

**REGULAR MEETING
JULY 28, 2020
MINUTES**

1. Call To Order

Mike Tomasco, Board President, called the meeting to order on July 28, 2020 at 7:00 p.m. via Google Meet.

2. Sunshine Announcement

Mike Tomasco, Board President, announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins	Yes	Liz Madinabeitia	Yes
Carolyn Kleppe-Collins	Yes	Heather Ronco	Yes
Rebekah Forlenza	Yes	Mike Tomasco	Yes
Sara Kalashian	Yes	Kerri Wright	Yes
Christopher Lowry	Yes	Quorum	Yes

4. Pledge of Allegiance

Mike Tomasco, Board President, led the Board in the Pledge of Allegiance.

5. Administration-Dr. Christina VanWoert and Tanya Dawson

Mike Tomasco, Board President, acknowledged the passing of Chester Board of Education member, Rajat Shah.

5a. Superintendent's Report

5b. Business Administrator's Report

Oaths of Office:

Administered by Tanya Dawson, Board Secretary, to the newly appointed Board Member: (Policy 9115, N.J.S.A.18A:12-2.1, R.S. 41:1-3) Carolyn Kleppe-Collins.

Carolyn Kleppe Collins read the Board Member Code of Ethics.

6. President's Comments

No additional comments

7. Presentations

CHESTER BOARD OF EDUCATION

8. Public Commentary on Agenda Items

There were no members of the public in attendance.

The Board took the following action:

9. Approval of Minutes

Upon the motion of Mike Tomasco and seconded by Rebekah Forlenza, the Board approved the following resolution:

9a. Approves Regular Meeting Minutes from June 23, 2020

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on June 23, 2020.

Motion by Mike Tomasco.

Seconded by Rebekah Forlenza

Roll Call Vote	AC	CKC	RF	SK	CL	LM	HR	MT	KW
8-1-0	Yes	Abstain	Yes	Yes	Yes	Yes	Yes	Yes	Yes

10. Committee of The Whole—All.

Upon the motion of Mike Tomasco and seconded by Rebekah Forlenza, the Board approved the following resolution:

10a. Appoints Board Member (Kleppe-Collins)

RESOLVED that the Chester Board of Education appoints Carolyn Kleppe-Collins to fill the unexpired term of Rajat Shah on the Chester Board of Education effective July 27, 2020 until the next school board election in November 2020.

Roll Call Vote	AC	CKC	RF	SK	CL	LM	HR	MT	KW
8-1-0	Yes	Abstain	Yes	Yes	Yes	Yes	Yes	Yes	Yes

11. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry

Upon the motion of Mike Tomasco and seconded by Rebekah Forlenza, the Board approved the following resolutions:

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 06-30-2020	\$189,857.49
Payroll 07-15-2020	\$144,206.52
Bills List 06-30-2020	\$154,079.95

CHESTER BOARD OF EDUCATION

11b. Approves Retiring Obsolete Equipment

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves retiring obsolete office and classroom phones, a list of which is available for view at the Business office.

11c. Approves the Award of Lease Purchase Financing (Bank Funding, LLC.)

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves the award of Lease Purchasing Financing in the amount of \$193,422 for five years to Bank Funding, LLC.

11d. Approves BRMS Fall Sports Schedule

RESOLVED, that the Chester Board of Education approves the Black River Middle School 2020-2021 Fall Sports travel schedule, a copy of which is available for public review in the Chester Board of Education office.

(Resolution 11d. was tabled for future date)

11e. Approves Out-of-District Placement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following out-of-district placement for the ESY/2020-2021 school year:

Student #	School Placement	Tuition Rate
20496	P. G. Chambers School	\$121,092.12

11f. Approves Non-Renewal of Senior Transportation Agreement for 2020-2021

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves non-renewal of the Senior Transportation Agreement with the Chester Borough and Chester Township due to Covid-19.

11g. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
Amy Schwartz 07/30/2020	Distance Learning: Strengthening Online Science Instruction Gr. 6-12 Virtual	\$279.00	\$0	\$279.00

Motion by Mike Tomasco

Seconded by Rebekah Forlenza

CHESTER BOARD OF EDUCATION

Roll Call Vote	AC	CKC	RF	SK	CL	LM	HR	MT	KW
8-1-0 except 11i. 8-1-0	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes
11i. Tabled	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes

12. Curriculum/Governance/Personnel—*Liz Madinabeitia, Heather Ronco, and Mike Tomasco*

Upon the motion of Mike Tomasco and seconded by Rebekah Forlenza, the Board approved the following resolutions:

12a. Accepts Resignation (Lipnickey)

RESOLVED, that the Chester Board of Education accepts the resignation of Jennifer Lipnickey, Paraprofessional, effective June 30, 2020.

