

**REGULAR MEETING
APRIL 13, 2021
AGENDA**

*A regular meeting of the Chester Board of Education will be held on
April 13, 2021 at 7:00 p.m. via Google Meet*

1. Call To Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins		Heather Ronco	
Carolyn Kleppe-Collins		Mike Tomasco	
Rebekah Forlenza		Vacant	
Sara Kalashian		Kerri Wright	
Christopher Lowry		Quorum	Y N

4. Pledge of Allegiance

5. Administration- Dr. Christina VanWoert and Tanya Dawson

5a. Superintendent's Report

5b. Business Administrator's Report

6. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on April 13, 2021 at ____ p.m. to discuss Personnel and HIB. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	Vacant	KW

7. Oath of Office

Administered by Tanya Dawson, Board Secretary, to the newly elected Board Member: (Policy 9115, N.J.S.A.18A:12-2.1, R.S. 41:1-3) William Webster.

8. Public Commentary on Agenda Items

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
- 2. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
- 3. The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Approval of Minutes

9a. Approves Regular Meeting Minutes from March 15, 2021

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on March 15, 2021

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	Vacant	KW

10. Committee of The Whole—All.

10a. Approves Superintendent's Recommendation for HIB case #3

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case #3.

10b. Approves Superintendent's Recommendation for HIB case #4

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case #4.

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	Vacant	KW

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11. Buildings, Grounds, Transportation/Finance—*Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry*

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 03/26/2021	\$630,677.45
Bills List 04/13/2021	\$605,357.02

11b. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
June 8-11, 2021	Deborah Foster Visualizing and Verbalizing	\$750.00	\$459.97 Materials	\$1,209.97
April 20, 22, 27, 29 2021	Tanya Dawson Public School Purchasing-Shoop SBA, LLC	\$900.00	Virtual	\$900.00
April 20, 22, 27, 29 2021	Vanessa Sturtevant Public School Purchasing-Shoop SBA, LLC	\$900.00	Virtual	\$900.00
April 17-25, 2021	Katherine Strauss Intermediate IMSE Orton Gillingham Training	\$1,275.00	Virtual	\$1,275.00
April 17-25, 2021	MaryRose Walsh Intermediate IMSE Orton Gillingham Training	\$1,275.00	Virtual	\$1,275.00
May 4, 6, 11, 13, 2021	Kathryn Maxton SQL Series Customization Webinar	\$280.00	Virtual	\$280.00
June 2021	Andrew White Schools to Watch Convention	\$249.00	Virtual	\$249.00
June 2021	Joseph Pizzo Schools to Watch Convention	\$249.00	Virtual	\$249.00

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June 2021	Kenneth Piascik Schools to Watch Con- vention	\$249.00	Virtual	\$249.00
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11c. Approves Disposal of Trailer (2001)

RESOLVED, that the Chester Board of Education approves disposal of unusable 2001 trailer previously used by Buildings and Grounds department.

11d. Approves MOA with Drew University

RESOLVED, that the Chester Board of Education approves Memorandum of Agreement with Drew University, Madison, NJ for the purpose of the District making its schools available for the clinical learning experience of the University's students commencing on June 1, 2021 and terminating on May 31, 2024.

11e. Approves Renewal of Agreement with ESS Northeast, LLC (Substitute Service)

RESOLVED, that the Chester Board of Education approves renewal of agreement with ESS Northeast, LLC from July 1, 2021 through June 30, 2022 with no increase in cost.

11f. Approves Physical Therapy Services

RESOLVED, that the Chester Board of Education approves Dr. Donna Detore to provide physical therapy services for the Camp Achieve summer program from July 6, 2021, through August 9, 2021, at an hourly rate of \$95 for nine hours weekly for a total cost of up to \$4,275.

