

**SPECIAL MEETING  
JANUARY 18, 2022  
AGENDA**

*A regular meeting of the Chester Board of Education will be held on  
January 18, 2022 at 6:00 p.m. at the Black River Middle School Gymnasium,  
133 North Road, Chester, NJ 07930*

**1. Call To Order**

**2. Sunshine Announcement**

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

**3. Roll Call**

John Barounis		Heather Ronco	
Matthew Downs		Sarah Schultz	
Amy Collins		Kerri Wright	
Rebekah Forlenza		Vacancy	
Christopher Lowry		Quorum	Y N

**4. Pledge of Allegiance**

**5. Administration- Dr. Christina VanWoert and Tanya Dawson**

**5a. Superintendent's Report**

**5b. Business Administrator's Report**

**6. President's Comments**

**7. Interviews/Presentations:**

**7a. Interviews of prospective Board candidates.**

**8. Public Commentary**

*Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.*

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*When permitted, public participation shall be governed by the following rules under Policy 9325.2:*

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
- 2. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
- 3. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

**9. Approval of Minutes**

**9a. Reapproves Meeting Minutes from December 14, 2021**

RESOLVED, that the Chester Board of Education reapproves the Regular meeting minutes of the meeting held on December 14, 2021.

**9b. Approves Reorganization Meeting Minutes from January 4, 2022**

RESOLVED, that the Chester Board of Education approves the Reorganization meeting minutes of the meeting held on January 4, 2022

**9c. Approves Regular Meeting Minutes from January 4, 2022**

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on January 4, 2022

**9d. Approves Regular Meeting Executive Minutes from January 4, 2022**

RESOLVED, that the Chester Board of Education approves the Regular meeting Executive minutes of the meeting held on January 4, 2022.

**10. Committee of The Whole—All.**

**10a. Approves Committee and Administrative Appointments**

RESOLVED, that the Chester Board of Education approves the following committee appointments:

Assignments	Members Assigned
Curriculum & Personnel/Governance Committee	
Finance, Buildings/Grounds and Transportation Committee	
Negotiations Committee	

**10b. Appoints Board Member**

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RESOLVED, that the Chester Board of Education appoint \_\_\_\_\_  
to fill the Board vacancy position pending completion of background check.

**10c. Approves School Board Recognition Month**

WHEREAS, the New Jersey State Board of Education, which adopts the administrative code to implement state education law, has established rigorous standards through its promulgation of the New Jersey Student Learning Standards, which set the expectations of academic achievement for nearly 1.4 million public schoolchildren; and

WHEREAS, New Jersey's locally elected and appointed boards of education play a vital role in ensuring that their local school districts meet state standards and adhere to all code provisions, with the goal of providing an outstanding education to prepare all students for college and the workplace and to enable them to compete in a global economy; and

WHEREAS, New Jersey's 5,000 non-partisan local board of education members and charter school trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

WHEREAS, the efforts of local boards of education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey's status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

WHEREAS, the National School Boards Association and the New Jersey School Boards Association have declared January 2022 to be School Board Recognition Month; now, therefore, be it

RESOLVED, that the New Jersey State Board of Education recognizes the contributions of our state's local boards of education to the academic success of its public school students and expresses its sincere appreciation to local board of education members for their continued focus on the achievement of children throughout New Jersey; and be it further

RESOLVED, that the New Jersey State Board of Education encourages qualified New Jersey citizens to consider serving as members on their local school boards.

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy

**11. Buildings, Grounds, Transportation/Finance—**

**11a. Approves Bills List**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

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Bills List		Totals
Payroll	01/15/2022	\$650,203.62
Bills List	01/18/2022	\$635,989.67

**11b. Approves Monthly Appropriation Transfers for December 2021**

RESOLVED, that the Chester Board of Education approves the following transfers within the 2021-2022 budget for the month of December 2021 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

**11c. Approves Monthly Transfer Report for December 2021**

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for December 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

**11d. Approves Board Secretary Report for December 2021**

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for December 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

**11e. Approves Board Treasurer Report for December 2021**

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for December 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

