

**REGULAR MEETING  
AUGUST 19, 2021  
AGENDA**

*A regular meeting of the Chester Board of Education will be held on  
August 19, 2021 at 7:00 p.m. in the Chester Borough Courtroom,  
50 North Road, Chester, NJ 07930*

**1. Call To Order**

**2. Sunshine Announcement**

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

**3. Roll Call**

Amy Collins		Heather Ronco		
Carolyn Kleppe-Collins		Mike Tomasco		
Rebekah Forlenza		Billy Webster		
Sara Kalashian		Kerri Wright		
Christopher Lowry		Quorum	Y	N

**4. Pledge of Allegiance**

**5. Administration- Dr. Christina VanWoert and Tanya Dawson**

**5a. Superintendent's Report**

**5b. Business Administrator's Report**

**6. President's Comments**

**7. Presentations:**

**8. Public Commentary**

*Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.*

*When permitted, public participation shall be governed by the following rules under Policy 9325.2:*

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and*

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*make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*

2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

**9. Approval of Minutes**

**9a. Approves Regular Meeting Minutes from June 22, 2021**

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on June 22, 2021.

**9b. Approves Regular Meeting Executive Minutes from June 22, 2021**

RESOLVED, that the Chester Board of Education approves the Regular meeting Executive minutes of the meeting held on June 22, 2021.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

**10. Committee of The Whole—All.**

None

**11. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry**

**11a. Approves Bills List**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	06-30-2021	\$235,728.63
Payroll	07-15-2021	\$135,642.40
Payroll	07-30-2021	\$185,721.57
Bills List	06-30-2021	\$294,817.00
Bills List	07-16-2021	\$666,472.79
Bills List	08-19-2021	\$1,058,847.92

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**11b. Approves Monthly Appropriation Transfers for June 2021**

RESOLVED, that the Chester Board of Education approves the following transfers within the 2020-2021 budget for the month of June 2021 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

**11c. Approves Monthly Transfer Report for June 2021**

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for June 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

**11d. Approves Board Secretary Report for June 2021**

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for June 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

**11e. Approves Board Treasurer Report for June 2021**

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for June 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

**11f. Approves Certification of Secretary and Treasurer Report for June 2021**

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for June 2021 and that no major account or fund has been over-expended

**11g. Approves Travel Requests**

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C. 6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
November 8-9, 2021	John Machusky	\$345	\$43.25	\$388.25

**11h. Approves Prime Healthcare Services-Saint Clare's, LLC**

RESOLVED that the Chester Board of Education approves a contract between the Chester Board of Education and Prime Healthcare Services-Saint Clare's, LLC. to provide certain

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medical services for the Chester School District on an on needed basis effective July 1, 2021 through June 30, 2022.

**11i Approves BCBA for 2021-2022 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Kathleen Llano as a Board Certified Behavior Consultant (BCBA) for up to 4 hours a week at \$120 an hour for the 2021-2022 school year for a total of \$17,280.

**11j. Approves Out-of-District Placement**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following out-of-district placements for the 2021-2022 school year, pending County DOE approval.

Student #	School Placement	Tuition Rate
19346	Winston Preparatory School	\$73,300

**11k. Approves Commission for the Blind Services**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Commission for the Blind Level 1 services at a cost of \$2,200 for the 2021-2022 school year.

**11l. Approves Auditory Verbal Therapy**

RESOLVED, that the Chester Board of Education approves Stephanie Schaeffer to provide auditory verbal therapy services to student #20496 at an hourly rate of \$ for 195 for 2-45 minutes sessions weekly for a total cost of up to \$10,530 for the 2021-2022 school year.

**11m. Amends Resolution (11s. on June 22, 2021 Agenda) Music Therapy Services for 2021- 2022 School Year**

**From:**

RESOLVED, that the Chester Board of Education approves Jammin' Jen Music Therapy to provide music therapy services at \$490 per week for a total of \$17,640 for the 2021-2022 school year.

**To:**

RESOLVED, that the Chester Board of Education approves Jammin' Jen Music Therapy to provide music therapy services at \$630 per week for a total of \$22,680.00 for the 2021-2022 school year.

**11n. Approves Disposal of Obsolete Equipment**

RESOLVED, that the Chester Board of Education approves disposal of the single man lift previously used by Buildings and Grounds department.

**11o. Approves Indoor Air Quality Designated Officer**

RESOLVED, that the Chester Board of Education approves Director of Buildings and Grounds, Evan Morley, as designated Indoor Air Quality officer for the Chester School District.

