

**REGULAR MEETING
OCTOBER 12, 2021
AGENDA**

*A regular meeting of the Chester Board of Education will be held on
October 12, 2021 at 7:00 p.m. in the Chester Borough Courtroom,
50 North Road, Chester, NJ 07930*

1. Call To Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins		Heather Ronco	
Carolyn Kleppe-Collins		Mike Tomasco	
Rebekah Forlenza		Billy Webster	
Sara Kalashian		Kerri Wright	
Christopher Lowry		Quorum	Y N

4. Pledge of Allegiance

5. Administration- Dr. Christina VanWoert and Tanya Dawson

5a. Superintendent's Report

5b. Business Administrator's Report

6. President's Comments

7. Presentations:

QSAC by Dr. Christina VanWoert

8. Public Commentary

Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

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1. *Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Approval of Minutes

9a. Approves Regular Meeting Minutes from September 14, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on September 14, 2021.

9b. Approves Regular Meeting Executive Minutes from September 14, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting Executive minutes of the meeting held on September 14, 2021.

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

10. Committee of The Whole—All.

10a. Appoints QSAC Committee

RESOLVED, that pursuant to N.J.A.C. 6A:30-3.2, the Chester Board of Education approves the following to serve on the QSAC Committee:

Dr. Christina Van Woert, Superintendent
Tanya Dawson, Business Administrator/Board Secretary
Brad Currie, Director of Planning, Research & Evaluation
Melissa Fair, Dickerson School Principal
Michele Stanton, Bragg School Principal
Andrew White, BRMS Principal
Dr. Jeanette Krone, Director of Student Services
Sara Kozlowski, CEA President
Kathleen Vespignani, Vice CEA President
Colleen Cahill, Instruction Coach
Jen Christal, Instruction Coach
Danielle Meekings, Instruction Coach
John Christie Jr., Dickerson School, Teacher, Special Education
Kelli Dolan, Bragg School, Teacher
Dana Mazza, BRMS, Teacher, Gifted and Talented

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Jerry Castro, Technology Coach
 Laura Garrison, Technology Coach
 Trish Pohan, Technology Coach
 Francesca Ragonese, Technology Coach
 Eileen Manning, President, Educational Foundation of the Chesters
 Nancy Kofford, PTO President
 Mike Tomasco, BOE President
 Amy Collins, BOE Vice President
 Rebekah Forlenza, BOE
 Michael Dougherty, Director of Technology
 Evan Morley, Buildings and Grounds, Director

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

- 11. Buildings, Grounds, Transportation/Finance**—*Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry*

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	09-15-21	\$136,409.51
Payroll	09-30-21	\$654,665.92
Bills List	09-30-21	\$2,265.15
Bills List	10-12-21	\$930,627.60

11b. Approves Monthly Appropriation Transfers for August 2021

RESOLVED, that the Chester Board of Education approves the following transfers within the 2021-2022 budget for the month of August 2021 in compliance with N.J.A.C. 6A: 23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Monthly Transfer Report for August 2021

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for August 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for August 2021

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RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for August 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for August 2021

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for August 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for August 2021

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for August 2021 and that no major account or fund has been over-expended

11g. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Regis- tration- Tuition	Travel Misc.	Estimated Total Expense
10/27/21	Erica David Strategies & Structures for Teaching Reading & Writing workshop.	\$125.00	\$0	\$125.00
10/27/21	Debbie Foster Strategies & Structures for Teaching Reading & Writing workshop.	\$125.00	\$0	\$125.00
10/27/21	Christa Bedkowski Strategies & Structures for Teaching Reading & Writing workshop.	\$125.00	\$0	\$125.00
11/18/21- 11/19/21	Robin Kaufer ASHA National Convention 2021	\$249.00	\$0	\$249.00
11/18/21- 11/19/21	Stephanie Schultz ASHA National Conference	\$249.00	\$0	\$249.00
10/21/21- 10/22/22	Melissa Scherzer	\$149.00	\$0	\$149.00

