

PITMAN SCHOOL DISTRICT

Board of Education Workshop Meeting

December 7, 2022

Minutes

Open Public Meeting

Moved by Board Member – wilson doherty
Second by Board Member – grossman

That the Pitman Board of Education was called to order at 7:30 p.m.”

Carried by Voice Vote

Notice of Meeting per Sunshine Law Requirements

Pledge of Allegiance

Roll Call

With the following in attendance:

| | |
|-------------------------|--|
| Robert K. Uyehara | President |
| Stacey Pappalardo | Vice-President |
| David Grossman | Member |
| Rebecca Higbee Ionno | Member |
| April Miller | Member |
| Ruth Ann Wilson-Doherty | Member |
| Steve Crispin | Superintendent |
| Carisa Rose | Business Administrator/Board Secretary |

Motion Grossman **2nd - Higbee Ionno**

Mr. Uyehara nominated Ms. **Stacey Pappalardo** as the Vice President of the Board of education for the remainder of the 2022

All in Favor

Public Comment - No Comment

Correspondence

Approval of Minutes

November 9, 2022 Minutes and Executive Session Minutes
November 16, 2022 Minutes and Executive Session Minutes

President's Report

Superintendent's Report

- HIB
- Security Drills

Student Representative Report

- Student Spotlight - High School - Board of Education Panther Award
 - ❖ Andrew Hoffman
 - ❖ Shane Kenney
- Staff Spotlight - High School
 - ❖ Susann Driscoll

A. Finance & Facilities Committee (R. Uyehara, R. Higbee-Ionno)

1. Recommend motion to approve line item transfers for the month of November 2022. (Attachment F&F-1)
2. Recommend motion to approve the Board Secretary’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources. (Attachment F&F-2)
3. Recommend motion to approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of November 2022 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Recommend motion to approve the Treasurer’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2022. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of November 2022. (Attachment F&F-3)
5. Recommend motion to approve all bills which are properly approved and certified to be paid. (Attachment F&F-4)
6. Recommend motion to approve the submission of the 2022/2023 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance to the County Office of Education. (Attachment F&F-5)
7. Recommend motion to approve the following transportation jointure between the Pitman School District and the Camden County ESC for the 2022/2023 school year:

| <u>Student ID#</u> | <u>Date</u> | <u>Route</u> | <u>Destination</u> | <u>Cost</u> |
|--------------------|-----------------|--------------|---------------------|-------------|
| 9010827011 | 11/1/22-6/30/23 | 3411Q | DCF Regional School | \$55,391.36 |

8. Recommend motion to approve the transportation jointure between the Pitman School District and Mahwah-Bergen County School District with Horizon Transportation effective November 10, 2022 at a cost of \$52,881.50 (\$364.70 per diem for 145 days) for student #5863238101.
9. Recommend motion to approve _____ to provide Strategic Planning services at a cost of _____.
10. Recommend motion to approve the sidebar agreement with the Pitman Education Association for the duration of the agreement. (Attachment F&F-6)
11. Recommend motion to approve the Business Administrator to solicit Request for Proposal (RFP) for a Board Certified Behavior Analyst.

12. Recommend motion to approve the contract to Devereux Advanced Behavioral Health (RFP# Board Certified Behavioral Analyst) (grant funded - ARP).

Discussion Items:

1. Elementary Grade Configuration
 - a. to many buildings?
 - b. close one of the buildings?
 - c. adding to the high school?

2. Substitute Teacher Proposal

3. Strategic Plan
 - a. Penn or School Boards
 - b. School Boards - service for referendum (consultants)
 - i. If we choose School boards would we get the service

B. Curriculum & Instruction Committee (S. Pappalardo, A. Miller)

1. Student Statistics - November 2022:

| Date | Elementary | Middle | High | Out of District | Alternate | Total |
|----------|------------|--------|------|-----------------|-----------|-------|
| 11/30/22 | 556 | 250 | 327 | 15 | 0 | 1148 |
| 11/30/21 | 549 | 259 | 328 | 15 | 0 | 1151 |
| 10/31/22 | 554 | 251 | 330 | 16 | 0 | 1151 |

Suspensions/Reasons:

Inappropriate Behavior: 2
 Substance Abuse: 2

2. Recommend motion to affirm that the Pitman Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the November 16, 2022 meeting.

3. Recommend motion to approve the Substitute List for the 2022/2023 school year. (Attachment C&I-3)

4. Recommend motion to approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable. (Attachment C&I-4)

5. Recommend motion to approve all field trips as submitted. (Attachment C&I-5)

6. Recommend motion to approve the Use of Facilities as attached. (Attachment C&I-6)

7. Recommend motion to approve the submission of the Gifted Service Report for the 2022/2023 school year (copy on file in the Board of Education Office).

8. Recommend motion to submit the American Rescue Plan (ARP) Safe Return Plan for the 2022/2023 school year to the New Jersey Department of Education.

9. Recommend motion to approve the articulation agreement with Camden County College on a series of courses at Pitman High School (High School Plus Program) for the 2022/2023 school year.
10. Recommend motion to approve the tuition contract for the following student effective September 1, 2022 through the 2022/2023 school year:

| <u>Student ID#</u> | <u>District</u> | <u>Tuition Cost</u> |
|--------------------|-----------------|---------------------|
| 3237103345 | Clayton | \$14,792 |

11. Recommend motion to approve the special education tuition contract for the following student effective September 20, 2022 through the 2022/2023 school year:

| <u>Student ID#</u> | <u>District</u> | <u>Tuition Cost</u> | <u>Additional Services</u> |
|--------------------|-----------------|---------------------|----------------------------|
| 5737121252 | Deptford | \$29,750 | \$22,614.14 |

12. Recommend motion to approve the homeless tuition contracts for the following students for the 2022/2023 school year:

| <u>Student ID#</u> | <u>Sending District</u> | <u>Tuition Cost</u> | <u>Effective</u> |
|--------------------|-------------------------|---------------------|------------------|
| 7965485688 | Pinelands Regional | \$15,931.42 | 9/26/2022 |
| 8203270652 | Camden City | \$12,120.56 | 12/1/2022 |
| 5070990040 | Camden City | \$12,120.56 | 12/1/2022 |
| 5401995797 | Camden City | \$11,354.52 | 12/5/2022 |

13. Recommend motion to rescind the appointment of Fred Georgette, Boys' Assistant Basketball Coach, for the 2022/2023 school year.
14. Recommend motion to approve the following Extra Service Contract for the 2022/2023 school year. Stipend in accord with the agreement with the Pitman Education Association:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|---------------------------------|---------------------------|----------------|
| Fred Georgette* | Freshman Boys' Basketball | \$4,563 |
| <i>*not a district employee</i> | | |

15. Recommend motion to approve the following staff to provide academic math and ELA support for up to 30 hours, instruction and preparation, for the 2022/2023 school year, stipend in the amount \$1,170 each (ARP funded):

Math:

ELA:

| <u>Name</u> | <u>School/Grade(s)</u> | <u>Name</u> | <u>School/Grade(s)</u> |
|--------------------|------------------------|--------------------|------------------------|
| Gabrielle Barnabie | Kindle/Grade 2 | Kimberly Bridges | Kindle/Grade 2 |
| Laura Pirrone | Kindle/Grade 3 | Kimberly Bridges | Kindle/Grade 3 |
| Laura Pirrone | Walls/Grade 3 | Elizabeth Altamuro | Walls/Grade 2 |
| Jill Young | Kindle/Grade 4 | Christe Leaken | Walls/Grade 3 |
| Samantha Cangiano | Walls/Grade 2 | Melody Smythe | PMS/Grade 6 |
| Joan Garyantes | PMS/Grade 6 | Melody Smythe | PMS/Grade 7 |
| Joan Garyantes | PMS/Grade 7 | Melody Smythe | PMS/Grade 8 |
| Joan Garyantes | PMS/Grade 8 | | |

16. Recommend motion to approve after school STEM and STEAM/Visual and Performing Arts (VPA) Clubs, for up to eight hours, for the 2022/2023 school year, stipend in the amount of \$312 each (ESSER II - Learning Acceleration Funds):

| <u>Name</u> | <u>Club</u> | <u>School/Grade(s)</u> |
|----------------|-------------------------|---|
| Michelle Tucci | STEM Green Screen Magic | PMS/Grade 6 (6 sessions; 2 hours prep) |
| Michelle Tucci | STEM Green Screen Magic | PMS/Grades 7-8 (6 sessions; 2 hours prep) |

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| | | |
|---|--|--|
| Michelle Tucci | STEM Stop Motion Animation | PMS/Grade 6 (6 sessions; 2 hours prep) |
| Michelle Tucci | STEM Stop Motion Animation | PMS/Grades 7-8 (6 sessions; 2 hours prep) |
| Norman VanFossen | STEAM - Hands-On Projects and Design Concepts | PMS/Grades 6-8 (to run four times this year) |
| Alice Contravo | STEM Yahtzee Club | PHS |
| Janine Morrison | STEM Chemistry Club | Walls/Grades 4-5 |
| Christina Gargano Lupo/ Tracey Siner | STEAM Animal Design Club | Memorial/Grade 1 |

17. Recommend motion to approve Aliana Katz as tutor for students enrolled in the STEM Career Pathways, for the 2022/2023 school year, stipend in the amount of \$1,500 (Building Capacity to Career Pathways Grant).
18. Recommend motion to approve the creation of a new club, Cooking Experience Group, at Pitman Middle School for the 2022/2023 school year.
19. Recommend motion to approve Irene Donnelly as a volunteer advisor for the Cooking Experience Group club at Pitman Middle School for the 2022/2023 school year.
20. Recommend motion to approve Stephanie Collum as a volunteer advisor for Literacy Club at Pitman High School for the 2022/2023 school year.
21. Recommend motion to approve Shelly Nichols, Spanish Teacher, to be compensated at a rate of \$2,315 for a sixth teaching assignment for the 2022/2023 school year.
22. Recommend motion to approve _____, Facilities Manager, for the Pitman School District, effective _____ through June 30, 2023, (pending receipt of proper paperwork) at an annual prorated salary of \$_____. Salary in accord with the agreement with the Pitman Board of Education.
23. Recommend motion to approve the following chaperones for the Pitman High School Senior Class trip April 25, 2023-April 29, 2023, and meal money reimbursement pursuant to the Federal Travel Regulations:

Dr. Cherie Lombardo

Paul Blass

Denise Pallies

24. Recommend motion to approve the following leave(s) of absence:

| Employee | Location | Type of Leave | FMLA/FLA | Dates |
|----------|----------|---------------|---|--|
| 14043194 | Memorial | Medical | FMLA: 11/9/2022-11/27/22 Revised: 11/9/2022-12/12/22 | Paid Sick Days: 11/9/22-11/27/22 Revised Paid Sick Days: 11/9/22-12/12/22 |
| 14096028 | Walls | Medical | FMLA: 9/12/22-10/21/22 | Paid Sick Days: 9/12/22-12/1/22 Revised: 9/12/22-2/28/23 |

Discussion Item:

- NJ GPA Data/Start Strong
 - Rebecca provided a breakdown of the scores in the NJ GPA
 - Not a reflection on our students
 - over assessed
- Board interviews would begin at 8:00 pm - public comment - executive - take action

C. Communication & Policy Committee (S. Pappalardo, R. Wilson-Doherty, D. Grossman)

Public Comment

Mr. Hoh - Colonial - couldn't go live but recording

Test fatigue is real and the students are done with testing. Any way you can get more time for math and ela is critical. Strategic Planning - thank you for that discussion. Tough Decision. Three new board members coming on. intent on keeping the middle school property active because of the use of facilities. Getting 7th and 8th grade into high school is beneficial.

Laurie Boyle - Kenton ave - have we had architects look at the areas for an addition. Rumors have always been we could not add on to the high school.

Mr Crispin comment on instructional time and agrees that we need to increase

Adjournment - 8:25 pm

Motion - Pappalardo

2nd- Miller

All in Favor

The next Board of Education Meeting is scheduled for Wednesday, December 14, 2022 in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.