

REGULAR MEETING
November 12, 2019
MINUTES

1. Call To Order

Mike Tomasco, Board President called the meeting to order on, November 12, 2019, at 7:00 p.m. in the courtroom at the Chester Borough Hall, 50 North Road, Building 4, Chester, NJ

2. Sunshine Announcement

Mike Tomasco, Board President, announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

| | | | |
|-------------------|-----|---------------|-----|
| Amy Collins | Yes | Heather Ronco | Yes |
| Rebekah Forlenza | Yes | Rajat Shah | Yes |
| Sara Kalashian | Yes | Mike Tomasco | Yes |
| Christopher Lowry | Yes | Kerri Wright | Yes |
| Liz Madinabeitia | Yes | Quorum | Yes |

4. Pledge of Allegiance

Mike Tomasco, Board President, led the Board in the Pledge of Allegiance.

5. Administration-Dr. Van Woert and Tanya Dawson

6. President's Comments

7. Presentation

● Preliminary Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report (AMR) –Man Lee of Nisivoccia LLP

● *Schools to Watch* presentation presented by:

- Principal Andrew White
- Mr. Joseph Pizzo
- Mr. Ken Piascik

8. Public Commentary on Agenda Items

None

9. Superintendent's Report

● Drew University/Council for Accreditation for Educator Preparation

CHESTER BOARD OF EDUCATION

14b. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

| Date | Employee Conference/Workshop | Registration- Tuition | Travel Misc. | Estimated Total Expense |
|-----------------------|---|----------------------------------|-------------------------|------------------------------------|
| 1/30/20- 1/31/20 | Jerry Castro NJASA Techspo'20 Atlantic City, NJ | \$695.00 | \$365.20 | \$1,060.20 |
| 1/30/20- 1/31/20 | Michael Dougherty NJASA Techspo'20 Atlantic City, NJ | \$475.00 | \$367.00 | \$842.00 |
| 11/27/19 | Nicole Healy Strategies for Increasing Your Students' Reading Fluency-On line Course | \$149.00 | \$0 | \$149.00 |
| 11/27/19 | Deborah Foster Strategies for Increasing Your Students' Reading Fluency-On line Course | \$0 | \$0 | \$0 |
| 11/27/19 | Gretchen Jacot Strategies for Increasing Your Students' Reading Fluency-On line Course | \$0 | \$0 | \$0 |
| 11/27/19 | Erin Beil Strategies for Increasing Your Students' Reading Fluency-On line Course | \$0 | \$0 | \$0 |
| 11/27/19 | Cassie Bruno Strategies for Increasing Your Students' Reading Fluency-On line Course | \$0 | \$0 | \$0 |
| 01/30/20 | Samantha Westberg Maximize the Power of Guided Math to Increase Student Math Learning West Orange, NJ | \$279.00 | \$18.60 | \$297.60 |
| 01/15/20 | Vivian Norman Executive Function Skills Workshop West Orange, NJ | \$279.00 | \$21.28 | \$300.28 |
| 02/24/20- 02/26/20 | Timothy Rain NJAHPERD Annual Con- vention Long Branch, NJ | \$200.00 | \$133.77 | \$333.77 |

CHESTER BOARD OF EDUCATION

| | |
|------------|-------------|
| Title I-A | \$92,512.00 |
| Title II-A | \$23,299.00 |

14h. Accepts Preliminary CAFR

RESOLVED that the Chester Board of Education accepts the preliminary Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019 and the Auditor's Management Report (AMR) for the same period with a recommendation in the CAFR and AMR and attaches a synopsis of the annual audit to the minutes of this meeting.

14i. Approves Administrative Budget Calendar

RESOLVED, that the Chester Board of Education approves the Administrative Budget Calendar for the 2020-2021 budget; a copy of which is attached to the minutes of this meeting.

14j. Approves Capital Improvement Plan

RESOLVED, that the Chester Board of Education approves Parette Somjen Architects LLC to assist in creating a Capital Improvement Plan for the district for an amount not to exceed \$12,000.

14k. Approves Joint Transportation Agreement for the 2019-2020 School Year

WHEREAS, in accordance with N.J.S.A. 18A:18-22 and 23, the Chester Board of Education may jointly, by agreement, provide for goods and services with other boards of education including transportation services; and

WHEREAS, West Morris Regional Board of Education and Sussex County Regional Cooperative of Sussex County are able to provide transportation services to children who are residents of the Chester School District.

