

PITMAN SCHOOL DISTRICT

Board of Education Meeting

January 17, 2024

Open Public Meeting

Notice of Meeting per Sunshine Law Requirements

Executive Session

Pledge of Allegiance

Roll Call

Presentations

- All State Chorus Jacket Presentation
- Staff Spotlight - Jr./Sr. High School
 - ❖ Sarah Mickle

Public Comment

Correspondence

Approval of Minutes

December 13, 2023

December 13, 2023 Executive Session

January 3, 2024 Reorganization

President's Report

Superintendent's Report

- HIB
- Security Drills
- Playground Update
- Possible Referendum
- HIB Semi-Annual Report

Student Representative Report

DATA AD HOC COMMITTEE - Farrell, Pote, Miller

CSA SEARCH AD HOC COMMITTEE - Boulton, Farrell, Miller

FINANCE & FACILITIES COMMITTEE - Grossman, Boulton, Miller

1. Recommend motion to approve all line-item transfers be approved for the month of December 2023.
2. Recommend motion to approve the Board Secretary’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
3. Recommend motion to approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of December 2023 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Recommend motion to approve the Treasurer’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2023. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of December 2023.
5. Recommend motion to approve all bills which are properly approved and certified to be paid.
6. Recommend motion to amend the following committee appointments which were originally approved at the January 3, 2024 reorganization meeting under Communication and Policy listed under motion 4 to the following appointments:

Gloucester County School Board Executive Committee Representative:	Stacey Pappalardo
NJSBA Delegate Voting Member: Alternate:	David Grossman Sara Boulton
Liaison to Borough Council:	April Miller

7. Recommend motion to retroactively approve the Business Administrator to solicit for proposals (RFP) for Bond Counsel.
8. Recommend motion to approve the submission of the Building Capacity in Careers Pathway Grant application for the 2024/2025 school year.
9. Recommend motion to approve the Monmouth-Ocean Educational Services Commission’s 2024/2025 fee schedule.
10. Recommend motion to approve the McKinney Vento tuition contract for the following student who is not domiciled in Monroe Township for the 2023/2024 school year:

<u>Student ID#</u>	<u>Sending District</u>	<u>Tuition</u>	<u>Effective</u>
1057796860	Monroe Township	\$11,726.39	12/1/23-6/30/24

11. Recommend motion to approve the agreement with The Wall Street Journal for a digital subscription for six months, \$100 a month, for a total cost of \$600 for the 2023/2024 school year.

12. Recommend motion to approve the disposal of outdated books at Pitman Jr./Sr. High School.

CURRICULUM & INSTRUCTION COMMITTEE - Farrell, Pappalardo, Miller

1. Student Statistics December 2023:

Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternate	Total
12/31/23	237	413	489	19	0	1158
11/30/23	237	414	489	19	0	1159
Date	Elementary	Middle	High	Out of District	Alternate	Total
12/31/22	554	254	324	15	0	1147

Suspensions/Reasons:

Vandalism: 1

Inappropriate Behavior: 1

- Recommend motion to approve the Substitute List for the 2023/2024 school year.
- Recommend motion to approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
- Recommend motion to approve all field trips as submitted.
- Recommend motion to approve the Use of Facilities as attached.
- Recommend motion to approve the Memorandum of Agreement between the Pitman Board of Education and the Pitman Police Department for the 2023/2024 school year (documentation on file in the Board of Education Office).
- Recommend motion to rescind the following extra service contract for the 2023/2024 school year effective February 1, 2024:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Heather Sherrill	FBLA advisor	\$1,500

- Recommend motion to approve the following extra service contract for the 2023/2024 school year effective February 1, 2024, funded from the Building Capacity to Careers Pathway Grant.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Suzanne Granato-Castro	FBLA advisor	\$1,500 (prorated)

- Recommend motion to rescind the following Student Voice Club advisors for the 2023/2024 school year (Title IV funds):

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Laurie Boyle/Sarah Weng	Jr./Sr. High	\$1,000 each

- Recommend motion to retroactively approve the resignation of Robert Fisicaro, Girls' Tennis Volunteer Coach, effective January 3, 2024.

11. Recommend motion to approve Danielle Fiscella as a Computer Science Teacher at Pitman Jr./Sr. High School effective on or about January 18, 2024 through June 30, 2024 at a prorated annual salary of \$68,629 based on MA/Step 13 of the salary guide (pending receipt of proper paperwork).

Background: Replacing Christopher Hauer

12. Recommend motion to approve Mario Vitola as a replacement/long term substitute teacher for STEM at Pitman Jr. High School effective on or about January 18, 2024 through on or about March 15, 2024, to be paid the substitute rate of \$120 per day plus a stipend in the amount of \$40 per day through the duration of his placement in this assignment.

Background: Replacing Stephen Hare

13. Recommend motion to approve Isabelle Nicholas a volunteer music director for the spring musical for the 2023/2024 school year (pending receipt of proper paperwork).

14. Recommend motion to approve the retirement resignation, with regret, of Diane Zimmerman, secretary at Memorial School, effective May 1, 2024.

15. Recommend motion to approve the reappointment of Deborah Raneiro as a secretary at Memorial School effective May 1, 2024 at a prorated annual salary of \$50,424, Step A of the ten-month secretary salary guide.

Background: Replacing Diane Zimmerman

16. Recommend motion to retroactively approve the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14041560	PES	Medical	FMLA: 11/29/23-1/15/24	Paid Sick Days: 11/29/23-1/2/24 Unpaid: 1/3/24-1/15/24
13947940	Memorial	Medical	N/A	Revised: Paid Sick Days: 11/30/23-1/8/24
14041834	Jr./Sr. High School	Other	N/A	Paid Sick Days: 1/2/24-3/15/24

COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Pote, Farrell

Public Comment

Old Business

New Business

Executive Session

Adjournment

The next Board of Education Meeting is scheduled for Wednesday, February 21, 2024 in the Pitman Jr./Sr. High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.