

**REGULAR MEETING
AUGUST 16, 2022
MINUTES**

1. Call to Order

Kerri Wright, Board President, called the meeting to order on August 16, 2022 at 7:05 p.m. in the cafeteria of the Black River Middle School, 133 North Road, Chester, NJ

2. Sunshine Announcement

Kerri Wright, Board President announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

John Barounis	Yes	Christopher Lowry- via phone	Yes
Amy Collins	Yes	Heather Ronco	Yes
Matthew Downs	Absent	Sarah Schultz via phone	Yes
Rebekah Forlenza	Yes	Kerri Wright	Absent
Sara Kalashian	Yes	Quorum	Yes

4. Pledge of Allegiance

Rebekah Forlenza, Vice President, led the Board in the Pledge of Allegiance

5. Presentations

None

6. Administration-Dr. Christina VanWoert and Tanya Dawson

6a. Superintendent's Report

- Strategic Plan and Board Goals
- Curriculum Update
- 2022-2023 School Calendar Proposed Changes
- 2023-2024 Proposed District Calendar Guidelines

6b. Business Administrator's Report

- Preparing for the start of the school year
- Preparing for the audit

7. President's Comments

None

CHESTER BOARD OF EDUCATION

8. Public Commentary

-Peter Pappas commented on professional development and getting expert doctors' input on mental health. He also commented on the qualification of district guidance counselors.

9. Approval of Minutes

The Board took the following action:

9a. Approves Meeting Minutes from June 21, 2022

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on June 21, 2022.

9b. Approves Executive Meeting Minutes from June 21, 2022

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on June 21, 2022.

9c. Approves Meeting Minutes from July 28, 2022

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on July 28, 2022.

Motion by Rebekah Forlenza

Seconded by Heather Ronco

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
7-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

10. Committee of The Whole—All.

None

11. Buildings, Grounds, Transportation/Finance— Amy Collins (chair) Matthew Downs, Sara Kalashian and Chris Lowry

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	06/30/2022	\$207,276.43
Payroll	07/15/2022	\$129,702.33
Payroll	07/30/2022	\$175,527.16
Payroll	08/15/2022	\$202,032.68
Bills List	06/30/22	\$355,016.04
Bills List	07/15/22	\$376,964.27
Bills List	08/16/22	\$1,170,117.91

11b. Approves Monthly Appropriation Transfers for June 2022

RESOLVED, that the Chester Board of Education approves the following transfers within the 2021-2022 budget for the month of June 2022 in compliance with N.J.A.C. 6A: 23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Monthly Transfer Report for June 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for June 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for June 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for June 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for June 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for June 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for June 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for June 2022 and that no major account or fund has been over-expended

11g. Approves Bus/Van Routes for the 2022-2023 School Year

RESOLVED, that the Chester Board of Education approves the following bus routes for the 2022-2023 school year, a copy of which is available for public review in the Chester Board of Education Business Office.

School	Contractor/BOE	Route Numbers
Black River Middle School	Roxbury BOE	BR01,BR02,BR03,BR05,BR08,BR10
Black River Middle School	Mendham BOE	BR04,BR06,BR07,BR09,BR11
Black River Middle School	Chester BOE	BRV7, BRV8
Bragg & Dickerson	Roxbury BOE	BD01,BD02,BD03,BD04,BD07,BD08
Bragg & Dickerson	Mendham BOE	BD05,BD06,BD09,BD10,BD11, BD12,BD13, BD14, BD15
Bragg & Dickerson	Chester BOE	BDV7, BDV8, BDV5

CHESTER BOARD OF EDUCATION

Dickerson Preschool	Chester BOE	BDV7, BDV8
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11h. Approves Black River Middle School Sports Travel Schedule

RESOLVED, that the Chester Board of Education approves the 2022-2023 Black River Middle School Fall Sports Travel schedule.

11i. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Work-shop	Registration-Tuition	Travel Misc.	Estimated Total Expense
09/06/2022- 09/09/2022	Cathleen Matthews IMSE Virtual training	\$1,275.00	\$0	\$1,275.00

11j. Approves Dickerson Bragg Professional Development (A+Literacy Consulting)

RESOLVED, that the Chester Board of Education approves A+ Literacy Consulting, LLC to provide Guided Reading Overview Training to Dickerson and Bragg teachers at a Cost of \$4,300.00

11k. Approves Discarding of Obsolete Technology Equipment

RESOLVED, that the Chester Board of Education approves disposal of obsolete Equipment from the Technology department, a list of which is on file at the Board of Education office.

11l. Approves Increased OMB Mileage Rate

Resolved, the Chester Board of Education approves the rate of reimbursement for mileage allowed for employees traveling by personal automobile on official business established through budget language in the state's Annual Appropriations Act each year. The rate for FY23 is \$.47/mile which has increased from FY22.

11m. Approves Deafblind Specialist (Dalia)

Resolved, the Chester Board of Education approves Ashley Dalia, M. ED., Deafblind Specialist for student # 20496 for the 2022-23 school year up to 60 hours at a cost of \$4,500.00.

11n. Approves Nursing Services

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves Soliant (Sunbelt Staffing, LLC) to provide nursing services to student #20496 at \$62.00 an hour for up to 6 hours a day for the extended school year effective July 6, 2022 through August 15, 2022.

11o. Approves BCBA Goldstar Behavior

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves Goldstar Behavior to provide BCBA services for the Camp

CHESTER BOARD OF EDUCATION

Achieve/Camp Success summer program from July 6, 2022 through August 9, 2022 at an hourly rate of \$120.00 for 6 hours weekly for a total cost of \$3,600.00.

11p. Approves BCBA Goldstar Behavior

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves Goldstar Behavior to provide BCBA services for the 2022-2023 school year at an hourly rate of \$120.00 for 6 hours weekly for a total cost of \$25,920.00.

11q. Approves Generator Project (Dickerson School)

Whereas, the Chester School District Board of Education (the "Board"), a regular operating public school district in the State of New Jersey has identified an Other Capital Project (the "Project"), for which the Board is not seeking State funding, and is seeking the approval of the New Jersey Department of Education ("DOE"); and

Whereas, the anticipated Project identified by the Board is as follows:

Emergency Power Generator Integration at the Dickerson Elementary School

Whereas, the Board, through its architect DIGroupArchitecture, LLC ("the Architect"), intends to submit an application for this Project to the DOE for approval;

Now therefore, be it resolved by the Board hereby authorizes the Architect to submit to the DOE for approval the Application for said Project. The Project is consistent with the district's approved Long Range Facilities Plan.

Motion by Rebekah Forlenza

Seconded by Amy Collins

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
7-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

12. Curriculum/Governance/Personnel—Heather Ronco (chair) John Barounis, Rebekah Forlenza and Sarah Schultz

12a. Approves Title I Teacher (Matthews)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Cathleen Matthews as Title I Teacher effective August 22, 2022 for Bragg school for the 2022-2023 school year for FTE of .65, step 9, at a salary of \$36,098.00 for 23 hours per week paid from account t# 20-231-100-101-000.

12b. Approves Substitute Secretary (Salamone)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Margaret Salamone as substitute secretary for the 2022-2023 school year at an hourly rate of \$18.00 per hour.

- 12c. Approves Payroll Specialist (Moskwa)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sara Moskwa as Payroll and Health Benefit Specialist effective August 17, 2022 for the 2022-2023 school year at a salary of \$60,000.00 prorated pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5. To be paid from account #11-000-251-100-001-000.
- 12d. Approves 5th Grade ELS/SS Teacher (McCrane)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Amanda McCrane as Grade 5 ELA/SS Teacher effective August 22, 2022 for the 2022-2023 school year at a salary of \$56,675.00 (Step 9) to be paid from account #11-000-240-100-101-000-002.
- 12e. Approves Bragg Special Education Teacher (Klause)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sara Klause as Bragg School Special Education Teacher effective August 22, 2022 for the 2022-2023 school year at a salary of \$72,415.00 (Step 15 MA+15) to be paid from account #11-000-213-100-101-000-002.
- 12f. Approves Bragg Dickerson Special Education Teacher (Forte)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Amanda Forte as K-5 Special Education Teacher effective August 22, 2022 for the 2022-2023 school year at a salary of \$60,670.00 (Step 4 MA) to be paid from account #11-213-100-101-000-003.
- 12g. Approves Long Term Substitute (George)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves long term substitute, Margaret George, at Step 1, \$53,870.00 prorated effective August 22, 2022 through October 18, 2022.
- 12h. Approves Camp Achieve Speech Specialist (Skrabal)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sarah Skrabal as Speech Specialist for the Camp Achieve summer program from July 6, 2022, through August 9, 2022, at the contracted hourly rate (includes one prep day) for up to 4.5 hours daily at a cost of up to \$5,859
- 12i. Approves Payroll Assistant (De Los Santos)**
RESOLVED, that the Chester Board of Education approves Erica De Los Santos as Payroll Assistant effective August 1, 2022 for the 2022-23 school year in the amount of \$10,000 to be paid from account #11-000-251-100-001-000.
- 12j. Approves Night Custodian (Montello)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jerry Montello as Custodian effective August 22, 2022 for the 2022-23 school year at a salary of \$38,500 prorated, pending background check.