12b. Approves Field Experience and Classroom Student Teaching Placement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves field experience placement and classroom student teaching placement for Elizabeth Skrinksi from Drew University, Madison, NJ, under the guidance of Patricia Fisher, 6th grade Math for the 2020-2021 school year

12c. Approves Teachers for Curriculum Writing

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education the following teachers for summer curriculum writing for the 2020-2021 school year at the contracted professional hourly rate of \$62 for a total of up to \$992.

Name	Curriculum Writing	Hours	Cost
Christa Bedkowski	K-5 Curriculum	16	\$992
Alexandra Johnson	K-5 Curriculum	16	\$992
Danielle Meekings	K-5 Curriculum	16	\$992
Dana Militante	K-5 Curriculum	16	\$992
Francesca Ragonese	K-5 Curriculum	16	\$992
Millicent Roskie	K-5 Curriculum	16	\$992
Lauren Scarfo	K-5 Curriculum	16	\$992
Lauren Seibert	K-5 Curriculum	16	\$992
Katherine Strauss	K-5 Curriculum	16	\$992
Dorianne Taquinto	K-5 Curriculum	16	\$992
Melissa Tonnessen	K-5 Curriculum	16	\$992
Stacey Thompson	K-5 Curriculum	16	\$992
Samantha Westberg	K-5 Curriculum	16	\$992
Deb Androvette	K-5 (ELL)	16	\$992
Gretchen Capan	K-5 Spanish	16	\$992
Ron Fazekas	K-2 Health/PE	16	\$992
Robert Gruver	3-5 Music	16	\$992

CHESTER BOARD OF EDUCATION

Sara Kozlowski	3-5 Health/PE	16	\$992
Lori Vilagos	3-5 Art	16	\$992
Alexandra Livesey	6-8 French	16	\$992
Dana Maza	6-8 Math	16	\$992
Catherine McPherson Sean McQueeney	6-8 Social Studies	16	\$992
Kenneth Piascik	6-8 Band	16	\$992
Joseph Pizzo	6-8 ELA	16	\$992
Sarah Smith	6-8 Art	16	\$992
Kathleen Vespignani	6-8 Performing Arts	16	\$992
Kathleen Werner & Cinthia Rodriguez-Chavez	6-8 Spanish	16	\$992

12d. Approves Teachers for Planning and Conducting Virtual Workshops

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education the following teachers for planning and conducting virtual workshops for the 2020-2021 school year at the contracted professional hourly rate of \$62 for a total of up to \$310 for each virtual workshop.

Name	Virtual Workshop Title	Hours	Cost
Melissa Bene	<i>Wilson at Home, Fun with Flip Grid</i>	5 hours	\$310
Kevin Cullen	<i>Using Google Slides for Building Reading & Listening Skills</i>	5 hours	\$310
Kevin Cullen	<i>Simple & Simpler Video Creation</i>	5 hours	\$310
Kevin Cullen	<i>An Edpuzzle About Edpuzzle</i>	5 hours	\$310
Kevin Cullen	<i>Creating Instructional Videos Using iMovie</i>	5 hours	\$310
Alexandra Livesey	<i>Transfer of technology: an exploration of applications for seamless transitions in and out of the classroom</i>	5 hours	\$310
Dana Militante	<i>Using Flipgrid for Assessment</i>	5 hours	\$310
Dana Militante	<i>Google Classroom 101 for Grades 3-5 Students and Staff</i>	5 hours	\$310
Dana Militante	<i>Kahoot 101</i>	5 hours	\$310
Joseph Pizzo	<i>ELA Meets SEL 2.0</i>	5 hours	\$310
Tricia Pohan &	<i>Google Classroom during Hybrid Module</i>	5 hours	\$310

CHESTER BOARD OF EDUCATION

Laura Garrison	<i>for Staff</i>		
Tricia Pohan & Laura Garrison	<i>Google Classroom for Parents</i>	5 hours	\$310
Tricia Pohan & Laura Garrison	<i>Google Classroom Training for Middle School Students</i>	5 hours	\$310
Tricia Pohan & Laura Garrison	<i>Google Organizational Tools</i>	5 hours	\$310
Tricia Pohan & Laura Garrison	<i>Screenecastify for Teaching and Learning</i>	5 hours	\$310
Tricia Pohan & Laura Garrison	<i>Social Emotional Health and Technology for Students</i>	5 hours	\$310
Francesca Ragonese	<i>Classroom Technology Integration for Hybrid Learning</i>	5 hours	\$310
Francesca Ragonese	<i>Optimize Google Meet</i>	5 hours	\$310
Francesca Ragonese	<i>How to Successfully Use Google Classroom K-2</i>	5 hours	\$310
Sarah Smith	<i>Seesaw Basics</i>	5 hours	\$310
Sarah Smith	<i>Seesaw - Beyond the Basics</i>	5 hours	\$310
Lori Vilagos	<i>Building Blocks of Virtual Classroom - Teacher Presence</i>	5 hours	\$310
Lori Vilagos	<i>Building Blocks of a Virtual Classroom - Learner Community</i>	5 hours	\$310
Sanantha Westberg	<i>Google Classroom and Google Slides: Go together like PB & J</i>	5 hours	\$310
Jennifer Yeager	<i>Modifying PDFs for Teaching and Learning</i>	5 hours	\$310
Jennifer Yeager	<i>Learning Hubs and Google Slides</i>	5 hours	\$310

12e. Creates Mid-Day Custodian Floater Position

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves creating the position of a 1 FTE Mid-Day Custodian Floater Position UPC: CUST-DIST-FLOAT-01.

12f. Approves STEM Teacher for the 2020-2021 School Year

CHESTER BOARD OF EDUCATION

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stephanie Kilpatrick, as STEM Teacher at Bragg School, for the 2020-2021 school year; effective August 24, 2020, Step 11-12 MA +30, at an annual salary of \$65,255 with benefits.

12g. Approves Professional Work

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff for up to 6 hours professional work for the Return to School Committee at the contracted professional hourly rate of \$62 for a total of up to \$372:

Debra Androvette
Diane Basanese
Jennifer Christal
Barbara Knowles
Sara Kozlowski
Danielle Meekings
Kenneth Piascik
Joseph Pizzo
Francesca Ragonese
Millicent Roskie
Cynthia Thieringer
Stacey Thompson
Kathleen Vespignani

12h. Approves Professional Work (Curtin)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Julie Curtin for up to 10 hours of policy writing for the Return to School Committee at the contracted professional hourly rate of \$62 for a total of up to \$620.

12i. Approves Professional Work (Pape)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Anne Pape for up to 10 hours of policy writing for the Return to School Committee at the contracted professional hourly rate of \$62 for a total of up to \$620.

12j. Approves Professional Work (Southwick)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Dr. Sarah Southwick for up to 10 hours of policy writing for the Return to School Committee at the contracted professional hourly rate of \$62 for a total of up to \$620.

12k. Approves Professional Work (Sullivan)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Cathleen Sullivan for up to 10 hours of policy writing for the Return

CHESTER BOARD OF EDUCATION

to School Committee at the contracted professional hourly rate of \$62 for a total of up to \$620.

12l. Approves Field Experience and Classroom Student Teaching Placement (Frech)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves field experience placement and classroom student teaching placement for Abigail Frech from Drew University, Madison, NJ under the guidance of Kristen Simmons 2nd grade teacher at Dickerson School.

12m. Approves Vacation Carryover (Van Woert)

RESOLVED that the Chester Board of Education approves Dr. Christina Van Woert, the Superintendent of Schools to carryover from the prior school year a total of seven vacation days as in accordance with her contract with the Chester Board of Education.

12n. Approves Vacation Carryover (Dawson)

RESOLVED that the Chester Board of Education approves Tanya Dawson, School Business Administrator to carryover from the prior school year a total of six vacation days as in accordance with her contract with the Chester Board of Education.

12o. Approves Health/Physical Education Teacher (D'Auria)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Melissa D'Auria as a Health/Physical Education Teacher for Black River Middle School for the 2020-2021 school year effective August 24, 2020, Step 3 BA at an annual salary of \$52,380 with benefits.

Motion by Mike Tomasco

Seconded by Rebekah Forlenza

Roll Call Vote	AC	CKC	RF	SK	CL	LM	HR	MT	KW
8-0	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes

13. Public Commentary

There were no members of the Public in attendance.

14. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on July 28, 2020 at 8:56 p.m. to discuss personnel. It is expected that the minutes will be made public as soon as official action is taken.

Motion by Mike Tomasco

Seconded by Rebekah Forlenza

Roll Call Vote	AC	CKC	RF	SK	CL	LM	HR	MT	KW
8-0	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes

15. Return to Public Session

Upon the motion of Mike Tomasco and seconded by Rebekah Forlenza, the Board

CHESTER BOARD OF EDUCATION

returned to public session at 9:19 p.m.

Motion by Mike Tomasco

Seconded by Rebekah Forlenza

Roll Call Vote	AC	CKC	RF	SK	CL	LM	HR	MT	KW
8-0	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes

16. Unfinished Business

None

17. New Business

None

18. Adjournment

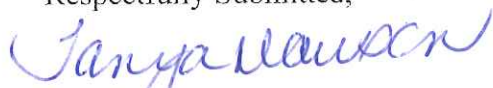
There being no further business to discuss, upon the motion of Mike Tomasco and seconded by Rebekah Forlenza the Board considered a motion to adjourn at 9:22 p.m.

Motion by Mike Tomasco

Seconded by Rebekah Forlenza

Roll Call Vote	AC	CKC	RF	SK	CL	LM	HR	MT	KW
8-0	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully Submitted,



Tanya Dawson
Board Secretary