

PITMAN SCHOOL DISTRICT

Board of Education Meeting

November 16, 2022

Minutes

Open Public Meeting

Moved by Board Member – Pappalardo
Second by Board Member – Grossman

That the Pitman Board of Education was called to order at 7:30 p.m.”

Carried by Voice Vote

Notice of Meeting per Sunshine Law Requirements

Pledge of Allegiance

Roll Call

With the following in attendance:

Robert K. Uyehara	President
David Grossman	Member
Rebecca Higbee Ionno	Member
April Miller	Member
Stacey Pappalardo	Member
Ruth Ann Wilson-Doherty	Member
Steve Crispin	Superintendent
Carisa Rose	Business Administrator/Board Secretary

Absent:

Darlene Powell	Vice-President
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Public Comment - No Comment

Correspondence

Approval of Minutes

Moved by Board Member – Uyehara
Second by Board Member – Miller

October 12, 2022 Minutes

All in Favor

Moved by Board Member – Uyehara
Second by Board Member – Grossman

October 19, 2022 Minutes

All in Favor

President's Report

- **Attended the SBA workshop**
 - **E-sports workshop attended**
- **TriM trunk or Treat was able to watch and listen to the band and choir perform**
- **Pitman Education Fall Grants have been finalized and staff should be receiving those shortly**

Superintendent's Report

- **May need to move the Community meeting to November 30th**
- HIB
- Security Drills

Student Representative Report**Presentations**

- **Staff Spotlight - Middle School Staff**
 - ❖ **Stacey McIlvaine**
- **Student Spotlight - Middle School - Board of Education Panther Award**
 - ❖ **Ava Mollenhauer**
 - ❖ **Samuel Adams**
 - ❖ **Zoe Fleming**
 - ❖ **Molly Wisniewski**

A. Finance & Facilities Committee (R. Uyehara, D. Powell, R. Higbee-Ionno)**Motion by Board Member - Uyehara**

Second by Board Member – Higbee-Ionno

1. Recommend motion to approve line item transfers for the months of September 2022 and October 2022.
2. Recommend motion to approve the Board Secretary's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the months of September 2022 and October 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
3. Recommend motion to approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary's monthly financial report for the months of September 2022 and October 2022 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Recommend motion to approve the Treasurer's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the months of September 2022 and October 2022. The Treasurer's Report and Board Secretary's Report are in agreement for the months of September 2022 and October 2022.
5. Recommend motion to approve all bills which are properly approved and certified to be paid.
6. Recommend motion to approve the Gloucester County Vocational Technical School District pool rental fee in the amount of \$7,767 for the 2022/2023 school year.
7. Recommend motion to approve the following revised Parent Transportation Contracts for the 2022/2023 school year:

<u>Student ID #</u>	<u>Route#</u>	<u>School</u>	<u>Contracted Amount</u>
1678133130	P3	LARC	\$6,583.89
2779434836	P4	Bancroft Early Childhood Center	\$12,994.50

Background: Approved on August 17, 2022 with the following contracted amounts: LARC - \$5,766.19 and Bancroft - \$11,172.

8. Recommend approval to enter into a Joint Transportation Agreement with the following district for the 2022/2023 school year:

<u>District</u>	<u>State/End Date</u>	<u>Destination</u>	<u>Cost</u>
Clearview Regional	11/7/22-6/30/22	LARC School	\$13,700

9. Recommend motion to approve the the following drop in rates for Panther Club effective December 1, 2022:

AM Drop In Rate - \$9.25

PM Drop In Rate - \$13

Roll Call – 1-9

Yes 7: Grossman, Miller, Uychara, Higbee-Ionno, Pappalardo, Wilson-Doherty

Abstain: Miller (#6)

No: 0

Absent: 1 -Powell

B. Curriculum & Instruction Committee (D. Powell, S. Pappalardo, A. Miller)

Motion by Board Member - Pappalardo

Second by Board Member – Wilson-Doherty

1. Student Statistics - October 2022

Date	Elementary	Middle	High	Out of District	Alternate	Total
10/31/22	554	251	330	16	0	1151
10/31/21	547	256	324	15	0	1142
9/30/22	514	251	330	17	0	1112

Suspensions/Reasons:

Inappropriate Behavior: 3

Fighting: 2

Substance Abuse: 1

2. Recommend motion to affirm that the Pitman Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the October 19, 2022 meeting.
3. Recommend motion to approve the Substitute List for the 2022/2023 school year.
4. Recommend motion to approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
5. Recommend motion to approve all field trips as submitted.