**11p. Approves Out-of-District Services**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves providing the following out-of-district services for the 2021-2022 school year: Student # 20406

Student #	School Placement	Tuition Rate
20406	Hand over Hand, LLC.	\$21,000

**11q. Approves Bus/Van Routes for the 2021-2022 School Year**

RESOLVED, that the Chester Board of Education approves the following bus routes for the 2021-2022 school year, a copy of which is available for public review in the Chester Board of Education Business Office.

School	Contractor/BOE	Route Numbers
Black River Middle School	Roxbury BOE	BR01,BR02,BR03,BR05,BR08,BR10
Black River Middle School	Mendham BOE	BR04,BR06,BR07,BR09,BR11
Black River Middle School	Chester BOE	BRV7, BRV8
Bragg & Dickerson	Roxbury BOE	BD01,BD02,BD03,BD04,BD07,BD08
Bragg & Dickerson	Mendham BOE	BD05,BD06,BD09,BD10,BD11, BD12,BD13, BD14, BD15
Bragg & Dickerson	Chester BOE	BDV7, BDV8, BDV5
Dickerson Preschool	Chester BOE	BDV7, BDV8

**11r. Approves home instruction**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approve Anthony Hanes & Associates to provide home instruction services to student #19045 at \$65.00 an hour for up to 10 hours weekly effective June 16 through August 9, 2021.

**11s. Amends Resolution (11u. May 10, 2021 Agenda) Approves Music Therapy Services for ESY school year**

**From:**

RESOLVED, that the Chester Board of Education approves Jammin' Jen Music Therapy to provide music therapy services for the Camp Achieve summer program July 6, 2021-August 9, 2021 for 5 weekly visits at \$245.00 per visit for a total of \$1,225.

**To:**

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RESOLVED, that the Chester Board of Education approves Jammin' Jen Music Therapy to provide music therapy services for the Camp Achieve summer program July 6, 2021-August 9, 2021 for 5 weekly visits at \$350.00 per visit for a total of \$2,632.50.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

**12. Curriculum/Governance/Personnel— *Heather Ronco and Mike Tomasco***

**12a. Accepts Retirement (Tonnessen)**

RESOLVED, that the Chester Board of Education accepts the retirement of Melissa Tonnessen, Second Grade teacher at Dickerson School with much gratitude for 33 years of service, effective July 30, 2021.

**12b. Accepts Resignation (Talik)**

RESOLVED, that the Chester Board of Education accepts the resignation of Wendy Talik Special Education teacher at Bragg School, effective August 16, 2021

**12c. Accepts Resignation (Belfiore)**

RESOLVED, that the Chester Board of Education accepts the resignation of Michelle Belfiore Guidance Counselor, effective August 30, 2021.

**12d. Creates Position-Third Grade Teacher**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the creation 1 FTE third grade teacher position due to an additional third grade section.

**12e. Creates Position-Preschool Teacher**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the creation of a new 1 FTE preschool teacher position due to an additional Preschool section.

**12f. Creates Position-CAAP Teacher**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the creation of a new 1 FTE CAAP teacher position due to ESSER III funding.

**12g. Creates Position-CAAP Teacher**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the creation of a new 1 FTE CAAP teacher position for additional support.

**12h. Creates Position- CAAP Teacher**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of

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Education approves the creation of a new 1 FTE CAAP teacher position due to ESSER III funding.

**12i. Creates Position-School Library Media Specialist**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the creation of a new .5 FTE School Library Media Specialist due to a position change.

**12j. Approves Long Term Maternity Leave Replacement (Liska)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Taylor Liska as a long term maternity leave replacement for employee #1013 effective 08/23/2021 through 01/31/2022 as a Step 1 BA at an annual salary of \$52,335 prorated, with benefits to be paid from Account# 11-120-100-101-000-003.

**12k. Approves School Library Media Specialist (McGookin)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Elizabeth McGookin as a School Library Media Specialist for Bragg School effective for the 2021-2022 school year at Step 2 BA +30 .5 FTE at an annual salary of \$28,992.50, with benefits to be paid from Account# 11-000-222-100-001-002.

**12l. Approves CAAP Math Teacher (Garrison)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Jamie Garrison as a CAAP Math Teacher for Dickerson School for the 2021-2022 school year at Step 2 BA at an annual salary of \$52,735, with benefits to be paid from ESSER III funds.

**12m. Approves Kindergarten Teacher (Edelmann)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Annabelle Edelmann as a Kindergarten Teacher for Dickerson School for the 2021-2022 school year at Step 2 BA at an annual salary of \$52,735, with benefits to be paid from Account# 11-110-100-101-001-003.

**12n. Approves Fourth Grade Teacher (Hunt)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Cara Hunt as a Fourth Grade School Teacher for Bragg School for the 2021-2022 school year at Step 1BA at an annual salary of \$52,335, with benefits to be paid from ESSER III funds.

**12o. Approves Technology Support Specialist (Altiero)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Mark Altiero as a Technology Support Specialist for the 2021-2022 school year at an annual salary of \$42,000, with benefits to be paid from ESSER III funds.

**12p. Approves Substitute Secretary (Lane)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Colleen Lane as a substitute secretary for the 2021-2022 school year at the hourly rate of \$15.

**12q. Approves Teachers for Professional Work**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers for up to 14 hours of professional work for the Bulldogs Preview program at the contracted professional hourly rate of \$62 for a total of up to \$868 to be paid from ESSER III funding.

Kenneth Piascik  
Sara Kozlowski  
Laura Garrison  
Gretchen Capan  
Ronald Fazekas  
Katherine Snow

**12r. Approves Guidance Counselors/ CST for Professional Work**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teacher for up to 14 hours of professional work for the Bulldogs Preview program at the contracted professional hourly rate of \$62 for a total of up to \$868 to be paid from ESSER III funding.

Sarah Southwick  
Karen Andolina  
Michele Belfiore

**12s. Approves Staff Members for Summer Prep Work**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers/CST specialists/Guidance Counselors for up to five hours of summer prep work for the Bulldogs Preview program at the contracted professional hourly rate of \$62 for a total of up to \$310 paid from ESSER III funding.

Michele Belfiore  
Jenna Spence  
Sarah Southwick  
Karen Andolina  
Heather Hoffman  
Amy Hayes  
Amal Azzara

**12t. Approves Field Experience and Classroom Student Teaching Placement**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves field experience placement and classroom student teaching placement for the following students from Drew University, Madison, NJ under the guidance of the following teachers:



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Student	Teacher	Classroom Placement
Gabrielle Pecoraro	Karen Weber	1 <sup>st</sup> Grade Dickerson School
Lisa Kelly	Kathleen Vespignani	Performing Arts BRMS
Biana Turzi	Nicole Polkowski	4 <sup>th</sup> Grade Bragg
Biana Turzi	Maryanne Vindici	Special Education Teacher

**12u. Approves Title I Salary-ESEA Grant**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Deborah Foster's salary as a Title 1 teacher for the 2021-2022 school year, \$53,645.60 and any benefits, to be paid from the ESEA Grant award.

**12v. Approves Substitute Nurses**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitute nurses for the 2021-2022 school year:

Nurse Substitutes		
Jean Farley	Maaikie Haight	Lori Prussack
Jennifer Rosario	Samantha Golden	

**12w. Approves Statement of Assurance Professional Development/Mentoring Plan and Mentors**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the submission of the 2021-2022 Statement of Assurance Professional Development/Mentoring Plan and the following mentors for new teachers:

New Employee (New to profession must pay mentor \$550 or prorated amount)	Mentor	School
Jamie Garrison	Nicole Healy	Dickerson
Cara Hunt	Laura Freund	Bragg
Taylor Liska	Sara Smith	Dickerson
Courtney Nealon	Tara Bagnole	Dickerson
Gina Ruvolo	Patricia Pohan	BRMS

**12x. Approves District-Wide Curriculum**

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves the following curriculum for the 2021-2022 school year:

English Language Arts	NJ Student Learning Standards	August 2021
Math	NJ Student Learning Standards	August 2021
Social Studies	NJ Student Learning Standards	August 2021
Visual and Performing Arts	NJ Student Learning	August 2021

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	Standards	
Comprehensive Health and Physical Education	NJ Student Learning Standards	August 2021
Technology	NJ Student Learning Standards	August 2021
21 <sup>st</sup> Century Life and Careers	NJ Student Learning Standards	August 2021
World Languages	NJ Student Learning Standards	August 2021
Science	NJ Student Learning Standards	August 2021
Visual and Performing Arts: Dance, Music, Theatre and Visual	NJ Student Learning Standards	August 2021

**12y. Approves Adoption of Danielson Model of Effective Training**

RESOLVED, that pursuant to N.J.A.C. 6A:10, Educator Effectiveness, the Chester Board of Education approves the adoption of the Danielson Model of Effective Teaching as an evaluation tool in 2021-2022 for the Chester School District's faculty.

**12z. Approves NJPEPL Process and Observation Instrument**

RESOLVED, that the Chester Board of Education approves the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument as the Principal Evaluation Tool for the Chester School District for the 2021-2022 school year.

**12aa. Amends Resolution 12dd. (De Los Santos)**

RESOLVED, that, the Chester Board of Education amends the start date on Resolution 12dd. from the June 22, 2021 meeting that approves Erica De Los Santos as Payroll and Benefits Specialist from a start date of August 1, 2021 to a start date of August 25, 2021.

**12bb. Approves Camp Achieve Substitute Nurse (Farley)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jean Farley as a substitute nurse for the Camp Achieve summer program at the daily substitute nurse rate.

**12cc. Approves Long Term Leave Replacement (Forte)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Amanda Forte as a Long Term Replacement leave Special Education Teacher at BRMS for employee #1275 for the 2021-2022 school year at Step 1 MA +15 at an annual salary of \$59,085 with benefits to be paid from Account# 11-213-100-101-000-001.

**12dd. Rescinds Resolution (12u.) from May 10, 2021 Meeting (Spence)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education rescinds Resolution (12u.) from the May 10, 2021 meeting that approves Jenna Spence, a guidance counselor at Bragg School, to increase from .67 FTE to full-time with

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benefits for the 2021-2022 school year with the additional hours to be used as a SEL/COVID-19 related trauma specialist, paid for by ESSER II Funding.

**12ee. Approves Guidance Counselor (Spence)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves a job transfer for Jenna Spence a Guidance Counselor at Bragg School to a Guidance Counselor at BRMS School for the 2021-2022 school. Account# 11-000-218-104-000-001.

**12ff. Approves Guidance Counselor (Hoffman)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Heather Hoffman as a Guidance Counselor for Bragg/Dickerson School for the 2021-2022 school year at Step 1 MA at an annual salary of \$58,335, with benefits to be paid from Account# 11-000-218-104-000-002 (.67 FTE) and ESSER II Funding (.33 FTE) SEL/COVID-19 related trauma specialist.

**12gg. Approves 5<sup>th</sup> Grade School Teacher (Cicero)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Angelina Cicero as a 5<sup>th</sup> Grade ELA/SS Teacher for Bragg School for the 2021-2022 school year at Step 5 BA at an annual salary of \$53,935 with benefits to be paid from Account# 11-120-100-101-000-002.

**12hh. Approves Adoption of NJSBA Policy Manual**

RESOLVED, that the Chester Board of Education approve the adoption of the New Jersey School Board Association Policy Manual as a whole and to make and approve modifications to individual policies as they pertain to the Chester School District.

**12ii. Accepts Resignation (Corcoran)**

RESOLVED, that the Board of Education accepts the resignation of Dorian Corcoran, a Kindergarten Literacy Paraprofessional at Dickerson School effective July 13, 2021.

**12jj. Accepts Resignation (Westberg)**

RESOLVED, that the Board of Education accepts the resignation of Stamatia Westberg, a Second Grade Teacher at Dickerson School effective August 18, 2021.

**12kk. Approves Elementary School Teacher (Lemp)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Valerie Lemp as a Second Grade School Teacher, Dickerson School for the 2021-2022 school year at Step 2 BA at an annual salary of \$52,735, with benefits to be paid from Account# 11-120-100-101-000-003.

**12ll. Approves Kindergarten Paraprofessional (Villanella)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Melissa Villanella as a Kindergarten Literacy Paraprofessional, Dickerson School with a start date of September 8, 2021 through the remainder of the 2021-2022 school year, 15 hours weekly at an hourly rate of \$18.34, at an annual salary of \$9,903 without benefits to be paid from Account# 11-190-100-106-000-003.

**12mm. Approves Office Aide (Hamberger)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Kerry Hamberger as an Office Aide, Bragg School with a start date of August 30, 2021 through the remainder of the 2021-2022 school year, 19.5 hours weekly at an hourly rate of \$17.51, at an annual salary of \$12,257 without benefits to be paid from Account# 11-000-240-105-000-002.

**12nn. Approves Rate Increase for Substitute Nurse**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves a rate increase for a substitute nurse from \$150 daily to \$250 daily.

**12oo. Approves Special Education Teacher (Ruvolo)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Gina Ruvolo as a Special Education Teacher at BRMS for the 2021-2022 school year at Step 1 BA at an annual salary of \$52,335 with benefits to be paid from Account# 11-213-100-101-000-001.

**12pp. Amends Resolution 12t. (Foster and Roskie)**

RESOLVED, that the Chester Board of Education amends Resolution (12t.) from the June 22, 2021 meeting to decrease the number of curriculum writing hours for Millicent Roskie from 20 hours to 10 hours and to increase the number of curriculum writing hours for Deborah Foster from 20 hours to 30 hours.

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

**13. Executive Session**

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on August 19, 2021 at \_\_\_\_ p.m. to discuss \_\_\_\_\_. It is expected that the minutes will be made public as soon as official action is taken.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

**14. Return to Public Session**

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

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**15. Unfinished Business**

**16. New Business**

**17. Adjournment**

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW