

**CHESTER BOARD OF EDUCATION
REGULAR MEETING
September 17, 2018
AGENDA**

A regular meeting of the Chester Board of Education will be held on Monday September 17, 2018 at 7:00 p.m. in the courtroom of the Chester Borough Municipal Building, 50 North Road, Building 4, Chester, NJ 07930.

1. Call To Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins		Heather Ronco	
Rebekah Forlenza		Rajat Shah	
Carolyn Kleppe-Collins		Mike Tomasco	
Christopher Lowry		Kerri Wright	
Liz Madinabeitia		Quorum	Y N

4. Administration—Tanya Dawson and Dr. Christina Van Woert

5. Pledge of Allegiance

6. President's Comments

7. Presentation

Curriculum Presentation

Dr. Christina Van Woert, Brad Currie and Danielle Meekings.

HIB Grades Presentation

Dr. Christina Van Woert.

8. Public Commentary on Agenda Items

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

- 1. Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and*

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make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.

2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Superintendent's Report

10. Business Administrator's Report

11. Board Communication

12. Approval of Minutes

12a. Approves Regular Meeting Minutes from August 13, 2018

RESOLVED, that the Chester Board of Education approves the regular meeting minutes of the meeting held on August 13, 2018.

12b. Approves Executive Session Meeting Minutes from August 13, 2018

RESOLVED, that the Chester Board of Education approves the executive session regular meeting minutes of the meeting held on August 13, 2018.

12c. Approves Special Meeting Minutes from September 11, 2018

RESOLVED, that the Chester Board of Education approves the special meeting minutes of the meeting held on September 11, 2018.

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

13. Committee of The Whole—All.

13a. Appoints QSAC Committee

RESOLVED, that pursuant to N.J.A.C. 6A:30-3.2, the Chester Board of Education approves the following to serve on the QSAC Committee:

Dr. Christina Van Woert, Superintendent
Tanya Dawson, Business Administrator/Board Secretary
Brad Currie, Director of Planning, Research & Evaluation
Melissa Fair, Dickerson School Principal
Michele Stanton, Bragg School Principal
Andrew White, BRMS Principal
Dr. Jeanette Krone, Director of Student Services

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Colleen Cahill, Bragg School, 5th Grade Teacher
 Nichole Healy, Dickerson School, Basic Skills Teacher
 Dana Mazza, BRMS, Gifted and Talented
 Vivian Norman, LDTC Teacher
 Danielle Meekings, Instruction Coach
 Patricia Pohan, Technology Instruction Coach
 Cynthia Thieringer, Instruction Coach
 Rajat Shah, Vice President, Chester BOE
 Sara Kozlowski, CEA President
 Tonja Danowski, PTO President
 Namrta Shah, Educational Foundation of the Chesters
 Michael Dougherty, Director of Technology
 Drew Vanderzee, Buildings and Grounds, Director

13b. Approves the Organizational Chart for the 2018-2019 School Year

RESOLVED, that the Chester Board of Education approves the Organizational Chart for the 2018-2019 school year; a copy of which is available for public review in the Chester Board of Education Business Office.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

14. Committee Reports

15. Buildings, Grounds, Transportation/Finance—*Amy Collins, Rebekah Forlenza, Chris Lowry, and Mike Tomasco.*

15a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the September 17, 2018 bills list as approved by the Finance Committee.

Bills List	Totals
Payroll—08/15/18	\$176,367.47
Payroll—08/30/18	\$142,047.32
Payroll—09/15/18	\$600,002.77
Check Run—08/31/18	\$1,412,180.86
Check Run—09/17/18	\$966,478.32

15b. Approves Monthly Appropriation Transfers for August 2018

RESOLVED, that the Chester Board of Education approves the following transfers within the 2018-2019 budget for the month of August 2018 in compliance with NJA.C. 6A: 23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

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15c. Approves Monthly Transfer Report for August 2018

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for August 2018; a copy of which is available for public review in the Chester Board of Education Business Office.

15d. Approves Board Secretary Report for August 2018

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for August 2018; a copy of which is available for public review in the Chester Board of Education Business Office.

15e. Approves Board Treasurer Report for August 2018

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for August 2018; a copy of which is available for public review in the Chester Board of Education Business Office.

