

**REGULAR MEETING  
FEBRUARY 8, 2022  
AGENDA**

*A regular meeting of the Chester Board of Education will be held on  
February 8, 2022 at 7:00 p.m. in the Cafeteria of the Black River Middle School,  
133 North Road, Chester, NJ*

**1. Call to Order**

**2. Sunshine Announcement**

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

**3. Roll Call**

John Barounis		Christopher Lowry	
Matthew Downs		Heather Ronco	
Amy Collins		Sarah Schultz	
Rebekah Forlenza		Kerri Wright	
Sara Kalashian		Quorum	Y N

**4. Pledge of Allegiance**

**5. Presentations:  
Start Strong Assessment Data Presentation**

**6. Administration-Dr. Christina VanWoert and Tanya Dawson**

**6a. Superintendent's Report**

**6b. Business Administrator's Report**

**7. President's Comments**

**8. Public Commentary**

*Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.*

*When permitted, public participation shall be governed by the following rules under Policy 9325.2:*

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1. *Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

**9. Approval of Minutes**

**9a. Approves Meeting Minutes from January 18, 2022**

RESOLVED, that the Chester Board of Education reapproves the Regular meeting minutes of the meeting held on January 18, 2022.

**10. Committee of The Whole—All.**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

**11. Buildings, Grounds, Transportation/Finance—**

**11a. Approves Bills List**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	1-30-22	\$664,375.15
Bills List	1-31-22	\$545,907.71

**11b. Approves Travel Requests**

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registra- tion- Tuition	Travel Misc.	Estimated Total Expense
02/14/22- 02/15/22	Sara Kozlowski Annual SHAPE NJ	\$0	\$89.60	\$89.60

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	Society of Health & Physical Education Convention			
03/08/22	John Machusky NJECC Conference Montclair State University	\$110.00	\$22.40	\$132.40
02/14/22- 02/16/22	Ronald Fazekas Annual NJAHPERD Convention Long Branch, NJ	\$249.00	\$152.30	\$401.30
03/10/22- 03/11/22	Meryl Ironson Nation Association of Multicultural Education	\$120.00	Virtual	\$120.00
04/08/22	Vivian Norman NJALC Spring Conference	\$130.00	Virtual	\$130.00

**11c. Approves Speech Services (Bresky)**

RESOLVED, that the Chester Board of Education approves Gail Bresky, speech specialist, to provide speech services for up to 15 hours a week at \$90 an hour effective March 1, 2022 through June 15, 2022.

**11d. Accepts Bid for Van #4 from Belair Services**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education accepts the highest bid offer from Belair Services, Orange, NJ for sale of Van #4.

RESOLVED, that, in accordance with N.J.S.A. 40A-65-1, et. seq. and N.J.S.A 18A:6-51, the Chester Board of Education, via active Inter-Local Sale Agreement with HCESC accept highest bid offer at a sealed-bid public bid opening held on January 26, 2022 at the Hunderdon County Educational Services Commission Administrative offices, located at 37 Hoffmans Crossing Road, Califon, New Jersey 07830

Bidder Name	Amount of Bid
<b>Belair Services</b>	<b>\$20,000</b>
8 Transportation	\$19,419
O'Dowd Transportation	\$18,750
Holcomb	\$14,970
Nelvi Transportation	\$13,000
Mayors	\$12,560
Michael A. Loori	\$12,103
Garas Transportation	\$12,001
Car County USA	\$10,109
Jersey Auto One	\$5,626

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RESOLVED, that as per this agreement the Chester Board of Education does agree to pay a 10% commission to the HSESC, which handled all the legal advertisements, bid documentation, promotion, and sealed-bid public bid opening for this vehicle. Of which, based upon the sale price of \$20,000.00, Chester Board of Education will net 90% equaling \$18,000 and HCESC will net 10% equaling \$2,000. The vehicle and title will be released to buyers after the Chester Board of Education and HCESC receive these amounts paid in full by the winning bidder.

**11e. Approves Revised Administrative Budget Calendar**

RESOLVED, that the Chester Board of Education approves the revised Administrative Budget calendar for preparation of the 2022-2023 budget.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

**12. Curriculum/Governance/Personnel—**

**12a. Approves Leave of Absence (Emp. #1071)**

RESOLVED: that the Board of Education approves the following leave of absence for employee #1071:

	From
Leave (Start Date)	2/28/2022
Accumulated Sick/Personal Days (Applied)	44
FMLA/NJFLA Start Date (unpaid with benefits)	05/09/2022
Date of Return (Anticipated)	10/03/2022

**12b. Approves Leave of Absence (Emp. #1095)**

RESOLVED: that the Board of Education approves the following leave of absence for employee #1095:

