

**CHESTER BOARD OF EDUCATION  
REGULAR MEETING  
August 21, 2017  
MINUTES**

**1. Call To Order**

Heather Ronco, Board President, called the meeting to order at 7:03 p.m. Monday, August 21, 2017, at the Chester Board Office 50 North Road Building 4, Chester, NJ.

**2. Sunshine Announcement**

Heather Ronco, Board President, announced that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

**3. Roll Call**

Amy Collins	No	Heather Ronco	Yes
Carolyn Kleppe-Collins	No	Rajat Shah	Yes
Christopher Lowry	Yes	Mike Tomasco	Yes
Liz Madinabeitia	Yes	Kerri Wright	
Jonathan Rochelle	No	Quorum	Yes N

**4. Administration—Melissa Simmons and Dr. Christina Van Woert**

**5. Pledge of Allegiance**

Heather Ronco, President, led the Board in the Pledge of Allegiance.

**6. President's Comments**

None.

**7. Presentation**

None.

**8. Public Commentary on Agenda Items**

There was one member of the public at the meeting.

**9. Superintendent's Report**

- Opening of the Chester School District-State of the Schools Report.
- Board Goals 2017-2018.
- Personnel Update.
- Curriculum Update.
- Virtual Committee Meetings for September-December 2017-2018.
- Administrative merit Goals.

- Policy Update.

**10. Business Administrator's Report**

- Sustainable Jersey for Schools (New Jersey) has awarded Dickerson Elementary, Bragg Elementary and Black River Middle Schools the Bronze Award. The award ceremony will be in Atlantic City at the New Jersey School Board Annual Conference in October 2017.
- Update on Summer cleaning, maintenance and projects.
- Update on Security enhancements.

**11. Board Communication**

None.

**12. Approval of Minutes**

**a. Approves Regular Meeting Minutes from June 19, 2017**

RESOLVED, that the Chester Board of Education approves the regular meeting minutes of the meeting held on June 19, 2017.

**b. Approves Executive Session Meeting Minutes from June 19, 2017**

RESOLVED, that the Chester Board of Education approves the executive session meeting minutes of the meeting held on June 19, 2017.

**c. Approves Special Meeting Minutes from July 7, 2017**

RESOLVED, that the Chester Board of Education approves the special meeting minutes of the meeting held on July 7, 2017.

**d. Approves Special Meeting Minutes from July 14, 2017**

RESOLVED, that the Chester Board of Education approves the special meeting minutes of the meeting held on July 14, 2017.

Motion by: Heather Ronco

Seconded by: Mike Tomasco

<b>Roll Call Vote</b>	<b>AC</b>	<b>CKC</b>	<b>CL</b>	<b>LM</b>	<b>JR</b>	<b>HR</b>	<b>RS</b>	<b>MT</b>	<b>KW</b>
<b>5-0</b>	Absent	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent

**13. Committee of The Whole—All.**

**a. Chester School District Board Goals**

**Board Goal 1: Strategic Plan**

To engage the community and all of its stakeholders in researching, drafting and implementing a long term strategic plan that is reflective of our desired pathways and processes to achieve specific educational, financial and operational goals. The plan will serve as a roadmap to follow towards the future that we aspire to for the children of Chester.

**Board Goal 2: Curriculum and Instruction**

To review and revise all curricula and assessments district wide to ensure that they are in accordance with the State of New Jersey's Student Learning Standards and state

CHESTER BOARD OF EDUCATION

assessments, as well as in keeping with our district mission and vision statements developed in our Strategic Plan to always go above and beyond what is expected for our students as we strive to help them realize their greatest aspirations for their future.

**Board Goal 3: Security**

To research, study and implement a district wide Security Program with the primary objective of providing a safe, healthy working environment for all employees, students and visitors. The Security Program will assure compliance with federal and state regulations and guidelines. The Security Program will provide the staff with an awareness and commitment to promoting a safe and healthy environment.

Motion by: Heather Ronco

Seconded by: Mike Tomasco

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
5-0	Absent	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent

**14. Committee Reports**

A member of each committee gave a report.

