

## REGULAR MEETING

June 18, 2019

### MINUTES

**1. Call To Order**

Mike Tomasco, Board President, called the meeting to order on Tuesday June 18, 2019, at 6:00 p.m. in the Media Center of Black River Middle School, 2 Route 513, Chester, NJ

**2. Sunshine Announcement**

Mike Tomasco, Board President announced that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

**3. Roll Call**

Amy Collins	Yes	Heather Ronco	Absent
Rebekah Forlenza	Yes	Rajat Shah (6:06)	Yes
Sara Kalashian	Yes	Mike Tomasco	Yes
Christopher Lowry	Yes	Kerri Wright (6:05)	Yes
Liz Madinabeitia	Yes	Quorum	Yes

**4. Pledge of Allegiance**

Mike Tomasco, Board President, led the Board in the Pledge of Allegiance.

**5. Administration—Tanya Dawson and Dr. Christina Van Woert**

**6. President's Comments**

None

**7. Public Hearing/Celebration/Presentation**

• **Chester Board of Education Award Ceremony**

Celebration of outstanding achievements of staff and students.

The retirements of Beverly Rosko, Debrah McCoy and Patricia Novick were commemorated.

Celebrated BRMS Baseball Team & Coaches on winning County Championship.

• **Public Hearing on HIB**

Under the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122), Dr. Van Woert reported that during January 1, 2019, and June 30, 2019 7 HIB investigations conducted by the district: 1 from Black River Middle School; 6 from Bragg School; and 0 from Dickerson School. Of the 7 HIB investigations conducted, none were found to be HIB.

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Dr. Van Woert reported on the newly released 2017-2018 HIB grades for the Chester School District. The District scores fell between 75 and 78 with 78 being the maximum score.

**8. Public Commentary on Agenda Items**

None

**9. Superintendent's Report**

- Personnel Update –New staff, movement of current staff.

**10. Business Administrator's Report**

None

**11. Board Communication**

None

**12. Approval of Minutes**

Upon the motion of Mike Tomasco and seconded by Kerri Wright , the Board approved the following resolutions:

**12a. Approves First Executive Session Minutes from April 30, 2019**

RESOLVED, that the Chester Board of Education approves the First Executive Session minutes of the meeting held on April 30, 2019.

**12b. Approves Second Executive Minutes from April 30, 2019**

RESOLVED, that the Chester Board of Education approves the Second Executive Session minutes of the meeting held on April 30, 2019.

**12c. Approves Special Meeting Minutes from May 10, 2019**

RESOLVED, that the Chester Board of Education approves the special meeting minutes of the board retreat meeting held on May 10, 2019

**12d. Approves Regular Meeting Minutes from May 14, 2019**

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on May 14, 2019.

**12e. Approves Executive Session Minutes from May 14, 2019**

RESOLVED, that the Chester Board of Education approves the First Executive Session minutes of the meeting held on May 14, 2019.

Motion by Mike Tomasco

Seconded by Kerri Wright

<b>Roll Call Vote</b>	<b>AC</b>	<b>RF</b>	<b>SK</b>	<b>CL</b>	<b>LM</b>	<b>HR</b>	<b>RS</b>	<b>MT</b>	<b>KW</b>
<b>8-0</b>	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

**13. Committee of The Whole—All.**

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*Upon the motion of Mike Tomasco and seconded by Kerri Wright, the Board approved the following resolutions:*

**13a. Approves Public Hearing and Report on HIB**

RESOLVED, that pursuant to N.J.S.A. 18A:37-13 through 17 and N.J.S.A. 2C:16-1, the Chester Board of Education approves the Public Hearing and Report on Harassment, Intimidation and Bullying for the Chester School District.

**13b. Approves HIB Grades**

RESOLVED, that pursuant to N.J.S.A. 18A:37-13 through 17 and N.J.S.A. 2C:16-1, the Chester Board of Education approves the 2017-2018 HIB grades for the Chester School District.

**13c. Approves the Superintendent's Recommendations for Bullying Case #6 and #7**

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendations for Bullying Case #6 and Case #7.

**13d. Approves Board Goals**

RESOLVED, the Chester Board of Education approves the following Board of Education Goals for the 2019-2020 school year:

Board Goal One:

To implement best practices and successful strategies to support the social and emotional development of our children by engaging staff, parents and students in this important work to find a healthy balance in their daily lives; and to implement best practices and successful strategies to promote civics and citizenship through curricula and related activities involving students, staff and community members.

Board Goal Two:

To research and write a Five Year Facilities Plan that addresses aging facilities with particular attention being paid to the exterior facades and grounds of the three school buildings.

Board Goal Three:

To develop a long term Financial Forecast for the district for the next three to five years.

Motion by Mike Tomasco

Seconded by Kerri Wright

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW
<b>8-0</b>	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

*Section 13 items A-D were voted on after executive session.*

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- 14. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Sara Kalashian and Chris Lowry**

**14a. Approves Bills List**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the June 18, 2019 bills list as approved by the Finance Committee.

<b>Bills List</b>	<b>Totals</b>
Check Run-6-18-2019	\$410,655.69
Payroll-5-15-2019	\$622,184.90
Payroll-5-30-2019	\$814,326.90
Payroll-6-15-2019	\$713,269.96

**14b. Approves Monthly Appropriation Transfers for May 2019**

RESOLVED, that the Chester Board of Education approves the following transfers within the 2018-2019 budget for the month of May 2019 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

**14c. Approves Monthly Transfer Report for May 2019**

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for May 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

**14d. Approves Board Secretary Report for May 2019**

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for May 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

**14e. Approves Board Treasurer Report for May 2019**

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for May 2019; a copy of which is available for public review in the Chester Board of Education Business Office.

**14f. Approves Certification of Secretary and Treasurer Report for May 2019**

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for May 2019 and that no major account or fund has been over-expended.

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**14g. Approves Bus Evacuation Drills**

RESOLVED, that pursuant to N.J.A.C. 6A:27-11.2, the Chester Board of Education documents that the following bus evacuation drills were held:

1. At Black River Middle School, on April 23, 2019 at 2:25 p.m. in the front parking lot for bus routes 1-11 and vans 3, 7, 8 and Washington Twp. Van by Principal Andrew White.
2. At Dickerson and Bragg Schools on May 1, 2019 at 3:25 p.m. in the bus pickup/drop-off loop behind the schools for bus routes 1-15 and vans 6, 7 and 8 by Principals Melissa Fair and Michele Stanton.

**14h. Approves 2019-2020 Extended School Year Van Routes**

RESOLVED, that pursuant to N.J.A.C. 6:21-13.1 et seq. and Board of Education Policy 3541.1 and 3541.33, the Chester Board of Education approves the 2019-2020 Extended School Year van routes, a copy of which is on file in the Business Office.

**14i. Approves Bayada Nursing Services**

RESOLVED that the Chester Board of Education approves a contract between the Chester Board of Education and Bayada Home Health, Inc. to provide nursing services on an as needed basis for the 2019-2020 school year.

**14j. Accepts Bid for Van #6 from Byram Bus Inc.**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education accepts the highest bid offer from Byram Bus Inc., Stanhope, NJ for the sale of Van #6.

RESOLVED, that, in accordance with N.J.S.A. 40A-65-1, et. seq. and N.J.S.A 18A:6-51, the Chester Board of Education, via active Inter-Local Sale Agreement with HCESC accept highest bid offer at a sealed-bid public bid opening held on May 15, 2019 at the Hunterdon County Educational Services Commission Administrative offices, located at 37 Hoffmans Crossing Road, Califon, New Jersey 07830

Bidder Name	Amount of Bid
Byram Bus Inc.	\$26,125.00
Trans Ed	\$14,000.00
Car County USA	\$3,506.00
Morris Catholic High School	\$25,678.00
Jersey One	\$7,357.00
Shore Vans Inc.	\$8,500.00
Holcomb	\$13,333.00
Garas Transportation	\$17,201.00

RESOLVED, that as per this agreement the Chester Board of Education does agree to pay a 10% commission to the HSESC, which handled all the legal advertisements, bid documentation, promotion, and sealed-bid public bid opening for this vehicle. Of which, based upon the sale price of \$26,125.00, Chester Board of Education will net 90% equal-

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ing \$and HCESC will net 10% equaling \$2,612.50 The vehicle and title will be released to buyers after the Chester Board of Education and HCESC receive these amounts paid in full by the winning bidder.