15f. Approves Certification of Secretary and Treasurer Report for August 2018

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for August 2018 and that no major account or fund has been over-expended.

15g. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C. 6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration	<u>Travel</u> Misc	Estimated Total Expense
11/13/18	<u>Joseph Pizzo</u>			
11/14/18	2018 NCTE Annual Conven-			
11/15/18	tion	\$270.00		\$940.00
11/16/18	Houston, Texas			

15h. Declares Equipment Obsolete

RESOLVED, that the Chester Board of Education declares the following equipment obsolete and directs the School Business Administrator to remove the following items for the District's asset inventory if necessary; copy of which is on file in the Business Office.

Quantity	Item	<u>District Id</u> Serial Number
1	Smartboard BRMS	SB680-M2-067187

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1	Smart Board BRMS	BMRS SB680-R2-820518
1	Faxmachine Dickerson	Laser Fax Super G3
1	3-D Printer	Flashforge
5	Tube TV's BRMS	Tag 1841, Tag 00224, CT-2789VYD and MA30840038, C27A25, 421-35160984
1	Printer BMRS	Brother
2	Computer Carts	Datamation
1	Smartboard BRMS	SB680-M2-067187
1	Smart Board BRMS	BMRS SB680-R2-820518
1	Faxmachine Dickerson	Laser Fax Super G3

15i. Approves Signatures on Account

RESOLVED, that the Chester Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (NJS.A 19-1):

Account	Signature	Bank	Account#
BOE Miscellaneous (2 Signatures)	Business Administrator or Superintendent and Payroll Specialist or Superintendent Assistant	Valley National Bank	041087674

15j. Approve Referee Payment Structure

RESOLVED that the Chester Board of Education approves the following payment structure for referees refereeing Black River Middle School athletic games: 2 referees present: each referee is paid \$65.00 1 referee present: referee is paid \$130.00.

15k. Approves Hospital Instruction

RESOLVED, that the Chester Board of Education, approves a contract with Learnwell/EI US, LLC to provide hospital instruction to student #18511 effective September 6, 2018 through October 6, 2018 at the rate of \$46.50 an hour for up to ten hours weekly.

15l. Accepts Donation

RESOLVED, that the Chester Board of Education accepts the following donation from the Children's Donations Department of Simon & Schuster with much gratitude.

Donation	Amount
462 hardcover children's literature books	\$5,199.02

15m. Accepts Donation

RESOLVED, that the Chester Board of Education accepts a check in the amount of \$642 from Nicole Renzetti and Isabella Bosrock, who through their Service Learning Project held a fundraiser to purchase a new piece of preschool playground equipment for Dickerson School.

15n. Approves Contract with ACES (Electric)

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, NJS.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, NJS.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Chester School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (NJS.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (NJA.C. 5:34-7.1 *et seq.*) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

15o. Approves Contract with ACES (Gas)

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, NJS.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, NJS.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Chester School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its

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own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.
NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

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FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (NJS.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (NJA.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

15p. Approves Security Purchase for Non-public Schools

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves the requested purchases of the non-public schools as per the goods and services listed below; and

BE IT FURTHER RESOLVED, that the Chester Board of Education acknowledge that the Administration has reviewed the purchases for compliance with the guidelines of the State's Nonpublic School Security Initiative.

Non-public School	Amount	Purchased
Gill St. Bernard's School	\$48,900.00	<i>Access Controls for buildings</i>
Westmont Montessori School	\$1,500.00	<i>Intercom System</i>

15q. Approves Technology Purchase for Non-public Schools

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves the requested purchases of the non-public schools as per the goods and services listed below; and

BE IT FURTHER RESOLVED, that the Chester Board of Education acknowledge that the Administration has reviewed the purchases for compliance with the guidelines of the State's Nonpublic School Technology Initiative.

Non-public School	Amount	Purchased
Gill St. Bernard's School	\$10,548.00	
Westmont Montessori School	\$720.00	

15r. Accepts Donation

RESOLVED, that the Chester Board of Education accepts the following donation from the Educational Foundation of the Chesters with much gratitude:

Grant	Amount
Google Expeditions (BRMS)	\$9,472.19

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Google Expeditions (Bragg School)	\$9,472.19
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15s. Approves Change Order 01

RESOLVED that the Chester Board of Education approves Change Order Number 01 from Goksu Construction LLC, PO Box 1533, Sparta, NJ 07871 for the amount \$25,878.97 which is part of the approved \$30,000 allowance which brings the new contract sum to \$353,878.97.