**15. Buildings, Grounds, Transportation/Finance—Mike Tomasco, Amy Collins, Chris Lowry, and Jonathan Rochelle.**

**a. Approves Bills List**

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves payment of the June 30, 2017, bills list as approved by the Finance Committee.

Bills List Including:	Totals
Payroll—06/22/17	\$725,664.57
Payroll—06/30/17	\$59,910.70
Check Run	\$235,166.25

**b. Approves Bills List**

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves payment of the July 31, 2017, bills list as approved by the Finance Committee.

Bills List Including:	Totals
Payroll—07/14/17	\$113,474.96
Payroll—07/28/17	\$173,253.45
Check Run	\$704,699.77

**c. Approves Bills List**

CHESTER BOARD OF EDUCATION

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves payment of the August 21, 2017, bills list as approved by the Finance Committee.

<b>Bills List Including:</b>	<b>Totals</b>
Payroll—08/15/17	\$171,922.65
Check Run—08/20/17	\$241,688.05
Check Run—08/21/17	\$1,325,387.44

**d. Approves Monthly Appropriation Transfers for May 2017**

RESOLVED, that the Chester Board of Education approves the following transfers within the 2016-2017 budget for the month of May 2017 in compliance with N.J.A.C. 6A:23A-16.10 (c);1 a copy of which is available for public review in the Chester Board of Education Business Office.

**e. Approves Monthly Transfer Report for May 2017**

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for May 2017.

**f. Approves Board Secretary Report for May 2017**

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for May 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

**g. Approves Board Treasurer Report for May 2017**

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for May 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

**h. Approves Certification of Secretary and Treasurer Report for May 2017**

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for May 2017 and that no major account or fund has been over-expended.

**i. Approves Monthly Appropriation Transfers for June 2017**

RESOLVED, that the Chester Board of Education approves the following transfers within the 2016-2017 budget for the month of June 2017 in compliance with N.J.A.C. 6A:23A-16.10 (c);1 a copy of which is available for public review in the Chester Board of Education Business Office.

**j. Approves Monthly Transfer Report for June 2017**

CHESTER BOARD OF EDUCATION

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for June 2017.

**k. Approves Board Secretary Report for June 2017**

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for June 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

**l. Approves Board Treasurer Report for June 2017**

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for June 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

**m. Approves Certification of Secretary and Treasurer Report for June 2017**

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for June 2017 and that no major account or fund has been over-expended.

**n. Approves Travel Requests**

BE IT RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee	Program Location	Registration	Travel/ Misc	Estimated Total Expense
07/24/17	Andrea Varughese	<i>Foundations Level K and 1 Workshop— Saddle Brook, NJ</i>	\$518.00	\$46.40	\$564.40
08/02/17 08/03/17	Michelle Fortunato	<i>Just Words In- troductory Conference— Saddle Brook, NJ</i>	\$419.00	\$32.36	\$451.36
08/07/17- 08/11/17	Deborah Foster	<i>IMSE Com- prehensive Or- ton_Gillingha m Training— Secaucus, NJ</i>	\$1,075.00	\$130.20	\$1,205.20

CHESTER BOARD OF EDUCATION

08/15/17 08/15/17	Mariah Hantis	<i>Advanced Internal Investigations, NY, NY</i>	\$1,495.00	\$150.00	\$1,645.00
08/24/17	Samantha Parlow	<i>Foundations Level 3 Workshop—Princeton, NJ</i>	\$259.00	\$27.28	\$286.28
09/29/17	Michelle Lakefield	<i>NJ School Counselor Association Fall Conference—Edison, NJ</i>	\$99.00	\$00.00	\$99.00
10/27/17	Erica David	<i>Conference on Reading and Writing—New Brunswick, NJ</i>	\$165.00	\$33.60	\$198.60
10/27/17	Jackie Epler	<i>Conference on Reading and Writing—New Brunswick, NJ</i>	\$165.00	No Cost	\$165.00
10/27/17	Deborah Foster	<i>Conference on Reading and Writing—New Brunswick, NJ</i>	\$165.00	\$33.60	\$198.60
10/27/17	Meryl Furhman	<i>Conference on Reading and Writing—New Brunswick, NJ</i>	\$165.00	\$33.60	\$198.60
10/27/17	Pam Gau	<i>Conference on Reading and Writing—New Brunswick, NJ</i>	\$165.00	No Cost	\$165.00
10/27/17	Lisa Pennella	<i>Conference on Reading and Writing—New Brunswick, NJ</i>	\$165.00	No Cost	\$165.00

**o. Approves Joint Transportation Contract**

RESOLVED, that the Chester Board of Education approves the following joint transportation agreement with Washington Township Board of Education for the 2017-2018 school year.