CHESTER BOARD OF EDUCATION

12k. Approves Termination of Employee #1123

RESOLVED, that the Chester Board of Education approves the recommendation to terminate employee #1123 effective September 15, 2022.

Motion by Heather Ronco

Seconded by Sara Kalashian

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
7-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

12l. Approves Statement of Assurance Professional Development/Mentoring Plan and Mentors

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the submission of the 2022-2023 Statement of Assurance Professional Development/Mentoring Plan and the following mentors for new teachers:

New Employee (New to profession must pay mentor \$550 or prorated amount)	Mentor	School
Gabrielle Pecoraro	Karen Weber	Dickerson
Alyssa Stachura	Sarah Smith	Dickerson
Amanda McGrane	Danielle Meekings	Bragg

12m. Approves Substitute Nurses for 2022-2023 School Year

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitute nurses for the 2022-2023 school year:

Nurse Substitutes		
Lauren Conklin	Jean Farley	Kelly Strickland
Maaike Haight	Jennifer Rosario	

12n. Approves Summer 2022 Curriculum Work (Capan)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff member for up to 20 hours of curriculum work at the contracted professional hourly rate of \$62 for a total of up to \$1,240 prior to ratified contract.

Gretchen Capan	K-2 Spanish
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12o. Approves District-Wide Curriculum

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves the following curriculum for the 2022-2023 school year:

English Language Arts	NJ Student Learning Standards	August 2016
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CHESTER BOARD OF EDUCATION

Math	NJ Student Learning Standards	August 2016
Social Studies	NJ Student Learning Standards	August 2020
Comprehensive Health and Physical Education	NJ Student Learning Standards	August 2020
Science	NJ Student Learning Standards	August 2020

- 12p. Approves Adoption of Danielson Model of Effective Training**
RESOLVED, that pursuant to N.J.A.C. 6A:10, Educator Effectiveness, the Chester Board of Education approves the adoption of the Danielson Model of Effective Teaching as an evaluation tool in 2022-2023 for the Chester School District's faculty.
- 12q. Approves Adoption of NJSBA Policy Manual**
RESOLVED, that the Chester Board of Education approve the adoption of the New Jersey School Board Association Policy Manual as a whole and to make and approve modifications to individual policies as they pertain to the Chester School District.
- 12r. Approves for First Reading and Adoption Policy 2224**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 2224- Nondiscrimination/Affirmative Action.
- 12s. Approves for First Reading and Adoption Policy 3516**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 3516-Safety.
- 12t. Approves for First Reading and Adoption Policy 3542.31**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 3542.31-Free and Reduced Rate Meals.
- 12u. Approves for First Reading and Adoption Policy 5125 Pupil Records**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5125-Pupil Records.
- 12v. Approves for First Reading and Adoption Policy 5131.6**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131.6-Substance Abuse.
John Barounis asked if marijuana was included in this policy
- 12w. Approves for First Reading and Adoption Policy 5131**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131- Harassment, Intimidation and Bullying..
- 12x. Approves for First Reading and Adoption Policy 5141.23**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5141.23-Food Allergies.

