

**Pitman Public Schools**  
**Overview of Process**  
**For Intervention and Referral Services**

**Request for Assistance**  
 Initial form completed by staff or parent/guardian



**I&RS Team Leader**  
 Reviews Request  
 Assigns Case Coordinator  
 Schedules Meetings

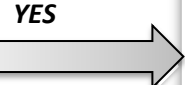


**I&RS Collaborative Problem Solving Process**

- Identify Problem
- Create a Goal Statement
- Develop Action Plan
- Implement Action Plan with Support
- Monitor, Evaluate & Follow-up



**Intervention Successful**



- Continue, Expand or Conclude the Current Interventions
- Continue to Monitor



**NO**

- Conduct Observations
- Collect Additional Data
- Include Additional Staff or Experts, as needed
- Create New Action Plan as Appropriate



**Where Appropriate** Referral to School or Community Services

- Participants in the I&RS Process**
- Core I&RS Team
    - Gen. Ed. Teacher
    - Spec. Ed Teacher
    - 3<sup>rd</sup> Teacher
  - Guidance Counselor
  - Individual Requesting Assistance
  - Student
  - Parent/Guardian
  - Additional Staff with Expertise
  - Community Representatives (if needed)
  - Nurse
  - Building Spec. Ed. Case Manager