<b>Program</b>	<b>Destination</b>	<b>Route</b>	<b>Joiner Cost (Chester)</b>
Camp Achieve/ESY 2017-2018	Dickerson School	DES-1	\$2,602.44

CHESTER BOARD OF EDUCATION

**p. Approves Bus/Van Routes for the 2017-2018 School Year**

RESOLVED, that the Chester Board of Education approves the following bus routes for the 2017-2018 school year, a copy of which is available for public review in the Chester Board of Education Business Office.

School	Contractor/BOE	Route Numbers
Black River Middle School	First Student	BR01-BR11
Black River Middle School	Chester Board of Education	BRV2, BRV7, BRV8
Bragg Dickerson Schools	First Student	BD01-BD15
Bragg Dickerson Schools	Chester Board of Education	BDV6, BDV7, BDV8
Dickerson School-Preschool	Chester Board of Education	PSV6, PSV7 PSV8,

**q. Accepts Payment from Sale of Laptop Carts**

RESOLVED, that the Chester Board of Education accepts payment from GovDeals Inc. for the sale of laptop carts for \$2,298.05.

**r. Approves Change Order No. 3**

WHEREAS, the Chester Board of Education previously approved a contract with Iron Mountain Mechanical, LLC, 132 Mt. Pleasant Road Columbia, NJ 07832 for the chiller installation at Bragg School; and

WHEREAS, the contractor has submitted the following change orders:

Change Order No. 3: Modifications to equipment pad and additional electrical work resulting in a decrease of costs (\$3,087.00) which will bring the new contract sum to \$565,575.50.

THEREFORE BE IT RESOLVED, that the Chester Board of Education approves Construction Change Order No.3 to the contract with Iron Mountain Mechanical, LLCC; and

BE IT FURTHER RESOLVED, that the Board Secretary is authorized to sign the necessary documents to effectuate this change order.

**s. Accepts State Aid**

WHEREAS, the 2017-2018 State Aid for education was recently revised and increased; and

WHEREAS, the State Aid for the Chester School District has been increased by \$32,825.

THEREFORE BE IT RESOLVED, that the Chester Board of Education had determined to reallocate the \$32,825 into the school budget for Special Education purposes account number 11.213.100.100.

**t. Approves for First Reading and Adoption Policy 1250**

RESOLVED, that the Chester Board of Education approves revisions and re-adoption of Policy 1250—Visitors.

CHESTER BOARD OF EDUCATION

**u. Declares Equipment Obsolete**

RESOLVED, that the Chester Board of Education declares the following hardware technology and computer carts obsolete and directs the School Business Administrator to remove the following items from the District's asset inventory; a copy of which is on file in the Business Office.

Quantity	Description
32	Lenovo Idealpad
75	Lenovo Thinkpad
117	Thinkpad E430

**v. Amends Out-of-District Students and Tuition Rates**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education **amends** the following tuition rates for out of district students to attend Camp Achieve/ESY and/or 2017-2018 school year:

Student #	District	Tuition Rates	Amended Tuition Rates
19787	Washington Twp	\$5,942 (ESY) \$53,777 (2017-2018 SY)	\$5,044 (ESY) \$51,274.76 (2017-2018 SY)
19463	Randolph Twp	\$5,095 (ESY)	\$4,726 (ESY)
19947	New Providence	\$4,528 (ESY) \$40,979 (2017-2018 SY)	No change \$40,978.76 (2017-2018 SY)

**w. Approves Out-of-District Student**

RESOLVED, that the Chester Board of Education approves Randolph Township student # 19463 to attend Black River Middle School for the 2017-2018 school year.

