

STUDENT WELFARE
LIFE THREATENING ALLERGIES

FFAA
(REGULATION)

The District understands the increasing prevalence of life threatening allergies among school populations. Recognizing that the risk of accidental exposure to allergens can be reduced in the school setting, the District and its employees are committed to working in cooperation with parents, students, and physicians to minimize risks and provide a safe educational environment for all students. The focus of allergy management shall be on prevention, education, awareness, and communication.

SCHOOL
ADMINISTRATORS

School administrators will ensure that:

1. All students with life threatening allergies and/or anaphylaxis histories will have completed a Student Health History and submitted it to the school nurse. The student's information will be listed in the school's medical condition report that will be shared with the appropriate staff (i.e. campus administrator, classroom teachers, cafeteria monitors, and cafeteria manager).
2. The school nurse will conference with all parents who indicate their child has a life threatening allergy in order to develop appropriate protocol to reduce the accidental exposure to allergens.
3. The school nurse will collaborate with the parent/guardian to develop an Emergency Action Plan (EAP) as it relates to life-threatening allergies and anaphylaxis. This EAP will be kept in the nurse's office and in the student's home room when in elementary school. A photograph will be attached to the EAP to assist in identifying the student.
4. The EAP will be communicated to all substitute staff in an organized, prominent, and accessible format.
5. When appropriate, students are allowed and encouraged to carry their own Epinephrine, as allowed by the District's Administration of Medication Policy and Self-Administration Epinephrine Authorization Plan. See FFAC(LEGAL).
6. In the event that the student changes campuses or programs during the school year, it is the parent's/guardian's responsibility to provide the Student Health History form to the new campus. The new campus will develop appropriate protocol.
7. District-wide cleaning protocols that minimize the risk of accidental exposure to food allergens will be adhered to by cafeteria monitors and custodial staff.

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8. Designated school personnel who are properly trained to administer medications have access to the medication that is stored in an easily accessible, secure location.

TEACHERS

Each teacher will have the following responsibilities:

1. Review the individual EAP with the nurse and parent or guardian for any assigned student with life-threatening allergies.

Review and understand the implementation of the EAP for a student with life-threatening allergies and/or anaphylaxis.
2. In collaboration with the nurse and parent or guardian of the allergic child, set a classroom protocol regarding the management of food in the classroom. This protocol will be communicated by the teacher to class members and their parents/guardians.
3. Notify parents by written communication of any school related activity that requires the use of food in advance of the project or activity (Pre-K - 8). Follow Foods of Minimal Nutritional Value (FMNV). See CO(REGULATION).
4. Regarding special celebration days (birthdays, holiday parties, field trips), instruct parents and students about "safe" treats or meals. Notify the school nurse regarding off-campus activities at least one week in advance. Encourage non-edible items instead of food items when appropriate.
5. Maintain a substitute folder that will include a copy of the student's EAP and the names of resource staff members for assistance or clarification regarding specific EAP duties.

CAMPUS
COMMUNICATION
PLAN

Each campus will work to develop a communication plan in order to create awareness, educate, and inform the campus staff, parents, visitors, students, and the cafeteria manager about food allergies. The plan may include, but will not be limited to the following methods of disseminating information:

1. General signage located in the designated areas of the campus.
2. Campus Web site.
3. Principal's listserv.
4. Other written forms of communication as determined by the crisis team and principal.