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	Autism NJ 39 th Annual Conference			
10/20/21	Cathleen Sullivan 30 th Annual School Health Conference	\$150	\$0	\$150
11/30/21- 12/01/21	Colleen Cahill Using Guided Math to Catch Up Students Who Have Fallen behind and Accelerate the Progress of All Newark, NJ	\$489.00	\$42.00	\$531.00
11/30/21	Lauren Freund Using Guided Math to Catch Up Students Who Have Fallen behind and Accelerate the Progress of All Newark, NJ	\$289.00	\$21.00	\$310.00
11/30/21	Anne McAvinn Using Guided Math to Catch Up Students Who Have Fallen behind and Accelerate the Progress of All Newark, NJ	\$289.00	\$32.90	\$321.90
11/30/21	Katie Strauss Using Guided Math to Catch Up Students Who Have Fallen behind and Accelerate the Progress of All Newark, NJ	\$289.00	\$21.00	\$310.00
11/18/21- 11/19/21	Joseph Pizzo NCTE Annual Convention 2021	\$324.00	\$0	\$324.00

11h. Approves Renewal of Agreement with Dr. Thomas Porter

RESOLVED, that the Chester Board of Education approves the renewal agreement for 2021-2022 school year with Dr. Thomas Porter.

11i. Approves Accepting IDEA Grants

RESOLVED, that the Chester Board of Education approves accepting the following grants:

IDEA FY22 Grant	
Basic	\$283,221
Preschool	\$20,889

11j. Approves Accepting ARP IDEA Grants

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RESOLVED, that the Chester Board of Education approves accepting the following grants:

ARP IDEA FY22	
ARP Basic	\$55,418
ARP Preschool	\$4,731

11k. Approves Feeding Therapy

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves HMS Associates to provide feeding therapy services for student #20406 as of June 29, 2021 through September 14, 2021 for a total amount of \$1,050.

11l. Approves Snow Removal (Fairmount Services, LLC)

RESOLVED, that the Chester Board of Education approves Snow Bid 22-01 for snow removal services to Fairmount Services, LLC for the 2021-22 school year.

11m. Accepts Donation (Music Equipment)

RESOLVED, that the Chester Board of Education accepts with much gratitude the donation of music equipment to the BRMS Music department:

"Sound Percussion" Black 4 piece Jr. Drum Set from Jonathan Rochelle

"Stagg Tim+" Blue 5 piece intermediate Drum Set from Melissa & Tom Ash

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

12. Curriculum/Governance/Personnel— Heather Ronco and Mike Tomasco

12a. Amends Resolution (Cicero)

RESOLVED that, the Chester Board of Education amends Resolution **12gg.** from the August 19, 2021 to change the start date for Angelina Cicero to October 13, 2021.

12b. Amends Resolution (Gonzalez)

RESOLVED that, the Chester Board of Education amends Resolution **12ss.** from the August 19, 2021 to change the start date for Christine Gonzalez to October 19, 2021.

12c. Amends Resolution (DiFabrizio)

RESOLVED that, the Chester Board of Education amends Resolution **12tt.** from the August 19, 2021 to change the start date for Andrea DiFabrizio to October 21, 2021.

12d. Approves Horizontal Advancement on Guide

RESOLVED, that the Chester Board of Education approves advancement on the salary guide for the following staff members effective October 1, 2021.

Name	Current Step/Guide	Advance Step/Guide
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Christopher Jala	Step 4 BA \$53,535	Step 4 BA+15 \$55,035
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12e. Accepts Resignation (Wozniak)

RESOLVED, that the Chester Board of Education accepts the resignation of Dawn Wozniak, paraprofessional at BRMS effective October 22, 2021.

12f. Accepts Resignation (Hosterman)

RESOLVED, that the Chester Board of Education accepts the resignation of Michael Hosterman, custodian at Dickerson School effective October 30, 2021.

12g. Approves Termination of (Emp. #1198)

WHEREAS, Employee #1198, in his/her capacity as Employee of the Board of Education has not fulfilled his/her responsibilities to the Board adequately; and

WHEREAS, the Superintendent now recommends the Board terminate the employment of Employee #1198 as of November 22, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Chester Board of Education that Employee #1198 be terminated from their employment with the Board of Education, in accordance with any applicable notice provisions of the Employment Contract and/or collective negotiations agreement.

12h. Approves Office Aide (Lee)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Michele Lee as an Office Aide, Bragg School 19.5 hours weekly at an hourly rate of \$17, at a salary of \$12,928.50 (prorated), paid from Account# 11-000-240-105-000-002, effective October 1, 2021 through the remainder of the 2021-2022 school year, pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

12i. Approves Long Term Maternity Leave Replacement (Anderson)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Alisa Anderson as a long term maternity leave replacement for employee #1106 assigned to Bragg School, at a salary of \$52,335 (Step 1 BA) prorated, Account: 11-120-100-101-000-002, effective October 1, 2021 through March 25, 2021, pending the approval of the criminal history background check for school employees and compliance with NJ P.L.2018, c 5.