Student #	District	Tuition Rates
19463	Randolph Twp	\$51,562.76 (2017-2018 SY)

**x. Accepts IDEA Consolidated Grant**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education accepts the 2018 IDEA Consolidated Grant **as** follows: Basic-\$283,599 with the nonpublic proportional share of \$6,985; Preschool- \$20,496.

Motion by: Mike Tomasco

Seconded by: Chris Lowry

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
5-0	Absent	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent

**16. Curriculum/Governance/Personnel—Heather Ronco, Carolyn Kleppe-Collins, Liz Madinabeitia, and Rajat Shah.**

**a. Approves BRMS Fall Sports Travel Schedule**



CHESTER BOARD OF EDUCATION

RESOLVED, that the Chester Board of Education approves the Black River Middle School 2017-2018 Fall Sports travel schedule, a copy of which is available for public review in the Chester Board of Education Business Office.

**b. Accepts Resignation (Alameda)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education accepts the resignation of M. Carmen Alameda as a paraprofessional, effective June 30, 2017.

**c. Accepts Resignation (Epitropakis)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education accepts the resignation of Christa Epitropakis as a Kindergarten literacy paraprofessional, effective June 30, 2017.

**d. Approves Bus Paraprofessionals for the 2017-2018 School Year**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following bus paraprofessionals for the 2017-2018 school year:

Catherine Beyer	3 runs
Kathleen MacDonald	3 runs

**e. Approves Revised Job Description**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves revising job title and description for Technology Coordinator to Technology Director.

**f. Approves Leave of Absence (Bruno)**

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves a maternity leave of absence for Cassie Bruno pursuant to the FMLA effective October 16, 2017, through January 14, 2018, using up to 34 sick days, and a child rearing leave effective January 15, 2018 through the remainder of the 2017-2018 school year as an unpaid leave in accordance with the FMLA and NJFLA.

**g. Approves Long Term Substitute (Wohlers)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Kristen Wohlers as a long term leave substitute CAAP teacher for Erin Beil effective October 16, 2017 through the remainder of the 2017-2018 school year, (.5 FTE) Step 1BA, at a salary of \$49,172, prorated up to \$21,143.96.

**h. Approves Leave of Absence (Maico)**

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves a maternity leave of absence for Krista Maico pursuant to the FMLA effective November 13, 2017, through January 1, 2018, using up to 28 sick days, and a child rearing leave effective January 2, 2018, through April 27, 2018, as an unpaid leave in accordance with the FMLA and NJFLA.

**i. Approves Special Education Teacher (Parlow)**

CHESTER BOARD OF EDUCATION

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Samantha Parlow as a special education teacher for the 2017-2018 school year, Step 5 MA, at an annual salary of \$56,890 with benefits.

**j. Approves Substitute Custodian**

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Jesse Brady as a substitute custodian for the 2017-2018 school year at the rate of \$11.00 per hour.

**k. Amends Resolution Approving BRMS Principal**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education **amends** a resolution from July 14, 2017, meeting approving Andrew White as BRMS Principal for the 2017-2018 school year beginning September 14, 2017.

*Amended to: begin August 21, 2017.*

**l. Approves Home Instruction**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Danielle Miller to provide home instruction for student # 18837 for up to 10 hours a week, at the contractual rate, effective July 15, 2017, through October 2017.

**m. Approves Camp Achieve Bus Paraprofessionals Substitutes**

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education, approves substitute bus paraprofessionals for the Camp Achieve summer program at their contracted hourly rate from July 10, 2017, through August 10, 2017, for up to 2 hours daily:

Jill Cohen  
Jamie Mulholland.

**n. Approves Summer Evaluations**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sarah Southwick to complete summer evaluations at the contracted rate per hour from August 1, 2017, through August 25, 2017, for up to 40 hours at a total cost of \$2,340.

**o. Amends Resolution Approving Tuition Rates**

RESOLVED, that the Chester Board of Education **amends** the resolution from the May 8, 2017 meeting establishing the tuition rates for the 2017-2018 school year **Kindergarten: \$16,961; Gr. 1-5: \$17,946; Gr. 6-8: \$18,060**

*Amended to:*

**Kindergarten: \$14,994**

**Gr. 1-5: \$16,381**

**Gr. 6-8: \$16,945.**

CHESTER BOARD OF EDUCATION

**p. Accepts Tuition Student of a Staff Member**

RESOLVED, that the Chester Board of Education accepts a tuition student of a staff member # 001061 from Stanhope, New Jersey for the 2017-2018 school year at a cost of half the applicable approved tuition rate.

**q. Accepts Tuition Students of a Staff Member**

RESOLVED, that the Chester Board of Education accepts two tuition students of a staff member #001262 from Blairstown, New Jersey for the 2017-2018 school year at a cost of at a cost of half the applicable approved tuition rate.

**r. Approves Music Therapy Services**

RESOLVED, that the Chester Board of Education approves "Jammin Jenn" Music Therapy to provide music therapy services at \$70.00 per session for (5) 30 minute sessions weekly for the 2017-2018 school year at a total cost of up to \$12,600.

**s. Approves Commission for the Blind Services**

RESOLVED, that the Chester Board of Education approves student #18573 to receive Commission for the Blind Level 1 Services at a cost of up to \$1,900 for the 2017-2018 school year.

**t. Approves Student for Extended Year Program**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the student #799 to attend the Limitless Developmental Summer Program (extended school year program) at a tuition cost of \$7,675.

**u. Approves Benefit Plans**

WHEREAS, the Chester Board of Education has provided for additional health plan options for district employees.

THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby approves that effective July 1, 2017 all full-time new hire non-union affiliates are eligible to select the Horizon HSA, Horizon EPO, or Horizon Omnia medical benefit plans.

**v. Approves Leave of Absence (Peters)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Michele Peters for a child rearing leave of absence effective August 31, 2017 through December 31, 2017 as an unpaid leave in accordance with the FMLA and NJFLA.

**w. Approves Technical Support Specialist (Machusky)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves John Machusky as full time technical support specialist for the 2017-2018 school year, at an annual salary of \$42,000, with benefits.

**x. Approves Technical Support Specialist (Bruhn)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Matthew Bruhn as full time technical support specialist for the 2017-

CHESTER BOARD OF EDUCATION

2018 school year, at an annual salary of \$35,000, with benefits.

**y. Approves Long Term Substitute (Cangiano)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cassandra Cangiano as a long term leave substitute teacher for Francesca Ragonese and Krista Maico from August 30, 2017 through April 30, 2018, Step 1BA, at a salary of \$49,172, prorated to \$39,829.32, without benefits.

**z. Approves Long Term Substitute (Sheldon)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Ashley Sheldon as a long term leave substitute teacher for Stamatia Westberg and Millicent Roskie from August 30, 2017 through March 23, 2018, Step 1BA, at a salary of \$49,172, prorated to \$34,912.12, without benefits.

**aa. Approves Long Term Substitute (Turnbull)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Katherine Turnbull as a long term leave substitute teacher for Lauren Freund, Francesca Ragonese, JaneEllen Furlong and Millicent Roskie from August 30, 2017 through April 6, 2018, Step 1BA, at a salary of \$49,172, prorated to \$36,141.42, without benefits.

**bb. Approves Library Aide (Porcello)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Alisha Porcello as a library aide for the 2017-2018 school year, 25 hours per week, at an annual salary of \$17,910, without benefits.

**cc. Approves Substitute Technology**

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Kyle Papili as summer/substitute technology support help for the 2017-2018 school year at a rate of \$12.00 per hour.

**dd. Approves Substitutes**

RESOLVED, that the Chester Board of Education approves the following substitutes for the 2017-2018 school year:

Teresa Afonso – Secretary	Michelle Mayhood- Certified & Secretary
Rose Alban – Cty. Sub	Carson Michura- Certified
Allison Angowski- Cty. Sub	Clare Miller- Certified
Noelle Barry- Cty. Sub	Bonnie Nichols- Bus Driver
Sharon Bass- Cty. Sub	Claire Nines- Cty. Sub
Judith Benvenuti- Certified	Rebecca Novak- Certified
Linda Berliner – Certified	Heather O’Neil- Cty. Sub
James Bogert – Certified	Susan Owen- Sub Secretary
Lisa Bradfield- Cty. Sub	Jenifer Parks- Cty. Sub
Diane Briney- Certified	Laura Phillips- Certified
Candace Caddo- Certified	Emily Perez- Bus Driver

CHESTER BOARD OF EDUCATION

Christine Cairo- Cty. Sub	Michelle Peters- Certified
Cassandra Cangiano – Certified	Alisha Porcello- Cty. Sub
Tara Carroll – Certified	Karen Riccobono- Certified
Nicole Craig- Cty. Sub	Francesca Robbins- Certified
Marilyn Curl- Cty. Sub	Marian Rolli- Certified
Kaitlin Czura – Sub Nurse Cert.	Pamela Roberts- Bus Driver
Andrea DiFabrizio- Certified	Lisa Robinson- Cty. Sub
Cynthia Ernst- Certified	Gloria Rodriguez- Bus Driver
Judith Farley-Jacobs- Cty. Sub	Jennifer Rosario- Nurse
Erin Giarrusso- Nurse	Margaret Salamone- Secretary
Rosemary Haynes- Secretary	Beth Scarcella- Certified
Nataliya Hentysh- Cty. Sub	Valerie Schmidt- Certified
Latifa Heuer- Certified	Namrta Shah- Cty. Sub
Marie Holl- Certified	Ashley Sheldon – Certified
Deborah Impellizeri- Certified	Carrie Shelton-Piowski- Cty. Sub
Maria Jorgensen- Cty. Sub	Jenna Spence - Certified
Kristine Karnick- Certified	Anne Standridge- Cty. Sub & Secretary
Natalie Klarman- Cty. Sub	Ronnie Standridge- Certified
Carol LaForte- Cty. Sub	Dana Thompson- Cty. Sub
Colleen Lane – Cty. Sub	KatherineTurnbull - Certified
Jill Lattman- Certified & Secretary	Kimberly Vanderwall- Cty. Sub & Secretary
Holly Law- Bus Driver	Sarah Warren- Certified
Vincent Limbo- Cty. Sub	Kristen Wohlers - Certified
Yoselin Lopez- Bus Driver	Therese Yacenda- Cty. Sub
Colleen Lowe- Nurse	Dennis Zakar- Certified
Cathleen Matthews- Certified	Carol Dugan-Bus Driver

- ee. **Approves Creation of Position (School Security Officer)**  
RESOLVED, that the Chester Board of Education approves the creation of a School Security Officer (part-time).
- ff. **Approves Job Description (Technical Support Specialist)**  
RESOLVED, that the Chester Board of Education approves the job description for the Technical Support Specialist.
- gg. **Approves Field Experience Placement and Classroom Student Teaching Placement**  
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves field experience placement and classroom student teaching placement at Dickerson School for Jessica Boyle from Drew University, Madison, New Jersey, for Elementary Education, under the guidance of Mrs. Jacqueline Arturi for the 2017-2018 school year.
- hh. **Approves Field Experience Placement and Classroom Student Teaching Placement**  
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves field experience placement and classroom student teaching placement

ment at BRMS for Andrew Palladino from Drew University, Madison, New Jersey, for English, under the guidance of Mr. Joseph Pizzo for the 2017-2018 school year.

**ii. Approves Submission and Acceptance of the ESEA/ESSA**

RESOLVED, that the Chester Board of Education approves submission and acceptance of the ESEA/ESSA Grant for Fiscal Year 2017-2018.

Title I	\$85,334
Title II Part A	\$15,237
Title III	\$10,000
Title III Immigrant	\$2,394.

**jj. Approves Revised Paraprofessional Job Description**

RESOLVED, that the Chester Board of Education approves the revised Paraprofessional Job Description.

**kk. Approves District-Wide Curriculum**

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves the following curriculum for the 2017-2018 school year:

English Language Arts	NJ Student Learning Standards	August 2017
Math (K-8)	NJ Student Learning Standards	August 2017
Social Studies	NJ Student Learning Standards	August 2017
Visual and Performing Arts	NJ Student Learning Standards	August 2017
Comprehensive Health and Physical Education	NJ Student Learning Standards	August 2017
Technology	NJ Student Learning Standards	August 2017
21 <sup>st</sup> Century Life and Careers	NJ Student Learning Standards	August 2017
World Languages	NJ Student Learning Standards	August 2017