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	Vacant	KW

12. Curriculum/Governance/Personnel— Heather Ronco and Mike Tomasco

12a. Accepts Resignation (Kilpatrick)

RESOLVED that the Chester Board of Education accepts the resignation of Stephanie Kilpatrick, a 5th grade teacher at Bragg School, with a resignation end date of April 9, 2021.

12b. Accepts Retirement (Basanese)

RESOLVED, that the Chester Board of Education accepts the retirement of Diane Basanese, Instructional Special Education Coach with much gratitude for over 25 years of service, effective June 30, 2021.

12c. Accepts Retirement (Campbell)

RESOLVED, that the Chester Board of Education accepts the retirement of Leroy Campbell, BRMS Custodian with much gratitude for 36 years of service, effective June 30, 2021.

12d. Approves 5th grade Teacher (Allen)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Laura Allen as a 5th grade Teacher at Bragg School beginning April 12, 2021 through the remainder of the 2020-2021 school year, Step 1 BA, at an annual salary of \$51,580 with benefits prorated up to \$15,252.16.

12e. Approves Math Instructional Coach (Cahill)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Colleen Cahill as Math Instructional Coach Grades K-8 for the 2021-2022 school year.

12f. Approves Non-Tenured Teachers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured teachers for the 2021-2022 school year:

BRMS	Bragg	Dickerson
Michelle Belfiore	Cassandra Cangiano	Julie Curtin
Alexis Carle	Robyn Cawood	Sarah Skrabal
Melissa D'Auria	Stephanie Damiano	Katherine Turnbull
Alexandra Livesey	Gretchen Jacot	Christie Yates
Lauren Marianino	Christopher Jala	
Catherine McPherson	Patricia Lewis	
Amy Schwartz	Lauren Seibert	
Jacquelyn Tasker	Katherine Strauss	
Lorri Willis	Wendy Talik	

12g. Approves Teachers Who Receive Tenure in 2021-2022 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers who will receive tenure for the 2021-2022 school year:

Name	Position	School	Date of Tenure
Jillian Soden	1 st Grade Teacher	Dickerson	03/02/2022
Andrea Varughese	ELL Teacher	Dickerson	09/02/2021
Sarah Warren	Resource Teacher	BRMS	02/02/2022

12h. Approves Non-Tenured Secretaries

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured secretaries for the 2021-2022 school year:

Name	School/Department
Melissa Gordon Sant	Dickerson School
Kimberly Vanderwall	BRMS Guidance Department

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12i. Approves Administrative Assistant to Receive Tenure (Bennett)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Eileen Bennett, Student Services Administrative Assistant to receive tenure on April 27, 2021.

12j. Approves Non-Tenured Clerical Positions

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured clerical position for the 2021-2022 school year:

Name	School	Position
Vanessa Sturtevant	District	Purchasing/Account Specialist

12k. Approves Payroll/Benefits Specialist to Receive Tenure (Weiss)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cynthia Weiss, Payroll Benefits Specialist to receive tenure on June 2, 2021.

12l. Approves Principal to Receive Tenure (White)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Andrew White, BRMS Principal to receive tenure for the 2021-2022 school year.

12m. Approves Business Administrator to Receive Tenure (Dawson)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Tanya Dawson School Business Administrator to receive tenure May 2, 2021.

12n. Approves Summer Scholars Program Teachers/Staff

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers/staff for the 2021 Summer Scholars program, at the contracted hourly rate, 3.5 hours daily from July 6, 2021 through August 6, 2021 for four days a week (19 days plus one day of prep):

Teacher	Total
Christa Bedowski	\$4,340
Erin Beil	\$4,340
Cassandra Cangiano	\$4,340
Nicole Hey	\$4,340
Barbara Knowles	\$4,340
Dana Mazza	\$4,340
Nicole Polkowski	\$4,340
Millicent Roskie	\$4,340

12o. Approves Substitute for Summer Scholars (Scarfo)

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves the following substitute teacher for the 2021 Summer Scholars program at the contracted hourly rate.

