after it. Go to the door of the bus and ask the driver for assistance.
- All Pre-Kindergarten, Kindergarten and First grade students must have a parent, approved adult, or sibling present at the bus stop in order to be released from the bus. If no adult or sibling is present, or the approved adults cannot be contacted, the student will be taken back to their assigned campus.

- Students are expected to:
  - Stay seated until the bus comes to a complete stop.
  - Remove all personal items.

### **Crossing the Street or Roadway**

- All students shall exit the bus, move to a point 10-12 feet in front of the right bumper and wait for the driver to signal that it is safe to cross
- Check in both directions and walk directly across the road.
- Never cross the road behind the bus
- CAUTION! Be alert for vehicles that do not stop when the bus is loading and unloading students

### **Accidents or Emergencies**

- Follow the bus driver's instructions
- If students must leave the bus, they should leave the bus in a single file as quickly and as quietly as possible, follow the drivers instructions, and stay in a group

### **Extra-Curricular Trips**

- All bus rider rules apply to all school sponsored events
- Discipline on the bus will be the responsibility of the school principal and the trip sponsor
- The bus must be kept clean and free of any articles left behind

### **Video**

- Video recordings will be viewed by the Director of Transportation, School Principals and Administration Personnel only
- Video tapes or copies will not be released from the Transportation Office

### **Conduct on the bus**

- Remain seated with the seatbelt fastened (if bus is so equipped) for the duration of the trip, and remain seated until the door opens
- Students shall face forward for the duration of the trip, keeping their feet on the floor in front of them and out of the aisle
- A student shall not refuse to sit in an assigned seat or deny another a place to sit
- Students are required to follow the bus driver's or bus monitor's instructions
- Students shall not eat or drink on the bus without permission of

the driver (water is permitted)

- Students shall not discard trash on the bus
- Do not throw any object inside or outside the bus
- Normal conversation is permitted; loud noises/music or screaming may distract the driver, causing unsafe conditions
- The driver can ask the student to put away any items that disrupts or is a safety issue on the bus. The driver can remove the disruptive item or items until they arrive at their stop or campus
- Celina ISD students and staff are the only authorized persons to board school buses
- Do not mark, cut, poke, tear or scratch any part of the bus.
  - Vandalism costs will be charged to the person or persons who are responsible
- Students shall not vandalize others' personal property
- Scuffling, hitting, kicking or physically assaulting another student or staff are strictly prohibited and may constitute suspended bus privileges
- Use of obscene, vulgar or profane language or gestures are strictly prohibited and may constitute suspended bus privileges
- Students shall not speak in a way that teases, hurts, or harasses others
- Students will not extend any part of their body or extend any article out of the window at any time
- Students shall not record the voice or image of another without the prior consent of the individuals being recorded
- Pictures, drawings, writings, or anything that may be offensive to any other person is strictly prohibited
- It is the responsibility of the parents to provide transportation to school or home if the student misses the bus
- No type of animal, pet, or bird is permitted on the school bus
- Drivers and school officials are not responsible for articles left on the bus

### **Prohibited Items**

- Tobacco, vaporizers, matches, cigarettes, electronic cigarettes, drugs or drug paraphernalia
- Live animals or insects
- Glass containers
- Alcoholic beverages
- Weapons, explosives, knives, water guns, laser pens or pointers.
- Any articles too large to be held in the student's lap or imposes on others will not be allowed on the bus

- Students will not eat or drink on the bus. Bottles or cans whether full or empty will not be allowed on any bus with the exception of bottled water

**Consequences for improper conduct on the bus may include the following but is not limited to:**

- Assigned to another seat
- Verbal warning, written warning, or both
- Consultation with campus administrator
- A parent-student conference
- Possible suspension issued to students from 1 to 3 days
- Possible suspension issued to students from 3 to 10 days or
- Revocation of all bus privileges
- At any given time, Celina ISD does have the authority to remove a student from the bus due to misconduct
- The campus administrator at their discretion may increase/decrease the consequence of any level of misconduct

I have read and understand the Celina ISD Transportation School Bus Rules of Conduct, and have reviewed these rules with my child.