

**REGULAR MEETING
APRIL 28, 2021
MINUTES**

1. Call To Order

Mike Tomasco, Board President, called the meeting to order on April 28, 2021 at 7:00 p.m. via Google Meet. The meeting was also available to the public through the district website quick link page.

2. Sunshine Announcement

Mike Tomasco, Board President, announced that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins	Absent	Heather Ronco	Yes
Carolyn Kleppe-Collins	Yes	Mike Tomasco	Yes
Rebekah Forlenza	Absent	Billy Webster	Yes
Sara Kalashian	Yes	Kerri Wright	Absent
Christopher Lowry	Yes	Quorum	Yes

4. Pledge of Allegiance

Mike Tomasco, Board President, led the Board in the Pledge of Allegiance.

5. Administration- Dr. Christina VanWoert and Tanya Dawson

5a. Superintendent's Report

- Reminder that CALI scores come out tomorrow and we are hoping to be in the yellow moderate range
- BRMS Sports have started
- 8th Grade Graduation will be outdoors and working on year end events

5b. Business Administrator's Report

- The Board Agenda will be posted the day before the Board of Education meetings.
- May 11th Board meeting changed to May 10th

6. President's Comments

- Mike Tomasco, Board President, announced that Board meetings will be held in person starting with May 10, 2021 meeting.

CHESTER BOARD OF EDUCATION

7. Presentations

Tanya Dawson, School Business Administrator, presented the 2021-2022 Budget.

8. Public Commentary

There were no comments.

9. Approval of Minutes

The Board took the following action:

9a. Approves Regular Meeting Minutes from April 13, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on April 13, 2021.

9b. Approves Regular Meeting Minutes from April 13, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on April 13, 2021.

Motion by Mike Tomasco

Seconded by Heather Ronco

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
6-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

10. Committee of The Whole—All.

None

11. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry

Upon the motion of Mike Tomasco and seconded by Heather Ronco, the Board approved the following resolutions:

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	04-15-2021	\$622,622.08
Bills List	04-26-2021	\$90,476.52

11b. Approves Monthly Appropriation Transfers for March 2021

RESOLVED, that the Chester Board of Education approves the following transfers within the 2020-2021 budget for the month of March 2021 in compliance with N.J.A.C. 6A:

CHESTER BOARD OF EDUCATION

23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Monthly Transfer Report for March 2021

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for March 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for March 2021

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for March 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for March 2021

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for March 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for March 2021

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for March 2021 and that no major account or fund has been over-expended

11g. Approves 2021-2022 School Budget

WHEREAS, on March 15, 2021, the Chester Board of Education approved a tentative budget to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on 04/15/2021; and

WHEREAS, the budget was presented to the public during a public hearing on April 28, 2021; and

WHEREAS, the total amount of the budget for General Fund expenses shall be \$23,781,297 of which \$21,263,738 shall be raised by tax levy, which represents a 1.95% increase over the prior year for the 2021-2022 school year; and

WHEREAS, \$350,000 shall be withdrawn from Capital Reserve; and

BE IT RESOLVED that the Chester Board of Education hereby adopts the 2021-2022 School Year budget that includes \$21,263,738 that shall be raised by tax levy; and

CHESTER BOARD OF EDUCATION

BE IT FURTHER RESOLVED that \$350,000 shall be withdrawn from Capital Reserve for the 2021-2022 School Year towards the following approved capital projects:

Project	Cost
BRMS Partial Ceiling Replacement	\$250,000
Bragg & BRMS Water Fountain Replacement	\$30,000
Bragg Partial Ceiling Replacement Insulation	\$15,000
Dickerson Floor Replacement near Gym	\$55,000

- 11h. Approves Renewal of Food Services Management for 2021-22 (Pomptonian, Inc.)**
RESOLVED, that the Chester Board of Education "SFA" approves the renewal of the Food Service Management contract with The Pomptonian, Inc. "FSMC" for the food service operation for 2021-2022.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$17,599.00 to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of \$1,759.00 per month as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

As a result of the uncertainties during the public health emergency there are no guaranteed operating results for the 2021-2022 school year.

- 11i. Approves Chester Eagle Scout Project**
RESOLVED, that the Chester Board of Education approve proposed Eagle Scout (Chester BSA 139) project from West Morris Mendham High School student Jack Lia. Project entails replacement and/or repair of dugout and bleachers at Black River Middle School Baseball/Softball field.
Board Member, Chris Lowry, gave additional information about this Eagle Scout Project.