Lauren Scarfo

12p. Amends Resolution 12c. from 3/15/21 Agenda (BRMS Homework Club)

RESOLVED that the Chester Board of Education amends the following Agenda item:

From:

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education, approves the following staff to conduct board-approved extra-curricular activities for the 2020-2021 school year with stipends as determined by Schedule “B” of the Agreement between the Chester Board of Education and The Chester Education Association:

BRMS Club	Advisors
Homework Club Hybrid 1 (Split)	Dana Mazza, Kathy Vespignani
Homework Club Hybrid 2 (Split)	Christina Sarlo, Sarah Warren

To:

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education, approves the following staff to conduct board-approved extra-curricular activities for the 2020-2021 school year with stipends as determined by Schedule “B” of the Agreement between the Chester Board of Education and The Chester Education Association:

BRMS Club	Advisors
Homework Club Hybrid 2 (Split)	Christina Sarlo, Sarah Warren

12q. Approves Staff for Extra-Curricular Activities (BRMS)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education, approves the following staff to conduct board-approved extra-curricular activities for the 2020-2021 school year with stipends as determined by Schedule “B” of the Agreement between the Chester Board of Education and The Chester Education Association:

Sport	Head Coach	Assistant Coach
Baseball	Timothy Rain	Sean McQueeney
Lacrosse-Boys	Christopher Duffy	Andrew Gray

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Lacrosse-Girls	Gina Lorusso	Nicole Hey
Softball	Taryn Mansolino	Kevin Cullen
Track and Field	Catherine McPherson	Melissa D'Auria

12r. Approves Staff for Extra-Curricular Activities (BRMS)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education, approves the following staff to conduct board-approved extra-curricular activities for the 2020-2021 school year with stipends as determined by Schedule "B" of the Agreement between the Chester Board of Education and The Chester Education Association:

BRMS Club	Head Advisor	Assistant Advisor
Drama Club (2)	Doreen Aiello	Kathleen Vespignani

12s. Approves Spring Sports Travel Schedule

RESOLVED, that the Chester Board of Education approves the following Black River Middle School 2020-2021 Spring Sports trips; a copy of which is available for public review in the Chester Board of Education Business Office.

12t. Approves for First Reading and Adoption Policy 6164.4

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6164.4-*Child Study Team*.

12u. Approves for First Reading and Adoption Policy 6161.1

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6161.1-*Guidelines for Evaluation and Selection of Instructional Materials*.

12v. Approves for First Reading and Adoption Policy 6140

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6140-*Curriculum Adoption*.

12w. Approves for First Reading and Adoption Policy 5141

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5141-*Health*.

12x. Approves for First Reading and Adoption Policy 5131

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131-*Conduct/Discipline*.

12y. Approves for First Reading and Adoption Policy 4111.1

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 4111.1-*Nondiscrimination/Affirmative Action*.

12z. Approves for First Reading and Adoption Policy 4111.2

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 4111.2-*Domestic Violence*.

12aa. Approves Camp Achieve/Camp Success Program Teacher/Staff

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers/staff for the 2021 Camp Achieve/Camp Success Extended School year program, at the contracted hourly rate from July 6, 2021 through August 9, 2021 for 4 days a week (20 days):

Teacher	Total
John Christie-Lead Teacher (30 hours advance prep)	\$1,860
John Christie-Lead Teacher (5.5 hours/day)	\$6,820

12bb. Approves Camp Achieve/Camp Success Program Teacher/Staff

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following special education teachers for the Camp Achieve summer program from July 6, 2021 through August 9, 2021, at the contracted hourly rate (includes two prep days) for up to 4.5 hours daily:

Teacher	Total
Tara Bagnole	\$6,138
Alexis Carle	\$6,138
Jennifer Christal	\$6,138
Kelli Dolan	\$6,138
Maryanne Vindici	\$6,138
Sarah Warren	\$6,138

12cc. Approves Camp Achieve Speech Specialist (Skrabal)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sarah Skrabal as Speech Specialist for the Camp Achieve summer program from July 6, 2021, through August 9, 2021, at the contracted hourly rate (includes two prep days) for up to 4.5 hours daily at a cost of up to \$6,138.