**14k. Approves Out-of-District Placement**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following out-of-district placements for the ESY/2019-2020 school year:

Student #	School Placement	Tuition Rate
19831	Somerset Hills Learning Institute	\$116,241.30
18721	ECLC of New Jersey	\$59,550
19004	Montgomery Academy	\$72,512

**14l. Accepts Donation**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education accepts with appreciation check #3709 in the amount of \$4,822.08 from the Chester PTO Box Top Program.

**14m. Approves Submission of 2019-20/2021-22 Comprehensive Equity Plan**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the submission of the 2019-22 Comprehensive Equity Plan.

**14n. Approves Joint Transportation Agreement for the 2019-2020 School Year**

WHEREAS, N.J.S.A. 1SA:39-11 provides that the Boards of Education of two or more school districts may provide jointly for the transportation of pupils to and from any school or schools within or without the district, and

RESOLVED, in order to accomplish the above purposes, **Roxbury School District** and Chester School District are desirous of entering into this non-profit agreement for the transportation of pupils jointly in accordance with the laws of the State of New Jersey, the rules and regulations of the State Board of Education governing the transportation of pupils.

**14o. Approves Joint Transportation Agreement for the 2019-2020 School Year**

WHEREAS, N.J.S.A. 1SA:39-11 provides that the Boards of Education of two or more school districts may provide jointly for the transportation of pupils to and from any school or schools within or without the district, and

RESOLVED, in order to accomplish the above purposes, **Mendham School District** and Chester School District are desirous of entering into this non-profit agreement for the transportation of pupils jointly in accordance with the laws of the State of New Jersey, the rules and regulations of the State Board of Education governing the transportation of pupils.

**14p. Approves Joint Transportation Agreement for the 2019-2020 School Year**

WHEREAS, N.J.S.A. 15A:39-11 provides that the Boards of Education of two or more school districts may provide jointly for the transportation of pupils to and from any school or schools within or without the district, and

WHEREAS, in order to accomplish the above purposes, **Washington Township School District** and Chester School District are desirous of entering into this non-profit agreement for the transportation of pupils jointly in accordance with the laws of the State of New Jersey, the rules and regulations of the State Board of Education governing the transportation of pupils.

**14q. Approves Joint Transportation Agreement for the 2019-2020 School Year**

WHEREAS, in accordance with N.J.S.A. 18A:18-22 and 23, the Chester Board of Education may jointly, by agreement, provide for goods and services with other boards of education including transportation services; and

WHEREAS, the Educational Services Commission of Morris County are able to provide transportation services to children who are residents of the Chester School District.

WHEREAS, the Commission agrees to transport public, nonpublic and special education pupils on established rates as assigned in writing by the Board.

THEREFORE BE IT RESOLVED, that the Chester Board of Education approves a joint transportation agreement for the 2019-2020 school year with Educational Services Commission of Morris County to provide transportation services as the lead agencies where the cost of transportation services will be prorated based on the contractual requirements and actual costs in accordance with the rules, regulations, and policies established by State law; and

BE IT FURTHER RESOLVED, that the Chester Board of Education authorizes Educational Services Commission of Morris County to receive bids, if necessary, on behalf of the board for these transportation services.

**14r. Approves Year-End Deposit to Capital Reserve**

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Chester Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve Account at year end; and

WHEREAS, the Chester Board of Education has determined an amount not to exceed \$1,500,000 may be available for such purpose of transfer;

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NOW THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**14s. Approves Year-End Deposit to Maintenance Reserve**

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess fund balances to maintenance reserve accounts during the month of June by board resolution; and

WHEREAS, the Chester Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve Account at year end; and

WHEREAS, the Chester Board of Education has determined that a final unreserved balance to be determined by the auditor will be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations to the maximum amount allowed for the Maintenance Reserve Account.

