

**CHESTER BOARD OF EDUCATION
REGULAR MEETING
April 12, 2019
MINUTES**

A regular meeting of the Chester Board of Education will be held on Friday, April 12 2019, at 8:30 a.m.. in the conference room of the Chester Borough Municipal Building, 50 North Road, Building 4, Chester, NJ 07930.

1. Call To Order

Heather Ronco called the meeting to order on Friday, April 12, 2019 at 8:30 a.m. in the conference room of the Chester Borough Municipal Building, 50 North Road, Building 4, Chester, NJ 07930.

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

3. Roll Call

| | | | |
|-------------------|--------|---------------|--------|
| Amy Collins | Absent | Heather Ronco | Yes |
| Rebekah Forlenza | Absent | Rajat Shah | Absent |
| Sara Kalashian | Yes | Mike Tomasco | Absent |
| Christopher Lowry | Yes | Kerri Wright | Yes |
| Liz Madinabeitia | Yes | Quorum | Yes |

4. Pledge of Allegiance

Heather Ronco led the Board in the Pledge of Allegiance.

5. Administration—Tanya Dawson and Dr. Christina Van Woert

6. President's Comments

None.

7. Presentations

None

8. Public Commentary on Agenda Items

None.

9. Superintendent's Report

None.

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10. Business Administrator's Report

None.

11. Board Communication

None.

12. Approval of Minutes

None.

13. Committee of The Whole—All.

No Resolutions.

14. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry

14a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the April 12, 2019 bills list as approved by the Finance Committee.

| Bills List | Totals |
|-------------------|---------------|
| Check Run-4/12/19 | \$201,304.12 |

14b. Accepts Bid for Van #1 from Garas Transportation, LLC.

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education accepts the highest bid offer from Garas Transportation LLC, Edison, NJ for sale of Van #1.

RESOLVED, that, in accordance with N.J.S.A. 40A-65-1, et. seq. and N.J.S.A 18A:6-51, the Chester Board of Education, via active Inter-Local Sale Agreement with HCESC accept highest bid offer at a sealed-bid public bid opening held on April 4, 2019 at the Hunterdon County Educational Services Commission Administrative offices, located at 37 Hoffmans Crossing Road, Califon, New Jersey 07830

| Bidder Name | Amount of Bid |
|----------------------------|----------------------|
| Garas Transportation | \$18,001.00 |
| Car County USA | \$3,076.00 |
| Canyon Creek Leasing LLC. | \$4,444.00 |
| Holcomb Bus | \$11,111.00 |
| Jersey One Auto | \$4,844.00 |
| Michael A. Loori | \$9,250.00 |
| Trans Ed | \$6,200.00 |
| Ocean Township Board of Ed | \$9,500.00 |

RESOLVED, that as per this agreement the Chester Board of Education does agree to pay a 10% commission to the HSESC, which handled all the legal advertisements, bid

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documentation, promotion, and sealed-bid public bid opening for this vehicle. Of which, based upon the sale price of \$18,001.00, Chester Board of Education will net 90% equaling \$16,200.90 and HCESC will net 10% equaling \$1,800.10. The vehicle and title will be released to buyers after the Chester Board of Education and HCESC receive these amounts paid in full by the winning bidder.

14c. Declares Equipment Obsolete

RESOLVED, that the Chester Board of Education declares the following no longer serviceable School Bus obsolete and directs the School Business Administrator to remove the following item for the District's asset inventory if necessary; copy of which is on file in the Business Office.

| Quantity | Item | Department | Identification Number |
|----------|-------------------|----------------|-----------------------|
| 1 | 2013Thomas 051Bus | Transportation | 1GD373BG2C1119117 |

15. Curriculum/Governance/Personnel—*Liz Madinabeitia, Heather Ronco, Rajat Shah and Mike Tomasco*

15a. Accepts Resignation (Andersen)

RESOLVED, that the Chester Board of Education accepts the resignation of Susan Andersen, Student Data Coordinator, effective April 30, 2019.

15b. Accepts Retirement (McCoy)

RESOLVED, that the Chester Board of Education accepts the retirement of Deborah McCoy with much gratitude for 15 years of service, effective June 30, 2019.

15c. Approves Volunteers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following School Volunteer for the 2018-2019 school year:

Lauren Costanza

15d. Approves Substitutes

RESOLVED, that the Chester Board of Education approves the following substitutes for the 2018-2019 school year:

| | |
|----------------|-----------|
| Desiree Davila | Certified |
| Ellen Flanagan | Certified |

15e. Approves Substitute for Summer Scholars

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves the following substitute teachers for the 2019 Summer Scholars program at the contracted hourly rate.

Carol Giulino
Millicent Roskie

15f. Approves Teachers to Receive Tenure

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers to receive tenure for the 2019-2020 school year:

| Name | Position | School | Date of Tenure |
|----------------------|---------------------------|---------------|-----------------------|
| Tara Bagnole | Special Education Teacher | BRMS | 02/26/2020 |
| Susan Beringer | Special Education Teacher | BRMS | 08/22/2019 |
| Gretchen Capan | Teacher | Dickerson | 02/17/2020 |
| German Castro | Technology Teacher | Bragg | 08/22/2019 |
| Maritza Ciottariello | Teacher | BRMS | 03/08/2020 |
| Kathryn Corcoran | Preschool Teacher | Dickerson | 08/22/2019 |
| Alexandra Johnson | Teacher | Bragg | 08/22/2019 |
| Taryn Mansolino | Teacher | BRMS | 08/22/2019 |
| Robin Matelsky | Gift and Talented Teacher | Dickerson | 08/22/2019 |
| Sean McQueeney | Teacher | BRMS | 08/22/2019 |
| Kelly Tompkins | Teacher | Bragg | 08/22/2019 |

15g. Approves Non-Tenured Teachers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured teachers for the 2019-2020 school year:

| Bragg | BRMS | Dickerson |
|--------------------|---------------------|----------------------|
| Kimberly Burke | Amal Azzara | Vivian DiGeso-Norman |
| Cassandra Cangiano | Michelle Elberty | Timothy Rain |
| Lea Flanagan | Lauren Marianino | Lisa Scarpa |
| Michelle Fortunato | Catherine McPherson | Jillian Soden |
| Kalee Green | Sarah Warren | Katherine Turnbull |
| Patricia Lewis | | Andrea Varughese |
| Lauren Seibert | | |
| Katherine Strauss | | |
| Cathleen Sullivan | | |

15h. Approves Secretary to Receive Tenure

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured secretary to receive tenure for the 2019-2020 school year:

Lisa Campbell Bragg Secretary.

15i. Approves Non-Tenured Payroll Benefits Specialist

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cynthia Weiss, a non-tenured Payroll Benefits Specialist for the 2019-2020 school year.

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15j. Approves Administrator to Receive Tenure

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured Administrator to receive tenure for the 2019-2020 school year:

Brad Currie Director of Planning, Research and Evaluation

15k. Approves Non-Tenured Administrator

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following non-tenured administrator for the 2019-2020 school year:

Andrew White Principal BRMS

15l. Approves Leave of Absence (Peters)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves an unpaid leave of absence for Michelle Peters effective April 9, 2019 through the remainder of the 2018-2019 school year under the guidelines of FMLA.

15m. Approves Change to 2018-2019 School Calendar

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following changes to the 2018-2019 school calendar:

Friday, May 24, 2019 School District Closed

15n. Approves Long Term Substitute (Lane)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Colleen Lane as a paraprofessional effective April 10, 2019 through the remainder of the 2018-2019 school year at an annual salary of \$17,100 pro-rated to \$4,702.00 without benefits.

15o. Approves Bus Paraprofessional (Lane)

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves Colleen Lane as a bus paraprofessional effective April 10, 2019 through the remainder of the 2018-2019 school year at an hourly rate of \$13.57.

Motion by **Heather Ronco**

Seconded by **Kerri Wright**

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|--------|--------|-----|-----|-----|-----|--------|--------|-----|
| 5-0 | Absent | Absent | Yes | Yes | Yes | Yes | Absent | Absent | Yes |

16. Public Commentary

17. Executive Session

None.

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18. Return to Public Session

None.

19. Unfinished Business

None.

20. New Business

21. Adjournment

There being no further business to discuss, upon motion of Heather Ronco and seconded by Kerri Wright the Board considered a motion to adjourn at 9:00 a.m.

Motion by **Heather Ronco**

Seconded by **Kerri Wright**

| Roll Call Vote | AC | RF | SK | CL | LM | HR | RS | MT | KW |
|----------------|--------|--------|-----|-----|-----|-----|--------|--------|-----|
| 5-0 | Absent | Absent | Yes | Yes | Yes | Yes | Absent | Absent | Yes |

Respectfully Submitted,



Tanya Dawson
Board Secretary