12j. Approves Leave of Absence (Emp. #1151)

RESOLVED: that the Board of Education approves the following leave of absence for employee #1151:

	From
Leave (Start Date)	11/3/2021
Accumulated Sick/Personal Days (Applied)	27

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FMLA/NJFLA Start Date (unpaid with benefits)	N/A
Date of Return (Anticipated)	12/16/2021

12k. Approves Leave of Absence (Emp. #1159)

RESOLVED: that the Board of Education approves the following leave of absence for employee #1159:

	From
Leave (Start Date)	10/25/2021
Accumulated Sick/Personal Days (Applied)	5
FMLA/NJFLA Start Date (unpaid with benefits)	11/1/2021 (1 Week)
Date of Return (Anticipated)	11/8/2021

12l. Approves Merit Salary Bonuses for Superintendent's Contract (VanWoert)

WHEREAS, N.J.A.C. 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

WHEREAS, the Chester Board of Education has now developed a set of annual goals for the 2021-2022 school year that it wishes to include in its contract with the Superintendent,

NOW, THEREFORE BE IT RESOLVED that the Chester Board of Education establishes the following qualitative criteria and merit salary bonuses:

Qualitative Merit Goals	
The Superintendent will lead the district in the development, revision and implementation of the 2020 New Jersey Student Learning Standards across the following content areas: Career Readiness, Life Literacies and Key Skills; Comprehensive Health and Physical Education; Computer Science and Design Thinking; Science; Social Studies; Visual and Performing Arts; World Languages and in keeping with the State of New Jersey's new policies on diversity and inclusion. The Superintendent will also continue to monitor the 2016 adoption and implementation of the New Jersey Student Learning Standards in English Language Arts and Mathematics.	2.5% of salary
The Superintendent will lead the district in the development of a five year strategic plan involving all stakeholders through the following steps: (1) Identify a facilitator and invite key stakeholders and key	2.5% of salary

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communicators to be involved in the process; (2) Identify and moderate three evening dates for public forums to gather data and four meeting/workshop dates to draft the plan; (3) Frame out and identify specific categories that we want the plan to cover including, but not limited to Student Achievement, Curriculum and Instruction, Buildings & Grounds, Board Governance & Policy and Budget & Finances; (4) Research, draft and publish the Strategic Plan at a Board of Education meeting with a formal adoption and dissemination by the Board of Education.	
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12m. Approves for Second Reading and Adoption Policy 5141.10

RESOLVED, that the Chester Board of Education approves for second reading and adoption Policy 5141.10-Face Coverings.

12n. Approves for Second Reading and Adoption Policy 5141.11

RESOLVED, that the Chester Board of Education approves for second reading and adoption Policy 5141.11-Vaccination and Testing.

12o. Approves for First Reading Policy 2224.1

RESOLVED, that the Chester Board of Education approves for first reading Policy 2224.1.-Title IX-Sex Based Discrimination.

12p. Approves for First Reading Policy 6140

RESOLVED, that the Chester Board of Education approves for first reading Policy 6140-Curriculum Adoption.

12q. Approves Staff Member for Summer Prep Work (Lakefield)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teacher/CST specialist/Guidance Counselor for up to five hours of summer prep work for the Bulldogs Preview program at the contracted professional hourly rate of \$62 for a total of up to \$310 paid from ESSER III funding:

Michelle Lakefield

12r. Approves the Uniform State Memorandum of Agreement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the 2021-2022 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials as approved by the New Jersey Department of Law and Public Safety and the New Jersey Department of Education.

12s. Approves Superintendent's Professional Development Plan

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Superintendent's Professional Development Plan.

12t. Approves Chester School District Job Descriptions

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RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves all job descriptions for the 2021-2022 school year.

12u. Approves Submission of ARP IDEA FY22 Grant

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves submission of ARP IDEA FY22 grant in the following amounts:

ARP Basic	\$55,418
ARP Preschool	\$4,731

12v. Amends Position Change (Amaya)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves a position change for Iris Amaya from night custodian to mid-day custodian effective October 1, 2021 at a salary rate \$37,170 (prorated) for the 2021-2022 school year.

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on October 12, 2021 at ____ p.m. to discuss _____. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

14. Return to Public Session

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW

15. Unfinished Business

16. New Business

17. Adjournment

Motion by_____

Seconded by_____

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Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW