

**REGULAR MEETING
MAY 12, 2020
MINUTES**

*A regular meeting of the Chester Board of Education will be held on, May 12, 2020 at 7:00 p.m.
via Google Meet.*

1. Call To Order

Mike Tomasco, Board President, called the meeting to order (remotely) on May 12, 2020 at 7:09 p.m. via Google Meet.

2. Sunshine Announcement

Mike Tomasco, Board President, announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

| | | | |
|-------------------|-----|---------------|-----|
| Amy Collins | Yes | Heather Ronco | Yes |
| Rebekah Forlenza | Yes | Rajat Shah | Yes |
| Sara Kalashian | Yes | Mike Tomasco | Yes |
| Christopher Lowry | Yes | Kerri Wright | Yes |
| Liz Madinabeitia | Yes | Quorum | Yes |

4. Pledge of Allegiance

Mike Tomasco, Board President led the Board in the Pledge of Allegiance

5. Administration- Dr. Christina VanWoert and Tanya Dawson

5a. Superintendent's Report

- Lifelines Program
- Amended School Calendar (2019-2020)
- Summer School Programs
- Board of Education Retreat
- Chester School District Awards Assembly

5b. Business Administrator's Report

- CARES Relief Fund

6. President's Comments

None

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7. Presentations

1. Technology Plan Presentation—Dr. Christina Van Woert and Michael Dougherty

8. Public Commentary on Agenda Items

None

The Board took the following action:

9. Approval of Minutes

Upon the motion of Mike Tomasco and seconded by Rajat Shah, the Board approved the following resolution:

9a. Approves Regular Meeting Minutes from April 28, 2020

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on April 28, 2020.

Motion by Mike Tomasco

Seconded by Rajat Shah

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 9-0 | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |

10. Committee of The Whole—All.

There were no resolutions

11. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry

Upon the motion of Mike Tomasco and seconded by Rajat Shah, the Board approved the following resolutions:

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

| Bills List | Totals |
|-----------------------|--------------|
| Payroll 04/30/2020 | \$602,999.32 |
| Bills List 05/12/2020 | \$475,280.33 |

11b. Approves Submission of Alyssa's Law Grant Application for 2020-21 School Year.

RESOLVED, that the Chester Board of Education approves the submission of the Alyssa's Law grant application for the 2020-21 school year.

11c. Approves Applying for LEAP Implementation Grant with Roxbury BOE

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WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grants exist to support costs associated with shared service implementation to ensure that meaningful, efficiency generating initiatives are not hindered by short term transitional expenses; and

WHEREAS, the Roxbury Township Board of Education and the Chester Board of Education propose to enter into a shared services agreement, related to joint transportation agreement, but face certain expenses associated with implementation that present a burden to the local units; and

WHEREAS, the purpose of this shared services agreement is to improve and expand our shared services, which will benefit the residents of all participating local units; and

WHEREAS, the Roxbury Township Board of Education has agreed to be the lead agency in this program and will submit the application to DLGS on behalf of all participating units; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Chester Board of Education, that the Chester Board of Education does hereby join with Roxbury Township Board of Education in applying for a LEAP Implementation Grant in the amount of \$250,000 to support implementation of this shared service.

Motion by Mike Tomasco

Seconded by Rajat Shah

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 9-0 | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |

12. Curriculum/Governance/Personnel—Liz Madinabeitia, Heather Ronco, Rajat Shah and Mike Tomasco

Upon the motion of Mike Tomasco and seconded by Rajat Shah, the Board approved the following resolutions:

12a. Approves Maternity Leave of Absence (Employee# 1239)

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves the following maternity leave of absence for employee #1239:

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| Specifics | Dates |
|--------------------------------------------------------|------------|
| Leave (Start Date) | 8/24/2020 |
| Accumulated Sick Days (Applied) | 3 |
| FMLA/NJFLI Start Date (unpaid with benefits) | 8/27/2020 |
| Extended Leave Start Date (unpaid without benefits) | N/A |
| Date of Return (Anticipated) | 11/19/2020 |

12b. Approves Teachers Who Receive Tenure in 2020-2021 school Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers who will receive tenure for the 2020-2021 school year:

| Name | Position | School | Date of Tenure |
|----------------------|--------------------|-----------|----------------|
| Amal Azzara | Guidance Counselor | BRMS | 09/02/2020 |
| Vivian DiGeso-Norman | LDTC | Dickerson | 09/02/2020 |
| Timothy Rain | Physical Education | Dickerson | 09/27/2020 |
| Cathleen Sullivan | School Nurse | Bragg | 09/02/2020 |

12c. Approves Non-Tenured Teachers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured teachers for the 2020-2021 school year:

| Bragg | BRMS | Dickerson |
|---------------------------|---------------------|--------------------|
| Cassandra Cangiano | Michelle Belfiore | Alexis Carle |
| Robyn Cawood | Alexandra Livesey | Julie Curtin |
| Gretchen Jacot-Guillarmod | Lauren Marianino | Sarah Skrabal |
| Christopher Jala | Catherine McPherson | Jillian Soden |
| Jamie Norton | Amy Schwartz | Katherine Turnbull |
| Patricia Lewis | Sarah Warren | Andrea Varughese |
| Lauren Seibert | | |
| Katherine Strauss | | |
| Wendy Talik | | |

12d. Approves Non-Tenured Secretaries

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured secretaries for the 2020-2021 school year:

| | |
|---------------------|-----------------------------|
| Eileen Bennett | Special Services Department |
| Melissa Gordon Sant | Dickerson School |
| Kimberly Vanderwall | BRMS Guidance Department |

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12e. Approves Non-Tenured Clerical Positions

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured clerical for the 2020-2021 school year:

| | |
|--------------------|-------------------------------|
| Vanessa Sturtevant | Purchasing/Account Specialist |
| Cynthia Weiss | Payroll Benefits Specialist |

12f. Approves Non-Tenured Administrator

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured administrator for the 2020-2021 school year:

| | |
|--------------|----------------|
| Andrew White | Principal/BRMS |
|--------------|----------------|

12g. Approves Tenured Teachers/Nurses for the 2020-2021 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured teachers/nurses for the 2020-2021 school year:

| Dickerson | Bragg | BRMS | Student Services |
|----------------------|-------------------|----------------------|------------------|
| Tara Bagnole | Karen Andolina | Doreen Aiello | Amy Hayes |
| Erin Beil | Debra Androvette | Diane Basanese | Melissa Scherzer |
| Cassie Bruno | Christa Bedkowski | Susan Beringer | Sarah Southwick |
| Jennifer Christal | Melissa Bene | Maritza Ciottariello | |
| John Christie | Colleen Cahill | Kevin Cullen | |
| Katherine Cianci | Gretchen Capan | Kimberly DeRosa | |
| Andrea Colicchio | Susan Connelly | Christopher Duffy | |
| Anne Collins-McAvinn | German Castro | Patricia Fisher | |
| Kathryn Corcoran | Erica David | Laura Garrison | |
| Mary Diviney | Kelli Dolan | Jean Gilbert | |
| Christine Donlon | Deborah Foster | Andrew Gray | |
| Ronald Fazekas | Lauren Freund | Ilene Heisler | |
| Rebecca Gambuti | Carol Giulino | Nicole Hey | |
| Dana Katzenoff | Robert Gruver | Meryl Ironson | |
| Barbara Knowles | Alexandra Johnson | David Leckie | |
| Nicole Healy | Robin Kaufer | Gina Lorusso | |
| Michelle Lakefield | Sara Kozlowski | Taryn Mansolino | |
| Robin Matelsky | Krista Maico | Dana Mazza | |
| Danielle Meekings | Linda Mayers | Sean McQueeney | |
| Danielle Miller | Dana Militante | Theresa Meierhofer | |
| Kerri Mottola | Nicole Polkowski | Anne Pape | |
| Francesca Ragonese | Millicent Roskie | Kenneth Piascik | |
| Stephanie Schultz | Lauren Scarfo | Joseph Pizzo | |
| Kristen Simmons | Russell Schilp | Patricia Pohan | |
| Katherine Snow | Brian Seely | Cynthia Rodriguez- | |

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|-------------------|--------------------|---------------------|--|
| | | Chavez | |
| Jacqueline Spurr | Jenna Spence | Erika Rosamilia | |
| Dorianne Taquinto | Cynthia Thieringer | Christina Sarlo | |
| Melissa Tonnessen | Stacey Thompson | Sarah Smith | |
| Melissa Tuleya | Kelly Tompkins | Michael Stagg | |
| Karen Weber | Lori Vilagos | Natalie Tarnacki | |
| Stamatia Westberg | Maryanne Vindici | Kathleen Vespignani | |
| | Maryrose Walsh | Haiping Wang | |
| | | Kathleen Werner | |
| | | James Yankowicz | |
| | | Jennifer Yeager | |

12h. Approves Tenured Administrators for the 2020-2021 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured administrators for the 2020-2021 school year:

| | | |
|-----------------|----------------------------------------|------------------|
| Brad Currie | Director Planning, Research Evaluation | District |
| Melissa Fair | Principal | Dickerson School |
| Jeanette Krone | Director | Student Services |
| Michele Stanton | Principal | Bragg School |

12i. Approves Tenured Secretaries/Assistants for the 2020-2021 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured secretaries/assistants for the 2020-2021 school year:

| | | |
|----------------|-----------------------------------------|----------|
| Sophia Beaudin | Assistant to Superintendent | District |
| Lisa Campbell | Secretary | Bragg |
| Lori Mauger | Secretary | BRMS |
| Lora Orchard | Asst. to SBA/Transportation Coordinator | District |

12j. Approves Annual Fixed Term Non-Certified Personnel

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following annual, fixed-term for the 2020-2021 school year:

Technology Director

Michael Dougherty

Student Data Coordinator

Kathryn Maxton

Technology Technicians

Matthew Bruhn

John Machusky

Director of Buildings & Grounds

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Evan Morley

Maintenance

Phillip Cacchio

Russel O'Dell

Custodians

| | |
|----------------|-------------------|
| Jesse Brady | Michael Keenan |
| Thomas Brady | Edelmira Lopez |
| Leroy Campbell | Christopher Lucas |
| Douglas Clark | Stephen Price |
| Paul Crider | Ronald Rainier |
| Michael Jacoby | Ronald Vanderhoof |

Treasurer

Mary Parasugo.

12k. Approves ABA Therapist (Mulholland)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jamie Mulholland as an ABA Therapist for the 2020-2021 school year.

12l. Amends 2019-2020 School Calendar

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education amends the 2019-2020 school calendar to change the last day of school from June 16, 2020 to June 12, 2020.

12m. Awards Compensation

WHEREAS, the employment contract for Dr. Christina Van Woert, Superintendent of Schools, provides for merit goals pursuant to N.J.A.C. 6A:23A-3.1 € (10); and

WHEREAS, Dr. Christina Van Woert, Superintendent of Schools, successfully attained the following of the Quantitative and Qualitative Goals as outlined below.

| Quantitative Merit Goals | Percentage |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| The Superintendent will convene a new district wide Technology Committee to review the goals set forth in our original 2015 Technology Plan and to research and write a new Technology Plan for the Chester School District from 2020 onward. Inclusive of this plan will be a detailed cost/benefit analysis of the district's current technology and needs moving forward. | 3.3% of salary |
| Qualitative Merit Goals | |
| The Superintendent will implement a plan for our new Civics Education Curriculum and Program. The process will include: revised curriculum and programs; a list of opportunities to forge stronger | 2.5% of salary |

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| connections with local government; choices for students to engage with the Board of Education and municipal councils; and a cap-stone civics project at each transitional grade level. | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

12n. Approves Teacher for Professional Work (Matelsky)

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves Robin Matelsky for Science Fair preparation and judge training for the 2019-2020 school year at the contracted professional hourly rate of \$62 for 14 hours for a total of up to \$868.00.

12o. Approves Updated Checklist for School-Health-Related Closure Plans

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the updated Checklist for School-Health-Related Closure Plans pursuant to P.L. 2020, c.27.

12p. Approves Memorandum of Agreement (Lifelines)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Memorandum of Agreement between the Chester School District and Lifelines to implement a program from the Society for the Prevention of Teen Suicide.

Motion by Mike Tomasco

Seconded by Rajat Shah

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 9-0 | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |

13. Public Commentary

There were no members of the public in attendance.

14. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on May 12, 2020 at 7:55 p.m. to discuss Personnel It is expected that the minutes will be made public as soon as official action is taken.

Motion by Mike Tomasco

Seconded by Rajat Shah

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 9-0 | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |

15. Return to Public Session

Upon the motion of Mike Tomasco and seconded by Rajat Shah, the Board returned to public session at 8:09 p.m.

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Motion by Mike Tomasco

Seconded by Rajat Shah

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 9-0 | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |

16. Unfinished Business

None

17. New Business

None

18. Adjournment

There being no further business to discuss, upon the motion of Mike Tomasco and Seconded by Rajat Shah the Board considered a motion to adjourn at 8:10 p.m.

Motion by Mike Tomasco

Seconded by Rajat Shah

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 9-0 | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |

Respectfully Submitted,



Tanya Dawson
Board Secretary