

**REGULAR MEETING
JUNE 1, 2021
MINUTES**

1. Call To Order

Mike Tomasco, Board President, called the meeting to order on June 1, 2021 at 6:00 p.m. at the Black River Middle School gymnasium.

2. Sunshine Announcement

Mike Tomasco, Board President, announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins (7:00)	Yes	Heather Ronco	Yes
Carolyn Kleppe-Collins	Absent	Mike Tomasco	Yes
Rebekah Forlenza	Absent	Billy Webster	Yes
Sara Kalashian	Yes	Kerri Wright (7:00)	Yes
Christopher Lowry	Yes	Quorum	Yes

4. Pledge of Allegiance

Mike Tomasco, Board President, led the Board in the Pledge of Allegiance.

5. Administration- Dr. Christina VanWoert and Tanya Dawson

5a. Superintendent's Report

- Road Back to Chester Plan Meeting Synopsis
- Expectations for Next School Year
- ESSER III Funding Plan Update
- Board Goals Update 2021-2022
- End of Year Events- PTO Collaboration
- Educational Foundation of the Chester Spring Grants Awards Winners

5b. Business Administrator's Report

6. President's Comments

7. Presentations

- Chester Board of Education Award Ceremony
- Recognition of outstanding achievements of staff and students

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- Commemoration of retiring employees
- 8th Grade Awards

8. Public Commentary

None

9. Approval of Minutes

The Board took the following action:

9a. Approves Regular Meeting Minutes from May 10, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on May 10, 2021.

Motion by Mike Tomasco

Seconded by Amy Collins

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
7-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes	Yes	Yes

10. Committee of The Whole—All.

None

11. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry

Upon the motion of Mike Tomasco and seconded by Amy Collins, the Board approved the following resolutions:

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 5-14-2021	\$633,583.95
Payroll 5-28-2021	\$838,719.00
Bills List 6-01-2021	\$470,912.99

11b. Approves Monthly Appropriation Transfers for April 2021

RESOLVED, that the Chester Board of Education approves the following transfers within the 2020-2021 budget for the month of April 2021 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

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11c. Approves Monthly Transfer Report for April 2021

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for April 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for April 2021

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for April 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for April 2021

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for April 2021; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for April 2021

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for April 2021 and that no major account or fund has been over-expended

11g. Approves Out of District Placement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following out-of-district placements for the ESY/RSY 2021-2022 school year

Student #	School Placement	Tuition Rate
19024	The Windsor Learning Center	\$ 106,680
18740	ECLC of New Jersey	\$ 63,082

11h. Approves Anticipated Contracts to be Renewed, Awarded or Expired Contracts

Pursuant to PL 2015, Chapter 47 the Chester Board of Education intends to renew, award or permit to expire contracts (a copy of which is available for public review in the Chester Board of Education Business Office) previously awarded by the Chester Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200.

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11i. Approves Joint Transportation Agreement for the 2021-2022 School Year

WHEREAS, N.J.S.A. 18A:39-11 provides that the Boards of Education of two or more school districts may provide jointly for the transportation of pupils to and from any school or schools within or without the district, and

RESOLVED, in order to accomplish the above purposes, **Roxbury School District** and Chester School District are desirous of entering into this non-profit agreement for the transportation of pupils jointly in accordance with the laws of the State of New Jersey, the rules and regulations of the State Board of Education governing the transportation of pupils.

11j. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
July 7, 8 & 9, 2021	Lora Orchard NJECC Intermediate Google Training	\$195	Virtual	\$195
July 7, 8 & 9, 2021	Vanessa Sturtevant NJECC Intermediate Google Training	\$195	Virtual	\$195
July 7, 8 & 9, 2021	Sophia Beaudin NJECC Intermediate Google Training	\$195	Virtual	\$195
July 7, 8 & 9, 2021	Lisa Campbell NJECC Intermediate Google Training	\$195	Virtual	\$195
July 7, 8 & 9, 2021	Eileen Bennett NJECC Intermediate Google Training	\$195	Virtual	\$195
July 7, 8 & 9, 2021 July 7, 8 & 9, 2021	Kimberly Vanderwall NJECC Intermediate Google Training	\$195	Virtual	\$195
July 7, 8 & 9, 2021	Melissa Sant NJECC Intermediate Google Training	\$195	Virtual	\$195
June 9 & 11, 2021	Evan Morley NJASBO Healthy Buildings & Budgets	\$185	Virtual	\$185

