Pflugerville ISD

CHROMEBOOK LOAN AGREEMENT

Please read this Agreement. Sign and return the last page.

General Information:

PfISD is distributing Chromebooks to all 2nd – 5th grade students to use both in school and at home for the 2020-21 School Year.

Chromebooks will be assigned to the individual students based on their campus location and will be recorded in PfISD Technology Asset inventory system

This Chromebook is intended for student use only. The device has been configured to always remain connected to the PfISD network. Filtering measures have been installed in accordance with CIPA guidelines and are designed to only allow online access to the educational resources the student would typically use while on campus. While the district has installed filtering software on devices, we cannot guarantee blocking all inappropriate sites.

Chromebooks are the property of PfISD and must be returned at the end of the school year for maintenance and cleaning.

Chromebooks must be returned if a student transfers to a different campus or withdraws from PfISD prior to the end of the regular school year.

The Chromebooks are to be used in accordance with the District's Acceptable Use Agreement

Internet access is not provided with the Chromebook. Students will need to connect to their own home wireless or use public wireless where available.

Student Responsibility:

Care of the Chromebooks

- Treat the Chromebook with care by not dropping it, getting it wet, leaving it outdoors, leaving it in reach of pets, or using it with food or drink nearby.
- If the Chromebook is damaged or not working properly, it must be turned in to the campus for repair or replacement. Parents/guardians and students are not authorized to attempt repairs themselves, or contract with any other individual or business for the repair of the Chromebook.
- Keep your Chromebook closed and inside the sleeve when transporting it.
- Do not leave your Chromebook in an unsecured area. This includes an unlocked locker.
- Do not loan the Chromebook to anyone.
- Protect the Chromebook by unplugging the power supply and other peripherals when transporting it.
- Protect the display by carefully closing the lid when moving the Chromebook.
- The Chromebook and sleeve are the property of Pflugerville ISD and should be kept clean and free of marks at all times. Stickers, writing or drawing on, engraving or otherwise defacing the Chromebook or carrying case are not allowed and will result in loss of privileges and disciplinary consequences.

- Students should protect their Chromebook from extreme heat or cold. Chromebooks should never be left in a car, even if the car is locked.
- Chromebooks should be protected from the weather, water or other liquid, food, and pets. Students should never eat or drink while using their Chromebook, or use their Chromebook near others who are eating or drinking.
- Heavy objects should never be placed or stacked on top of your Chromebook. This includes books, musical instruments, sports equipment, etc.
- Students should use care when plugging in any cords, cables, or peripheral Chromebooks into their Chromebooks.
- Chromebooks should not be placed on or under soft items such as pillows, chairs or sofa cushions, or blankets. This could cause the Chromebook to overheat, and will result in damage to the Chromebook and possibly a fire.
- Clean the screen only with a soft, dry microfiber cloth. **Do not use Windex or other harsh chemicals to clean the screen**.
- **Theft or Damage must be immediately reported to the Help Desk at (512) 594-0212**. A police report must be filed with the Pflugerville ISD police within 3 days of the device being stolen and a copy of the report must be made available in order to receive a replacement or loaner device.

Repair and Replacement

Estimated fees for misuse, abuse, or accidents:

- **Parents may opt-in for a $25 warranty coverage for the current school year.**

- Replacement for stolen or unrepairable Chromebook (If accidental damage):
    - First replacement is free.
    - Stolen Chromebooks will be replaced with a valid police report.
    - 2nd and subsequent replacements will be cost of the Chromebook - $275

- Chromebook repair for **accidental damage**:
    - First repair is free
    - Second $10
    - Third $15

- Students may be loaned a Chromebook while their device is being repaired, however if this is a second or subsequent repair, they will need to return it at the end of each day until the associated fee is paid, if applicable.

STUDENT DEVICE INSURANCE INFORMATION

The district is offering an opportunity for parents/guardians to purchase Technology Device Insurance which will cover ***accidental damage*** to the device issued to your student(s). Parents may opt-in for a $25 warranty coverage for the current school year, which will need to be paid for each student who has checked out a district device. The insurance does not cover loss of the device.

Please review the information below for details on the repair fees and insurance options. If you would like to purchase the insurance coverage, enter the following link in a web browser and you will be redirected to the Technology Device Insurance Payment Website. https://bit.ly/35B2ooD

Repair Schedule Fees for Accidental Damage	**With Purchase of Device Insurance**	**Without Purchase of Device Insurance**
First Repair	No charge	No Charge
Second Repair	No Charge	$10.00
Third Repair	No Charge	$15.00
Device Replacement *(due to unrepairable accidental damage)*	**With Purchase of Device Insurance**	**Without Purchase of Device Insurance**
First replacement	No Charge	$275.00
Second and Subsequent Replacements	$275.00	$275.00
Stolen Devices	Replaced at no Charge *with Valid Police report*	Replaced at no Charge *with Valid Police report*

Note: Students may be loaned a Device, if available, while their assigned device is being *repaired*, however if this is a second or subsequent repair, they will need to return it at the end of each day until the associated fee is paid, if applicable.

Devices assigned directly from Special Programs use such as CTE and SpEd are not part of the Technology Device Insurance Plan.

Technology Device Insurance is non-refundable.

If you have any questions regarding the Technology Device Insurance, please submit them in "*Let's Talk"* and a Technology team member will respond. Type https://bit.ly/3owYSEr in a web browser and you will be redirected to the Let's Talk platform.