**ll. Approves District-Wide Curriculum**

RESOLVED, upon the recommendation of the Superintendent, the Chester Board of Education approves the following curricula for the 2017-2018 school year:

Science K-8	NJ Student Learning Standards	August 2017
-------------	-------------------------------	-------------

**mm. Approves Merit Salary Bonuses for Superintendent's Contract**

WHEREAS, N.J.A.C. 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

WHEREAS, the Chester Board of Education has now developed a set of annual goals for the 2017-2018 school year that it wishes to include in its contract with the Superintendent,

NOW, THEREFORE BE IT RESOLVED that the Chester Board of Education establishes the following quantitative and qualitative criteria and merit salary bonuses:

CHESTER BOARD OF EDUCATION

<b>Quantitative Merit Goals</b>	<b>Percentage</b>
The Superintendent will lead the district in the development of a five year strategic plan involving all stakeholders in the district.	3.3% of salary
The Superintendent will enhance communication procedures and protocols with parents and community members that are over and above what is required and expected through the creation of a district wide Communications Plan and Policy.	3.3% of salary
The Superintendent will serve as a formal mentor to help familiarize the new principal of Black River Middle School with the community of Chester and with the expectations of the Chester School District Board of Education, faculty members, students and parents.	3.3% of salary
<b>Qualitative Merit Goals</b>	
The Superintendent will promote overall health and wellness through the creation of four programs each to address social and emotional well-being, in support of academic achievement for students, parents and faculty members.	2.5% of salary
The Superintendent will work with the Board of Education, the faculty and members of the community to create policy and protocol governing the district's involvement and responsibilities for two of our most worthwhile programs – Destination Imagination and the Chester Science Fair.	2.5% of salary

**nn. Approves Substitutes**

RESOLVED, that the Chester Board of Education approves the following substitutes for the 2017-2018 school year:

Julia Perkins	County Substitute
Lori Prussack	Nurse.

**oo. Approves Speech Therapist**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Stephanie Schultz, speech specialist, an additional 2 hours for the extended school year at \$58.00 per hour.

**pp. Approves Paraprofessional (Cohen)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jill Cohen as a paraprofessional for the 2017-2018 school year at an annual salary of \$16,438.74, with benefits.

**qq. Approves Kindergarten Paraprofessional (Derendal)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Lyndsay Derendal as a Kindergarten Literacy Paraprofessional at Dickerson School, 3 hours per day, for the 2017-2018 school year at an annual salary of \$ \$10,308.60, without benefits.

CHESTER BOARD OF EDUCATION

**rr. Approves Long Term Substitute (Strauss)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Katherine Strauss as a long term leave substitute teacher for Amanda Bartlett for the 2017-2018 school year, Step 1BA, at a salary of \$49,172, with benefits.

Motion by: Heather Ronco

Seconded by: Mike Tomasco

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
<b>5-0 Except 16.dd</b>	Absent	Absent	Yes	Yes	Absent	Yes	Yes Abstained	Yes	Absent

**17. Public Commentary**

None.

**18. Executive Session**

Upon the motion of Heather Ronco and seconded by Rajat Shah, the Board approved the following:

RESOLVED, that pursuant to N.J.S.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on August 21, 2017 at 8:50 p.m. to discuss HIB and personnel matters. It is expected that the minutes will be made public as soon as official action is taken.

Motion by Heather Ronco

Seconded by Rajat Shah

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
<b>5-0</b>	Absent	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent

**19. Return to Regular Session**

Upon the motion of Heather Ronco and seconded by Mike Tomasco, the Board returned to regular session at 9:11 p.m.

Motion by Heather Ronco

Seconded by Mike Tomasco

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
<b>5-0</b>	Absent	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent

**20. Unfinished Business**

None.

**21. New Business**

None.



CHESTER BOARD OF EDUCATION

**22. Adjournment**

Upon the motion of Heather Ronco and seconded by Mike Tomasco, the Board adjourned the meeting at 9:11 p.m.

Motion by Heather Ronco

Seconded by Mike Tomasco

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
5-0	Absent	Absent	Yes	Yes	Absent	Yes	Yes	Yes	Absent

Respectfully Submitted,



Melissa Simmons  
Board Secretary

