

Pflugerville ISD
227904

COMMUNITY RELATIONS:
CONDUCT ON SCHOOL PREMISES

GKA EXHIBIT B
(REGULATION)

CAMPUS BAN LETTER

Date

CERTIFIED MAIL
Receipt No.
and U.S. Mail

Name
Address
Pflugerville, Texas

Dear

Describe the incident that occurred and the specific behaviors that are inappropriate in as much detail as possible, including date, time quotes, etc. You were previously warned in my letter of (date) that continuation of this inappropriate behavior as described above would be cause for further administrative action.

You are hereby advised that all future contact, either in person, by telephone or e-mail with staff members, parents or students on this campus **shall require my prior written consent (and other conditions as appropriate)**. Any violation of this directive and/or reoccurrence of your behavior may be cause for further administrative and/or legal action.

Once again, I am enclosing for your information copies of Board Policies GKA(Legal), GKA(Local), GKA(Regulation) and GKC(Local) regarding conduct on school premises and visitors to the schools.

The Board of Trustees has established a grievance procedure through adopted Board policy [*FNG(Local) or GF(Local) select appropriate policy code*] which a [*parent or a member of the public select appropriate grievant*] who disagrees with this directive may appeal. This referenced policy has been enclosed.

Thank you for your cooperation.

Sincerely,

Principal

Pflugerville ISD
227904

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Enclosures

cc: Executive Director of Secondary/Elementary Education
Darin Hathcock, Director of Administrative Services
Pflugerville ISD Campus Police