



SPRING-FORD AREA SCHOOL DISTRICT
Office of Teaching, Learning, and Innovation
857 South Lewis Road, Royersford, PA 19468

July 1, 2024

RE: FORMAL COMPETITIVE BID

Dear Sir or Madam:

The Spring-Ford Area School District in Royersford, Pennsylvania is soliciting proposals for the following service:

Adams 4.6 Octave Marimba with On-Field Frame for the Spring-Ford Area High School Concert Band, Marching Band, and Indoor Percussion. The following specifications, terms, and conditions shall be met:

1. Quantity: 3
2. Marimbas can be new or used
3. If bidding used Marimbas, the items should be no older than 1 year and must be in excellent condition and are subject to inspection prior to acceptance of proposal.
4. Bars can be Rosewood Bars or Synthetic Bars or a combination of both
5. Bid should include how the district will gain possession of the Marimbas - method of delivery or if Spring-Ford Area School District is required to pick-up items. If delivery, the bid should include shipping costs.
6. All proposals must be clearly marked "Sealed Proposal" on the outside of the envelope and delivered to the attention of Dr. Catherine Gardy, Director of Curriculum, Instruction, and Educational Technology at the Spring-Ford Area School District Office by 3:00 PM on July 25, 2024.

Sealed bids for (3) Adams 4.6 Octave Marimbas with On-Field Frames will be received by the Spring-Ford Area School District Office on or before July 25, 2024 at 3:00 PM EST. Bid specifications and documents can be found at www.spring-ford.net and/or the Spring-Ford Area School District Office. Bids will be received at the Spring-Ford Area School District Office, ATTN: Dr. Catherine Gardy, 857 S. Lewis Road, Royersford, PA 19468. No facsimile or email bids will be accepted. Proposals shall be publicly opened on July 29, 2024 at 11:00 AM EST in the Spring-Ford Area School District Office, at the aforementioned address. Any questions regarding specifications of this bid should be directed to Kimberly Baier, Executive Secretary, Office of Teaching, Learning, and Innovation at 610-705-6158.

ADMINISTRATION

Mr. Robert Rizzo, Superintendent
Dr. Kelly Murray, Assistant Superintendent of Teaching, Learning, and Innovation
Dr. Catherine Gardy, Director of Curriculum, Instruction, and Educational Technology
Dr. Jennifer Rinehimer, Curriculum Supervisor & Spring-Ford Cyber Learning Principal
Mrs. Brianna Angelucci, Curriculum Supervisor

Instructions for Non-Collusion Affidavit

1. This non-collusion affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Anti-bid Rigging Act, 73 P.S. §§ 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "complementary bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

NON-COLLUSION AFFIDAVIT

State of _____ Contract/Bid No. _____
:s.s.

County of _____

I state that I am _____ of _____
(Title) (Name of my firm)

and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price (s) and the amount of this bid.

I state that:

- (1) The price (s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder or potential bidder.
- (2) Neither the price (s) nor the amount of this bid, and neither the approximate price (s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or non- competitive bid or other form of complementary bid.
- (4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other non-competitive bid.

(5) _____ its affiliates,
(Name of my firm)

Subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that----- understands and
(Name of firm)

acknowledges that the above representations are material and important, and will be relied on by _____
(Name of public entity)

in awarding the contract (s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from _____ of the true facts

(Name of public entity) relating to the submission of bids for this contract.

(Name and Company Position)

Sworn to and Subscribed Before
Me this _____ day of _____, 20__

Notary Public

My Commission Expires _____

Bid Form

PLEASE PRINT

SPRING-FORD AREA SCHOOL DISTRICT
SPRING FORD HIGH SCHOOL
350 S. Lewis Road, Royersford, PA
19468
610-705-7000

NAME OF COMPANY: _____

ADDRESS: _____

FAX _____

CITY/STATE/ZIP _____

PHONE# _____

CONTACT PERSON _____

SIGNATURE OF COMPANY OFFICIAL: _____

Date: _____

TITLE: _____

Bid Amount \$ _____

The School District expressly reserves the right to accept or reject any or all bids, to make awards on a lump sum basis; and to waive informalities in bids received where such rejection or waiver is in the best interest of the School District. **School District reserves the right to award All, or None of the bid. The School District reserves the right to reject all bids if it is in the best interest of the school district.**

Return the following with your bid:

1. Non-collusion Affidavit
2. Bid Form Page