**11f. Approves Certification of Secretary and Treasurer Report for December 2021**

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for December 2021 and that no major account or fund has been over-expended

**11l. Approves Travel Requests**

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registra- tion- Tuition	Travel Misc.	Estimated Total Expense
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2/22/2022- 2/24/2022	Stephanie Damiano Crisis Prevention Training Edison, NJ	\$3,899.00	\$79.50	\$3978.50
02/14/2022	Melissa D'Auria NJ AHPERD Conference Long Branch, NJ	\$149.00	\$44.80	\$193.80
03/21/2022- 03/23/2022	Evan Morley NJ Buildings & Grounds Expo Atlantic City, NJ	\$300.00	\$302.50	\$602.50

**11g. Approves School Trip for BRMS School**

RESOLVED, that the Chester Board of Education approves the following school trip for the 2022 school year for BRMS School:

Field Trip	Location	Grade/Group
Dorney Park May 20, 2022	Allentown, PA	BRMS Band/ Chorus

**11h. Approves agreement with Dr. L. Hanes & Associates**

RESOLVED, that the Chester Board of Education approves Dr. L. Hanes and Associates to provide home instruction for student #19025 for up to 10 hours per week at a rate of \$65.00 per hour effective December 15, 2021 through March, 2022.

**11i. Approves agreement with InTouch Collaborative LLC.**

RESOLVED, that the Chester Board of Education approves agreement with InTouch Collaborative, LLC (Deafblind Specialist) to evaluate student #20496 at a total cost of \$2,500 for the 2022 school year.

**11j. Approves agreement with Diane Lang, Psychologist**

RESOLVED, that the Chester Board of Education approves agreement with Psychologist Diane Lang to provide a parent workshop at a cost of \$350.00.

**11k. Approves Consulting Author Event with Carl Anderson**

RESOLVED, that the Chester Board of Education approves a virtual author event on March 15-16, 2022 with Carl Anderson for Dickerson teachers and students to improve writing skills. The cost is \$8,000 with \$4,000 to be paid with a grant from the Chester Education Association awarded to Literacy Coach, Danielle Meekings.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy

**12. Curriculum/Governance/Personnel—**

**12a. Approves Submission of Self-Assessments of HIB Grades Statement of Assurance**

RESOLVED, that upon the recommendation of the Superintendent that the Chester Board of Education approves submission of the 2020-2021 Statement of Assurance for self-assessments for determining HIB grades under the Anti-Bullying Bill of Rights Act.

**12b. Rescinds Resolution 12r. (Ladinski)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education rescinds Resolution 12r. from the December 14, 2021 meeting that approves Mark Ladinski as a Custodian, at Black River Middle School.

**12c. Amends Resolution (Viscuso)**

RESOLVED that the Chester Board of Education amends Resolution 12a. from the December 20, 2021 meeting to change the start date for Micol Viscuso to February 28, 2022.

**12d. Amends Resolution (Livesey/Willis)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education amends Resolution (12bb.) from the October 12, 2021 meeting to designate Lorri Willis as Yearbook Advisor in place of Alexandra Livesey.

**12e. Amends Resolution (Dolan/Polkowski)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education amends Resolution (12l.) from the December 14, 2021 meeting to replace Kelli Dolan with Nicole Polkowski for 4<sup>th</sup> grade Science Curriculum writing.

**12f. Amends 2022-2023 School Calendar**

RESOLVED that the Chester Board of Education amends the 2022-2023 school calendar to revise the following dates:

NJEA Convention      **From:** November 3-4, 2022      **To:** November 10-11, 2022

Conferences(Early Dismissal)      **From:** November 9-11, 2022      **To:** November 7-9, 2022

**12g. Approves at home instruction (Christal)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Jennifer Christal to provide home instruction to student #20112 at the contracted professional rate for up to 10 hours a week effective January 3, 2022 through February 28, 2022.

**12h. Approves Professional Work**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff member for up to 20 hours science curriculum work at the contracted professional hourly rate of \$62 for a total of up to \$1,240.

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Grade Level	Subject	Staff Member
1	Science	Christine Donlon

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy

**13. Adjournment**

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	CL	HR	SS	KW	Vacancy