

**CHESTER BOARD OF EDUCATION
REGULAR MEETING
September 18, 2017
MINUTES**

1. Call To Order

Heather Ronco, Board President, called the meeting to order at 7:04 p.m. Monday, September 18, 2017, at the Chester Board Office 50 North Road Building 4, Chester, NJ.

2. Sunshine Announcement

Heather Ronco, Board President, announced that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins	Yes	Heather Ronco	Yes
Carolyn Kleppe-Collins	No	Rajat Shah	No
Christopher Lowry	Yes	Mike Tomasco	Yes
Liz Madinabeitia	Yes	Kerri Wright	No
Jonathan Rochelle	Yes	Quorum	Y N

4. Administration—Melissa Simmons and Dr. Christina Van Woert

5. Pledge of Allegiance

Heather Ronco, President, led the Board in the Pledge of Allegiance.

6. President's Comments

None.

7. Presentation

a. Buildings and Grounds Presentation

A PowerPoint presentation on summer projects was given by Bobby Carroll, Buildings and Grounds Supervisor.

8. Public Commentary on Agenda Items

There were no members of the public at the meeting.

9. Superintendent's Report

The Superintendent gave a report on the following:

- Harrassment, Intimidation and Bullying Report and HIB School Grades
- Calendar Proposal for 2018-2019 Draft Only
- Communications Plan
- CSD Mentoring Plan and Professional Development Plan

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- Strategic Planning Update
- Virtual Committee Meetings
- Administrative Merit Goals
- Policy Update

10. Business Administrator's Report

- PowerPoint Presentation

11. Board Communication

None.

The Board took the following action:

12. Approval of Minutes

12a. Approves Regular Meeting Minutes from August 21, 2017

RESOLVED, that the Chester Board of Education approves the regular meeting minutes of the meeting held on August 21, 2017.

12b. Approves Executive Session Meeting Minutes from August 21, 2017

RESOLVED, that the Chester Board of Education approves the executive session meeting minutes of the meeting held on August 21, 2017.

Motion by **Heather Ronco**

Seconded by **Mike Tomasco**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
6-0 All Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Absent

13. Committee of The Whole—*All*.

13a. Appoints Strategic Planning Committee

RESOLVED, that the Chester Board of Education approves the following to serve on the Strategic Planning Committee:

Dr. Christina Van Woert, Superintendent
Melissa Simmons, SBA/Board Secretary
Brad Currie, Director of Planning, Research & Evaluation
Michele Stanton, Bragg School Principal
Heather Ronco
Mike Tomasco
Sara Kozlowski
Laura Garrison
Nicole Healy
Tonja Danowski
Namrta Shah

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Michael Dougherty.

13b. Approves the Organizational Chart for the 2017-2018 School Year

RESOLVED, that the Chester Board of Education approves the Organizational Chart for the 2017-2018 school year; a copy of which is available for public review in the Chester Board of Education Business Office.

Motion by **Heather Ronco**

Seconded by **Amy Collins**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
6-0 All Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Absent

14. Committee Reports

15. Buildings, Grounds, Transportation/Finance—*Mike Tomasco, Amy Collins, Chris Lowry, and Jonathan Rochelle.*

15a. Approves Bills List

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves payment of the September 18, 2017 bills list as approved by the Finance Committee.

Bills List	Totals
Payroll—08/30/2017	\$142,928.60
Payroll—09/15/2017	\$631,364.84
Check Run—08/24/17	\$4,734.32
Check Run—08/31/17	\$456,003.54
Check Run—09/18/17	\$512,818.46

15b. Approves Monthly Appropriation Transfers for July 2017

RESOLVED, that the Chester Board of Education approves the following transfers within the 2017-2018 budget for the month of July 2017 in compliance with N.J.A.C. 6A:23A-16.10 (c); a copy of which is available for public review in the Chester Board of Education Business Office.

15c. Approves Monthly Transfer Report for July 2017

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for July 2017.

15d. Approves Board Secretary Report for July 2017

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for July 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

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15e. Approves Board Treasurer Report for July 2017

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for July 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

15f. Approves Certification of Secretary and Treasurer Report for July 2017

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for July 2017 and that no major account or fund has been over-expended.

15g. Approves Travel Requests

BE IT RESOLVED, pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee	<u>Program</u> <u>Location</u>	Registration	Travel/ Misc	Estimated Total Expense
09/28/17	Brad Currie	<i>Olweus/HIB Training, New Brunswick, NJ</i>	\$745.00	\$19.41	\$764.41
09/28/17	Michele Stanton	<i>Olweus/HIB Training, New Brunswick, NJ</i>	\$745.00	\$19.41	\$764.41
10/05/17	Melissa Fair	<i>Success In Stem-New Brunswick, NJ</i>	\$35.00	\$17.42	\$72.42
10/05/17	Robin Matelsky	<i>Success In Stem-New Brunswick, NJ</i>	No Cost	\$17.42	\$17.42
10/05/17	Melissa Tonnessen	<i>Success In Stem-New Brunswick, NJ</i>	No Cost	\$17.42	\$17.42
10/06/17	Millicent Roskie	<i>Presenter at Pequannock Tech Summit, Pequannock, NJ</i>	No Cost	\$19.22	\$19.22
10/10/17	Brad Currie	<i>Visible Learn- ing Foundation Day</i>	\$349.00	\$51.21	\$400.21

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10/15/17 10/16/17	Timothy Rain	<i>NJAHPERD Lake Confer- ence, Johnson- burg, NJ</i>	\$50.00	\$27.90	\$77.90
10/15/17 10/16/17	Ronald Fazekas	<i>NJAHPERD Lake Confer- ence, Johnson- burg, NJ</i>	\$50.00	\$26.04	\$76.04
10/16/17	Brad Currie	<i>Princi- pal/District Leader Eval- uation, Ches- ter, NJ</i>	\$155.00	No Cost	\$155.00
10/16/17	Melissa Fair	<i>Princi- pal/District Leader Eval- uation, Ches- ter, NJ</i>	\$155.00	No Cost	\$155.00
10/16/17	Dr. Jeanette Krone	<i>Princi- pal/District Leader Eval- uation, Ches- ter, NJ</i>	\$155.00	No Cost	\$155.00
10/16/17	Michele Stanton	<i>Princi- pal/District Leader Eval- uation, Ches- ter, NJ</i>	\$155.00	No Cost	\$155.00
10/16/17	Dr. Christina Van Woert	<i>Princi- pal/District Leader Eval- uation, Ches- ter, NJ</i>	\$155.00	No Cost	\$155.00
10/16/17	Andrew White	<i>Princi- pal/District Leader Eval- uation, Ches- ter, NJ</i>	\$155.00	No Cost	\$155.00
10/18/17	Cathleen Sullivan	<i>NJAAP School Health Confer- ence, Somer- set, NJ</i>	\$195.00	No Cost	\$195.00
10/23/17 10/24/17 10/25/17 10/26/17	Melissa Simmons	<i>NJSBA 2017 Workshop, At- lantic City, NJ</i>	\$375.00	\$952.00	\$1,327.00

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10/23/17 10/24/17 10/25/17 10/26/17	Bobby Carroll	<i>NJSBA 2017 Workshop, At- lantic City, NJ</i>	\$375.00	\$821.00	\$1,196.00
10/24/17 10/25/17	Melissa Fair	<i>NJSBA 2017 Workshop, At- lantic City, NJ</i>	\$375.00	\$457.00	\$832.00
10/24/17 10/25/17	Michele Stanton	<i>NJSBA 2017 Workshop, At- lantic City, NJ</i>	\$375.00	\$457.00	\$832.00
10/24/17 10/25/17	Dr. Christina Van Woert	<i>NJSBA 2017 Workshop, At- lantic City, NJ</i>	\$375.00	\$457.00	\$832.00
10/25/17	Suzanne Armbruster	<i>NJSTA, Princeton, NJ</i>	No Cost	\$24.80	\$24.80
11/06/17 11/07/17	Brad Currie	<i>AMLE Nation- al Conference, Philadelphia, PA</i>	No Cost	\$601.73	\$601.73
11/07/17 11/08/17	Joseph Pizzo	<i>AMLE Nation- al Conference, Philadelphia, PA</i>	\$269.10	\$298.33	\$567.43

