

**REGULAR MEETING
AUGUST 16, 2022
AGENDA**

*A regular meeting of the Chester Board of Education will be held on
August 16, 2022 at 7:00 p.m. in the cafeteria of the Black River Middle School
133 North Road, Chester, NJ*

1. Call to Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

John Barounis		Christopher Lowry	
Amy Collins		Heather Ronco	
Matthew Downs		Sarah Schultz	
Rebekah Forlenza		Kerri Wright	
Sara Kalashian		Quorum	Y N

4. Pledge of Allegiance

5. Presentations

6. Administration-Dr. Christina VanWoert and Tanya Dawson

6a. Superintendent's Report

6b. Business Administrator's Report

7. President's Comments

8. Public Commentary

Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make*

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the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.

2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Approval of Minutes

9a. Approves Meeting Minutes from June 21, 2022

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on June 21, 2022.

9b. Approves Executive Meeting Minutes from June 21, 2022

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on June 21, 2022.

9c. Approves Meeting Minutes from July 28, 2022

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on July 28, 2022.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

10. Committee of The Whole—All.

None

11. Buildings, Grounds, Transportation/Finance— Amy Collins (chair) Matthew Downs, Sara Kalashian and Chris Lowry

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	06/30/2022	\$207,276.43
Payroll	07/15/2022	\$129,702.33
Payroll	07/30/2022	\$175,527.16
Payroll	08/15/2022	\$202,032.68

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Bills List	06/30/22	\$355,016.04
Bills List	07/15/22	\$376,964.27
Bills List	08/16/22	\$1,170,117.91

11b. Approves Monthly Appropriation Transfers for June 2022

RESOLVED, that the Chester Board of Education approves the following transfers within the 2021-2022 budget for the month of June 2022 in compliance with N.J.A.C. 6A: 23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Monthly Transfer Report for June 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for June 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for June 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for June 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for June 2022

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for June 2022; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for June 2022

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for June 2022 and that no major account or fund has been over-expended

11g. Approves Bus/Van Routes for the 2022-2023 School Year

RESOLVED, that the Chester Board of Education approves the following bus routes for the 2022-2023 school year, a copy of which is available for public review in the Chester Board of Education Business Office.

School	Contractor/BOE	Route Numbers
Black River Middle School	Roxbury BOE	BR01,BR02,BR03,BR05,BR08,BR10
Black River Middle School	Mendham BOE	BR04,BR06,BR07,BR09,BR11

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Black River Middle School	Chester BOE	BRV7, BRV8
Bragg & Dickerson	Roxbury BOE	BD01,BD02,BD03,BD04,BD07,BD08
Bragg & Dickerson	Mendham BOE	BD05,BD06,BD09,BD10,BD11, BD12,BD13, BD14, BD15
Bragg & Dickerson	Chester BOE	BDV7, BDV8, BDV5
Dickerson Preschool	Chester BOE	BDV7, BDV8

11h. Approves Black River Middle School Sports Travel Schedule

RESOLVED, that the Chester Board of Education approves the 2022-2023 Black River Middle School Fall Sports Travel schedule.

11i. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Work-shop	Registration-Tuition	Travel Misc.	Estimated Total Expense
09/06/2022-09/09/2022	Cathleen Matthews IMSE Virtual training	\$1,275.00	\$0	\$1,275.00

11j. Approves Dickerson Bragg Professional Development (A+Literacy Consulting)

RESOLVED, that the Chester Board of Education approves A+ Literacy Consulting, LLC to provide Guided Reading Overview Training to Dickerson and Bragg teachers at a Cost of \$4,300.00

11k. Approves Discarding of Obsolete Technology Equipment

RESOLVED, that the Chester Board of Education approves disposal of obsolete Equipment from the Technology department, a list of which is on file at the Board of Education office.

11l. Approves Increased OMB Mileage Rate

Resolved, the Chester Board of Education approves the rate of reimbursement for mileage allowed for employees traveling by personal automobile on official business established through budget language in the state's Annual Appropriations Act each year. The rate for FY23 is \$.47/mile which has increased from FY22.

11m. Approves Deafblind Specialist (Dalia)

Resolved, the Chester Board of Education approves Ashley Dalia, M. ED., Deafblind Specialist for student # 20496 for the 2022-23 school year up to 60 hours at a cost of \$4,500.00.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW
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12. Curriculum/Governance/Personnel—*Heather Ronco (chair) John Barounis, Rebekah Forlenza and Sarah Schultz*

12a. Approves Title I Teacher (Matthews)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Cathleen Matthews as Title I Teacher effective August 22, 2022 for Bragg school for the 2022-2023 school year for FTE of .65, step 9, at a salary of \$36,098.00 for 23 hours per week paid from account t# 20-231-100-101-000.

12b. Approves Substitute Secretary (Salamone)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Margaret Salamone as substitute secretary for the 2022-2023 school year at an hourly rate of \$18.00 per hour.

12c. Approves Payroll Specialist (Moskwa)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sara Moskwa as Payroll and Health Benefit Specialist effective August 17, 2022 for the 2022-2023 school year at a salary of \$60,000.00 prorated pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5. To be paid from account #11-000-251-100-001-000.

12d. Approves 5th Grade ELS/SS Teacher (McCrane)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Amanda McCrane as Grade 5 ELA/SS Teacher effective August 22, 2022 for the 2022-2023 school year at a salary of \$56,675.00 (Step 9) to be paid from account #11-000-240-100-101-000-002.

12e. Approves Bragg Special Education Teacher (Klause)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sara Klause as Bragg School Special Education Teacher effective August 22, 2022 for the 2022-2023 school year at a salary of \$72,415.00 (Step 15 MA+15) to be paid from account #11-000-213-100-101-000-002.

