

# PITMAN SCHOOL DISTRICT

## Board of Education Meeting

December 14, 2022

### Minutes

#### **Open Public Meeting**

**Moved by Board Member – Grossman**  
**Second by Board Member – Higbee-Ionno**

That the Pitman Board of Education was called to order at 7:34 p.m.”

**Carried by Voice Vote**

#### **Notice of Meeting per Sunshine Law Requirements**

#### **Pledge of Allegiance**

#### **Roll Call**

##### **With the following in attendance:**

Robert K. Uyehara	President
Stacey Pappalardo	Vice-President
David Grossman	Member
Rebecca Higbee Ionno	Member
April Miller	Member
Steve Crispin	Superintendent
Carisa Rose	Business Administrator/Board Secretary

Absent- Ruth Ann Wilson-Doherty      Member

#### **Public Comment - No Comment**

#### **Correspondence - None**

#### **Approval of Minutes**

*Moved by Board Member – Uyehara*  
*Second by Board Member – Pappalardo*

November 9, 2022 Minutes

#### **All in Favor**

*Moved by Board Member – Uyehara*  
*Second by Board Member – Grossman*

November 16, 2022 Minutes

#### **All in Favor**

*Moved by Board Member – Uyehara*  
*Second by Board Member – Miller*

December 7, 2022 Minutes

### **All in Favor**

#### **President's Report**

- Congratulations to Sophie Winter for All South Jersey for the Flute
- April Miller was recognized as the certified board member through NJSBA
- Recognize Jay Todd - he is stepping down as the Pitman Education Foundation

#### **Superintendent's Report**

- HIB
- Security Drills

#### **Student Representative Report**

- Pep rally was held before the Thanksgiving break. The excitement was felt throughout the school and the students would like to thank everyone involved.
- Senior football players, cheerleaders, and band were recognized at the thanksgiving day football game.

#### **Presentations**

- Student Spotlight - High School - Board of Education Panther Award
  - ❖ Andrew Hoffman
  - ❖ Shane Kenney
- Staff Spotlight - High School
  - ❖ Susann Driscoll

### **A. Finance & Facilities Committee (R. Uyehara, R. Higbee-Ionno)**

#### **Motion by Board Member - Uyehara**

**Second by Board Member – Higbee Ionno**

1. Approve line item transfers for the month of November 2022.
2. Approve the Board Secretary's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
3. Approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary's monthly financial report for the month of November 2022 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Approve the Treasurer's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2022. The Treasurer's Report and Board Secretary's Report are in agreement for the month of November 2022.
5. Approve all bills which are properly approved and certified to be paid.
6. Approve the submission of the 2022/2023 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance to the County Office of Education.

**7. Approve the following parent transportation contract for the 2022/2023 school year:**

<u>Student ID #</u>	<u>Route#</u>	<u>School</u>	<u>Contracted Amount</u>
5626752185	P2	Bankbridge Development Center	\$2,955

8. Approve the following transportation jointure between the Pitman School District and the Camden County ESC for the 2022/2023 school year:

<u>Student ID#</u>	<u>Date</u>	<u>Route</u>	<u>Destination</u>	<u>Cost</u>
9010827011	11/1/22-6/30/23	3411Q	DCF Regional School	\$55,391.36

9. Approve the transportation jointure between the Pitman School District and Mahwah-Bergen County School District with Horizon Transportation effective November 10, 2022 at a cost of \$52,881.50 (\$364.70 per diem for 145 days) for student #5863238101.

10. Approve New Jersey School Boards Association to provide Strategic Planning services at a cost of \$4,000.

**11. Approve a \$300 bonus to be paid to all substitute teachers and/or substitute instructional aides when they have worked an equivalent of 20 full days (does not have to be consecutive) in the capacity as a substitute in the Pitman School District retroactive to September 6, 2022.**

12. Approve the sidebar agreement with the Pitman Education Association for the duration of the agreement.

13. Approve the Business Administrator to solicit Request for Proposal (RFP) for a Board Certified Behavior Analyst.

14. Approve the contract to Devereux Advanced Behavioral Health (RFP# Board Certified Behavioral Analyst) (grant funded - ARP).