15t. Approves Shared Services Agreement (Class III Officer)

WHEREAS, the Chester Board of Education (“Board”) advised the Borough of Chester (“Borough”) that the Board is in need of security services on school premises within the Chester School District (“District”); and

WHEREAS, the Borough can assist the Board with security services by assigning a Borough Class III officer to perform security services within the District; and

WHEREAS, the Board and the Borough desire to formalize a relationship through a shared services agreement for such security services; and

WHEREAS, NJS.A. 40A:65-1, et seq., the Uniform Shared Services and Consolidation Act authorizes the municipalities to enter into shared services agreements to accomplish any function which either unit could perform on its own in an effort to reduce local expenses funded by property taxpayers and ratepayers; and

WHEREAS, the Borough and the Board have negotiated the terms and conditions of shared services agreement pursuant to which the Borough will provide the services of a Class III officer to be assigned to perform security services for the Board, the form of which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Chester Board of Education, that Dr. Christina Van Woert, Superintendent is hereby authorized to enter into and execute a shared services agreement with the Borough of Chester, pursuant to which the Borough of Chester shall provide a Class III officer to perform security services within the Chester School District, in the form substantially as attached hereto and made a part thereof.

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

16. Curriculum/Governance/Personnel—Heather Ronco, Carolyn Kleppe-Collins, Liz Madinabeitia, and Rajat Shah

16a. Approves Life Skill Trips

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Life Skills trips for the 2018-2019 school year:

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Field Trip	Location	Grade/Group	# Trips
Chester Library	Chester, NJ	Life Skills	5 Trips
Chester ShopRite	Chester, NJ	Life Skills	5 Trips
Rockaway Lanes	Rockaway, NJ	Life Skills	2 Trips
Domo Hibachi	Chester, NJ	Life Skills	1 Trip
Fuddruckers	Succasunna, NJ	Life Skills	3 Trips
FunPlex	East Hanover, NJ	Life Skills	1 Trip
Golden Burrito	Flanders, NJ	Life Skills	2 Trips
Grove Street Park	Chester, NJ	Life Skills	1 Trip
Liberty Science Center	Jersey City, NJ	Life Skills	1 Trip
Mayo Theater	Morristown, NJ	Life Skills	5 Trips
Rockaway Lanes	Rockaway, NJ	Life Skills	2 Trips
Rockaway Mall	Rockaway, NJ	Life Skills	3 Trips
Sun High Orchard	Randolph, NJ	Life Skills	1 Trip
Turtle Back Zoo	West Orange, NJ	Life Skills	1 Trip

16b. Approves School Trips (Dickerson School)

RESOLVED, that the Chester Board of Education approves the following Dickerson School field trips for the 2018-2019 school year:

Field Trip	Location	Grade/Group
Grove Street Park	Chester, NJ	Kindergarten
Sun High Farms	Randolph, NJ	Kindergarten
Cooper Mill	Chester, NJ	1 st Grade
Morris Museum	Morristown, NJ	1 st Grade
Great Swamp	Chatham, NJ	2 nd Grade

16c. Approves School Trips (Bragg School)

RESOLVED, that the Chester Board of Education approves the following Bragg School field trips for the 2018-2019 school year:

Field Trip	Location	Grade/Group
Frelinghuysen Arboretum	Morristown, NJ	3 rd Grade
Edison National Park	West Orange, NJ	3 rd Grade
MPAC-Theatre	Morristown, NJ	3 rd Grade
Newark Museum	Jersey City, NJ	4 th Grade
Liberty Science Center	Jersey City, NJ	4 th Grade
Morris County Courthouse	Morristown, NJ	5 th Grade
MPAC-Theatre	Morristown, NJ	5 th Grade
Band/Select Chorus	Rockaway Mall, NJ	Related Arts
Select Chorus	Morristown, NJ	5 th Grade

16d. Approves School Trips (BRMS)

RESOLVED, that the Chester Board of Education approves the following BRMS field trips for the 2018-2019 school year:

