

**CHESTER BOARD OF EDUCATION
REGULAR MEETING
September 11, 2018
MINUTES**

1. Call To Order

Kerri Wright, Board Member, called the meeting to order on Tuesday, September 11, 2018 at 8:08 a.m. in the conference room of the Chester Board of Education Office, 50 North Road, Building 4, Chester, NJ 07930.

2. Sunshine Announcement

Kerri Wright, Board Member, announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins	Absent	Heather Ronco	Absent
Rebekah Forlenza	Yes	Rajat Shah	Yes
Carolyn Kleppe-Collins	Yes	Mike Tomasco	Absent
Christopher Lowry	Yes	Kerri Wright	Yes
Liz Madinabeitia	Absent	Quorum	Yes

4. Administration—Dr. Christina Van Woert

5. Pledge of Allegiance

Kerri Wright, Board Member, led the Board in the Pledge of Allegiance.

6. President's Comments

None.

7. Presentation

None.

8. Public Commentary on Agenda Items

There were no members of the public present. There were no comments.

9. Superintendent's Report

None.

10. Business Administrator's Report

None.

11. Board Communication

None.

Board Member, Kerri Wright called for a consent agenda which was seconded by Chris Lowry. Resolution Items 12-16 were moved.

Upon the motion of Kerri Wright and seconded by Chris Lowry, the Board approved the following resolutions:

12. Approval of Minutes

None.

13. Committee of The Whole—All.

None.

14. Committee Reports

None.

15. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Chris Lowry, and Mike Tomasco.

None.

16. Curriculum/Governance/Personnel—Heather Ronco, Carolyn Kleppe-Collins, Liz Madinabeitia, and Rajat Shah

16a. Approves Title I Salary - ESSA Grant

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Deborah Foster as a Title 1 teacher for the 2018-2019 school year, at an annual salary of \$47,191.04, including any benefits, to be paid from the ESSA Grant award.

16b. Accepts Resignation (Schmidt)

RESOLVED, that the Chester Board of Education accepts the resignation of Valerie Schmidt, Kindergarten Literacy Paraprofessional, effective June 30, 2018.

16c. Approves Kindergarten Paraprofessional (Nines)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Claire Nines as a Kindergarten Literacy Paraprofessional at Dickerson School for the 2018-2019 school year, 3 hours per day, at an annual salary of \$10,514.77 without benefits, effective August 29, 2018.

16d. Approves Bus Paraprofessional/Substitute Bus Driver (Kometani)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Tracy Kometani as a Bus Paraprofessional/Substitute Bus Driver, 30 hours per week for the 2018-2019 school year at annual salary of \$27,000 with benefits, effective October 1, 2018.

16e. Approves Merit Salary Bonuses for Superintendent's Contract

WHEREAS, N.J.A.C. 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

WHEREAS, the Chester Board of Education has now developed a set of annual goals for the 2018-2019 school year that it wishes to include in its contract with the Superintendent,

NOW, THEREFORE BE IT RESOLVED that the Chester Board of Education establishes the following quantitative and qualitative criteria and merit salary bonuses:

Quantitative Merit Goals	Percentage
The Superintendent will convene a Health and Wellness Committee comprised of faculty members, students, parents and other stakeholders to research, study and determine recommendations to improve students' overall health and well-being as it relates to their school/life balance and personal academic achievement.	3.3% of salary
The Superintendent will explore opportunities and articulate a strategy to expand the appeal of the Chester School District through realtor presentations, social media, and corporate connections to new families and corporate transfers in light of a decline in enrollment.	3.3% of salary
The Superintendent will strengthen the leadership capacity of the administrative team by guiding them through the process of evaluation under the New Jersey Principal's Evaluation for Professional Learning Program.	3.3% of salary
Qualitative Merit Goals	
The Superintendent will convene a committee of students, faculty members and various stakeholders in order to research and determine recommendations to increase student/faculty engagement in civics and citizenship work to deepen their understanding and overall commitment to community engagement.	2.5% of salary
The Superintendent will research, study and analyze strategies to increase the usage of differentiated instruction across the district including an examination of special education programs, Title One Programs, grade level programs and gifted education programs including the International Baccalaureate Middle Years Program.	2.5% of salary

16f. Approves Merit Salary Bonus for Business Administrator (Dawson)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following criteria and merit salary bonuses for the Business Administrator for the 2018-2019 school year:

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Qualitative Merit Goals	Administrator	Percentage
In order to continue to improve school security the following steps will be taken: add voice capabilities to the visitor management system; install strobe lighting for incident response; improve hand held radios network and set up; add additional security personnel to the schools; improve policies and procedures and continue to train staff to maintain a secure and safe environment; improve policies and procedures for students and staff; and investigate new signage for all three schools to help create safer areas around campus.	Tanya Dawson	1.75% of salary
In order to transport our students in the safest yet most efficient manner possible, we will look to add quality bus substitute drivers; provide additional training to current drivers and in recognition of the bus driver shortage, look at current B&G personnel for additional support; revise current bus routes; create more jointures with other boards of education to pool together our resources.	Tanya Dawson	1.7% of salary

16g. Approves Team Leaders (BRMS)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2018-2019 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association:

Team Leaders	Grade
Patricia Fisher	6 th Grade
Theresa Meierhofer	7 th Grade
Christina Sarlo	8 th Grade
Kathleen Vespignani	Related Arts
Jennifer Yeager	Resource

16h. Approves Team Leaders (Bragg)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2018-2019 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association:

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Team Leaders	Grade
Kelli Dolan, Lauren Scarfo (Split)	3 rd Grade
Jacqueline Epler, Brian Seely, (Split)	4 th Grade
Christa Bedkowski, Colleen Cahill (Split)	5 th Grade
Gretchen Capan, Kelly Tompkins (Split)	Related Arts
Debra Androvette, Melissa Bene (Split)	Resource

16i. Approves Team Leaders (Dickerson)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2018-2019 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association:

Team Leaders	Grade
Dorianne Taquinto	Kindergarten
Rebecca Gambuti	1 st Grade
Melissa Tonnessen	2 nd Grade
Katherine Snow	Related Arts
Jennifer Christal	Resource

16j. Approves Staff for Extra-Curricular Activities (BRMS)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff to conduct board approved extra-curricular activities for the 2018-2019 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association:

Sport	Coach
Athletic Director	Kevin Cullen, Andrew Gray (split)
Cross Country	Anne Standridge (Head), James Yankowicz (Asst.)
Field Hockey	Kathleen Vespignani (Head), Dennis Zakar (Asst.)
Girls Soccer	Gina Lorusso (Head), Christina Sarlo (Asst.)
Boys Soccer	Kevin Cullen (Head), David Leckie (Asst.)

16k. Approves Home Instruction

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Douglas Hamway to provide up to 11 hours per week of home instruction to student #19004 from September 10, 2018 through October 14, 2018, at the home instruction rate of \$38.00 per hour.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW
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Motion by: **Kerri Wright**

Seconded by: **Chris Lowry**

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW
5-0 Except 16d.	Absent	Yes	Yes	Yes	Absent	Absent	Yes	Absent	Yes
4-1 16d.	Absent	Yes	Yes	Abstain	Absent	Absent	Yes	Absent	Yes

17. Public Commentary

There were no members of the public present. There were no comments.

18. Executive Session

None.

19. Return to Public Session

None.

20. Unfinished Business

None.

21. New Business

None.

22. Adjournment

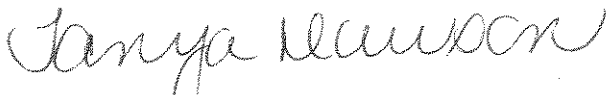
There being no further business to discuss, upon motion of Kerri Wright and seconded by Rebekah Forlenza the Board considered a motion to adjourn at 8:16 a.m.

Motion by: **Kerri Wright**

Seconded by: **Chris Lowry**

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW
5-0	Absent	Yes	Yes	Yes	Absent	Absent	Yes	Absent	Yes

Respectfully Submitted,



Tanya Dawson
Board Secretary