THEREFORE BE IT RESOLVED, that the Chester Board of Education approves a joint transportation agreement for the 2019-2020 school year with West Morris Regional and Sussex County Regional Cooperative to provide transportation services as the lead agencies where the cost of transportation services will be prorated based on the contractual requirements and actual costs in accordance with the rules, regulations, and policies established by State law; and

BE IT FURTHER RESOLVED, that the Chester Board of Education authorizes West Morris Regional Board of Education and Sussex County Regional Cooperative of Sussex County to receive bids, if necessary, on behalf of the board for these transportation services.

Motion by Mike Tomasco

Seconded by Heather Ronco

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 9-0 | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |

CHESTER BOARD OF EDUCATION

| | | |
|---|------------|------------|
| Accumulated Sick Days (Applied) | 25 | 35 |
| FMLA/NJFLA Start Date (unpaid with benefits) | 11/01/2019 | 11/22/2019 |
| Extended Leave Start Date (unpaid without benefits) | 03/02/2020 | 03/02/2020 |
| Date of Return (Anticipated) | 04/30/2020 | 04/30/2020 |

15f. Amends Maternity Leave of Absence (Employee# 1220)

RESOLVED: that the Board of Education amends the following maternity leave of absence for employee #1220:

| | From | To |
|---|------------|------------|
| Leave (Start Date) | 12/02/2019 | 11/03/2020 |
| Accumulated Sick Days (Applied) | 26 | 31 |
| FMLA/NJFLI Start Date (unpaid with benefits) | 01/20/2020 | 01/02/2020 |
| Extended Leave Start Date (unpaid without benefits) | 04/13/2020 | 04/01/2020 |
| Date of Return (Anticipated) | 05/01/2020 | 5/01/2020 |

15g. Approves Maternity Leave of Absence (Employee# 1060)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the following maternity leave of absence for employee #1060:

| | |
|---|------------|
| Leave (Start Date) | 01/23/2020 |
| Accumulated Sick Days (Applied) | 40 |
| FMLA/NJFLA Start Date(unpaid with benefits) | 03/23/2020 |
| Date of Return(Anticipated) | 08/24/2020 |

15h. Approves Personal Leave (Employee# 1263)

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves a personal leave of absence for Employee #1263.

| | |
|---|------------|
| Leave(Start Date) | 11/04/2019 |
| FMLA/NJFLA Start Date(unpaid with benefits) | 11/04/2019 |
| Date of Return (Anticipated) | 12/16/2019 |

15i. Approves Long Term Substitute Replacement (Zisa)

RESOLVED, that the Chester Board of Education approves Sharon Zia as a long term substitute for employee #1220 effective 11/11/2019 through 5/01/2020 at Step 1MA at an annual salary of \$56,249 prorated up to \$31,218 with benefits.

CHESTER BOARD OF EDUCATION

Education approves the following Ski/Snowboard Volunteers/Chaperones for the 2019-2020 school year at no cost to the District.

| | |
|---------------------|-----------------|
| Dan Belenets | Mike Fergus |
| Jennifer Gorman | Alex Halew |
| James Hanson | Bob Hughes |
| Vijaya Kesanakurthy | Olga Kofman |
| Shannon Leckie | Joe Leiwant |
| Wayne Letwink | Connie Lia |
| Mark McKevitt | Eileen Narozny |
| Carolina Rodriguez | Shannon Rossi |
| Niels Schuurmans | Claire Sheaffer |
| Rob Spence | Carol Spira |
| Kristen Turner | |

15n. Approves After- School Supervision Substitute

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stephanie Weiss as a substitute to provide after school supervision for student # 19654 for 1.5 hours at her hourly rate for the remainder of the 2019-2020 school year.

15o. Approves Bragg/Dickerson/BRMS School Volunteers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approve the following Bragg/Dickerson/BRMS School Volunteers for the 2019-2020 school year:

Greiner, Amanda
McCarthy, Megan
McTighe, Natalia
McTighe, Shannon
Vartan, Kim

Motion by Mike Tomasco

Seconded by Heather Ronco

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 9-0 | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |

16. Public Commentary

The following five members of the public were in attendance:

Jen Furfhey, Natasha Chandler, Vijaya Kesanakurthy, George Kirby
and Sara Kozlowski

The members of the public attended to express concern over the unsettled CEA/BOE contract. Mike Tomasco, Board President, thanked everyone for coming out. He com-

CHESTER BOARD OF EDUCATION

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Tanya Dawson".

Tanya Dawson
Board Secretary