

REGULAR MEETING
August 6, 2019
AGENDA

A regular meeting of the Chester Board of Education will be held on, August 6, 2019, at 7:00 p.m. in the courtroom at the Chester Borough Hall, 50 North Road, Building 4, Chester, NJ.

1. Call To Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins		Heather Ronco		
Rebekah Forlenza		Rajat Shah		
Sara Kalashian		Mike Tomasco		
Christopher Lowry		Kerri Wright		
Liz Madinabeitia		Quorum	Y	N

4. Pledge of Allegiance

5. Administration—Tanya Dawson and Dr. Christina Van Woert

6. President’s Comments

7. Public Hearing/Celebration/Presentation

8. Public Commentary on Agenda Items

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
- 2. Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*

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3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Superintendent’s Report

10. Business Administrator’s Report

11. Board Communication

12. Approval of Minutes

12a. Approves Regular Meeting Minutes from June 18, 2019

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on June 18, 2019.

12b. Approves Executive Session Minutes from June 18, 2019

RESOLVED, that the Chester Board of Education approves the Executive Session minutes of the meeting held on June 18, 2019.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

13. Committee of The Whole—All.

None

14. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry

14a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the June and July, 2019 bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 06/24/19	\$467,149.35
Payroll 06/28/19	\$263,314.59
Payroll 07/15/19	\$121,156.88
Payroll 07/30/19	\$175,236.73
Bills List 06/25/19	\$150,985.93
Bills List 06/27/19	\$29,875.68
Bills List 06/28/19	\$206,338.10
Bills List 06/30/19	\$214,297.23

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Bills List 06/30/19	\$87,547.44
Bills List 06/30/19	\$19,911.05
Bills List 07/25/19	\$817,535.70

14b. Approves Monthly Appropriation Transfers for June 2019

RESOLVED, that the Chester Board of Education approves the following transfers within the 2018-2019 budget for the month of June 2019 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

14c. Approves Monthly Transfer Report for June 2019

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for June 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

14d. Approves Board Secretary Report for June 2019

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for June 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

14e. Approves Board Treasurer Report for June 2019

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for June 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

14f. Approves Certification of Secretary and Treasurer Report for June 2019

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for June 2019 and that no major account or fund has been over-expended.

14g. Award Bid No. 20-01 Preventative Maintenance/Mechanical Services

RESOLVED, that the Chester Board of Education approves awarding Bid No. 20-01 Preventative Maintenance/Mechanical services to Siemens Industry Inc. for the 2019-20 school year in the amount of \$45,743

14h. Approves Data Reporting Consultant (Andersen)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Susan Andersen as Data Reporting Consultant on an as needed basis for the 2019-20 school year at an hourly rate of \$31.22 not to exceed \$2,000.

14i. Approves Building Automation Agreement (Siemens)

WHEREAS, Chester School District, HVAC controls need to be serviced through a building automation services agreement only provided by Siemens for maintenance and support of the district’s current HVAC controls software; and

WHEREAS, Building automation agreement will help maintain the comfort and safety of students and staff in our schools, minimize energy and operational costs, improve responsiveness while minimizing equipment downtime, and

WHEREAS, the HVAC controls system in place is proprietary software of Siemens,

SO, THEREFORE, BE IT RESOLVED, in accordance with N.J.S.A 18A:18-5(a-19), Chester School District Board of Education has authorized the building automation service agreement with Siemens.

14j. Approves Change Order #1 (Dumont Mechanical)

WHEREAS, the Chester Board of Education previously approved a contract with Dumont Mechanical Inc., 2048 Route 31, Glen Gardner, NJ, 08826 for the air conditioning installation at Dickerson School; and

WHEREAS, the contractor has submitted the following change orders:

Change Order No. 1: Replace existing wood panels with glazing at 2 additional locations (217 & 219); existing air conditioners to be removed by BOE at a cost of 1,210. Install 7-3/4” high louvers in lieu of specified 10-3/8” at 7-3/4” openings; 10-3/8” openings will receive 10-3/8” louvers as specified. (17,315.00) resulting in a net credit of (16,105.00).

THEREFORE, BE IT RESOLVED, that the Chester Board of Education approves Construction Change Order No.1 to the contract with Dumont Mechanical Inc.; and

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to sign the necessary documents to effectuate this change order.

14k. Approves Bus/Van Routes for the 2019-2020 School Year

RESOLVED, that the Chester Board of Education approves the following bus routes for the 2019-2020 school year, a copy of which is available for public review in the Chester Board of Education Business Office.

School	Contractor/BOE	Route Numbers
Black River Middle School	Roxbury BOE	BR01, BR02, BR03, BR05, BR08, BR10
Black River Middle School	Mendham BOE	BR04, BR06, BR07, BR09, BR11
Black River Middle School	Chester BOE	BRV7, BRV8
Bragg & Dickerson	Roxbury BOE	BD01, BD02, BD03, BD04, BD07, BD08
Bragg & Dickerson	Mendham BOE	BD05, BD06, BD09, BD10, BD11,

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		BD12,BD13,BD15
Bragg & Dickerson	Washington Twp. BOE	BD14
Bragg & Dickerson	Chester BOE	BDV7, BDV8, BDV5
Dickerson Preschool	Chester BOE	BDV7, BDV8

14l. Accepts Donation

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education accepts with appreciation check #10125 in the amount of \$500 from the the Morris County Municipal Utilities Authority for the Slam Dunk Grant at Bragg School.

14m. Accepts IDEA Funds for the 2019-20 School Year

RESOLVED, that the Chester Board of Education accepts the 2019-2020 IDEA funds in the following amounts:

Basic	\$279,679
Preschool	\$20,803

14n. Approves Travel Request

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel request:

Date	<u>Employee</u> Conference/Workshop	Registration	<u>Travel</u> Misc	Estimated Total Expense
10/17/19- 10/18/19	Brad Currie NJPSA/FEA Fall Conference Monroe Twp, NJ	\$233.60	\$62.57	\$296.17

14o. Approves Professional Services (Parette Somjen Architects)

RESOLVED, that the Chester Board of Education approves Parette Somjen Architects to construct a new pole barn at Black River Middle School in the amount of \$10,250.

14p. Authorizes Submission of Plans (Parette Somjen Architects)

RESOLVED, upon the recommendation of the Superintendent, that the Chester Township Board of Education, in the County of Morris, New Jersey authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the “New Pole Barn at Black River Middle School” to serve as an application to the office of School Facilities and an amendment to the District’s Long Range Facility Plan; and

BE IT FURTHER RESOLVED, this project shall be a “Capital Reserve” project and the Board of Education is NOT seeking State funding but will fund the Project through the District’s Reserve Account.

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Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

15. Curriculum/Governance/Personnel—*Liz Madinabeitia, Heather Ronco, Rajat Shah and Mike Tomasco*

15a. Accepts Retirement (Borchert)

RESOLVED, that the Chester Board of Education accepts the retirement of Debra Borchert Dickerson School Nurse, with gratitude for 15 years of service effective July 15, 2019.

15b. Accepts Resignation (Cairo)

RESOLVED, that the Chester Board of Education accepts the resignation of Christine Cairo, a Kindergarten Literacy Paraprofessional, effective July 11, 2019.

15c. Accepts Resignation (Cerulo)

RESOLVED, that the Chester Board of Education accepts the resignation of Albert Cerulo, Instrumental Band/Music Teacher, effective July 1, 2019.

15d. Accepts Resignation (Flanagan)

RESOLVED, that the Chester Board of Education accepts the resignation of Lea Flanagan, Title 1 Teacher, effective July 5, 2019.

15e. Accepts Resignation (Nines)

RESOLVED, that the Chester Board of Education accepts the resignation of Claire Nines, a Kindergarten Literacy Paraprofessional, effective July 25, 2019.

15f. Accepts Resignation (Spicehandler)

RESOLVED, that the Chester Board of Education accepts the resignation of Molly Spicehandler, a Kindergarten Literacy Paraprofessional, effective July 11, 2019.

15g. Approves Teachers for Professional Work (Maico)

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Krista Maico for up to 10 hours of professional work in the 2019-2020 school year at the contracted professional hourly rate of \$60 for a total of up to \$600.

15h. Approves Increase in Position

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves increasing the Black River Middle School ELL Teacher position from .76 FTE to Full Time.

15i. Approves Increase in FTE

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RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Lauren Marianino, a district wide ELL teacher, to increase from .76 FTE to full-time for the 2019-2020 school year, with benefits.

15j. Approves After School Supervision

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members to provide supervision at after school events for the 2018-2019 school year, at the chaperone rate of \$83.

Theresa Afonso
Lauren Seibert
Mary Rose Walsh

15k. Approves Summer Business Office Help

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Giselle Ruiz as a summer Business Office support help for the 2019-2020 school year at a rate of \$13.00.

15l. Approves After School Supervision

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members to provide supervision at after school events for the 2019-2020 school year, at the chaperone rate of \$83.

Theresa Afonso

15m. Approves Maternity Leave

Resolved, that upon the recommendation of the Superintendent the Chester Board of Education approves a maternity leave of absence for Karen Andolina pursuant to the FMLA and NJFLI, effective September 3, 2019 through October 22, 2019 using up to 13 sick days and a child bonding leave effective October 23, 2019 through the remainder of the 2019-2020 school year as an unpaid leave in accordance with the FMLA and NJFLI.

15n. Approves Long Term Substitute Replacement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jenna Spence as a long term leave replacement guidance counselor for Karen Andolina effective August 26, 2019 through June 30, 2020, .33 FTE, Step 6 MA, at a salary of \$57,849 with benefits in conjunction with her current .67 FTE guidance counselor position with the District.

15o. Approves Long Term Substitute Replacement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Gretchen Jacot-Guillarmod as a long term substitute teacher for Christa Bedkowski, CAAP. ELA Teacher effective September 9, 2019 through February 10, 2020, at Step 1MA, at an annual salary of \$56,249, prorated up to \$28,125, with benefits.

15p. Approves Long Term Substitute Replacement (Ward Jr.)

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RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves David Ward Jr. as a long term substitute teacher for Kelly Tompkins STEM Teacher effective September 16, 2019 through February 3, 2020, at Step 1BA, at an annual salary of \$50,599, prorated up to \$20,998 with benefits.

15q. Approves Substitutes

RESOLVED, that the Chester Board of Education approves the following substitutes for the 2019-2020 school year:

County Substitutes		
Rose Alban	Donna Appelgate	Samantha Barbella
Sharon Bass	James Bordonaro	Lisa Bradfield
Simone Campbell	Eileen Creeden	Marilyn Curl
Rachel Fedorov	Stefanie Fox	Nataliya Hentysh
Maria Jorgensen	Suzanne Kear	Allyson Kleinsorgen
Carol LaForte	Colleen Lane	Shannon McGuire
Grace Mueller	Jeana Nalavany-Kane	Lisa Nelson
Claire Nines	Jenifer Parks	Julia Perkins
Alisha Porcello	Tracy Puzino	Kelly Rice
Lisa Robinson	Nicole Ropke	Namrta Shah
Anne Standridge	Nicole Stanton	Cassandra Vince
Therese Yacenda		
Certified Substitutes		
Judith Benvenuti	Linda Berliner	Candace Caddo
E. Jeannine Flanagan	Amanda Forte	Julie Gallagher
Latifa Heuer	Jad Heuer	Marie Holl
Deborah Impellizeri	Cathleen Matthews	Casandra Middings
Clare Miller	Heather Nugent	Michelle Peters
Karen Riccobono	Marian Rolli	Amanda Russell
Patricia Sikorski	Amy Treff	Dennis Zakar
Custodian Substitutes		
Anthony Watkoskey		
Nurse Substitutes		
Nicole Carey	Samantha Golden	Maaike Haight
Deborah Korczukowski	Jennifer Rosario	
Secretary Substitutes		
Teresa Afonso	Rose Alban	Clara Kong
Margaret Salamone	Anne Standridge	Nicole Stanton

15r. Approves District-Wide Curriculum

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves the following curriculum for the 2019-2020 school year:

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English Language Arts	NJ Student Learning Standards	August 2019
Math	NJ Student Learning Standards	August 2019
Social Studies	NJ Student Learning Standards	August 2019
Visual and Performing Arts	NJ Student Learning Standards	August 2019
Comprehensive Health and Physical Education	NJ Student Learning Standards	August 2019
Technology	NJ Student Learning Standards	August 2019
21 st Century Life and Careers	NJ Student Learning Standards	August 2019
World Languages	NJ Student Learning Standards	August 2019
Science	NJ Student Learning Standards	August 2019

- 15s. Approves Adoption of Danielson Model of Effective Training**
RESOLVED, that pursuant to N.J.A.C. 6A:10, Educator Effectiveness, the Chester Board of Education approves the adoption of the Danielson Model of Effective Teaching as an evaluation tool in 2019-2020 for the Chester School District’s faculty.
- 15t. Approves NJPEPL Process and Observation Instrument**
RESOLVED that the Chester Board of Education approves the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument as the Principal Evaluation Tool for the Chester School District for the 2019-2020 school year.
- 15u. Approves Kindergarten Paraprofessional (Nugent)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Heather Nugent as a Kindergarten Literacy Paraprofessional at Dickerson School, 3 hours per day, for the 2019-2020 school year at an annual salary of \$10,724 without benefits.
- 15v. Approves Kindergarten Paraprofessional (Harris)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Liza Harris as a Kindergarten Literacy Paraprofessional at Dickerson School, 3 hours per day, for the 2019-2020 school year at an annual salary of \$10,724 without benefits.
- 15w. Approves Kindergarten Paraprofessional (Yates)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Christie Yates as a Kindergarten Literacy Paraprofessional at Dickerson

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School, 3 hours per day, for the 2019-2020 school year at an annual salary of \$10,724 without benefits.

15x. Approves Instrumental Music Teacher (Jala)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Christopher Jala as a Instrumental Music Teacher at Bragg School for the 2019-2020 school year, Step 2 BA at an annual salary of \$50,999, with benefits.

15y. Approves Maternity Leave

Resolved, that upon the recommendation of the Superintendent the Chester Board of Education approves a maternity leave of absence for Krista Maico pursuant to the FMLA and NJFLI, effective October 2, 2019 through April 29, 2020 using up to 25 sick days and a child bonding leave effective November 11, 2019 through April 29, 2020 school year as an unpaid leave in accordance with the FMLA and NJFLI.

15z. Approves Long Term Substitute Replacement

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Evelyn Casperson as a long term substitute teacher for Krista Maico 5th grade Teacher effective September 26, 2019 through April 2, 2020, at Step 1BA, at an annual salary of \$50,599, prorated up to \$30,106 with benefits.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

16. Public Commentary

17. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on August 6, 2019 at ____ p.m. to discuss Negotiations. It is expected that the minutes will be made public as soon as official action is taken.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

18. Return to Public Session

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW

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19. Unfinished Business

20. New Business

21. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW