

**CHESTER BOARD OF EDUCATION
REGULAR MEETING
June 27, 2018
MINUTES**

1. Call To Order

Mike Tomasco, Board President, called the meeting to order on Wednesday, June 27, 2018 at 8:03 a.m. in the conference room of the Chester Board of Education Office, 50 North Road, Building 4, Chester, NJ 07930.

2. Sunshine Announcement

Liz Madinabeitia, Board Member, announced that this meeting was being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins	Absent	Heather Ronco	Absent
Rebekah Forlenza	Yes	Rajat Shah	Absent
Carolyn Kleppe-Collins	Absent	Mike Tomasco	Yes
Christopher Lowry	Yes	Kerri Wright	Yes
Liz Madinabeitia	Yes	Quorum	Yes

4. Administration—Tanya Dawson and Dr. Christina Van Woert

5. Pledge of Allegiance

Mike Tomasco, Board President, led the Board in the Pledge of Allegiance.

6. President's Comments

None.

7. Presentation

None.

8. Public Commentary on Agenda Items

There were no members of the public present. There were no comments.

9. Superintendent's Report

None.

10. Business Administrator's Report

None.

CHESTER BOARD OF EDUCATION

11. Board Communication

None.

12. Approval of Minutes

None.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

13. Committee of The Whole—All.

None.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

14. Committee Reports

None.

The Board took the following action:

15. Buildings, Grounds, Transportation/Finance—Amy Collins, Rebekah Forlenza, Chris Lowry, and Mike Tomasco.

Upon the motion of Mike Tomasco and seconded by Chris Lowry, the Board approved the following resolutions:

15a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the **June 27, 2018** bills list as approved by the Finance Committee.

Bills List	Totals
Payroll—06/15/18	\$891,960.20
Check Run—06/21/18	\$137,623.69
Check Run—06/22/18	\$37,474.51

15b. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

CHESTER BOARD OF EDUCATION

Date	<u>Employee</u> Conference/Workshop	Registration	<u>Travel</u> Misc	Estimated Total Expense
18/19 SY	<u>Jacqueline Epler</u> 40 Hour Teacher PD Online	\$129.00	No Cost	\$129.00
06/26/18 07/24/18 08/07/18	<u>Michele Stanton</u> SEL Through Mindfulness Training Monroe, NJ	\$447.00	\$77.19	\$524.19

15c. Awards Contract for Mechanical Services

WHEREAS, on June 14, 2018 the Chester Township Board of Education ("Board"), held a public bid opening for the award of contract for Mechanical Services (Project); and

WHEREAS, the Board received four (4) bids for the Project at the public bid opening; and

WHEREAS, the lowest numerical and responsible bid was submitted by Binsky & Snyder Service LLC, Piscataway, NJ with a base bid, inclusive of all project allowances of Forty Thousand Seven Hundred Fourteen Dollars (\$40, 714).

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., the Chester Board of Education awards a contract for Mechanical Services to Binsky & Snyder Service LLC for the 2018-2019 school year in the amount of Forty Thousand Seven Hundred Fourteen Dollars (\$40, 714); and

WHEREAS, 18A:18-42 states all contracts for the provision or performance of goods or services shall be awarded for a period not to exceed 24 consecutive months.

THEREFORE LET IT BE RESOLVED that the Chester Board of Education approves for the 2019-2020 school year a one year renewal between Binsky & Snyder Service LLC and the Chester Board of Education in the amount of Forty One Thousand Nine Hundred Thirty Five Dollars (\$41,935)

15d. Amends Travel Threshold

RESOLVED, that the Chester Board of Education amends **Resolution (13b.)** from the March 20, 2018 meeting from: a maximum expenditure of \$25,000 for all staff and board members to: *a maximum expenditure of \$50,000.*

15e. Accepts Check from GovDeals for Item Sold

RESOLVED, that the Chester Board of Education accepts check #130367 from Gov-Deals in the amount of \$389.98 for the sale of a floor scrubber.

15f. Accepts Check from NJ Clean Energy

RESOLVED, that the Chester Board of Education accepts check #1452527 in the amount of \$14,418.00 for participating in the *NJ Clean Energy SmartStart Buildings Program.*

CHESTER BOARD OF EDUCATION

15g. Approves Withdrawal from Capital Reserve

RESOLVED, that the Chester Board of Education approves the withdrawal of \$360,000 from the Capital Reserve Account for the 2018-2019 restroom restoration project at BRMS, Bragg and Dickerson Schools.

Motion by: **Mike Tomasco**

Seconded by: **Chris Lowry**

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW
5-0	Absent	Yes	Absent	Yes	Yes	Absent	Absent	Yes	Yes

16. Curriculum/Governance/Personnel—Heather Ronco, Carolyn Kleppe-Collins, Liz Madinabeitia, and Rajat Shah

Upon the motion of Mike Tomasco and seconded by Chris Lowry, the Board approved the following resolutions:

16a. Approves Teachers for Curriculum Writing

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education the following teachers for summer curriculum writing for the 2018-2019 school year at the contracted professional rate per hour for a total of up to:

Meryl Ironson	Holocaust	20 hours	\$1,200
Danielle Meekings	Holocaust	20 hours	\$1,200
David Leckie	Social Studies	10 hours	\$600
Sean McQueeney	Social Studies	10 hours	\$600

16b. Approves Camp Achieve Junior Aide

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Anthony Amador as a junior aide for the Camp Achieve summer program from July 9, 2018 through August 9, 2018 at the hourly rate of \$8.60; 4.5 hours daily for a total of up to \$774.00.

16c. Approves Submission of the 2018-2019 IDEA Grant

RESOLVED, that the Chester Board of Education approves the submission of the 2018-2019 IDEA Grant in the following amounts:

Basic	\$279,124
Preschool	\$20,674

16d. Approves Submission of the 2018-2019 ESEA Grant

RESOLVED, that the Chester Board of Education approves the submission of the 2018-2019 ESEA Grant in the following amounts:

Title I Basic	\$75,952
Title II Part A	\$16,214
Title III	\$8,220

CHESTER BOARD OF EDUCATION

Title IV

\$10,000

16e. Approves Additional Pay

RESOLVED that the Chester Board of Education Approves additional pay for Kim Dempsey and Chris Duffy for providing before school supervision, retroactive for the 2017-2018 school year.

16f. Amends Resolution from June 11, 2018 Minutes (Roskie)

RESOLVED, that the Chester Board of Education amends **Resolution (16r.)** from the June 11, 2018 minutes from: under the guidance of Ms. Colleen Cahill and Mrs. Christa Bedkowski, to: *under the guidance of Ms. Colleen Cahill and Mrs. Millicent Roskie.*

Motion by: **Mike Tomasco**

Seconded by: **Chris Lowry**

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW
5-0	Absent	Yes	Absent	Yes	Yes	Absent	Absent	Yes	Yes

17. Public Commentary

There were no members of the public present. There were no comments.

18. Executive Session

None.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

19. Return to Public Session

None.

Motion by _____

Seconded by _____

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW

20. Unfinished Business

None.

21. New Business

None.

22. Adjournment

There being no further business to discuss, upon the motion of Mike Tomasco and seconded by Kerri Wright, the Board considered a motion to adjourn at 8:05 a.m.

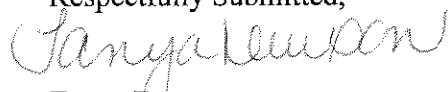
Motion by: **Mike Tomasco**

Seconded by: **Kerri Wright**

CHESTER BOARD OF EDUCATION

Roll Call Vote	AC	RF	CKC	CL	LM	HR	RS	MT	KW
5-0	Absent	Yes	Absent	Yes	Yes	Absent	Absent	Yes	Yes

Respectfully Submitted,



Tanya Dawson
Board Secretary