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August 4 &7, 2021	Evan Morley Rutgers Code Compliance & Workplace Communication	\$257	Virtual	\$257
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11k. Approves Agreement with UBS

Resolved, that the Chester Board of Education awards copier lease contract to UBS state contract G-2075 in the amount of 34,068 for the 2021-22 school year to replace copiers throughout the district.

11l. Approves Contract Renewal Bid 20-01 Preventive Maintenance/Mechanical Services - Siemens Industry Inc.

Resolved, that the Chester Board of Education in accordance with N.J.S.A. 18A:18A-42 hereby approves renewing bid 20-01 to Siemens Industry Inc. for preventative maintenance/mechanical services in accordance with the terms and conditions in the bid specifications and at a 1.4% increase for a total of \$48,525 for the 2021-22 school year.

11m. Approves Technology Upgrade (Candoris)

Resolved, that the Chester Board of Education pending e-rate funding will upgrade technology switches through Candoris per attached proposal in the 2021-22 school year.

11n. Approves Addendum to Police Services Agreement

Resolved, that the Chester Board of Education approves an addendum to Police Services Agreement dated December 10, 2018 to include sections 1,3,4, and 5 of the Agreement to permit the use of Class II or Class III special law enforcement officers to perform the security services referenced in the Agreement.

11o. Approves Agreement with Dr. Peter DeWitt

Resolved, that the Chester Board of Education approve the agreement with Dr. Dewitt to provide Mental Health professional development to teachers and school leaders.

Motion by Mike Tomasco

Seconded by Amy Collins

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
7-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes	Yes	Yes

12. Curriculum/Governance/Personnel— Heather Ronco and Mike Tomasco

Upon the motion of Mike Tomasco and seconded by Heather Ronco, the Board approved the following resolutions:

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12a. Approves Camp Achieve/Camp Success Bus Drivers for ESY 2021

RESOLVED, that the Chester Board of Education approves the following bus drivers for 4.5 hours daily at the hourly rate of \$28.58.

Driver	Up To Total
Yoslin Lopez	\$2,572.20
Emily Perez	\$2,572.20
Domingo Mercado	\$2,572.20

12b. Approves Substitute Camp Achieve/Camp Success Bus Driver for ESY 2021

RESOLVED, that the Chester Board of Education approves Tracy Kometani as substitute bus driver at contracted hourly rate for ESY 2021.

12c. Authorizes the Superintendent to Hire New Personnel

RESOLVED, that the Chester Board of Education authorizes the Superintendent to hire new personnel between board meetings during the months of June, July and August 2021; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

12d. Approves Salary for 2021-2022 School Year (Morley)

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves a salary of \$105,000 for Director of Buildings and Grounds, Evan Morley for the 2021-2022 school year.

12e. Approves Salary for 2021-2022 School Year (Dougherty)

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves a salary of \$107,100 for Director of Technology, Michael Dougherty for the 2021-2022 school year.

12f. Approves Salaries for Board Office Employees

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following salaries 2021-2022 school year an increase in salary for the following positions:

Position	Salary
Administrative Assistant to the Superintendent of Schools	\$70,862
Administrative Assistant to the Business Administrator	\$66,522
Payroll and Benefit Specialist	\$68,244
Purchasing/Accounts Payable Specialist	\$56,501
Technical Support Specialist (1) Position	\$47,501
Technical Support Specialist (2) Position	\$42,333

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12g. Approves Paraprofessionals for the 2021-2022 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following paraprofessionals for the 2021-2022 school year with a 2.75% increase in salary:

Dickerson School	Bragg School	BRMS
Kelly Bagnole	Liza Harris	Dana Bulcavage
Jean Bartholomew	Lisa Pela	Michele Capone
Lisa Hagopian	Mary Robinson	Paula Shira
Maria Jorgensen	Britt Simone	Dawn Wozniak
Jill Lattmann	Stephanie Weiss	
Kathleen MacDonald		
Lisa Robinson		

12h. Approves Kindergarten Literacy Paraprofessionals for the 2021-2022 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Kindergarten Literacy Paraprofessionals for the 2021-2022 school year with a 2.75% increase in salary:

Candace Caddo
Dorian Corcoran
Deborah Impellizeri
Cathleen Matthews
Heather Nugent

12i. Approves Aides for the 2021-2022 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following aides for the 2021-2022 school year with a 2.75% increase in salary:

Name	Aide Position	School
Katherine Colonna	Cafeteria Aide	Dickerson
Heather Hoffman	Office Aide	Bragg
Clara Kong	Office Aide	Dickerson
Josephine Lawall	Cafeteria Aide	Dickerson
Sushil Minhas	Cafeteria Aide	BRMS
Egidia Sciarello	Cafeteria Aide	Bragg

12j. Approves Nurse Assistants for the 2021-2022 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following nurse assistants for the 2021-2022 school year with a 2.75% increase in salary:

Dickerson School	Bragg School	BRMS
Jill Cohen	Christine Youtz	Donna Fusco

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12k. Approves Bus Drivers for the 2021-2022 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following bus drivers for the 2021-2022 school year with a 3% increase in salary:

Tracy Kometani
Holly Law
Pamela Roberts

12l. Approves Mail Person for the 2021-2022 School Year (Roberts)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Pamela Roberts as district mail person for the 2021-2022 school year.

12m. Approves District Data Coordinator (Zaidi)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Zehra Zaidi as District Data Coordinator effective June 7, 2021 through the remainder of the 2020-2021 school year, at an annual salary of \$55,000, prorated to \$3,807.69 with benefits.

12n. Approves District Data Coordinator (Zaidi)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Zehra Zaidi as District Data Coordinator for the 2021-2022 school year, at an annual salary of \$55,000 with benefits.

12o. Accepts Resignation (Corcoran)

RESOLVED that the Chester Board of Education accepts the resignation of Kathryn Corcoran Preschool teacher at Dickerson School, with a resignation end date of June 30, 2021.

12p. Approves Summer Scholars Program Teacher (Lemp)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teacher/staff for the 2021 Summer Scholars program, at the contracted hourly rate, 3.5 hours daily from July 6, 2021 through August 6, 2021 for four days a week (19 days plus one day of prep):

Teacher	Total
Valerie Lemp	\$4,340

12q. Amends Resolution (12n.) (Mazza)

RESOLVED, that the Chester Board of Education amends Resolution 12n. from the April 13, 2021 Meeting **from 3.5 daily hours** for Dana Mazza, Teacher for the 2021 Summer Scholars program, **to 1.75 hours daily** at the contracted hourly rate, from July 6, 2021 through August 6, 2021 for four days a week (19 days plus one day of prep) at a cost of up to \$2,170.

12r. Approves Summer Scholars Program Teacher (Maico)

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RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teacher/staff for the 2021 Summer Scholars program, at the contracted hourly rate, 1.75 hours daily from July 6, 2021 through August 6, 2021 for four days a week (19 days plus one day of prep):

Teacher	Total
Krista Maico	\$2,170

12s. Approves Statement of Assurance Professional Development/Mentoring Plan and Mentors

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the submission of the 2021-2022 Statement of Assurance Professional Development/Mentoring Plan and the following mentors for new teachers:

New Employee <i>(Experienced with Standard Cert. no payment fee)</i>	Mentor	School
Linda Blazier	Jen Christal	Dickerson
Evelyn Casperson	Colleen Cahill	Bragg
New Employee <i>(New to profession must pay mentor \$550 or prorated amount)</i>	Mentor	School
Laura Allen	Christa Bedkowski	Bragg
Susannah Patience	Susan Beringer	BRMS
Amanda Shaw	Patricia Pohan	BRMS

12t. Approves Summer School Teacher for Chester Library Program (Militante)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Dana Militante as a Summer School Teacher for the Chester Library from July 6, 2021 through August 6, 2021 at the contracted hourly rate, for a total of 70 hours at a cost of up to \$4,340.

