

This agreement is entered into between students, parents/guardians, and the District for the use of Pflugerville ISD Ag project facilities. FFA members, Jr. FFA members, Pflugerville ISD 4- H members and parents/guardians must agree to the following contract terms prior to using this District facility.



The following are the District's rules and guidelines that will apply to the use of the District's agricultural facility:

- PEN ASSIGNMENTS
1. Students participating in FFA will have priority to use District Agricultural Project Facilities. If additional space is available, next level priority will be given to groups in the following order:
 - a. Junior FFA members.
 - b. Pflugerville ISD employees,
 - c. 4-H siblings of FFA members
 2. Animals are not allowed to be placed on the project facility grounds without permission of an Ag science teacher or other authorized designee. All pen fees must be paid and an Agricultural Project Facility Agreement must be signed prior to the animal being delivered to the project facility.
 3. Each FFA student will be limited to the use of one pen until all students have been given the opportunity to participate in an animal project. Additional pens will be assigned by a lottery system.
 4. Pen locations will be assigned by an Ag Science Teacher to FFA students in an equitable manner that will allow the maximum number of students to participate in animal projects being housed at the project facility site.
 5. Project Facility pen restrictions:
 - a. Two hogs per pen
 - b. Three lambs per pen (PHS)
 - c. Two lambs per pen (HHS)
 - d. Three goats per pen (PHS)
 - e. Two goats per pen (HHS)
 - f. One calf per pen
 6. Animals of different species may not share pens unless approved by an Ag Science teacher.

DISTRICT OWNED FACILITY
AGRICULTURAL PROJECT FACILITY AGREEMENT

FNAC
(REGULATION)

- FACILITY USE
7. Animals and all supplies must be removed within two weeks after the animal's last intended show unless prior arrangements have been made with the Ag Science teachers.
 8. Facility hours of operation are between 5 am-10 pm each day.
 9. No alterations to facilities may be made without permission from an Ag science teacher or designee.
 10. Students are allowed one approved guest at the facility outside their immediate family. Time spent at the facility should be limited to the time needed to care for animal projects.
 11. Students must provide their own transportation to and from the project facility daily.
 12. Only student and parent/guardian vehicles are allowed to park in designated area of the facility. Vehicles may not be left overnight unless approved by an Ag. Science Teacher.
 13. Project facility gates must be closed and locked when you are the last one leaving. Students will be required to complete weekly facility cleaning duties as assigned by Ag Science teacher. These duties could include but not limited to sweeping the aisle, picking up trash, and cleaning the tack rooms.
 14. Pens must be cleaned on a daily basis by students who participate under this agreement. Student will also be required to clean their pen immediately upon the request of an Ag science teacher or designee.
 15. Locks may be used to secure pens, but a key/combination must be given to an Ag Science teacher. The Ag teacher has the right to cut lock in special circumstances and replacement lock will be at the student's expense.
 16. Each student may keep one tack box at the facility. Tack boxes can be no larger than 3'x3'x5'.
 17. No horses or dogs will be allowed on facility grounds.
 18. All scheduled farm clean up days are mandatory for anyone using the facility. If for any reason a student cannot attend, you may have a replacement stand in for the student. One person cannot work for 2 people. Suitable replacements include, but are not limited to; parents, guardians, adult family members or other FFA members. The replacement must be approved by the Ag. Science Teacher prior to the event. If an individual fails to meet this requirement, action will be taken in accordance with the student discipline section of this contract.

ANIMAL CARE

19. The use of District equipment must be approved by an Ag science teacher. Only parents/guardians may use District trailer with teacher approval. No student will be allowed to tow a District trailer. Parent/guardian insurance policy is primary; the District's insurance is secondary. Parent/guardian must provide Ag science teacher with copy of driver's license and copy of proof of insurance. The school trailer must be cleaned out after each use. This includes the removal and disposal of all bedding in the proper location.
20. Alcohol, tobacco, drugs, and firearms are prohibited on the facility grounds.
21. Animal projects must be fed and watered every day. Students will not be allowed to feed other participants projects unless permission has been secured in advance and the Ag science teacher has been made aware.
22. Waste must be disposed of in the properly designated area.
23. Any student/parent caught using illegal drugs on animal projects will forfeit their right to use the facility and will have to remove animal project from the facility. All medication, including prescription medication, used on animals must be disclosed to the Ag teacher before use.
24. Any animal neglected, abandoned, or abused will be removed from the facility at the owners expense after one written notification from an Ag science teacher. Copies of notification will be sent to student, parent/guardian and the District administration.
25. Failure to adhere and abide by these provisions and all District policies and procedures will constitute breach-of-contract and authorize the Ag science teachers to deliver all animals on the premises to the nearest auction and sold in the lessee's name. In such case a hauling fee of \$50 will be assessed to the lessee.
26. Be respectful of and answerable to all Ag Science teachers in the District.
27. Ag Science teachers will be available to assist students with their animal projects at the Ag facility by appointment from 4:30pm-5:30pm. Students are to work with the Ag teacher to schedule the date and time to meet at the Ag facility.

FEES

The following fees will be associated with the use of the District's Ag facility:

1. Fees for all single animals excluding cattle will be \$50. If the student occupies only half of the pen, their pen fee will be \$50. Pen fees will not be split or shared between students.
2. **Swine:** Fifty dollars (\$50.00) for the first animal in the pen and \$25 for the second animal belonging to the same student.*
3. **Sheep/Goats:** Fifty dollars (\$50.00) for the first animal in the pen and \$25 each for the second and third animal belonging to the same student.*
4. **Cattle:** One hundred dollars (\$100.00) for each pen occupied.
5. The fee does not guarantee that each student will have their own pen.
6. Fees will be used for general upkeep of the Ag Project Facility and for the maintenance, repair and purchase of items that support the student project. These items include but are not limited to the District owned livestock equipment (trailers, cages, scales, clippers, blowers, tools, etc.)

STUDENT DISCIPLINE

In addition to the rules and guidelines set forth in this agreement, students will be subject to rules and procedures found in both the Student Handbook and the Student Code of Conduct.

Student discipline will be discussed with campus assigned assistant principal of the student.

The following represents the different offense levels for students:

1. First offense – Written letter will be sent to student's parent/guardian explaining the offense and a copy to school administration.
2. Second offense – Written letter will be sent to student's parent/guardian explaining the offense which must be signed by student and parent/guardian and returned within five to the Ag Science teacher and a copy to school administration.

Third offense – Student will forfeit right to use facility. All personal property will be returned to student, and all fees will be forfeited including pen fee, tag fees, and entry fees. Students will have seven days to remove their animals from the facility, after that time the Ag Science teachers will deliver all animals on the premises to the nearest auction to be sold in the lessee's name.

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ADDITIONAL
AGREEMENT TERMS

This contract contains the entire agreement of the parties with respect to the subject matter of this contract, and supersedes all prior negotiations, agreements, and understandings with respect thereto. This contract may only be amended by a written document duly executed by all parties.

Any disputes relating to implementation of the provisions of this agreement may be resolved by informal meetings and or conferences between the District and the parent/student.

Should this resolution method not bring about the desired results, all disputes, controversies, or claims arising out of or relating to this contract shall be submitted to the District using the formal grievance process outlined in either FNG(LOCAL) or GF(LOCAL).

I have read and agree to abide by the following rules and guidelines set forth by the District for use of the Agricultural Project Facility.

Check One: ___ FFA Member FFA Member

___ Junior FFA Member

___ Sibling of FFA Member in 4-H – Club

Name: _____

___ 4-H Member – Club

Name: _____

Student: _____

Print Name

Grade Level: _____

Student Signature: _____

Date: _____

Parent/Guardian Name:

Print Name

Parent/Guardian Signature: _____

Date: _____

Teacher Signature: _____

Date: _____

Office Use Only

Fees Paid in the Amount of \$ _____ for _____ Pens (# of pens) on _____ (date)

Check # _____ or Cash Payment Receipt Number: _____