**15. Approve the resolutions binding the Pitman Public Schools to purchase electric generation services and natural gas services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCPS.**

**16. Approve the Memorandum of Agreement for the Gloucester County Title III Consortium for the 2022/2023 school year.**

**17. Approve the submission of the 2022 Local Recreational improvement grant.**

**18. Approve the revised Instructional Aides salary guide for the 2022/2023 school year effective January 1, 2023.**

Roll Call – 1-18

Yes 5: Grossman, Miller, Uyehara, Higbee-Ionno, Pappalardo,

Abstain:

No: 0

Absent: -Wilson-Doherty

**B. Curriculum & Instruction Committee (S. Pappalardo, A. Miller)**

Motion by Board Member - Pappalardo

Second by Board Member – Miller

1. Student Statistics - November 2022:

Date	Elementary	Middle	High	Out of District	Alternate	Total
------	------------	--------	------	-----------------	-----------	-------

11/30/22	556	250	327	15	0	1148
11/30/21	549	259	328	15	0	1151
10/31/22	554	251	330	16	0	1151

## Suspensions/Reasons:

Inappropriate Behavior: 2  
Substance Abuse: 2

- Affirm that the Pitman Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the November 16, 2022 meeting.
- Approve the Substitute List for the 2022/2023 school year.
- Approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
- Approve all field trips as submitted.
- Approve the Use of Facilities as attached.
- Approve the submission of the Gifted Service Report for the 2022/2023 school year (copy on file in the Board of Education Office).
- Recommend motion to submit the American Rescue Plan (ARP) Safe Return Plan for the 2022/2023 school year to the New Jersey Department of Education.
- Approve the articulation agreement with Camden County College on a series of courses at Pitman High School (High School Plus Program) for the 2022/2023 school year.
- Approve the tuition contract for the following student effective September 1, 2022 through the 2022/2023 school year:

<u>Student ID#</u>	<u>District</u>	<u>Tuition Cost</u>
3237103345	Clayton	\$14,792

- Approve the special education tuition contract for the following student effective September 20, 2022 through the 2022/2023 school year:

<u>Student ID#</u>	<u>District</u>	<u>Tuition Cost</u>	<u>Additional Services</u>
5737121252	Deptford	\$29,750	\$22,614.14

**12. Approve the below listed student for homebound instruction as follows:**

<u>Student ID#</u>	<u>Hours of Instruction</u>	<u>Duration</u>	<u>Fee</u>
9010827011	10 hours/week	12/6/22-6/14/22	\$39/hr.

**13. Approve the below listed out of district placement by the Special Services Department for homebound instruction for the 2022/2023 school year as follows:**

<u>Student ID#</u>	<u>Placement</u>	<u>Duration</u>	<u>Tuition Cost</u>	<u>Total Cost</u>
1303046191	Brookfield/Inspira	12/8/22-TBD	\$39/hr.	TBD

14. Approve the homeless tuition contracts for the following students for the 2022/2023 school year:

<u>Student ID#</u>	<u>Sending District</u>	<u>Tuition Cost</u>	<u>Effective</u>
7965485688	Pinelands Regional	\$15,931.42	9/26/2022
8203270652	Camden City	\$12,120.56	12/1/2022
5070990040	Camden City	\$12,120.56	12/1/2022
5401995797	Camden City	\$11,354.52	12/5/2022

15. Recommend motion to rescind the appointment of Fred Georgette, Boys' Assistant Basketball Coach, for the 2022/2023 school year.
16. Approve the following Extra Service Contract for the 2022/2023 school year. Stipend in accord with the agreement with the Pitman Education Association:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Fred Georgette*	Freshman Boys' Basketball	\$4,563
<i>*not a district employee</i>		

17. Approve the following staff to provide academic math and ELA support for up to 30 hours, instruction and preparation, for the 2022/2023 school year, stipend in the amount \$1,170 each (ARP funded):

Math:

<u>Name</u>	<u>School/Grade(s)</u>
Gabrielle Barnabie	Kindle/Grade 2
<b>Gabrielle Barnabie</b>	<b>Kindle/Grade 5</b>
Laura Pirrone	Kindle/Grade 3
Laura Pirrone	Walls/Grade 3
Jill Young	Kindle/Grade 4
Samantha Cangiano	Walls/Grade 2
Joan Garyantes	PMS/Grade 6
Joan Garyantes	PMS/Grade 7
Joan Garyantes	PMS/Grade 8

ELA:

<u>Name</u>	<u>School/Grade(s)</u>
Kimberly Bridges	Kindle/Grade 2
Kimberly Bridges	Kindle/Grade 3
Elizabeth Altamuro	Walls/Grade 2
Christe Leaken	Walls/Grade 3
Melody Smythe	PMS/Grade 6
Melody Smythe	PMS/Grade 7
Melody Smythe	PMS/Grade 8

18. Approve after school STEM and STEAM/Visual and Performing Arts (VPA) Clubs, for up to eight hours, for the 2022/2023 school year, stipend in the amount of \$312 each (ESSER II - Learning Acceleration Funds):

<u>Name</u>	<u>Club</u>	<u>School/Grade(s)</u>
Michelle Tucci	STEM Green Screen Magic	PMS/Grade 6
Michelle Tucci	STEM Green Screen Magic	PMS/Grades 7-8
Michelle Tucci	STEM Stop Motion Animation	PMS/Grade 6
Michelle Tucci	STEM Stop Motion Animation	PMS/Grades 7-8
Norman VanFossen	STEAM - Hands-On Projects and Design Concepts	PMS/Grades 6-8 (to run four times this year)
Alice Contravo	STEM Yahtzee Club	PHS
Janine Morrison	STEM Chemistry Club	Walls/Grades 4-5
Christina Gargano Lupo/ Tracey Siner	STEAM Animal Design Club	Memorial/Grade 1

19. Approve Aliana Katz as tutor for students enrolled in the STEM Career Pathways, for the 2022/2023 school year, stipend in the amount of \$1,500 (Building Capacity to Career Pathways Grant).

20. Approve the creation of a new club, Cooking Experience Group, at Pitman Middle School for the 2022/2023 school year.

21. Approve Irene Donnelly as a volunteer advisor for the Cooking Experience Group club at Pitman Middle School for the 2022/2023 school year.
22. Approve Stephanie Collum as a volunteer advisor for Literacy Club at Pitman High School for the 2022/2023 school year.
23. Approve Shelly Nichols, Spanish Teacher, to be compensated at a rate of \$2,315 for a sixth teaching assignment for the 2022/2023 school year.
24. Approve Mark Morris, Facilities Manager, for the Pitman School District, effective date to be determined through June 30, 2023, (pending receipt of proper paperwork) at an annual prorated salary of \$80,000. Salary in accord with the agreement with the Pitman Board of Education.
- 25. Approve the retirement resignation, with regret, of Norman VanFossen, Teacher at Pitman Middle School, effective June 30, 2023.**
26. Approve the following chaperones for the Pitman High School Senior Class trip April 25, 2023-April 29, 2023, and meal money reimbursement pursuant to the Federal Travel Regulations:

Dr. Cherie Lombardo

Paul Blass

Denise Pallies

27. Approve the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14043194	Memorial	Medical	FMLA: 11/9/2022-11/27/22 Revised: 11/9/2022-12/12/22	Paid Sick Days: 11/9/22-11/27/22 Revised Paid Sick Days: 11/9/22-12/12/22
14096028	Walls	Medical	FMLA: 9/12/22-10/21/22	Paid Sick Days: 9/12/22-12/1/22 Revised: 9/12/22-2/28/23

**28. Approve the revised Panther Club Handbook for the 2022/2023 school.**

Roll Call – 2-28

Yes 5: Grossman, Miller, Uyehara, Higbee-Ionno, Pappalardo

Abstain:

No: 0

Absent: -Wilson-Doherty

**C. Communication & Policy Committee (S. Pappalardo, R. Wilson-Doherty, D. Grossman)**

**Public Comment**

Tony Cappello - PEA - Thank you Mr. Uyehara for your years of service.

**Board Interviews**

Jennifer Totoro

Greg Patterson

Alison Marchesano

Sarah Boulton

**Executive Session 8:49 pm**

**Moved by Board Member – Pappalardo**  
**Second by Board Member – Grossman**

“That the following Resolution is adopted:

**BE IT RESOLVED** by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

**Carried by Voice Vote**

**RETURN TO PUBLIC MEETING**

**Moved by Board Member – Pappalardo**  
**Second by Board Member – Higbee Ionno**

That the Pitman Board of Education was called to order at 9:10 p.m.”

**Carried by Voice Vote**

**Moved by Board Member – Uyehara**  
**Second by Board Member – Grossman**

Approve Sara Boulton for an unexpired term.

Adjournment - 9:11 pm

**Moved by Board Member - Pappalardo**  
**Second by - Grossman**

That the meeting be adjourned at 9:11 pm

**Voice vote, with all in favor of adjournment.**

Respectfully Submitted by:

Carisa Rose

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*