	From
Leave (Start Date)	02/23/2022
Accumulated Sick/Personal Days (Applied)	37
FMLA/NJFLA Start Date (unpaid with benefits)	04/25/2022
Date of Return	08/22/2022

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(Anticipated)	
FMLA/NJFLA Start Date (unpaid with benefits)	09/12/2022
Date of Return (Anticipated)	10/10/2022

**12c. Approves Leave of Absence (Emp. #1200)**

RESOLVED: that the Board of Education approves the following leave of absence for employee #1200:

	<b>From</b>
Leave (Start Date)	04/18/2022
Accumulated Sick/Personal Days (Applied)	30
FMLA/NJFLA Start Date (unpaid with benefits)	05/30/2022
Date of Return (Anticipated)	08/22/2022
FMLA/NJFLA Start Date (unpaid with benefits)	08/29/2022
Date of Return (Anticipated)	11/21/2022

**12d. Approves Destination Imagination Appraiser (Rodriguez)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cinthia Rodriguez to attend two hours of required training on March 5, 2022 in order to serve as an appraiser for the Destination Imagination program, at the professional rate of \$62 for a total cost of up to \$124.

**12e. Approves Destination Imagination Appraiser (Rodriguez)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cinthia Rodriguez to serve as an appraiser for the New Jersey State Destination Imagination Tournament on March 26, 2022 for up to eight hours at the chaperone rate of \$86 for a total cost of up to \$688.

**12f. Approves Horizontal Advancement on Guide**

RESOLVED, that the Chester Board of Education approves advancement on the salary guide for the following staff members effective March 1, 2022.

Name	Current Step/Guide	Advance Step/Guide
Tara Bagnole	Step 7-8 BA+15 \$56,435	Step 7-8 BA+30 \$60,185

**12g. Approves Staff for Project Literacy Program**

RESOLVED, that the Chester Board of Education approves the following teachers for the Project Literacy program to provide instruction at the professional rate of \$62 for up to 1.5

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hours per week effective March 2, 2022 for ten weeks for a total cost of up to \$930 to be funded by the Title III Grant.

Gretchen Capan  
Jennifer Christal  
Cathleen Matthews  
Maryanne Vindici  
Sarah Warren

**12h. Approves Staff for Project Literacy Program**

RESOLVED, that the Chester Board of Education approves the following substitute teachers on an as needed basis for the Project Literacy program to provide instruction at the professional rate of \$62 for up to 1.5 hours per week effective March 2, 2022 for ten weeks for a total cost of up to \$930 to be funded by the Title III Grant.

Deb Androvette  
Candace Caddo  
Denielle Saucedo

**12i. Approves Student Experience Survey (BRMS)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Student Experience Survey for Black River Middle School Students.

**12j. Approves English Language Learner Program**

RESOLVED, that the Chester Board of Education approve the Chester English Language Learner Three-Year Program Plans 2021-2024.

**12k. Approves Summer Scholars Program Teacher/Staff**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teacher/staff for the **2022 Summer Scholars program**, at the contracted hourly rate from July 6, 2022 through August 9, 2022 for 4 days a week (20 days):

Teacher	Total
Colleen Cahill - Lead Teacher (30 hours advance prep)	\$1,860
Lauren Scarfo–Secretary (30 hours advance prep)	\$450
Colleen Cahill - Lead Teacher (3.5 hours/day)	\$4,340
Lauren Scarfo – Secretary (4 hours/day)	\$1,200

**12l. Approves Teachers for Strategic Planning Committee**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers for the Strategic Planning Committee for up to four (4) one (1) hour evening meetings at the professional rate of \$62 for a total cost of up to \$248:

Debra Androvette  
Linda Blazier

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Kevin Cullen  
Nicole Healy  
Barbara Knowles  
Sara Kozlowski  
Liz Madinabeitia  
Dana Mazza  
Taryn Mansolino  
Susannah Patience  
Kenneth Piascik  
Joseph Pizzo  
Francesca Ragonese  
Lauren Scarfo  
Kathleen Vespignani

**12m. Approves SEMI Waiver**

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 school year; and

WHEREAS, the Chester Board of Education desires to apply for this waiver due to the fact that it projects having 40 or fewer Medicaid eligible Special Education Students.

NOW THEREFORE BE IT RESOLVED that the Chester Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2022-23 school year.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

**13. Executive Session**

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on February 8, 2022 at \_\_\_\_ p.m. to discuss \_\_\_\_\_. It is expected that the minutes will be made public as soon as official action is taken.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

**14. Return to Public Session**

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	JB	AC	MD	RF	SK	CL	HR	SS	KW

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**15. Adjournment**

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

<b>Roll Call Vote</b>	<b>JB</b>	<b>AC</b>	<b>MD</b>	<b>RF</b>	<b>SK</b>	<b>CL</b>	<b>HR</b>	<b>SS</b>	<b>KW</b>