- 11j. Approves Travel Requests**
RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
May 12-14, 2021	Kathryn Corcoran and Tara Bagole High Scope International Conference	\$275	Virtual	\$275

CHESTER BOARD OF EDUCATION

Motion by Mike Tomasco

Seconded by Heather Ronco

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
6-0 Except 11g.	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent
6-0 11g.	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

12. Curriculum/Governance/Personnel— *Heather Ronco and Mike Tomasco*

Upon the motion of Mike Tomasco and seconded by Heather Ronco, the Board approved the following resolutions:

12a. Awards Compensation

WHEREAS, the employment contracts for Dr. Christina Van Woert, Superintendent of Schools, and Tanya Dawson, School Business Administrator provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 (e) (10); and

WHEREAS, Dr. Christina Van Woert, Superintendent of Schools and Tanya Dawson, School Business Administrator successfully attained the following Quantitative Goals as outlined below.

THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby awards compensation for the above mentioned goals as outlined in the contracts of the Superintendent of Schools and the School Business Administrator and detailed below, payable in the 2020-2021 school year.

Quantitative Merit Goals	Percentage
Strategically manage the loss of state aid and the increased costs associated with returning to school during this unprecedented pandemic period for PPE, additional personnel and equipment while maintaining a balanced budget by reallocating resources and utilizing our capital and maintenance reserved for these purposes.	3.3% of salary for Van Woert
Strategically manage the loss of state aid and the increased costs associated with returning to school during this unprecedented pandemic period for PPE, additional personnel and equipment while maintaining a balanced budget by reallocating resources and utilizing our capital and maintenance reserved for these purposes.	2% of salary for Dawson

CHESTER BOARD OF EDUCATION

12b. Approves Spring Sports Travel Schedule (BRMS Lacrosse)

RESOLVED, that the Chester Board of Education approves the following Black River Middle School 2020-2021 Spring Sports trips; a copy of which is available for public review in the Chester Board of Education Business Office.

12c. Approves Bus Drivers for Camp Achieve/Camp Success 2021-2022

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following bus drivers for the 2020-2021 ESY from July 6 through August 9, 2021:

Holly Law
Pamela Roberts

12d. Approves Personal Leave of Absence (Emp. #1206)

RESOLVED, that the Board of Education approves the following personal leave of absence for employee # 1206:

Leave (Start Date)	5/6/2021
Accumulated Sick Days (Applied)	10
FMLA/NJFLA Start Date (unpaid with benefits)	5/24/2021
Date of Return (Anticipated)	7/01/2021

12e. Approves Maternity Leave of Absence (Emp. #1013)

RESOLVED: that the Board of Education approves the following maternity leave of absence for employee # 1013:

Leave (Start Date)	08/23/2021
Accumulated Sick Days (Applied)	46
FMLA/NJFLA Start Date (unpaid with benefits)	11/1/2021
Date of Return (Anticipated)	01/31/2022

12f. Approves Job Description (Technical Support Specialist-Summer Assistant)

RESOLVED, that the Chester Board of Education approves the job description of Technical Support Specialist-Summer Assistant.

12g. Creates Position (Technical Support Specialist-Summer Assistant)

CHESTER BOARD OF EDUCATION

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the creation of a new 1 FTE Technical Support Specialist-Summer Assistant position.

12h. Awards Compensation

WHEREAS, the employment contract for Dr. Christina Van Woert, Superintendent of Schools, provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 € (10); and

WHEREAS, Dr. Christina Van Woert, Superintendent of Schools, successfully attained the following Quantitative Goals as outlined below.

Quantitative Merit Goals	
Research and update the Chester School District Policy Manual accordingly to ensure that all Chester School District policies currently reflect the educational regulations and code of New Jersey in this current COVID-19 public health crisis.	3.3% of salary

THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby awards compensation for the above mentioned goal as outlined in the Superintendent's contract and detailed below, payable in the 2020-2021 school year.

12i. Accepts Resignation (Maxton)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education accepts the resignation of Kathryn Maxton, District Data Coordinator, with a resignation date of May 26, 2021.

Motion by Mike Tomasco

Seconded by Heather Ronco

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
6-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on April 28, 2021 at 7:52 p.m. to discuss HIB #5 and Personnel It is expected that the minutes will be made public as soon as official action is taken.

Motion by Mike Tomasco

Seconded by Heather Ronco

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
6-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

CHESTER BOARD OF EDUCATION

14. Return to Public Session

Upon the motion of Mike Tomasco and seconded by Heather Ronco the Board considered a motion to return to public session at 8:20 p.m.

Motion by Mike Tomasco

Seconded by Heather Ronco

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
6-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

15. Unfinished Business

None

16. New Business

None

17. Adjournment

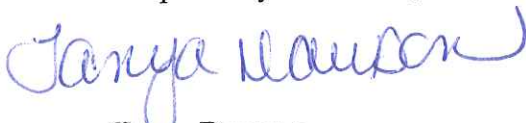
There being no further business to discuss, upon the motion of Mike Tomasco and seconded by Heather Ronco the Board considered a motion to adjourn at 8:21 p.m.

Motion by Mike Tomasco

Seconded by Heather Ronco

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
6-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes	Yes	Absent

Respectfully Submitted,



Tanya Dawson
Board Secretary