6. Recommend approval of the Use of Facilities as attached.
7. Recommend motion to approve the Special Education tuition contract for the following student effective September 13, 2022 through the 2022/2023 school year:

<u>Student ID#</u>	<u>District</u>	<u>Tuition Cost</u>
5863238108	George Washington School	\$77,505.99

8. Recommend motion to approve the student(s) listed below for homebound instruction as follows:

<u>Student ID</u>	<u>Hours of Instruction</u>	<u>Duration</u>	<u>Cost</u>
5817309138	6 hours/week	10/11/22 - 1/1/23	\$39/hr.
4970246729	10 hours/week	10/23/22 - 12/31/22	\$39/hr.
9411012907	8 hours/week (OT)	10/31/22 - 12/31/22	\$39/hr.
9411012907	8 hours/week (Speech)	10/31/22 - 12/31/22	\$39/hr.

9. **Recommend motion to approve the below listed out of district placement by the Special Services Department for homebound instruction for the 2022/2023 school year as follows:**

<u>Student ID#</u>	<u>Placement</u>	<u>Duration</u>	<u>Tuition Cost</u>	<u>Total Cost</u>
8484731270	Brookfield/Jefferson Health	11/8/22-TBD	\$39/hr.	TBD

10. Recommend motion to approve the revised Maintenance/Custodian holiday schedule for the 2022/2023 school year.

Background: Revised holiday from December 23, 2022 to December 30, 2022.

11. Recommend motion to approve the Memorandum of Agreement between the Pitman Board of Education and the Pitman Police Department for the 2022/2023 school year (documentation on file in the Board of Education Office).
12. Recommend motion to approve the submission of the Title IA Performance Report for the 2021/2022 school year.
13. Recommend motion to approve the submission of the Title I Comparability Report for the 2022/2023 school year.
14. Recommend motion to approve the job description of the STEM Career Pathways Tutor.
15. Recommend motion to approve the Memorandum of Agreement between the Pitman Education Association and the Pitman Board of Education.
16. Recommend motion to approve the following individuals be identified as being paid through ESSA Title IA grant for the 2022/2023 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Percentage</u>	<u>Account#</u>
Laurie Boyle	FT ELA	\$9,641	12%	20-232-100-101
Tonya Catando	FT Basic Skills	\$52,704	61%	20-232-100-101
Dana Gibson	PT Basic Skills (Math)	\$26,694	50%	20-232-100-101
Patrice Rowan	FT ELA	\$10,073	12%	20-232-100-101
Kimberly Ruhl	PT Basic Skills (ELA)	\$36,095	50%	20-232-100-101
Brad Spicer	FT Math	\$8,382	9%	20-232-100-101

17. Recommend motion to approve the following individuals be identified as being paid through ESSA Title I SIA Part A grant for the 2022/2023 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Percentage</u>	<u>Account#</u>
Jeffrey Smith	FT Math	\$9,260	11%	20-235-100-100
Thomas Tocco	FT Math	\$7,001	12%	20-235-100-100

18. Recommend motion to approve the following individual be identified as being paid through IDEA grants for the 2022/2023 school year as follows:

<u>Name</u>	<u>Position</u>	<u>Amount</u>	<u>Percentage</u>	<u>Account#</u>
Kellie Owens	PT Instructional Aide	\$15,387	81%	20-218-100-106

19. Recommend motion to approve the following Extra Service Contracts for the 2022/2023 school year. Stipend in accord with the agreement with the Pitman Education Association:

High School:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Eugene Reid	Girls' Tennis Head Coach	\$6,081
Matthew Newcomb	Swim Coach Head	\$6,702
Robert Tender	Swim Coach Assistant	\$5,360
James Rizzolo*	Assistant Football Coach	\$5,360
James Usilton*	Assistant Coach Boys' Basketball	\$5,360
Karisa Wescott*	Girls' Basketball Coach	\$6,702
Kristen Chapman	Girls' Basketball Assistant Coach	\$5,360

*not a district employee

Background: Mr. Rizzolo was approved as a volunteer coach's aide in August pending receipt of his substitute certificate.