15h. Declares Equipment Obsolete

RESOLVED, that the Chester Board of Education declares the following equipment obsolete and directs the School Business Administrator to remove the following items from the District's asset inventory; a copy of which is on file in the Business Office.

Quantity	Asset#	Description
1	00492	Pitney Bowes DM550 Postage Machine
3	NA	Wrestling Mats

15i. Approves Additional Monthly Appropriation Transfers for June 2017

RESOLVED, that the Chester Board of Education approves the following additional transfers within the 2016-2017 budget for the month of June 2017 in compliance with N.J.A.C. 6A: 23A-16.10 (c); a copy of which is available for public review in the Chester Board of Education Business Office.

15j. Accepts Donation

RESOLVED, that the Chester Board of Education accepts with gratitude a parent donation for BRMS in the amount of \$280.

15k. Accepts Payment from Sale of Network Switches

RESOLVED, that the Chester Board of Education accepts payment from GovDeals Inc. for the sale of network switches in the amount of \$527.25.

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15l. Amends June 2017 Board Secretary and Treasurer Reports

RESOLVED, that the Chester Board of Education **amends** the June 2017 Board Secretary and Treasurer reports for end of year close out; a copy of which is available for public review in the Chester Board of Education Business Office.

15m. Accepts Extraordinary Aid

RESOLVED, that the Chester Board of Education accepts aid for Special Education in the amount of \$69,504.

15n. Approves Bills List

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves an additional payment of the September 18, 2017 bills list as approved by the Finance Committee.

Bills List	Totals
Check Run—09/18/17	\$1,500

Motion by **Mike Tomasco**

Seconded by **Chris Lowry**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
6-0 All Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Absent

16. Curriculum/Governance/Personnel—Heather Ronco, Carolyn Kleppe-Collins, Liz Madinabeitia, and Rajat Shah.

16a. Establish Merit Salary Bonuses for Administrators

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education establishes the following criteria and merit salary bonuses for the Administrators for the 2017-2018 school year:

Merit Goals	Administrator	Percentage
Mrs. Fair will expand the STEM program at Dickerson School to double the student instruction time and support the classroom teachers in their implementation of the new STEM Scopes program.	Melissa Fair	1.5% of salary
Mrs. Stanton will explore research and have discussions in best practices in educational research in order to create a new Learning Commons for Bragg Intermediate School.	Michele Stanton	1.5% of salary
Mr. Currie will work alongside Dr. Van Woert to lead the district through the re-	Brad Currie	1.5% of salary

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search, planning and implementation of the new five year strategic plan.		
Mr. White will analyze the BRMS schedule to determine the current strengths and challenges and recommend subsequent changes to be made for the betterment of our students as enrollment continues to decline.	Andrew White	1.5% of salary
Dr. Krone will embark on a public relations campaign for the Student Services Department that will include videos, positive promotions and related materials to highlight the impressive work of our faculty and students.	Jeanette Krone	1.5% of salary

16b. Establish Merit Salary Bonus for Business Administrator (Simmons)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education establishes the following criteria and merit salary bonuses for the Business Administrator for the 2017-2018 school year:

Quantitative Merit Goals	Administrator	Percentage
The School Business Administrator will work to turn around the Food Service department to ensure that it is a profitable entity once more by turning our net loss to a net gain.	Melissa Simmons	2.125% of salary
The School Business Administrator will reduce the costs of energy and custodial services by 5 - 10%.	Melissa Simmons	2.125% of salary
Qualitative Merit Goals	Administrator	Percentage
The School Business Administrator will work to improve the current security system that is manual and includes security cameras, by implementing a number of new and enhanced measures regarding security.	Melissa Simmons	2.125% of salary
The School Business Administrator will continue to implement new measures under the Sustainable Jersey for Schools Program which is a certification program for New Jersey public schools that want to go green, conserve resources and take steps to create a brighter future, one school at a time.	Melissa Simmons	2.125% of salary

16c. Establish Merit Salary Bonus for Director of Technology (Dougherty)

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RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education establishes the following criteria and merit salary bonus for Director of Technology for the 2017-2018 school year:

Merit Goals	Director	Percentage
The Director of Technology will mentor the new technology support specialists in acclimating and familiarizing the processes, procedures and expectations of the Chester School District.	Michael Dougherty	1.5% of salary

16d. Approves Advancement on Guide

RESOLVED, that the Chester Board of Education approves advancement on the salary guide for the following staff members effective October 1, 2017:

Gretchen Capan	Step 14 BA+15 \$60,986	to	Step 14 BA+30 \$64,386
Christa Daly	Step 6-7 MA+15 \$57,965	to	Step 6-7 MA+30 \$61,165
Jacqueline Epler	Step 6-7 MA+15 \$57,965	to	Step 6-7 MA+30 \$61,165
Cathleen Sullivan	Step 16 BA+15 \$71,565	to	Step 16 BA+30 \$74,965.

16e. Approves Classroom Observation

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves classroom observation placement for Ciera Perez from Kean University, New Jersey, for a Speech-Language Pathology Work experience, under the guidance of Robin Kaufer and Stephanie Schultz from October 1, 2017 through December 22, 2017.

16f. Approves Leave of Absence (Roskie)

RESOLVED, that upon the recommendation of the Superintendent the Chester Board of Education approves a maternity leave of absence for Millicent Roskie pursuant to the FMLA effective December 11, 2017 through January 15, 2018, using up to 19.5 sick days, and a child rearing leave effective January 16, 2018 through April 1, 2018 as an unpaid leave in accordance with the FMLA and NJFLA.

16g. Amends Resolution Approving Library Aide

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education **amends** a resolution from August 21, 2017, meeting approving Alisha Porcello at an annual salary of \$17,910.

Amended to: at an annual salary of \$17,181.

16h. Approves Substitutes

RESOLVED, that the Chester Board of Education approves the following substitutes for the 2017-2018 school year:

Julie Gallagher	County Substitute
Clare Miller	Sub Secretary.

16i. Amends Resolution

RESOLVED, that the Chester Board of Education **amends** resolution from the August 21, 2017 meeting approving Kristen Wohlers as a long term substitute CAAP teacher for *Erin Beil* to:

Amended to: Cassie Bruno

16j. Approves Statement of Assurance Professional Development/Mentoring Plan and Mentors

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the submission of the 2017-2018 Statement of Assurance Professional Development/Mentoring Plan and the following mentors for new teachers:

New Employee <i>(Experienced with Standard Cert. no payment fee)</i>	Mentor	School
Samantha Parlow	Melissa Bene	Bragg
Ashley Sheldon (Long term sub)	Melissa Tonnessen	Bragg/Dickerson
Katherine Strauss (Long term sub)	Maryrose Walsh	Bragg
Andrea Varughese	Debra Androvette	Dickerson
New Employee <i>(New to profession must pay mentor \$550 or prorated amount)</i>	Mentor	School
Cassandra Cangiano (Long term sub)	Cynthia Thieringer	Bragg/Dickerson
Katherine Turnbull (Long term sub)	Nicole Polkowski	Bragg/Dickerson
Jillian Soden	Barbara Lewis	Dickerson

16k. Approves Superintendent's Professional Development Plan

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Superintendent's Professional Development Plan.

16l. Approves Team Leaders (BRMS)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2017-2018 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association:

Team Leaders	Grade
Patricia Fisher	6 th Grade
Theresa Meierhofer	7 th Grade
Christina Sarlo	8 th Grade
Kathleen Vespignani	Related Arts
Diane Basanese	Resource

16m. Approves Team Leaders (Bragg)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2017-2018 school year with sti-

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pendents as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association:

Team Leaders	Grade
Kelli Dolan, Lauren Scarfo (Split)	3 rd Grade
Brian Seely, Maryrose Walsh (Split)	4 th Grade
Colleen Cahill, Lisa Pennella (Split)	5 th Grade
Sara Kozlowski	Related Arts
Debra Androvette, Melissa Bene (Split)	Resource

16n. Approves Team Leaders (Dickerson)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following team leaders for the 2017-2018 school year with stipends as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association:

Team Leaders	Grade
Dorianne Taquinto	Kindergarten
Rebecca Gambuti	1 st Grade
Melissa Tonnessen	2 nd Grade
Susan Connelly	Related Arts
Barbara Lewis, Sarah Southwick (Split)	Resource

16o. Approves for First Reading and Adoption Policy 3516

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 3516-Safety.

16p. Approves for First Reading and Adoption Policy 5131

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131-Conduct/Discipline.

16q. Approves for First Reading and Adoption Policy 5131.1

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5131.1-Harassment, Intimidation and Bullying.

16r. Approves for First Reading and Adoption Policy 5141.23

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5141.23-Food Allergies.

16s. Approves for First Reading and Adoption Policy 5142

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 5142-Pupil Safety.

16t. Approves for First Reading and Adoption Policy 6154

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6154-Homework.

16u. Approves for First Reading and Adoption Policy 6162.5

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6162.5-Research and Student Surveys.

16v. Approves for First Reading and Adoption Policy 6171.3

RESOLVED, that the Chester Board of Education approves for first reading and adoption Policy 6171.3-Title I.

16w. Approves Title I Salary - ESSA Grant

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Deborah Foster's salary as a Title 1 teacher for the 2017-2018 school year, \$47,191.04, and any benefits, to be paid from the ESSA Grant award.

16x. Approves Master Payroll for the 2017-2018 School Year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Master Payroll for the 2017-2018 school year; a copy of which is available in the Chester Board of Education Business Office (PL13).

16y. Designates School Violence Awareness Week

WHEREAS, N.J.S.A. 18A:36-5.1. establishes the third Monday in October to be School Violence Awareness Week; and

WHEREAS, the Board of Education has provided certified specialists to develop age appropriate opportunities for student discussion on conflict resolution, issues of student diversity, and tolerance; and

WHEREAS, the law identifies this week as a Week of School Violence Awareness.

BE IT RESOLVED that the Chester Board of Education designates October 16-20, 2017 as a "School Violence Awareness Week."

16z. Approves Submission of Self-Assessments of HIB Grades Statement of Assurance

RESOLVED, that upon the recommendation of the Superintendent that the Chester Board of Education approves submission of the 2017-2018 Statement of Assurance for self-assessments for determining HIB grades under the Anti-Bullying Bill of Rights Act.

16aa. Approves School Trips (Dickerson School)

RESOLVED, that the Chester Board of Education approves the following school trips for the 2017-2018 school year for Dickerson School:

Field Trip	Location	Grade/Group
Grove Street Park	Chester, NJ	Kindergarten
Sun High Farms	Randolph, NJ	Kindergarten
Cooper Mill	Chester, NJ	1 st Grade
Great Swamp	Chatham, NJ	2 nd Grade

16bb. Approves School Trips (Bragg School)

RESOLVED, that the Chester Board of Education approves the following school trips for the 2017-2018 school year for Bragg School:

Field Trip	Location	Grade/Group
Frelinghuysen Arboretum	Morristown, NJ	3 rd Grade
Edison National Park	West Orange, NJ	3 rd Grade
MPAC-Theatre	Morristown, NJ	3 rd Grade
Ellis Island	Jersey City, NJ	4 th Grade
Liberty Science Center	Jersey City, NJ	4 th Grade
Morris County Courthouse	Morristown, NJ	5 th Grade
MPAC-Theatre	Morristown, NJ	5 th Grade
Band/Select Chorus	Rockaway Mall, NJ	Related Arts

16cc. Approves School Trips for BRMS School

RESOLVED, that the Chester Board of Education approves the following school trips for the 2017-2018 school year for BRMS School:

Field Trip	Location	Grade/Group
Bronx Zoo	Bronx, NY	7 th Grade
Camp Bernie	Port Murray, NJ	Peer Leaders
Chester Pool	Chester, NJ	6 th Grade
District Strings Rehearsal	Mendham, NJ	Band
Dorney Park	Allentown, PA	Band/Chorus
50+ Club	Chester, NJ	Chorus
LEAD Baseball Game	Somerset, NJ	6 th Grade
Junior Model UN	Madison, NJ	GIST-8 th
Mock Trial	Mendham	7 th Grade
Radio Station	Hackettstown, NJ	7 th Grade
Solar Sprints Race	Great Meadow, NJ	Club
Spelling Bee-St Ann Parish	Parsippany, NJ	Assorted Grades
Washington D.C.	Washington D.C.	8 th Grade
Workshop on the Arts	Morristown, NJ	GIST-8 th

16dd. Approves Bragg/Dickerson/BRMS School Volunteers

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Bragg/Dickerson/BRMS School Volunteers for the 2017-2018 school year:

Jennifer Benson	Ellen Fergus	Karen Missey
Maria Billis	Denise Galea	Kimberly Relton
Kimberly Bono	Lucy Giannattasio	Marilyn Robinson
Tara Carroll	Jennifer Goldschmidt	Kelly Ross
Susie Christensen	Kelly Gyselman	Noa Seller
Lindsay Cossman	Julie Hamilton	Amy Suchanek
Daniela Coughlin	Jinah Han	Eda Sweetman

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Janice Crowley	Kathleen Hatton	Sara Valenz
Jacqueline Englese	Jami Linehan	Liane Van Etten
Damian Ercole	Suzan Mathieu	Cassandra Vince
Kerri Ercole	Megan McCarthy	Rael Welsh
Cynthia Ernst	Jessica McConnell	Roger Yao
Kellie Ferrara	Tanya McGinniss	

16ee. Approves Physical Therapy Services (ESMC)

RESOLVED, that the Chester Board of Education approve Educational Services of Morris County to provide physical therapy services at a rate of \$110 per hour for up to three hours a week for the 2017-2018 school year for a total cost of up to \$11,880.

16ff. Approves Physical Therapy Services (Detore)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Donna M. Detore, DPT, Inc. to provide physical therapy services for up to 14.5 hours at \$88 per hour for the 2017-2018 school year for a total of up to \$45,936.

16gg. Approves Classroom Observations

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves classroom observation for students from Drew University for Special Education under the guidance of Dr. Jeanette Krone and special education teachers for the 2017-2018 school year.

16hh. Approves Cafe Aide Dickerson (Colonna)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Katherine Colonna to be a café aide at Dickerson School, 10 hours per week effective September 25, 2017 for the remainder of the 2017-2018 school year at an annual salary of \$4,507.20.

16ii. Approves Life Skill Trips

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Life Skills trips for the 2017-2018 school year:

Field Trip	Location	Grade/Group	Date
Sun High Orchard	Randolph, N.J.	Life Skills	10/12/2017
Chester ShopRite	Chester, N.J.	Life Skills	10/26/2017
Chester ShopRite	Chester, N.J.	Life Skills	12/7/2017
Chester ShopRite	Chester, N.J.	Life Skills	2/15/2018
Chester ShopRite	Chester, N.J.	Life Skills	4/19/2018
Chester ShopRite	Chester, N.J.	Life Skills	6/1/2018
Chester Library	Chester, N.J.	Life Skills	11/15/2017
Chester Library	Chester, N.J.	Life Skills	1/10/2018
Chester Library	Chester, N.J.	Life Skills	3/14/2018
Chester Library	Chester, N.J.	Life Skills	5/23/2018

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Mayo Theater	Morristown, N.J.	Life Skills	1/23/2018
Mayo Theater	Morristown, N.J.	Life Skills	2/13/2018
Mayo Theater	Morristown, N.J.	Life Skills	3/6/2018
Mayo Theater	Morristown, N.J.	Life Skills	3/21/2018
Mayo Theater	Morristown, N.J.	Life Skills	5/14/2018
Turtle Back Zoo	West Orange, N.J.	Life Skills	5/2/2018
In the Zone	Flanders, N.J.	Life Skills	12/12/2017
In the Zone	Flanders, N.J.	Life Skills	2/1/2018
Rockaway Mall	Rockaway, N.J.	Life Skills	12/20/2017
Rockaway Mall	Rockaway, N.J.	Life Skills	1/18/2018
Rockaway Mall	Rockaway, N.J.	Life Skills	4/4/2018
Circle Lanes	Ledgewood, N.J.	Life Skills	2/7/2018
Circle Lanes	Ledgewood, N.J.	Life Skills	3/1/2018
Fuddruckers	Succassunna, N.J.	Life Skills	1/4/2018
Fuddruckers	Succassunna, N.J.	Life Skills	4/24/2018
Liberty Science Center	Jersey City, N.J.	Life Skills	4/10/2018
Domo Hibachi	Chester, N.J.	Life Skills	5/30/2018
Grove Street Picnic	Chester, N.J.	Life Skills	6/6/2018

16jj.

Approves Teachers for Curriculum Writing

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education the following teachers for curriculum writing the 2017-2018 school year at the contracted rate per hour for a total of up to:

Suzanne Armbruster	Science	6 hours	\$348
Michael Stagg	Science	14 hours	\$812

16.kk Approves Translator

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Maria Jorgensen to translate documents from English to Spanish for up to 20 hours per month at her hourly rate, for the 2017-2018 school year.

Motion by **Heather Ronco**

Seconded by **Mike Tomasco**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
6-0 All Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Absent

17. Public Commentary

None.

18. Executive Session

Upon the motion of Heather Ronco and seconded by Mike Tomasco, the Board approved the following:

CHESTER BOARD OF EDUCATION

RESOLVED, that pursuant to N.J.S.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on September 18, 2017 at 8:42 p.m. to discuss HIB and personnel matters. It is expected that the minutes will be made public as soon as official action is taken.

Motion by **Heather Ronco**

Seconded by **Mike Tomasco**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
6-0 All Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Absent

19. Return to Public Session

Upon the motion of Heather Ronco and seconded by Mike Tomasco, the Board returned to regular session at 9:11 p.m.

Motion by **Heather Ronco**

Seconded by **Mike Tomasco**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
6-0 All Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Absent

The Board took the following action:

13. Committee of The Whole (Continued)—All.

13c. Approves the Superintendent's Recommendation for Bullying Case #1

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for Bullying Case #1.

Motion by **Heather Ronco**

Seconded by **Mike Tomasco**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
6-0 All Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Absent

19. Unfinished Business

None.

20. New Business

None.

21. Adjournment

CHESTER BOARD OF EDUCATION

Upon the motion of Heather Ronco and seconded by Chris Lowry, the Board adjourned the meeting at 9:12 p.m.

Motion by **Heather Ronco**

Seconded by **Mike Tomasco**

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW
6-0 All Yes	Yes	Absent	Yes	Yes	Yes	Yes	Absent	Yes	Absent

Respectfully Submitted,



Melissa Simmons
Board Secretary

