

**REGULAR MEETING
APRIL 25, 2024
MINUTES**

1. Call to Order

Sarah Schultz, Board President, called the meeting to order at 6:00 p.m. at the Chester Borough Courtroom, 50 North Road, Chester, NJ 07930

2. Sunshine Announcement

Sarah Schultz, Board President, announced that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Erick Arostegui	Absent	Suzanne Dundon	Yes
John Barounis	Yes-6:05	Melissa Mauro-Duffy	Yes
Carolyn Byszewski	Yes	Sarah Schultz	Yes
Adam Colicchio	Yes	Adam Sorchini	Absent
Matthew Downs	Yes-6:05	Quorum	Yes

4. Pledge of Allegiance

Sara Schultz, Board President, led the Board in the Pledge of Allegiance.

4.1 Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on April 25, 2024 at 6:02 p.m. to discuss personnel and HIB It is expected that the minutes will be made public as soon as official action is taken.

Motion by Carolyn Byszewski

Seconded by Adam Colicchio

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
5-0	Absent	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent

4.2 Return to Public Session Time

Upon the motion of John Barounis and seconded by Carolyn Byszewski, the Board returned to Public Session at 7:15 pm.

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
7-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent

5. Presentations:

Public Hearing on the Budget-Peter Frascella

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6. **Administration**-Dr. Christina VanWoert and Peter Frascella Business Administrator/Board Secretary
- 6a. **Superintendent's Report**
Chris VanWoert discussed PTO's Gala, PTO's Glow Night has been re-schedule and retirement celebration in June.
- 6b. **Business Administrator's Report**
None
7. **President's Comments**
Sarah thanked Mr. Frascella for his work on the budget. She also discussed how the schools handled the earthquake.
8. **Public Commentary**
None
9. **Approval of Minutes**
- 9a. **Approves Meeting Minutes from March 19, 2024**
RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on March 19, 2024
- 9b. **Approves Executive Meeting Minutes from March 19, 2024**
RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on March 19, 2024.

Motion by Carolyn Byszewski

Seconded by Adam Colicchio

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
7-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent

10. **Committee of The Whole—All.**
None
11. **Buildings, Grounds, Transportation/Finance—** Carolyn Byszewski (Chair), Adam Sorchini, Adam Colicchio and John Barounis
Carolyn discusses upcoming projects, the budget process, negotiations and receiving our \$344,000.00 from Spill Fund.
- 11a. **Approves Bills List**
RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 03/22/2024	\$680,068.01

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Payroll	04/15/2024	\$692,963.57
Bills List	04/25/2024	\$1,063,678.45

11b. Approves Home Instruction Provided by Stepping Forward, LLC.

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stepping Forward, LLC to provide home instruction to student # 19654 at \$100.00 for up to 10 hours a week effective 3/12/2024 for the remainder of the 2023-2024 school year.

11c. Approves Camp Achieve BCBA

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Caroline Linfante of Kit Consulting as a Board-Certified Behavior Analyst (BCBA) for 10 hours a week at \$125 per hour for Camp Achieve from July 8, 2024 through August 8, 2024 for a total cost of \$7500.

11d. Approves Physical Therapy (Detore)

RESOLVED, that the Chester Board of Education approves Dr. Donna Detore to provide physical therapy services for the Camp Achieve summer program from July 8, 2024 through August 8, 2024 at an hourly rate of \$95 for up to 9 hours weekly for a total cost of up to \$4225.

11e. Approves Camp Achieve Applied ABC

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Applied ABC to provide 8 hours a week as a registered behavior technician at \$80.00/hour from July 8 through August 8, 2024 totaling \$3840.

11f. Approves School Trip (Bragg)

RESOLVED, that the Chester Board of Education approve the following school trip for the Bragg School:

Field Trip	Location	Grade/Group
State Museum Tour	Trenton	Grade 5

11g. Approves Joint Transportation Agreement for the 2024-2025 School Year

WHEREAS, N.J.S.A. 1SA:39-11 provides that the Boards of Education of two or more school districts may provide jointly for the transportation of pupils to and from any school or schools within or without the district, and

RESOLVED, in order to accomplish the above purposes, **Roxbury School District** and Chester School District are desirous of entering into this non-profit agreement for the transportation of pupils jointly in accordance with the laws of the State of New Jersey, the rules and regulations of the State Board of Education governing the transportation of pupils

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11h. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
6/4/2024	Colleen Cahill A Holistic Approach to Teaching ELA & Math in K-8 classrooms TCNJ-NJ	\$275.00	\$41.36	\$316.36
6/4/2024	Danielle Meekings A Holistic Approach to Teaching ELA & Math in K-8 classrooms TCNJ-NJ	\$275.00	\$41.36	\$316.36
5/8/2024	Michelle Lakefield Self-Regulation Interventions for Children & Adolescents Virtual	\$249.99	\$0.00	\$249.99
4/25/24	Andrea DiFabrizio NJPSA: Legal One: HIB Law Up- date Virtual	\$150.00	\$0.00	\$150.00
6/27 & 6/28 2024	Patricia Pohan North Jersey Math Institute Ramapo College, NJ	\$300.00	\$0.00	\$300.00
6/27 & 6/28 2024	Julia Dorward North Jersey Math Institute Ramapo College, NJ	\$300.00	\$0.00	\$300.00

11i. Approves District's Membership and Authorizes Participation

RESOLVED, that the Chester Board of Education accepts the recommendation of the Business Administrator/Board Secretary and approves the District's membership in the **Educational Services Commission of Morris County**, and authorizes the District's participation in the Educational Services Commission of Morris County programs in accordance with fees established for the 2024-2025 school year included schedule and contracts for:

- Cooperative bidding services for the purchase of various goods and services for the 2024-2025 school year as deemed appropriate by the Business Administrator/Board Secretary.
- Transport public, non-public and special education students for the 2024-2025 school year including extended school year programs.
- Health and Environmental Services Cooperative.
- All Non-Public Services funded through State and Federal grants.
- Non-Public Transportation and Aid in Lieu Transportation processing.

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- Occupational and Physical Therapy services, Examination and Classification services, and Speech services.
- Other professional support services offered through this cooperative as may be deemed appropriate by the Business Administrator/Board Secretary.

11j. Approves Renewal of Joint Transportation Agreement (ESC of MC)

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves renewal of Joint Transportation Agreement with Educational Service Commission of Morris County effective July 1, 2024 to June 30, 2025.

11k. Approves Joint Transportation Agreement for the 2024-2025 School Year

WHEREAS, in accordance with N.J.S.A. 18A:18-22 and 23, the Chester Board of Education may jointly, by agreement, provide for goods and services with other boards of education including transportation services; and

WHEREAS, the **Sussex County Regional Cooperative** are able to provide transportation services to children who are residents of the Chester School District.

WHEREAS, the Sussex County Regional Cooperative agrees to transport public, nonpublic, special education pupils and Field Trip/Athletic Trips on established rates as assigned in writing by the Board.

THEREFORE, BE IT RESOLVED, that the Chester Board of Education approves a joint transportation agreement for the 2024-2025 school year with Sussex County Regional Cooperative to provide transportation services as the lead agencies where the cost of transportation services will be prorated based on the contractual requirements and actual costs in accordance with the rules, regulations, and policies established by State law; and

BE IT FURTHER RESOLVED, that the Chester Board of Education authorizes Sussex County Regional Cooperative to receive bids, if necessary, on behalf of the board for these transportation services.

11l. Approves Spring Bus Evacuation Drills

RESOLVED, that pursuant to N.J.A.C. 6A:27-11.2, the Chester Board of Education documents that the following bus evacuation drills were held:

1. At Black River Middle School, on April 16, 2024 at 2:25 p.m. in the front parking lot for bus routes 1-11 and vans 5, 7 and 8 by Principal Andrew White.
2. At Dickerson and Bragg Schools on April 15, 2024 at 3:20 p.m. in the bus pickup/drop-off loop behind the schools for bus routes 1-15 and vans 5, 7 and 8 by Principals Melissa Fair and Michael DeLoreto.

11m. Approves Home Instruction Provided by Stepping Forward, LLC

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stepping Forward, LLC to provide home instruction to student #

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19097 at \$100.00 for up to 10 hours a week effective 3/12/2024 for the remainder of the 2023-2024 school year.