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Field Trip	Location	Grade/Group
LEAD Baseball Game	Somerset, NJ	6 th Grade
LEAD Pool Party	Chester, NJ	6 th Grade
Bronx Zoo	Bronx, NY	7 th Grade
Radio Station	Hackettstown, NJ	7 th Grade
Mock Trial	Mendham, NJ	7 th Grade
Washington D.C.	Washington D.C.	8 th Grade
BT4G (Girls Stem Program)	Peapack, NJ	8 th Grade
Camp Bernie	Port Murray, NJ	Peer Leaders
Cash Building (visit with Seniors)	Chester, NJ	Peer Leaders
WMRHS District Vocal Concert	Mendham, NJ	Chorus
District Strings Rehearsal	Mendham, NJ	Band
District Honors Band	Mendham, NJ	Chorus
50+ Club	Chester, NJ	Chorus
Dorney Park	Allentown, PA	Band/Chorus
Junior Model UN	Madison, NJ	GIST-8 th
Workshop on the Arts	Morristown, NJ	GIST-8 th
Solar Sprints Race	Great Meadow, NJ	Club
Tech Expo	TBD	STEM

16e. Approves Statement of Assurance Professional Development/Mentoring Plan and Mentors

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the submission of the 2018-2019 Statement of Assurance Professional Development/Mentoring Plan and the following mentors for new teachers:

New Employee <i>(Experienced with Standard Cert. no payment fee)</i>	Mentor	School
Kimberly Burke	Amy Hayes	Bragg
Michelle Elberty	Amal Azzara	BRMS
Gretchen Jacot-Guilliarod (long term sub)	Rebecca Gambuti	Dickerson
Patricia Lewis	Cynthia Thieringer	Bragg
Lisa Scarpa	Stephanie Schultz	Bragg
Alexis Sevecke	Melissa Bene	Bragg
New Employee <i>(New to profession must pay mentor \$550 or prorated amount)</i>	Mentor	School
Lauren Marianino	Debra Androvette	BRMS
Sarah Warren	Jennifer Yeager	BRMS

16f. Approves Advancement on Guide

RESOLVED, that the Chester Board of Education approves advancement on the salary guide for the following staff members effective October 1, 2018:

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Name	Current Step/Guide	Advance Step/Guide
Kathryn Corcoran	4-5 BA - \$51,799	4-5 BA+30 - \$56,649
Erica David (.5 FTE)	15A MA - \$36,027.50	15A MA+15 - \$36,377.50
Kelli Dolan	17A MA - \$84,715	17A MA+15 - \$85,415
Michelle Fortunato	7-8 BA - \$52,699	7-8 MA - \$58,349
Alexandra Johnson	4-5 BA+15 - \$53,249	4-5 MA - \$57,449
Kerri Mottola	7-8 BA+15 - \$54,149	7-8 BA+30 - \$57,549
Francesca Ragonese	6 BA - \$52,199	BA+15 - \$53,649
Millicent Roskie	7-8 BA+15 \$54,149	7-8 BA+30 \$57,549
Sarah Warren	2 BA+30 \$55,849	2 MA - \$56,649

16g. Approves Classroom Observation

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the clinical field experience classroom observation for Nicole Karas from Rutgers University under the guidance of Joseph Pizzo, in September-October 2018.

16h. Approves Substitute Technology

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Kyle Papili as summer/substitute technology support help for the 2018-2019 school year at a rate of \$12.00 per hour.

16i. Approves Substitute Custodian

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves John Ficula as substitute custodian for the 2018-2019 school year at a rate of \$11.00 per hour.

16j. Approves Substitutes

RESOLVED, that the Chester Board of Education approves the following substitutes for the 2018-2019 school year:

Nicole Stanton	County Substitute
Donna Marie Valentine	Substitute Nurse.

16k. Approves Bragg/Dickerson/BRMS School Volunteers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Bragg/Dickerson/BRMS School Volunteers for the 2018-2019 school year:

Melissa Altieri	Amanda Greiner	Karen Missey
Ivy Antonio	Maaike Haight	Tony Pajunas
Kimberly Bono	Madeline Heard (Fagan)	Heather Praml (Tressault)
Jessica Bourgeois	Lauren Inanamort	Mini Rao
Simone Campbell	Allison Kendall	Marilyn Robinson
Sarah Cho	Nancy Kofford	Victoria Rose

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Amy Collins	Sarah Kukan	Kelly Ross
Lindsay Cossman	Kristen Laracca	Breanne Sanders
Kristen DeNicola	Toni Mari Lesh	Danielle Shesky
Michelle Dragg	Kim Lustig	Eda Sweetman
Jacqueline Englese	Katie Macias	Laura Thrun
Michelle Ernder	Shelani Madawala	Allen Tresselt
Rachel Fedorov	Jessica McConnel	Kim Vartan
Corinne Fleres	Aga McFeely	Wyatt Vince
Amanda Forte	Lauren McLaughlin	Cassandra Vince
Fiona Frascella	Natalia McTighe	Erin Visicaro
Denise Galea	Carly Melton	Vimala Wensuslaus
Joe Galea	Emily Meseck	
Jennifer Goldschmidt	Randi Minkow	

16l. Approves Superintendent's Professional Development Plan

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Superintendent's Professional Development Plan.

16m. Amends Resolution from August 13, 2018 Minutes (Rice)

RESOLVED, that the Chester Board of Education amends **Resolution (16p.)** from the August 13, 2018 meeting **from:** at an annual salary of \$17,081.00 **to:** *at an annual salary of \$17,181.00*

16n. Approves for First Reading and Adoption Policy 2224

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 2224- Nondiscrimination/Affirmative Action.

16o. Approves for First Reading and Adoption Policy 3516

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 3516-Safety.

16p. Approves for First Reading and Adoption Policy 3542.31

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 3542.31-Free and Reduced Rate Meals.

16q. Approves for First Reading and Adoption Policy 5125 Pupil Records

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5125-Pupil Records.

16r. Approves for First Reading and Adoption Policy 5131.6

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131.6-Substance Abuse.

16s. Approves for First Reading and Adoption Policy 5131

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131- Harassment, Intimidation and Bullying..

16t. Approves for First Reading and Adoption Policy 5141.23

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5141.23-Food Allergies.

16u. Approves for First Reading and Adoption Policy 5142

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5142-Pupil Safety.

16v. Approves for First Reading and Adoption Policy 6142.10

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6142.10-Technology Acceptable Use Policy and Forms.

16w. Approves for First Reading and Adoption Policy 6154

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6154-Homework.

16x. Approves for First Reading and Adoption Policy 6162.5

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6162.5-Research and Student Surveys.

16y. Approves for First Reading and Adoption Policy 6171.3

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6171.3-Title I.

16z. Approves Master Payroll

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Master Payroll for the 2018-2019 school year; a copy of which is available in the Chester Board of Education Business Office.

16aa. Designates School Violence Awareness Week

WHEREAS, NJS.A. 18A:36-5.1. establishes the third Monday in October to be School Violence Awareness Week; and

WHEREAS, the Board of Education has provided certified specialists to develop age appropriate opportunities for student discussion on conflict resolution, issues of student diversity, and tolerance; and

WHEREAS, the law identifies this week as a Week of School Violence Awareness.

BE IT RESOLVED that the Chester Board of Education designates October 15-19, 2018 as a "School Violence Awareness Week."

16bb. Approves Submission of Self-Assessments of HIB Grades Statement of Assurance

RESOLVED, that upon the recommendation of the Superintendent that the Chester Board of Education approves submission of the 2018-2019 Statement of Assurance for self-assessments for determining HIB grades under the Anti-Bullying Bill of Rights Act.

CHESTER BOARD OF EDUCATION

16cc. Approves the new NJSBA CSA Evaluation Model.

RESOLVED, that upon the recommendation of the Superintendent that the Chester Board of Education approves the NJSBA CSA evaluation model.

16dd. Approves Adoption of NJSBA Policy Manual

RESOLVED, that the Chester Board of Education approves the adoption of the New Jersey School Board Association Policy Manual as a whole and to make and approve modifications to individual policies as they pertain to the Chester School District.

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

17. Public Commentary

18. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on September 17, 2018 at ____ p.m. to discuss a legal matter. It is expected that the minutes will be made public as soon as official action is taken.

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

19. Return to Public Session

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

20. Unfinished Business

21. New Business

22. Adjournment

Motion by_____

Seconded by_____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW