

**CHESTER BOARD OF EDUCATION
REGULAR MEETING
November 13, 2017
AGENDA**

A regular meeting of the Chester Board of Education will be held on Monday, November 13, 2017, at 7:00 p.m. at the Chester Board of Education 50 North Road, Chester, Building 4, New Jersey 07930.

1. Call To Order

2. Sunshine Announcement

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and the Observer Tribune, and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda will be posted on the District website prior to the Board meeting.

3. Roll Call

Amy Collins		Heather Ronco	
Carolyn Kleppe-Collins		Rajat Shah	
Christopher Lowry		Mike Tomasco	
Liz Madinabeitia		Kerri Wright	
Jonathan Rochelle		Quorum	Y N

4. Administration—Melissa Simmons and Dr. Christina Van Woert

5. Pledge of Allegiance

6. President’s Comments

7. Presentation

1. E&I Associates—21st Century Media Centers

8. Public Commentary on Agenda Items

When permitted, public participation shall be governed by the following rules under Policy 9325.2:

1. *Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other chan-*

CHESTER BOARD OF EDUCATION

nels provide the Board consideration and disposition of such matters involving individuals.

3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

9. Superintendent’s Report

10. Business Administrator’s Report

11. Board Communication

12. Approval of Minutes

12a. Approves Regular Meeting Minutes from October 16, 2017

RESOLVED, that the Chester Board of Education approves the regular meeting minutes of the meeting held on October 16, 2017.

12b. Approves Executive Session Meeting Minutes from October 16, 2017

RESOLVED, that the Chester Board of Education approves the executive session meeting minutes of the meeting held on October 16, 2017.

Motion by _____ Seconded by _____

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW

13. Committee of The Whole—All.

14. Committee Reports

15. Buildings, Grounds, Transportation/Finance—Mike Tomasco, Amy Collins, Chris Lowry, and Jonathan Rochelle.

15a. Approves Bills List

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education approves payment of the November 13, 2017 bills list as approved by the Finance Committee.

Bills List	Totals
Payroll—10/30/17	\$615,906.04
Check Run—11/13/17	\$840,959.52

15b. Approves Monthly Appropriation Transfers for September 2017

RESOLVED, that the Chester Board of Education approves the following transfers within the 2017-2018 budget for the month of September 2017 in compliance with N.J.A.C. 6A: 23A-16.10 (c);1 a copy of which is available for public review in the Chester Board of Education Business Office.

CHESTER BOARD OF EDUCATION

15c. Approves Monthly Transfer Report for September 2017

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for September 2017.

15d. Approves Board Secretary Report for September 2017

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for September 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

15e. Approves Board Treasurer Report for September 2017

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for September 2017; a copy of which is available for public review in the Chester Board of Education Business Office.

15f. Approves Certification of Secretary and Treasurer Report for September 2017

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer’s monthly financial report for September 2017 and that no major account or fund has been over-expended.

15g. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee	<u>Program Location</u>	Registration	Travel/ Misc	Estimated Total Expense
11/29/17	Debra Borchert	<i>Anxiety in the Classroom, South Plainfield, NJ</i>	\$199.00	\$18.60	\$217.60
11/29/17	Katherine Cianci	<i>Anxiety in the Classroom, South Plainfield, NJ</i>	\$217.16	\$31.00	\$248.16
11/29/17	Michelle Lakefield	<i>Anxiety in the Classroom, South Plainfield, NJ</i>	\$199.00	No Cost	\$199.00
12/11/17	Sara Kozlowski	<i>NJAHPERD Health Educa-</i>	\$85.00	\$25.42	\$110.42

CHESTER BOARD OF EDUCATION

		<i>tion Confer- ence, Monroe, NJ</i>			
12/13/17	Melissa Fair	<i>NGSS Imple- mentation Roundtable, Montclair, NJ</i>	\$30.00	\$21.00	\$51.00
12/15/17	Jenna Spence	<i>Trauma and Attachment, Parsippany, NJ</i>	\$199.99	\$11.16	\$211.15
12/15/17	Cathleen Sullivan	<i>Trauma and Attachment, Parsippany, NJ</i>	\$199.99	\$11.16	\$211.15
01/24/18	Anne Pape	<i>Enhance Effec- tive Emergency Teams, West Orange, NJ</i>	\$295.00	No Cost	\$295.00
02/07/18	Mariah Hantis	<i>FMLA Com- pliance, Princeton, NJ</i>	No Cost	\$26.00	\$26.00
02/26/18 02/27/18 02/27/18	Sara Kozlowski	<i>NJAHPERD Annual Con- vention, Long Branch, NJ</i>	\$200.00	\$109.74	\$309.74
03/21/18	Mariah Hantis	<i>Writing Effec- tive Policies & Procedures, Princeton, NJ</i>	No Cost	\$26.00	\$26.00

15h. Accepts Payment from Sale of Wrestling Mats

RESOLVED, that the Chester Board of Education accepts payment from GovDeals Inc. for the sale of wrestling mats in the amount of \$940.52.

15i. Accepts Payment from Sale of Lenovo Laptops

RESOLVED, that the Chester Board of Education accepts payment from GovDeals Inc. for the sale of Lenovo laptops in the amount of \$2,907.00.

15j. Accepts Donation for Science Fair

RESOLVED, that upon the recommendation of the Business Administrator, the Chester Board of Education accepts with gratitude the following donation for the 2018 Chester School District Science Fair:

Sponsor	Amount
County College of Morris	\$500.00
Second Shot Services LLC	\$250.00

CHESTER BOARD OF EDUCATION

Motion by _____ Seconded by _____

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW

16. Curriculum/Governance/Personnel—*Heather Ronco, Carolyn Kleppe-Collins, Liz Madinabeitia, and Rajat Shah.*

16a. Approves Bragg/Dickerson/BRMS School Volunteers
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following Bragg/Dickerson/BRMS School Volunteer for the 2017-2018 school year:

Tony Pajunas

16b. Approves Substitutes
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitutes for the 2017-2018 school year:

Lea Flanagan	Certified
Suzanne Kear	County Substitute
Rachel Tasch	Certified
Amy Treff	County Substitute.

16c. Amends Resolution Approving Leave of Absence (Roskie)
RESOLVED, that the Chester Board of Education **amends** resolution from the September 18, 2017 meeting approving a maternity leave of absence for Millicent Roskie *from* December 11, 2017, through January 15, 2018, using up to 19.5 sick days, and a child rearing leave effective January 16, 2018 through April 1, 2018

to: November 22, 2017 through January 2, 2018, using up to 22 sick days for maternity leave and January 3, 2018 through March 20, 2018 for child rearing leave.

16d. Approves for First Reading Policy _____
RESOLVED, that the Chester Board of Education approves for first reading Policy _____ -Employee Drug and Alcohol.

16e. Approves for First Reading Policy _____
RESOLVED, that the Chester Board of Education approves for first reading Policy _____ -Family Leave.

16f. Approves PE Jam Participants

CHESTER BOARD OF EDUCATION

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following out of district participants for the PE Jam to be held on December 8, 2017:

Dan Clark	Butler, NJ
Sean Pasieka	Kinnelon, NJ
Christine Rodriguez	Allamuchy, NJ
Michael Jones	Rockaway Borough, NJ
Lyndsay Magenheimer	Mendham Borough, NJ
Danielle Sudak	Boonton, NJ
Amanda Sheehan	Boonton, NJ
Ann Martini	Roxbury, NJ
Joyce Brookes	Roxbury, NJ
Sharon Jones	Mt. Olive, NJ
Patti Ressler	Washington Twp., NJ
Kenni McPeck	Hanover Twp., NJ
Sean Peterson	Hanover Twp., NJ
Corie Blasi	Rockaway Twp., NJ
Lauran Wisse	Rockaway Twp., NJ
Tom Notte	Bedminster, NJ
Jenna Thomas	Bedminster, NJ
Gregg Montgomery	Lake Conference
Stephen Tiberi	Sandyston-Walpack
Elizabeth Collins	Wayne, NJ
Cindy Contella	Wayne, NJ

16g. Approves BRMS Winter Sports Travel Schedule

RESOLVED, that the Chester Board of Education approves the Black River Middle School 2017-2018 Winter Sports travel schedule, a copy of which is available for public review in the Chester Board of Education Business Office.

16h. Approves Home Instruction

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jacqueline Epler to provide up to 10 hours a week of home instruction at the contracted hourly rate for student #18458 for the 2017-2018 school year.

16i. Approves Additional CST Hours

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Suzanne Donohue for up to 40 hours of additional CST hours at the contracted hourly rate for the 2017-2018 year.

Motion by _____ Seconded by _____

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW

CHESTER BOARD OF EDUCATION

17. Public Commentary

18. Executive Session

RESOLVED, that pursuant to N.J.S.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on November 13, 2017 at ____ p.m. to discuss a HIB case and personnel matters. It is expected that the minutes will be made public as soon as official action is taken.

Motion by _____ Seconded by _____

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW

19. Return to Public Session

20. Unfinished Business

21. New Business

22. Adjournment

Motion by _____ Seconded by _____

Roll Call Vote	AC	CKC	CL	LM	JR	HR	RS	MT	KW