11n. Approves School Trip (Black River Middle School)

RESOLVED, that the Chester Board of Education approve the following school trip for the Black River Middle School:

Field Trip	Location	Grade/Group
Meadowbrook Country Day Camp	Long Valley, NJ	Grade 7

11o. Approves Applied ABC aka Applied Behavioral Counseling, P.C. for BCBA and RBT for 2024-2025 School Year

RESOLVED, that the Chester Board of Education approves Applied ABC aka Applied Behavioral Counseling, P.C. to provide BCBA services for the 2024-2025 School Year.

11p. Approves Adoption of the 2024-2025 School Budget

BE IT RESOLVED by the Chester Board of Education to approve the 2024-2025 School Year budget as follows:

	GENERAL FUND	CAPITAL RESERVE	MAINT RESERVE	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2024-25 Total Expenditures	\$25,328,969	\$4,448,180	\$300,000	\$358,829	\$1,139,230	\$31,575,208
Less: Anticipated Revenues	\$3,116,139	\$4,338,487	\$300,000	\$358,829	\$109,693	\$8,223,148
Taxes to be Raised	\$22,212,830				\$1,029,537	\$23,242,367

11q. Approves Maximum Travel

WHEREAS, Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED, that the Chester Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$95,000 for the 2024-25 school year.

11r. Approves Travel Expense Threshold

WHEREAS, the Chester Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

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WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursement in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$95,000, for all staff and board members for the 2024-25 school year. The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

11s. Adjustment for Enrollment: \$248,952

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for enrollment in the amount of \$0. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

11t. CAPITAL RESERVE Capital Reserve Account Withdrawal: \$4,448,180

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$4,448,180 for:

- ☐ BRMS HVAC Upgrades - \$581,000
- ☐ BRMS HVAC Upgrades (Building Wide) - \$453,850
- ☐ BRMS Roof - \$1,109,525
- ☐ Bragg E.S. HVAC Upgrade - \$548,750
- ☐ Bragg E.S. Roof – 607,587
- ☐ Dickerson E.S. Roof - \$708,775
- ☐ District Wide PA System - \$329,000
- ☐ Transfer to Debt Service - \$109,693

11u. MAINTENANCE RESERVE Maintenance Reserve Account Withdrawal: \$300,000

BE IT RESOLVED that the Board of Education includes in the budget a maintenance reserve withdrawal in the amount of \$300,000 for the purpose of providing facilities maintenance projects in accordance with the M-1 and CMP for 24-25 school year.

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11v. Approves Out of District Placement

RESOLVED, that the Chester Board of Education approves the following out-of-district placement for April 23, 2024 - June 30, 2024 with Washington Township Board of Education. Prorated tuition cost of \$7,015.69. Student #19863.

Motion by Melissa Mauro Duffy Seconded by Matthew Downs

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
7-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent

12. Curriculum/Governance/Personnel— Melissa Mauro Duffy (Chair), Erick Arostegui, Suzanne Dundon and Matthew Downs

Melissa discussed Principal interviews and contracts. She stated the school performance report will be discussed at the next meeting.

12a. Approves Summer 2024 Intern (Beavers)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Maia Beavers as 2024 Board Office/Technology Intern effective May 15, 2024 through August 30, 2024 at a rate of \$16.00 per hour up to 40 hours per week.

12b. Approves Summer 2024 Intern (Kometani)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Tyler Kometani as 2024 Board Office/Technology Intern effective May 15, 2024 through August 30, 2024 at a rate of \$16.00 per hour up to 40 hours per week.

12c. Approves Professional Work (Saucedo)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves Denielle Saucedo to attend 2nd to 3rd grade CANDO/ESL transition meeting for up to 2 hours at the contracted professional hourly rate of \$62.00.

12d. Approves Professional Work (Androvette)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves Deb Androvette to attend 5th to 6th grade CANDO /ESL transition meeting for up to 2 hours at the contracted professional hourly rate of \$62.00.

12e. Approves Camp Achieve/Camp Success Related Services (Collins)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves Theresa Collins, Speech Therapist, for the Camp Achieve/Camp Success summer program from July 8, 2024 through August 8, 2024, at the contracted professional hourly rate of \$62 for up to 4.5 hours daily (includes one prep day).