**14t. Authorizes Payment of Summer Bills**

RESOLVED, that the Chester Board of Education authorizes the Business Administrator/Board Secretary to pay bills and make necessary transfers during June through August 2019 with advice and consent of the Finance Committee; these bills to be approved at the next regularly scheduled Board of Education meeting.

**14u. Approves 2019-2020 Shared Services Agreement**

RESOLVED, that the Chester Board of Education approves the Agreement with Educational Services Commission of Morris County for the Bidding/Purchasing Program for the 2019-2020 school year.

**14v. Approves Out-of-District Students and Tuition Rates**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tuition rates for out of district students to attend Chester School District Camp Achieve/ESY and/or 2019-2020 school year:

Student #	District	Tuition Rates
19787	Washington Twp.	\$6,231 (ESY) \$62,976 (2019-2020 SY)
19947	New Providence	\$6,244 (ESY) \$58,080 (2019-2020 SY)

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**14w. Approves BRMS Fall Sports Travel Schedule**

RESOLVED, that the Chester Board of Education approves the Black River Middle School 2019-2020 Fall Sports travel schedule, a copy of which is available for public review in the Chester Board of Education Business Office.

**14x. Declares Equipment Obsolete**

RESOLVED, that the Chester Board of Education declares equipment obsolete and directs the School Business Administrator to remove the following items for the District's asset inventory if necessary; copy of which is attached.

**14y. Approves Prime Healthcare Services-Saint Clare's, LLC**

RESOLVED that the Chester Board of Education approves a contract between the Chester Board of Education and Prime Healthcare Services-Saint Clare's, LLC. to provide certain medical services for the Chester School District on an on needed basis effective July 1, 2019 through June 30, 2020.

**14z. Amends Travel Requests**

RESOLVED, that pursuant to NJS.A. 18A:11-1 and NJA.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education amends the following travel requests from the April 30<sup>th</sup> Agenda:

From:

<b>Date</b>	<b><u>Employee</u> Conference/Workshop</b>	<b>Registration</b>	<b><u>Travel</u> Misc.</b>	<b>Estimated Total Expense</b>
6/23/19	Brad Currie ISTE 2019 Philadelphia, PA	\$220.00	\$60.00	\$280.00

To:

<b>Date</b>	<b><u>Employee</u> Conference/Workshop</b>	<b>Registration</b>	<b><u>Travel</u> Misc.</b>	<b>Estimated Total Expense</b>
6/23/19- 6/25/19	Brad Currie ISTE 2019 Philadelphia, PA	\$855.00	\$525.00	\$1,380.00

**14aa. Approves Second Bills List**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the June 18, 2019 second bills list as approved by the Finance Committee.

<b>Bills List</b>	<b>Totals</b>
Check Run-6-18-2019	\$54,909.49

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Motion by Mike Tomasco

Seconded by Raj Shah

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW
8-0	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

- 15. Curriculum/Governance/Personnel**—*Liz Madinabeitia, Heather Ronco, Rajat Shah and Mike Tomasco*

**15a. Approves Camp Achieve Paraprofessionals**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following paraprofessionals for the Camp Achieve summer program from July 8, 2019 through August 8, 2019 at their contracted hourly rate for up to 4.5 hours daily:

Rose Alban  
Jill Cohen  
Jill Lattmann

**15b. Approves Camp Achieve Bus Paraprofessionals**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves bus paraprofessionals for the Camp Achieve summer program from July 8, 2019 through August 8, 2019 at their contracted hourly rate for up to two hours daily:

Rose Alban  
Jill Cohen  
Jill Lattmann

**15c. Approves Child Study Team Member for Summer Evaluations**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Amy Hayes, a CST member to complete summer evaluations retro-active from July 8, 2019 through August 30, 2019 for up to 20 hours at the contracted professional hourly rate of \$60 for a total cost of up to \$1,200.

**15d. Approves Camp Achieve Paraprofessional Substitutes**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Chester district paraprofessionals as needed to serve as substitute paraprofessionals for the Camp Achieve summer programs at the contracted rate.

**15e. Amends Resolution (15y) April 30, 2019 Meeting**

RESOLVED that the Chester Board of Education amends **Resolution 15y** from the April 30, 2019 meeting **from:** 12 hours weekly **to:** 13.5 hours weekly for Camp Success Teachers Debra Androvette and Lauren Marianino to be paid for by the Title III Grant.

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**15f. Amends Resolution (15i) May 14 2019 Meeting**

RESOLVED that the Chester Board of Education amends **Resolution 15i** from the May 14, 2019 meeting **from:** 12 hours weekly **to:** 13.5 hours weekly for Camp Success Teacher Lauren Seibert to be paid for by the Title III Grant.

**15g. Amends Resolution (16t) October 15, 2018 Meeting**

RESOLVED, that the Chester Board of Education amends Resolution (16t) from the October 15, 2018 meeting **from:** approves Kelly Bagnole at her hourly rate **to:** at the chaperone rate of \$83 for the 2018-2019 school year.

**15h. Amends Resolution (16c) January 21, 2019 Meeting**

RESOLVED, that the Chester Board of Education amends Resolution (16t) from the January 21, 2019 meeting **from:** approves Dana Bulcavage at her hourly rate **to:** at the chaperone rate of \$83 for the 2018-2019 school year.

**15i. Amends Resolution (16l) October 15, 2018 Meeting**

RESOLVED, that the Chester Board of Education amends Resolution (16l) from the October 15, 2018 meeting **from:** approves Michele Connahan as Service Club Advisor **to:** Cinthia Mullen as Service Club Advisor.

**15j. Approves Staff Member for Extra-Curricular Activities (Elberty)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff member to conduct board approved extra-curricular activities for the 2018-2019 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association:

Michelle Elberty- 8<sup>th</sup> Grade Washington DC Chaperone

**15k. Approves After School Supervision (Ciottariello)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Maritza Ciottariello to provide after school supervision at sporting events for the 2018-2019 school year, at the chaperone rate of \$83.

**15l. Authorizes the Superintendent to Hire New Personnel**

RESOLVED, that the Chester Board of Education authorizes the Superintendent to hire new personnel between board meetings during the months of June, July and August 2019; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

**15m. Approves Substitute/Summer Help**

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Nicole Stanton as summer/substitute business office clerical and technology support help for the 2019-2020 school year at a rate of \$13.00 per hour.

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**15n. Approves Summer Technology Help**

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Kyle Papili as a summer technology support help for the 2019-2020 school year at a rate of \$13.00.

**15o. Approves Field Experience and Classroom Student Teaching Placement**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves field experience placement and classroom student teaching placement for Marilyn Curl from Drew University, Madison, NJ, for Elementary Education and ELL under the guidance of Mrs. Debra Androvette and Mrs. Lauren Freund for the 2019-2020 school year.

**15p. Approves Field Experience and Classroom Student Teaching Placement**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves field experience placement and classroom student teaching placement for Kelly Duddy from Drew University, Madison, NJ, for Social Studies under the guidance of Mr. McQueeney for the 2019-2020 school year.

**15q. Approves Mentor**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following mentor for the 2019-2020 school year for new teachers:

<b><u>New Employee</u></b> <i>(New to profession must pay mentor for of \$550 or prorated amount)</i>	<b>Mentor</b>	<b>School</b>
Alexandra Livsey—Middle School French Teacher	Kathleen Werner	BRMS

**15r Approves Teachers for Professional Work (Bene)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves Melissa Bene for up to 6 hours of professional work in Special Education for the 2018-2019 school year at the contracted professional hourly rate of \$60 for a total of up to \$360.

**15s. Approves Maternity Leave of Absence (Bedkowski)**

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves a maternity leave of absence for Christa Bedkowski pursuant to the FMLA, effective September 16, 2019 through November 6, 2019 using up to 36 sick days, and a child bonding leave effective November 11, 2019 through February 7, 2020 as an unpaid leave in accordance with the FMLA and NJFLA.

**15t. Approves Maternity Leave of Absence (Tompkins)**

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves a maternity leave of absence for Kelly Tompkins pursuant to the FMLA, effective September 23, 2019 through November 3, 2019 using up to 28 sick

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days, and a child bonding leave effective November 4, 2019 through January 31, 2020 as an unpaid leave in accordance with the FMLA and NJFLA.

**15u. Approves Paraprofessionals for the 2019-2020 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following paraprofessionals for the 2019-2020 school year:

Dickerson School	Bragg School	BRMS
Jean Bartholomew	Kelly Bagnole	Michele Capone
Jill Cohen	Dana Bulcavage	Donna Fusco
Jill Lattmann	Maria Jorgensen	Paula Shira
Jennifer Lipnickey	Lisa Robinson	
Kathleen MacDonald	Dawn Wozniak	
Lisa Pela	Christine Youtz	
Michelle Peters		
Mary Robinson		
Britt Simone		
Stephanie Weiss		

**15v. Approves Kindergarten Literacy Paraprofessionals for the 2019-2020 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Kindergarten Literacy Paraprofessionals for the 2019-2020 school year:

Candace Caddo  
Christine Cairo  
Cathleen Matthews  
Claire Nines  
Molly Spicehandler

**15w. Approves Aides for the 2019-2020 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following aides for the 2019-2020 school year:

Name	Aide Position	School
Teresa Afonso	Office Aide	Bragg
Catherine Beyer	Cafeteria Aide Bus Paraprofessional	BRMS
Katherine Colonna	Cafeteria Aide	Dickerson
Clara Kong	Office Aide	Dickerson
Amanda Mendez	Cafeteria Aide	Dickerson
Sushil Minhas	Cafeteria Aide	BRMS
Kelly Rice	Library Aide	Bragg/Dickerson
Egidia Sciarello	Cafeteria Aide	Bragg

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**15x. Approves Substitute Secretaries for the 2019-2020 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitute secretaries at the rate of \$15.00 per hour for the 2019-2020 school year:

Teresa Afonso  
Rose Alban  
Clara Kong  
Jill Lattmann  
Michelle Mayhood  
Margaret Salamone  
Anne Standridge  
Nicole Stanton

**15y. Approves Bus Drivers for the 2019-2020 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following bus drivers for the 2019-2020 school year:

Tracy Kometani  
Holly Law  
Pamela Roberts

**15z Approves Senior Bus Driver/Mail Person for the 2019-2020 School Year (Roberts)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Pamela Roberts as a bus driver for the senior bus program and mail person for the 2019-2020 school year.

**15aa. Approves Social Worker for the 2019-2020 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jamie Norton, LCSW, as a Social Worker at Bragg School, for the 2019-2020 school year; effective August 22, 2019, Step 13 MA, at an annual salary of \$62,435, prior to ratified agreement, with benefits.

**15bb. Approves Speech Therapist for the 2019-2020 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sara Skrabal, Speech Therapist at Dickerson School, for the 2019-2020 school year; effective August 22, 2019, Step 13 MA, at an annual salary of \$62,435, prior to ratified agreement, with benefits.

**15cc. Approves Science Teacher for the 2019-2020 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Amy Schwartz, Science Teacher at Black River Middle School, for the 2019-2020 school year; effective August 22, 2019, Step 16 MA +15, at an annual salary of \$76,465, prior to ratified agreement, with benefits.

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**15dd. Approves 2019-2020 Affirmative Action Team**

RESOLVED, that the Chester Board of Education approves the following individuals to be part of the 2019-2020 Affirmative Action Team and to conduct the Needs Assessment and develop a Comprehensive Equity Plan:

Tanya Dawson  
Dr. Christina Van Woert  
Brad Currie  
Michelle Stanton  
Danielle Meekings  
Amal Azzara

**15ee. Approves Teacher for Curriculum Writing (Meekings)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Danielle Meekings for ILA curriculum writing for the 2019-2020 school year at the contracted professional hourly rate of \$60 for 20 hours for a total of up to \$1200 prior to ratified agreement.

**15ff. Approves Teachers for Curriculum Writing**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education the following teachers for summer curriculum writing for the 2019-2020 school year at the contracted professional hourly rate of \$60 for a total of up to \$1200 prior to ratified agreement.

Name	Curriculum Writing	Hours	Cost
Christa Bedkowski	K-5 Curriculum	20 hours	\$1200
Kevin Cullen	Social Studies	20 hours	\$1200
Erica David	K-5 Curriculum	20 hours	\$1200
Christine Donlon	K-5 Curriculum	20 hours	\$1200
Jacqueline Epler	K-5 Curriculum	20 hours	\$1200
Laura Garrison	Computer Applications/Financial Literacy	20 hours	\$1200
Alexandra Johnson	K-5 Curriculum	20 hours	\$1200
Dana Mazza	Gifted and Talented	20 hours	\$1200
Dana Militante	K-5 Curriculum	20 hours	\$1200
Milicent Roskie	K-5 Curriculum	20 hours	\$1200
Lauren Scarfo	K-5 Curriculum	20 hours	\$1200
Stacey Thompson	K-5 Curriculum	20 hours	\$1200
Melissa Tonnessen	K-5 Curriculum	20 hours	\$1200

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Maryann Vindici	K-5 Curriculum	20 hours	\$1200
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**15gg. Approves Submission of the 2019-2020 IDEA Grant**

RESOLVED, that the Chester Board of Education approves the submission of the 2019-2020 IDEA Grant in the following amounts:

Basic	\$279,679
Preschool	\$20,803

**15hh. Approves Submission of the 2019-2020 ESEA Grant**

RESOLVED, that the Chester Board of Education approves the submission of the 2019-2020 ESEA Grant in the following amounts:

Title I Basic	\$71,137
Title II Part A	\$17,560
Title III	\$8,626
Title IV	\$10,000

**1511. Approves Additional hours for Professional Work (Christie)**

RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves John Christie for an additional 10 hours of professional work for Camp Achieve at the contracted professional hourly rate of \$60 for a total of up to \$600.

**15jj Approves Special Education Teacher**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Alexis Sevecke as a Special Education Teachers for the 2019-2020 school year, Step 2BA, at a salary of \$50,999, prior to the ratified contract, with benefits.

**15kk. Approves Field Experience and Classroom Student Teaching Placement**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves field experience placement and classroom student teaching placement for Samantha Barbella from Grand Canyon University, Phoenix, AZ f under the guidance of Anne McAvinn for the 2019-2020 school year.

**15ll. Approves Business Administrator's Contract**

RESOLVED, that the Chester Board of Education approves the Business Administrator's contract effective July 1, 2019 through June 30, 2020.

**15mm. Amends Resolution (15j.) from May 14, 2019 Meeting**

RESOLVED, that the Chester Board of Education amends Resolution (15j.) from the May 14, 2019 meeting **from:** Rosario Montana as Junior Aide **to:** Joseph Bennett as Junior Aide for the Camp Achieve summer program.

**15nn. Approves Team Leaders (BRMS)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2019-2020 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association, prior to ratified agreement:

Team Leaders	Grade
Patricia Fisher	6 <sup>th</sup> Grade
Theresa Meierhofer	7 <sup>th</sup> Grade
Gina Lorusso, Christina Sarlo (Split)	8 <sup>th</sup> Grade
Kathleen Vespignani	Related Arts
Jennifer Yeager	Resource

**15oo. Approves Team Leaders (Bragg)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2019-2020 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association, prior to ratified agreement:

Team Leaders	Grade
Kelli Dolan, Lauren Scarfo (Split)	3 <sup>rd</sup> Grade
Brian Seely, Katherine Strauss (Split)	4 <sup>th</sup> Grade
Colleen Cahill, Millicent Roskie (Split)	5 <sup>th</sup> Grade
Gretchen Capan, Kelly Tompkins (Split)	Related Arts
Maryanne Vindici, Melissa Bene (Split)	Resource

**15pp. Approves Team Leaders (Dickerson)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2019-2020 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association, prior to ratified agreement:

Team Leaders	Grade
Dorianne Taquinto	Kindergarten
Rebecca Gambuti	1 <sup>st</sup> Grade
Melissa Tonnessen	2 <sup>nd</sup> Grade
Dana Apicella	Related Arts
Jennifer Christal	Resource

**15qq. Approves District ELL Team Leader (Androvette)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Deborah Androvette as District ELL leader for the 2019-2020 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association, prior to ratified agreement.

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**15rr. Approves Staff for Sports (BRMS)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff for the following coaching positions for the 2019-2020 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association, prior to ratified agreement:

<b>Sport/Title</b>	<b>Coach/Director</b>
Athletic Director	Kevin Cullen, Andrew Gray (split)
Basketball-Boys	James Yankowicz (Head), Andrew Gray (Assistant)
Basketball-Girls	Theresa Meierhofer (Head), Kathleen Vespignani (Assistant)
Baseball	Timothy Rain (Head), Sean McQueeney (Assistant)
Cheerleading (Dance & Stunt Team)	Jennifer Yeager (Head), Sarah Warren (Assistant)
Cross Country	James Yankowicz, (Head), Natalie Tarnacki (Assistant)
Field Hockey	Kathleen Vespignani (Head), Dennis Zakar (Assistant)
Lacrosse-Boys	Christopher Duffy (Head), Andrew Gray (Assistant)
Lacrosse-Girls	Gina Lorusso (Head), Nicole Hey (Assistant)
Soccer-Girls	Gina Lorusso (Head), Christina Sarlo (Assistant)
Soccer-Boys	Kevin Cullen (Head), OPEN (Assistant)
Softball	Taryn Mansolino (Head), OPEN (Assistant)
Track and Field	Catherine McPherson (Head), OPEN (Assistant)
Wrestling	Sean McQueeney (Head), Dennis Zakar Assistant

**15ss. Approves Substitutes**

RESOLVED, that the Chester Board of Education approves the following substitutes for the 2018-2019 school year:

Elizabeth Creeden	County Substitute
Allyson Kleinsorgen	County Substitute

**15tt. Amends Resolution (15c) from March 12, 2019 Minutes (Schultz)**

Resolved, that the Chester Board of Education amends Resolution **(15c.)** that approves a maternity leave of absence for Stephanie Schultz pursuant to the FMLA, **from:** effective May 20, 2019 through September 30, 2019 using up to 32 sick days, **to:** effective May 9, 2019 through June 20, 2019 using up to 29 sick days and a child bonding leave effective August 26, 2019 through November 15, 2019 as an unpaid leave in accordance with the FMLA and NJFLI.

Motion by Mike Tomasco

Seconded by Kerri Wright

<b>Roll Call Vote</b>	<b>AC</b>	<b>RF</b>	<b>SK</b>	<b>CL</b>	<b>LM</b>	<b>HR</b>	<b>RS</b>	<b>MT</b>	<b>KW</b>
<b>8-0</b>	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

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**16. Public Commentary**

There was one member of the public at the meeting. Ms. Joanne Pezzano wanted to express her satisfaction in that the Chester School District is doing an excellent job.

**17. Executive Session**

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on June 18, 2019 at 7:48 p.m. to discuss HIB cases and Personnel-Superintendent Evaluation.. It is expected that the minutes will be made public as soon as official action is taken.

Motion by Kerri Wright

Seconded by Mike Tomsco

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW
<b>8-0</b>	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes
<b>7-0 (13c.)</b>	Yes	Yes	Abstain	Yes	Yes	Absent	Yes	Yes	Yes

**18. Return to Public Session**

Motion by Mike Tomasco

Seconded by Rebekah Forlenza

*Upon the motion of Mike Tomasco and seconded by Rebekah Forlenza, at 7:53 p.m. the Board returned to regular session.*

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW
<b>8-0</b>	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

**20. Unfinished Business**

None

**21. New Business**

None

**22. Adjournment**

*There being no further business to discuss, upon the motion of Mike Tomasco and seconded by Kerri Wright, the Board considered a motion to adjourn at 7:55 p.m.*

Motion by Mike Tomasco

Seconded by Kerri Wright

Roll Call Vote	AC	RF	SK	CL	LM	HR	RS	MT	KW
<b>8-0</b>	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes

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Respectfully Submitted,

A handwritten signature in cursive script that reads "Tanya Dawson".

Tanya Dawson  
Board Secretary