

Major / Minor	Section to be Changed	Proposed Change	Purpose
Major	604- General Powers and Duties	Revise due date for capital projects to 12/31	Allow finance additional time for Finance to compile
Major	1104-Duties of Bd of Fin on the Budget	Revise to "one or more public meetings" as opposed to "public hearing" as currently required.	Also, the section requires a public hearing on the 2nd Tues of April after preliminary budget compiled.
Major		"[W]ithin ten(10) days after acceptance ADOPTION of the budget at town budget meeting OR REFERENDUM, the Board of Finance by resolution shall fix the tax rate in mills."	Consistency of terms-the budget is "adopted" not accepted by electors.
Major		Add language articulating when the budget should be decided by referendum. Example - proposed increase greater than X percent; less than X percent of electorate attend annual budget meeting proposed budget deemed adopted.	Provide consistency in method of adopting budget.
Major	1107 Execution of the Budget	Revise to reflect modern practice and use of electronic budget tracking tools.	Not practical; not consistent with modern methods; use of words "program" and "allotment" and "appropriation" not consistent and undefined.
Major	1109 Expenditures and Accounting (b)	In lieu of Deputy First Selectman, add the Assistant Finance Officer as "shall substitute temporarily for Finance Officer."	Update to reflect the Asst Finance Officer position
Major		Include Town Administrator either in addition to or in lieu of First Selectman as person who authorizes payments	Update to reflect addition of Town Administrator
Minor	1109 Expenditures and Accounting (f)	Delete "during the last three (3) months of the fiscal year" thus allowing transfers prior to the final 3 months of the fiscal year.	Allow transfers between departments before final 3 months of FY. Reduce occurrence of unfunded accounts during the FY.
Major	1111 Purchasing (Need Language)	Increase threshold for competitive bidding to \$25,000 as provided by state statute. Alternatively, do not set a specific threshold by charter, instead revise section to read: The Town shall adopt an ordinance setting the threshold at which the town shall invite sealed bids... Such ordinance may be revised from time to time.	This is the current threshold by practice but not by Charter. See Sec 28-1 & 28-3 of the Code of Ellington. By removing specific threshold from Charter, the Town can more efficiently revise the threshold through the ordinance process.
Major	1010 Department of Public Works	Transfer duties related to care for parks, grassed areas in the streets and public grounds, athletic fields and public beaches including those under the jurisdiction of the Board of Education and the Parks and Recreation Commission, to Section 1016 Director of Recreation	To align tasks with appropriate town department. Parks and athletic fields fall under control of Recreation.

Major		Revise "coordinate the Recycling Program" to "assist with maintenance and operation of all transfer station operations and municipal solid waste services."	To add consistency of actual tasks with charter description of responsibilities.
Major		Revise "The Director of Public Works shall appoint a Tree Warden", to "The Director of Public Works shall serve as the Tree Warden and appoint a Deputy Tree Warden."	To align with current practice.
Major		Add: The Director of Public Works shall serve as the WPCA Administrator, shall possess such qualifications as are required for such position, and shall serve for an indefinite term. The hours required to perform WPCA-related activities are to be funded by the WPCA user fees collected."	To align with the current practice.
Major	801 The First Selectman - General	Revise language designating the First Selectman as the CEO and CAO. Keep as CEO.	New Section 904-Town Administrator. Authorize as Chief Administrative Officer (CAO)
Major	802 Duties	Revise Section. Add language that First Selectman is CEO; shall preside at all meeting of the BOS and set the agenda for such meeting..shall be an ex officio non-voting member of all other town commissions, boards, agencies and committees. Stipend as compensation? Not employee.	Move other language to new Section 904-Town Administrator. Town Administrator to be the Chief Administrative Officer. Appointed by the BOS, power to hire and discharge without prior approval of BOS, but not Board of Ed.
Major	Chapter IX Sec 901-906 Town Administrator	All NEW	Incorporation of Town Administrator position into charter
Major	703 Special Town Meetings	(f) Revise to clarify language and eliminate any ambiguity. Initiation of real estate leases and/or real estate lease options to which the town is a party which involve a term in excess of one (1) year. The Board of Selectmen is authorized to terminate any lease if such termination is in the best interest of the town. Such termination shall not require action by special town meeting.	Eliminates misinterpretation or ambiguity in language regarding real estate leases.
Major	Varios (1001; 801; Ch VI; XIII)	Amend to include Town Administrator	
Major	Chap X - Administrative Officers & Departments	Review all appointed positions	Ensure conformance with amended charter
Major	1008 - Director of Emergency Management	Update	
STRIKE	1015-Director of Health	Update	
Major	Chapter XI Finance and Taxation	Streamline budget process	Encourage more efficient flow

Town of Ellington
Proposed Charter Revisions

Charter Revision Commission
Rev. 6-6-2024

Major	1111 - Purchasing	Update bid threshold from \$7,500	
Minor	204-Breaking a Tie(Election or Referendum)	Delete provision requiring an adjourned election to break a tie. Replace with coin flip method.	Cost savings associated with elimination of need to conduct special election (Legal? CGS 9-332)
Minor	1012 Town Engineer	Revise language to state that the town engineer shall be	To ensure that the purchase of services complies with the town's
Minor	603 Procedure	Delete last line regarding appointment of Auditing Committee	This language has been in existence since the first charter, however its purpose is ill defined. Since the creation of the Finance Department and hiring of professional staff, the Auditing Committee is redundant. The Board of Selectmen reserves the right to form an ad-hoc committee to conduct any investigation necessary. All purchases are reviewed by Finance personnel and the Town Administrator and First Selectman.
Minor	207 Voting District	Revise from 2 to 3	The Town currently has 3 voting districts
Minor	924 Flood and Erosion Control Board	Delete section.	Not used
XHOLD	Chapter XIII Transition and Misc Prov	Should commission review all Town Ord & Policies for conformance with the Charter	Ensure conformance with amended charter