12f. Approves Teachers for Professional Work

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the following teachers for professional work for summer 2024 at the contracted professional hourly rate of \$62 for up to 30 hours each:

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Debra Androvette
Jennifer Christal

12g. Approves Camp Achieve/Camp Success Paraprofessional (Lewin)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves Alex Lewin as a paraprofessional for the 2024 Camp Achieve/Camp Success program from July 8, 2024 through August 8, 2024 for up to 6.5 hours daily at a rate of \$15 per hour.

12h. Approves Camp Achieve/Camp Success Teacher (Cumello)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Marisa Cumello for the Camp Achieve/Camp Success summer program from July 8, 2024 through August 8, 2024, at \$62 (includes one prep day) for up to 4.5 hours daily.

12i. Approves Camp Achieve/Camp Success Substitute Nurse (Sullivan)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cathleen Sullivan as substitute nurse for the Camp Achieve summer program at the professional hourly rate of \$62.

12j. Approves Camp Achieve/Camp Success Related Arts Teachers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Related Arts teachers for the Camp Achieve/Camp Success summer program from July 8, 2024 through August 8, 2024, at \$62 per hour (includes one prep day) for up to 4.5 hours (2 days a week):

Alyssa Stachura-Art
Timothy Rain-Physical Education

12k. Approves Camp Achieve/Camp Success Junior Aides

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following aides for the Camp Achieve/Camp Success summer program from July 8, 2024, through August 8, 2024, at an hourly rate of \$15 for up to 4.5 hours daily.

Hector Carrera
Aimee Koby
Raya Acquaviva
Mark Gyselman

12l. Approves Camp Achieve/Camp Success Substitute Teachers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Chester district teachers as needed to serve as substitute teachers for the 2024 Camp Achieve/Camp Success summer program and/or to attend Child Study Team meetings at the professional hourly rate of \$62.

12m. Approves Teacher for Summer Translation (Capan)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Gretchen Capan to translate documents from English to Spanish for up to 10 hours for the extended school year at the professional hourly rate of \$62 for a total cost of up to \$620.

12n. Approves CST Members to complete Summer Evaluations

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following CST members to complete summer evaluations for up to 30 hours (5 cases) from July 1, 2024 through August 22, 2024 at the professional hourly rate of \$62 for a total up to \$1,860 each:

Amy Hayes	Brandon Kornbluh
Sarah Southwick	Vivian Norman
Andrea Colicchio	

12o. Approves 2024 Washington DC Trip Chaperones

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members to chaperone the 2024 8th Grade trip to Washington DC to be paid the overnight chaperone rate of \$297.00 per night as outlined in Schedule B of the CEA contract:

Andrew White	Melissa D'Auria
Rebecca Tsihlas	Anne Pape (Nurse)
James Yankowitz	Micol Viscuso
Christopher Duffy	Nicole Rittenhouse
Sean McQueeney	David Leckie

12p. Accepts Retirement (Bartholomew)

RESOLVED, that the Chester Board of Education accepts the retirement of Paraprofessional Jean Bartholomew effective May 1, 2024 with much gratitude for 23 years of service with the Chester Board of Education.

12q. Accepts Retirement (Bagnole)

RESOLVED, that the Chester Board of Education accepts the retirement of Paraprofessional Kelly Bagnole effective June 18, 2024 with much gratitude for 21 years of service with the Chester Board of Education.

12r. Accepts Retirement (Curtin)

RESOLVED, that the Chester Board of Education accepts the retirement of Dickerson School Nurse Julie Curtin effective June 18, 2024 with much gratitude for 5 years of service with the Chester Board of Education.

12s. Accepts Retirement (Thompson)

RESOLVED, that the Chester Board of Education accepts the retirement of Bragg teacher Stacey Thompson effective June 18, 2024 with much gratitude for 31 years of service with the Chester Board of Education.

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12t. Accepts Resignation (Ragonese)

RESOLVED, that the Chester Board of Education accepts the resignation of Dickerson Technology Coach, Francesca Ragonese effective June 18, 2024.

12u. Accepts Resignation (Morales)

RESOLVED, that the Chester Board of Education accepts the resignation of Custodian, Kyle Morales effective May 1, 2024.

12v. Approves Professional Work (Tompkins)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves Kelly Tompkins for professional work to write STEM lesson plans to be paid the professional hourly rate of \$62 for up to 10 hours as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association.

12w. Approves BRMS Assistant Baseball Coach (Villalobos)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Arnel Villalobos as Assistant Baseball Coach for the 2023-2024 school year with stipend as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association.

12x. Approves Leave of Absence (Employee #1212)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following leave of absence for employee #1212:

Leave Start Date (with benefits)	04/08/2024
Sick Days Used	20
Date of Return	05/06/2024

12y. Approves Leave of Absence (Employee #1152)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following leave of absence for employee #1152:

Leave Start Date	01/05/2024
Sick Days Used	23
Personal Days Used	3
Unpaid Leave, No Benefits	02/15/2024
Anticipated Date of Return	09/01/2024

12z. Approves Non-Tenured Teachers 2024-2025 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured teachers for the 2024-2025:

Dickerson School		
Name	Guide/Step	Salary
Linda Blazier	MA+30 Step 18	\$86,340.00
Mariz Desouza	BA Step 5	\$58,295.00
Andrea DiFabrizio	MA Step 8	\$65,900.00
Annabelle Edelmann	BA Step 5	\$58,295.00
Jordyn Gangemi	BA Step 3-4	\$57,895.00
Margaret George	BA Step 8	\$23,960.00
Pierre Lawrence	BA+30 Step 10-11	\$68,065.00
Valerie Lemp	BA Step 5	\$58,295.00
Courtney Nealon	BA Step 3-4	\$57,895.00
Gabrielle Pecoraro	MA Step 3-4	\$63,895.00
Lisa Pela	BA+30 Step 13-14	\$67,875.00
Samantha Pepe	BA Step 6	\$58,800.00
Denielle Saucedo	MA+15 Step 13-14	\$74,625.00
Alyssa Stachura	BA Step 3-4	\$57,895.00
Elizabeth Wilson	MA+15 Step 17	\$80,085.00

Bragg School		
Name	Guide/Step	Salary
Julie Budzinski-Flores	BA+15 Step 10-11	\$64,315.00
Evelyn Casperson	BA+30 Step 8	\$65,150.00
Theresa Collins	MA Step 19	\$85,195.00
Marisa Cumello	BA+30 Step 8	\$65,150.00
Sara Klause	MA+15 Step 17	\$80,085.00
Brandon Kornbluh	MA Step 18	\$82,215.00
Danette Lewis	MA Step 13-14 (.5)	\$36,937.50
Cathleen Matthews	BA Step 10-11 (.65)	\$40,829.75
Cheryl O'Melia	MA+30 Step 18	\$86,340.00
Alison Pigott	MA+15 Step 3-4	\$64,645.00
Desiree Velez	MA Step 9	\$66,500.00

Black River Middle School		
Name	Guide/Step	Salary
Nicole Callahan	MA+30 Step 1-2	\$67,620.00
Julia Dorward	MA Step 8	\$65,900.00
Elizabeth McGookin	MA+15 Step 5	\$65,045.00
Nicole Rittenhouse	BA+30 Step 15-16	\$75,805.00

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Micol Viscuso	BA Step 7	\$59,300.00
Ashley Wilhite	MA Step 10-11	\$68,815.00

12aa. Approves Teachers Who Receive Tenure in the 2024-2025 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers who will receive tenure in the 2024-2025 school year:

Name	Position	Step	Salary	Tenure Date
Laura Allen	Bragg Teacher	BA Step 5	\$58,295.00	04/13/2025
Melissa D'Auria	BRMS Teacher	BA+15 Step 7	\$60,800.00	08/25/2024
Lorri Willis	BRMS Teacher	MA Step 12	\$71,295.00	10/20/2024

12bb. Approves Paraprofessional (Gallagher)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves leave replacement paraprofessional Brian Gallagher as permanent paraprofessional effective May 1, 2024 for the 2023-2024 school year at his current salary of \$25,340 with benefits.

12cc. Approves 2023-2024 Club Advisors/Extra Curricular Advisors

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Club and Extra Curricular Advisors for the 2023-2024 school year.

Black River Middle School			
Club	School	Stipend	Advisor
Drama Club Advisor	BRMS	\$1,864.00	Doreen Aiello
Drama Club Advisor	BRMS	\$1,864.00	Grace Cooper

12dd. Approves 2024 Camp Achieve/Camp Success Paraprofessional

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Brian Gallagher as paraprofessional for the 2024 Camp Achieve/Camp Success program to be paid his contracted hourly rate from July 8, 2024 through August 8, 2024 for up to 4.5 hours daily.