12f. Approves Bragg Dickerson Special Education Teacher (Forte)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Amanda Forte as K-5 Special Education Teacher effective August 22, 2022 for the 2022-2023 school year at a salary of \$60,670.00 (Step 4 MA) to be paid from account #11-213-100-101-000-003.

12g. Approves Long Term Substitute (George)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves long term substitute, Margaret George, at Step 1, \$53,870.00 prorated effective August 22, 2022 through October 18, 2022.

12h. Approves Camp Achieve Speech Specialist (Skrabal)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sarah Skrabal as Speech Specialist for the Camp Achieve summer program from July 6, 2022, through August 9, 2022, at the contracted hourly rate (includes one prep day) for up to 4.5 hours daily at a cost of up to \$5,859

12i. Approves Payroll Assistant (De Los Santos)

RESOLVED, that the Chester Board of Education approves Erica De Los Santos as Payroll Assistant effective August 1, 2022 for the 2022-23 school year in the amount of \$10,000 to be paid from account #11-000-251-100-001-000.

12j. Approves Night Custodian (Montello)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jerry Montello as Custodian effective August 22, 2022 for the 2022-23 school year at a salary of \$38,500 prorated, pending background check.

12k. Approves Termination of Employee #1123

RESOLVED, that the Chester Board of Education approves the recommendation to terminate employee #1123 effective September 15, 2022.

12l. Approves Statement of Assurance Professional Development/Mentoring Plan and Mentors

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the submission of the 2022-2023 Statement of Assurance Professional Development/Mentoring Plan and the following mentors for new teachers:

New Employee <i>(New to profession must pay mentor \$550 or prorated amount)</i>	Mentor	School
Gabrielle Pecoraro	Karen Weber	Dickerson
Alyssa Stachura	Sarah Smith	Dickerson
Amanda McGrane	Danielle Meekings	Bragg

12m. Approves Substitute Nurses for 2022-2023 School Year

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitute nurses for the 2022-2023 school year:

Nurse Substitutes		
Lauren Conklin	Jean Farley	Kelly Strickland
Maike Haight	Jennifer Rosario	

12n. Approves Summer 2022 Curriculum Work (Capan)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff member for up to 20 hours of curriculum work at the contracted professional hourly rate of \$62 for a total of up to \$1,240 prior to ratified contract.

Gretchen Capan	K-2 Spanish
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12o. Approves District-Wide Curriculum

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves the following curriculum for the 2022-2023 school year:

English Language Arts	NJ Student Learning Standards	August 2016
Math	NJ Student Learning Standards	August 2016
Social Studies	NJ Student Learning Standards	August 2020
Comprehensive Health and Physical Education	NJ Student Learning Standards	August 2020
Science	NJ Student Learning Standards	August 2020

12p. Approves Adoption of Danielson Model of Effective Training

RESOLVED, that pursuant to N.J.A.C. 6A:10, Educator Effectiveness, the Chester Board of Education approves the adoption of the Danielson Model of Effective Teaching as an evaluation tool in 2022-2023 for the Chester School District's faculty.

12q. Approves Adoption of NJSBA Policy Manual

RESOLVED, that the Chester Board of Education approve the adoption of the New Jersey School Board Association Policy Manual as a whole and to make and approve modifications to individual policies as they pertain to the Chester School District.

12r. Approves for First Reading and Adoption Policy 2224

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 2224- Nondiscrimination/Affirmative Action.

12s. Approves for First Reading and Adoption Policy 3516

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 3516-Safety.

12t. Approves for First Reading and Adoption Policy 3542.31

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 3542.31-Free and Reduced Rate Meals.

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- 12u. Approves for First Reading and Adoption Policy 5125 Pupil Records**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5125-Pupil Records.
- 12v. Approves for First Reading and Adoption Policy 5131.6**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131.6-Substance Abuse.
- 12w. Approves for First Reading and Adoption Policy 5131**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131- Harassment, Intimidation and Bullying..
- 12x. Approves for First Reading and Adoption Policy 5141.23**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5141.23-Food Allergies.
- 12y. Approves for First Reading and Adoption Policy 5142**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5142-Pupil Safety.
- 12z. Approves for First Reading and Adoption Policy 6142.10**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6142.10-Technology Acceptable Use Policy and Forms.
- 12aa. Approves for First Reading and Adoption Policy 6154**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6154-Homework.
- 12bb. Approves for First Reading and Adoption Policy 6162.5**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6162.5-Research and Student Surveys.
- 12cc. Approves for First Reading and Adoption Policy 6171.3**
RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6171.3-Title I.
- 12dd. Approves for First Reading Policy 5141.11**
RESOLVED, that the Chester Board of Education approves for first reading Policy 5141.11-Vaccination and Testing.
- 12ee. Approves NJPEPL Process and Observation Instrument**
RESOLVED, that the Chester Board of Education approves the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument as the Principal Evaluation Tool for the Chester School District for the 2022-2023 school year.
- 12ff. Approves Leave of Absence (Employee # 1367)**
RESOLVED: that the Board of Education approves the following leave of absence for

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employee #1367:

	From
Leave (Start Date)	08/22/2022
Accumulate Sick/Personal Days (Applied)	9
FMLA/NJFLA Start Date (unpaid with benefits)	09/05/2022
Date of Return (Anticipated)	11/28/2022

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on August 16, 2022 at ____ p.m. to discuss _____. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

14. Return to Public Session

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

15. Unfinished Business

16. New Business

17. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

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