Middle School:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Abby Donahue*	Masquers Advisor (.33)	\$1,404.66
Sam Grossman*	Masquers Advisor (.33)	\$1,404.66
Emily Otvos*	Masquers Advisor (.33)	\$1,404.66

*not a district employee

20. Recommend motion to approve the following volunteer coaches for the 2022/2023 school year:

<u>Name</u>	<u>Position</u>
Luke Castagna*	Boys' Basketball
Heather Villari*	Girls' Basketball

*not a district employee

21. Recommend motion to approve Margaret Nielsen as a part-time preschool instructional aide at Memorial School effective date to be determined (pending receipt of proper paperwork), at an hourly rate of \$15.88 based on Step B/0 Credits of the salary guide.
22. Recommend motion to approve the resignation of Brian Burton, Facilities Director for the Pitman School District, effective November 30, 2022.
23. Recommend motion to approve the retirement resignation, with regret, of Suzanne Somogy, Cafeteria Worker at Pitman Middle School, effective June 30, 2023.
- 24. Recommend motion to approve the retirement resignation, with regret, of Denise Pallies, Guidance Counselor at Pitman High School, effective June 30, 2023.**
- 25. Recommend motion to approve the district's revised substitute rates of pay effective November 21, 2022 for the remainder of the 2022/23 school year as follows:**

<u>Substitute Position</u>	<u>Rate</u>
Nurse	\$225.00 per day

Custodian	\$14.00 per hour (\$14.13 per hour effective 1/1/23)
Maintenance/Grounds	\$14.00 per hour (\$14.13 per hour effective 1/1/23)
Secretary	\$14.00 per hour (\$14.13 per hour effective 1/1/23)
Cafeteria Aide	\$14.00 per hour (\$14.13 per hour effective 1/1/23)
Food Service	\$14.00 per hour (\$14.13 per hour effective 1/1/23)
Instructional/Library Aide PT	\$16.00 per hour (\$96.00 per diem)
Instructional Aide FT	\$16.00 per hour (\$112.00 per diem)
Teacher	\$16.00 per hour (\$120.00 per diem) for up to 20 school days of continuous employment in the same position 75% of per diem rate of Step 1 of the BA salary guide per day effective day 21 of continuous service in the same position, provided that the substitute minimally hold a Certificate of Eligibility appropriate for the position. The per diem rate of pay will be at the recommendation of the Superintendent for long-term scheduled (beyond three (3) months) replacement teacher positions

Roll Call – 1-25

Yes 7: Grossman 19, Miller 3, Powell, Uychara, Higbee-Ionno, Pappalardo, Wilson-Doherty

Abstain:

No: 0

Absent: 0 -

C. Communication & Policy Committee (S. Pappalardo, R. Wilson-Doherty, D. Grossman)

Motion by Board Member - Pappalardo

Second by Board Member –higbee Ionno

1. Recommend motion to approve the second reading of the policy listed below:

Policy 5512

Harassment, Intimidation, or Bullying (M) (Revised)

Roll Call – 1

Yes 7: Grossman, Miller, Powell, Uychara, Higbee-Ionno, Pappalardo, Wilson-Doherty

Abstain:

No: 0

Absent: 0 -

Public Comment

Gail Martin - 236 Washington Ave - Thank you for looking at this issue with the substitutes. You need to look at the aides because we don't take the aides as seriously. She thanks BOE for looking at this

Adjournment - 7:56 pm

Motion -Miller

2nd - Pappalardo

Minutes taken by Carisa Rose, Business Administrator/Board Secretary