12ee. Approves Paraprofessionals for the 2024-2025 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following paraprofessionals for the 2024-2025 school year:

Name	Title	2024-2025 Salary
Bulcavage, Dana	Paraprofessional	\$27,609.21
Capone, Michele	Paraprofessional	\$27,438.63
Cohen, Jill	Paraprofessional	\$27,327.60
Fusco, Donna	Paraprofessional	\$29,315.12
Gallagher, Brian	Paraprofessional	\$27,041.18

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Jasinkiewicz, Linda	Paraprofessional	\$27,319.95
Jorgensen, Maria	Paraprofessional	\$27,438.63
Korzukowski, Deb	Paraprofessional	\$28,798.49
Puzino, Tracy	Paraprofessional	\$27,877.50
Robinson, Lisa	Paraprofessional	\$27,438.63
Saha, Mou	Paraprofessional (.60)	\$17,268.56
Shira, Paula	Paraprofessional	\$27,609.05
Youtz, Christine	Paraprofessional	\$27,519.22

12ff. Approves Substitute for Summer Scholars (McGookin)

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Elizabeth McGookin as substitute teacher for the 2024 Summer Scholars program at the professional hourly rate of \$62.

12gg. Approves Summer Hours for Guidance Counselors

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Guidance Counselors for summer work at the contracted professional rate of \$62.00 per hour for up to 35 hours for a total of \$2,170 each:

Amal Azzara
Jenna Spence
Andrea DiFabrizio
Karen Andolina

12hh. Approves Home Instruction

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers to provide home instruction to student # 19097 up to 10 hours at the contracted rate of \$50 per hour a week effective 3/1/2024 for the remainder of the 2023-2024 school year.

Kathy Werner
Kathy Vespignani
Lauren Marianino
Erika Rosamilia
Sarah Warren

12ii. Approves Extra Hours (Rain)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves 20 extra hours for Timothy Rain to be paid the contracted professional rate to write lessons plans and class set up for Physical Education Class substitutes from February 11, 2024 through May 6, 2024.

Motion by Carolyn Byszewski

Seconded by Adam Colicchio

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
7-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent

CHESTER BOARD OF EDUCATION

6-0-1 (12n)	Absent	Yes	Yes	Abstained	Yes	Yes	Yes	Yes	Absent
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- 13. Policy-**Adam Sorchini (Chair), Adam Colicchio, John Barounis and Melissa Mauro Duffy
Adam discussed the policy committee meeting where the following policies were discussed.

- 13a. Approves Second Reading and Adoption of Policy 2121 Line of Responsibility**
RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the second reading and adoption of Policy-2121-Line of Responsibility.

- 13b. Approves Second Reading and Adoption of 3280 Gifts, Grants and Requests**
RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the second reading and adoption of Policy 3280-Gifts, Grants and Requests.

- 13c. Approves Revised Policy 4151.2 -Sick Leave Bank for Illness or Accident**
RESOLVED, that the Chester Board of Education approves revised Policy 4151.2 -Sick Leave Bank for Illness or Accident.

Motion by John Barounis

Seconded by Adam Colicchio

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
7-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent

- 14. Executive Session**
None

- 15. Return to Public Session Time**
None

- 16. Committee of The Whole—All.**

- 16a. Approves Superintendent's Recommendation for HIB Case # 9**
RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case # 9

Motion by Carolyn Byszewski

Seconded by Melissa Mauro Duffy

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
7-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent

- 16a. Approves Superintendent's Recommendation for HIB Case # 10**
RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case # 10

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Motion by Melissa Mauro Duffy

Seconded by Adam Colicchio

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
7-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent

17. Unfinished Business

None

18. New Business

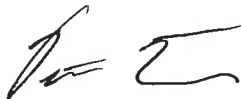
Sarah thanked everyone involved in the therapy dogs coming to the schools.

19. Adjournment

There being no further business to discuss, upon the motion of Carolyn Byszewski and seconded by Melissa Mauro Duffy the Board considered a motion to adjourn at 8:10 p.m.

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
7-0	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent

Respectfully Submitted,



Peter Frascella
Board Secretary