12u. Accepts Resignation (Bruhn)

RESOLVED that the Chester Board of Education accepts the resignation of Matthew Bruhn, District Technical Support Specialist, with a resignation end date of June 29, 2021.

12v. Approves Substitute Secretary (Salamone)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitute secretary for the remainder of the 2020-2021 school year:

Margaret Salamone

12w. Approves Technical Support Specialist Assistant-Summer

RESOLVED, that upon the recommendation of the Superintendent, that the Chester

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Board of Education approves Jared Villalobos as a Technical Support Specialist Assistant-Summer with a start date of June 21, 2021 through the summer of the 2021-2022 school year at a rate of \$13.00.

12x. Approves Staff for Extra-Curricular Activities (BRMS)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education, approves the following staff to conduct board-approved extra-curricular activities for the 2020-2021 school year with stipends as determined by Schedule "B" of the Agreement between the Chester Board of Education and The Chester Education Association:

Club/Sport	Advisor
Unified Sports	Christopher Duffy

12y. Approves ELL Teacher (Saucedo)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Denielle Saucedo as an ELL teacher at Dickerson School for the 2021-2022 school year, Step 10MA at an annual salary of \$62,135 with benefits.

12z. Approves Substitute for Camp Achieve (Garrison)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jamie Garrison as a substitute teacher for Camp Achieve at the contracted hourly rate.

12aa. Approves Teachers to Provide Home Instruction Services

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers to provide home instruction to student # 20326 up to 10 hours per week effective May 4, 2021 through the remainder of the 2020-2021 school year.

Joseph Pizzo
Kathleen Vespignani

12bb. Awards Compensation

WHEREAS, the employment contract for Dr. Christina Van Woert, Superintendent of Schools, provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 € (10); and

WHEREAS, Dr. Christina Van Woert, Superintendent of Schools, successfully attained the following Quantitative Goals as outlined below.

Quantitative Merit Goals	Percentage
Research and analyze the current state of the school district to ensure that even in this current COVID-19 climate, the district is prepared to successfully comply with QSAC regulations.	3.3% of salary
Qualitative Merit Goals	
Research, analyze and incorporate all provisions and regulations from the State of New Jersey's Road Back Plan throughout the continual planning process and	2.5%

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full implementation of the Chester School District's Road Back to Chester Plan.	of salary
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THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby awards compensation for the above mentioned goal as outlined in the Superintendent's contract and detailed below, payable in the 2020-2021 school year.

12cc. Accepts Resignation (Tursi)

RESOLVED, that the Chester Board of Education accepts the resignation of Iris Tursi, Custodian with a resignation date of June 30, 2021.

Motion by Mike Tomasco

Seconded by Heather Ronco

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
7-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes	Yes	Yes

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on June 1, 2021 at 7:33 p.m. to discuss Personnel. It is expected that the minutes will be made public as soon as official action is taken.

Motion by Mike Tomasco

Seconded by Amy Collins

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
7-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes	Yes	Yes

14. Return to Public Session

Upon the motion of Mike Tomasco and seconded by Kerri Wright the Board considered a motion to return to public session at 7:28 p.m.

Motion by Mike Tomasco

Seconded by Kerri Wright

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
7-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes	Yes	Yes

15. Unfinished Business

None

16. New Business

None

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17. **Adjournment**

There being no further business to discuss, upon the motion of Mike Tomasco and seconded by Amy Collins the Board considered a motion to adjourn at 7:39 p.m.

Motion by Mike Tomasco

Seconded by Amy Collins

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	BW	KW
7-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully Submitted,



Tanya Dawson
Board Secretary