CHESTER BOARD OF EDUCATION

- 12y. Approves for First Reading and Adoption Policy 5142**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5142-Pupil Safety.
- 12z. Approves for First Reading and Adoption Policy 6142.10**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6142.10-Technology Acceptable Use Policy and Forms.
- 12aa. Approves for First Reading and Adoption Policy 6154**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6154-Homework.
- 12bb. Approves for First Reading and Adoption Policy 6162.5**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6162.5-Research and Student Surveys.
- 12cc. Approves for First Reading and Adoption Policy 6171.3**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6171.3-Title I.
- 12dd. Approves for First Reading Policy 5141.11 *Resolution was tabled***
RESOLVED, that the Chester Board of Education approves for first reading Policy 5141.11-Vaccination and Testing.
- 12ee. Approves NJPEPL Process and Observation Instrument**
RESOLVED, that the Chester Board of Education approves the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument as the Principal Evaluation Tool for the Chester School District for the 2022-2023 school year.
- 12ff. Approves Leave of Absence (Employee # 1367)**
RESOLVED: that the Board of Education approves the following leave of absence for employee #1367:

	From
Leave (Start Date)	08/22/2022
Accumulate Sick/Personal Days (Applied)	9
FMLA/NJFLA Start Date (unpaid with benefits)	09/05/2022
Date of Return (Anticipated)	11/28/2022

- 12gg. Approves Kindergarten Literacy Paraprofessional (Schutz)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stacy Schutz as Kindergarten Literacy Paraprofessional effective

CHESTER BOARD OF EDUCATION

August 29, 2022 for the 2022-23 school year at a salary of \$11,574 prior to ratified contract to be paid from Account# 11-190-100-106-000-000.

12hh. Approves Mentor

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following mentor for the 2022-2023 school year for new teacher:

New Employee (New to profession must pay mentor fee of \$550 or prorated amount)	Mentor	School
Jordan Gangemi	Dorianne Taquinto	Dickerson

12ii. Approves Day Custodian for Dickerson School (Crider)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Paul Crider as daytime custodian at Dickerson school for the 2022-2023 school year, effective August 17, 2022 at an annual salary of \$45,925 including Black Seal stipend of \$1,750 to be paid from Account #11-000-262-100-001-000.

12jj. Approves Nurse Substitute (Haight)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Maaiké Haight to provide nursing services to student #20496 for up to 5 hours daily at the rate of \$62.00 an hour for the 2022-2023 school year.

12kk. Approves Nurse Substitute (Haight)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Maaiké Haight to provide substitute nursing services to student #20496 for up to 5 hours daily at the rate of \$62.00 an hour for the ESY program.

12ll. Approves Nurse Substitute (Strickland)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Kelly Strickland to provide substitute nursing services to student #20496 for up to 5 hours daily at the rate of \$62.00 an hour for the 2022-2023 school year.

12mm. Approves Kindergarten Teacher (Gangemi)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jordyn Gangemi as Kindergarten Teacher effective August 22, 2022 for the 2022-23 school year at a salary of \$53,870, Step 1 BA, to be paid from account #11-110-100-101-001-003.

CHESTER BOARD OF EDUCATION

Motion by Rebekah Forlenza

Seconded by John Barounis

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
7-0 except 12k, & 12dd.	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent
12k.	Abstain	Yes	Absent	Yes	Yes	Yes	Yes	Abstain	Absent
12dd, Table	-	-	Absent	-	-	-	-	-	Absent

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on August 16, 2022 at 7:54 p.m. to discuss personnel. It is expected that the minutes will be made public as soon as official action is taken.

Motion by Heather Ronco

Seconded by Amy Collins

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
7-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

14. Return to Public Session

Motion by Rebekah Forlenza

Seconded by Sara Kalashian

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
7-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

15. Unfinished Business

None

16. New Business

John Barounis-First Reading to allow homeschool students to participate in extra curricular activities. John Barounis would like to include homeschool and private school student not just homeschool if the private school does not offer that program (sports and or extracurricular activities).

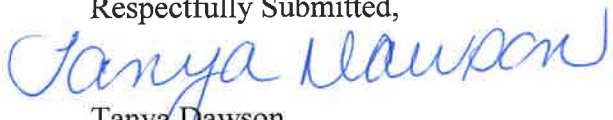
17. Adjournment

There being no further business to discuss, upon the motion of Rebekah Forlenza and seconded by Amy Collins the Board considered a motion to adjourn at 8:18 p.m.

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
7-0	Yes	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

CHESTER BOARD OF EDUCATION

Respectfully Submitted,


Tanya Dawson
Board Secretary