

CHESTER BOARD OF EDUCATION
Chester, New Jersey

FILE CODE: 3542.44

☐	Monitored
☒	Mandated
☐	Other Reasons

Policy

PURCHASING

The Chester Board of Education authorizes and directs the chief school administrator or designee to execute contracts with proper vendors in accordance with state law to purchase subsistence amounts of perishable foods without competitive bids. This policy shall be published annually as required by law, along with the procedures by which authorized vendors may become eligible to submit quotations.

The cafeteria manager is authorized to purchase not more than \$250 worth of food supplies in any month for the cafeterias or food preparation classes without soliciting quotations. Such purchases must be documented according to law.

Adopted:	February 11, 2003
NJSBA Review/Update:	August 2008, August 2016, September 2018
Readopted:	April 27, 2009, September 17 2018, August 16, 2021, January 2024

Key Words

Food Purchases, Purchasing Procedures

<u>Legal References:</u>	<u>N.J.S.A.</u> 18A:18A-5(a)6	Exceptions to requirements for advertising
	<u>N.J.S.A.</u> 18A:18A-6	Standards for purchase of fresh milk; penalties; rules and regulations
	<u>N.J.A.C.</u> 6A:23A-16.5	Supplies and equipment

Possible

<u>Cross References:</u>	*3320	Purchasing procedures
	3571	Financial reports

*Indicates policy is included in the Critical Policy Reference Manual.