12dd. Approves Camp Achieve Nurse (Pape)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Anne Pape as School Nurse for the Camp Achieve summer program from July 6, 2021, through August 9, 2021, at the contracted hourly rate (includes one prep day) for up to 5.5 hours daily at a cost of up to \$7,161.

12ee. Approves Camp Achieve School Social Worker (Damiano)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stephanie Damiano as school social worker for the Camp Achieve summer program from July 6, 2021, through August 9, 2021, at the contracted hourly rate (includes two prep days) for up to 4.5 hours daily at a cost of up to \$6,138.

12ff. Approves Camp Achieve Related Arts Teachers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following related arts teachers for the Camp Achieve summer

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program from July 6, 2021, through August 9, 2021, at the contracted hourly rate (includes one prep day) for up to nine hours weekly:

Teacher	Total
Gretchen Capan	\$3,069
Sara Kozlowski	\$3,069

12gg. Approves Camp Achieve Paraprofessionals

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Paraprofessional for the Camp Achieve summer program from July 6, 2021, through August 9, 2021, at the contracted hourly rate for up to 4.5 hours daily for up to a total of \$1,823:

Liza Harris

12hh. Approves Camp Achieve Aides

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Aides for the Camp Achieve summer program from July 6, 2021, through August 9, 2021, at the hourly rate of \$15 for up to 4.5 hours daily for up to a total of \$1,350:

Rose Alban
Victoria Alban
Samantha Capan

12ii. Approves Camp Achieve Junior Aides

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following aides for the Camp Achieve summer program from July 6, 2021, through August 9, 2021, at the minimum wage for up to 4.5 hours daily for up to a total of \$1,080:

Anthony Amador
Kylie Kennington
Olivia Rose Mancuso
Molly Spence

12jj. Approves Long Term Substitute (Patience)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Susannah Patience as a long term substitute teacher for 5th grade effective May 17, 2021 through the remainder of the 2020-2021 school year at Step 1BA with an annual salary of \$51,580 prorated up to \$8,319.36 without benefits.

12kk. Accepts Retirement (Giulino)

RESOLVED, that the Chester Board of Education accepts the retirement of Carol Giulino, Special Education Teach with much gratitude for over 16 years of service, effective June 30, 2021.

12ll. Approves Leave of Absence (Emp. #1220)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves an unpaid leave of absence for Employee #1220 effective April 12, 2021 through the remainder of the 2020-2021 school year.

12mm. Approves Leave of Absence (Emp. #1154)

RESOLVED: that the Board of Education approves the following leave of absence for employee #1154:

Leave (Start Date)	4/12/2021
FMLA/NJFLA Start Date (unpaid with benefits)	4/12/2021
Date of Return (Anticipated)	08/2021

12nn. Approves Long Term Substitute (Rolli)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Marian Rolli as a long term substitute Science teacher for BRMS effective April 12, 2021 through the remainder of the 2020-2021 school year at Step 1BA with an annual salary of \$51,580 prorated up to \$13,865.60 without benefits.

12oo. Approves Professional Work (Schwartz)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Amy Schwartz for up to 10 hours of curriculum work at the contracted professional hourly rate of \$62 for a total of up to \$620.

12pp. Approves Professional Work (Stagg)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Michael Stagg for up to 10 hours of curriculum work at the contracted professional hourly rate of \$62 for a total of up to \$620.

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	Vacant	KW

13. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on April 13, 2021 at ____ p.m. to discuss _____. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	Vacant	KW
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CHESTER BOARD OF EDUCATION

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14. Return to Public Session

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	Vacant	KW

15. Unfinished Business

16. New Business

17. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	AC	CKC	RF	SK	CL	HR	MT	Vacant	KW