

**CHESTER BOARD OF EDUCATION
SPECIAL MEETING
December 21, 2018
MINUTES**

1. Call To Order

Rajat Shah, Board Vice President, called the meeting to order on Friday, December 21, 2018 at 8:40 a.m. in the conference room of the Chester Board of Education office, 50 North Road, Building 4, Chester, NJ 07930.

2. Sunshine Announcement

Rajat Shah, Board Vice President, announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins	Absent	Heather Ronco	Yes
Rebekah Forlenza	Yes	Rajat Shah	Yes
Carolyn Kleppe-Collins	Yes	Mike Tomasco (Phone)	Yes
Christopher Lowry	Absent	Kerri Wright	Absent
Liz Madinabeitia	Absent	Quorum	Yes

4. Administration—Tanya Dawson and Dr. Christina Van Woert

5. Pledge of Allegiance

Rajat Shah, Board Vice President, led the Board in the Pledge of Allegiance.

6. Public Commentary on Agenda Items

There were no members of the public in attendance.

Vice President, Rajat Shah called for a consent agenda which was seconded by Heather Ronco. Resolution Items 7a-8f were moved.

Upon the motion of Rajat Shah and seconded by Heather Ronco, the Board approved the following resolutions:

7. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Chris Lowry, and Mike Tomasco.

7a. Approves Bills List

RESOLVED, that the Chester Board of Education approves payment of the December 21, 2019 bills list as approved by the Finance Committee.

CHESTER BOARD OF EDUCATION

Bills List Including:	Totals
Payroll—12/21/19	\$630,129.31
Check Run—12/21/2019	\$360,901.90

7b. Approves Travel Requests

BE IT RESOLVED, pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration	<u>Travel</u> Misc	Estimated Total Expense
01/14/19	<u>Laura Garrison</u> <i>Do More for Students By Doing Less</i> Piscataway, NJ	\$269.00	\$15.50	\$284.50
01/14/19	<u>Catherine McPherson</u> <i>Do More for Students By Doing Less</i> Piscataway, NJ	\$269.00	\$15.50	\$284.50
01/31/19 02/01/19	<u>Michael Dougherty</u> TECHSPO Atlantic City, NJ	\$450.00	\$356.00	\$806.00
04/08/19 04/10/19	<u>Susan Andersen</u> <i>PSUGNJ User Group Conf.</i> Atlantic City, NJ	\$325.00	\$491.70	\$816.70
04/08/19 04/10/19	<u>Kimberly Vanderwall</u> <i>PSUGNJ User Group Conf.</i> Atlantic City, NJ	\$325.00	\$491.70	\$816.70

7c. Approves Health and Safety Evaluation of School Buildings

RESOLVED that the Chester Board of Education approves the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2018-2019 school year.

8. Curriculum/Governance/Personnel—Heather Ronco, Carolyn Kleppe-Collins, Liz Madinabeitia, and Rajat Shah

8a. Approves Substitutes

RESOLVED, that the Chester Board of Education approves the following substitutes for the 2018-2019 school year:

Lauren Corrigan
Jessica Lakritz

Nurse
County Sub

CHESTER BOARD OF EDUCATION

8b. Approves District-Wide Curriculum

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves the following curricula for the 2018-2019 school year:

Visual and Performing Arts: Dance, Music, Theatre and Visual Art	NJ Student Learning Standards	December 2018
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8c. Approves After School Supervision

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members to provide supervision at after school events for the 2018-2019 school year, at the chaperone rate of \$83.

Michelle Elberty
David Leckie
Anne Standridge

8d. Approves Appointments

RESOLVED that the Chester Board of Education approves the following appointments which are in effect until the next board reorganization meeting or changed by resolution:

Position	Appointment
Safety Coordinator	Drew Vanderzee

8e. Amends Resolution from November 12, 2018 Minutes (Price)

RESOLVED, that the Chester Board of Education amends **Resolution (16hh.)** from the November 12, 2018 meeting **from:** *February 1, 2019* **to:** *March 1, 2019*.

8f. Approves Transfer (Orchard)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves a transfer of Lora Orchard from Dickerson School Secretary to Administrative Assistant to the Business Administrator/Board Secretary/Transportation Coordinator, effective January 7, 2019 at an annual salary of \$60,000.

Motion by: **Rajat Shah**

Seconded by: **Heather Ronco**

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW
5-0	Absent	Yes	Yes	Absent	Absent	Yes	Yes	Yes	Absent

9. Public Commentary

There were no members of the public in attendance.

10. Adjournment

There being no further business to discuss, upon motion of Carolyn Kleppe-Collins and seconded by Heather Ronco the Board considered a motion to adjourn at 8:47 a.m.

CHESTER BOARD OF EDUCATION

Motion by: **Carolyn Kleppe-Collins**

Seconded by: **Heather Ronco**

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW
5-0	Absent	Yes	Yes	Absent	Absent	Yes	Yes	Yes	Absent

Respectfully Submitted,



Tanya Dawson
Board Secretary