

PITMAN SCHOOL DISTRICT

Board of Education Meeting

August 17, 2022

AGENDA

Open Public Meeting

Notice of Meeting per Sunshine Law Requirements

Executive Session

Pledge of Allegiance

Roll Call

Public Comment

Correspondence

Approval of Minutes

July 20, 2022 [Minutes](#) and [Executive Session](#) Minutes

President's Report

Superintendent's Report

1. Preschool
2. Curriculum Updates
3. Building Projects
4. 2022/2023 School Calendar

- [Security Drills \(Attachment\)](#)

Student Representative Report

A. Finance & Facilities Committee (R. Uyehara, D. Powell, R. Higbee-Ionno)

1. Recommend motion to approve all bills which are properly approved and certified to be paid. ([Attachment F&F-1](#))
2. Recommend motion to approve OMB Mileage Rate - The rate of reimbursement for mileage allowed for employees traveling by personal automobile on official business is established through budget language in the state's Annual Appropriations Act each year. The rate for FY23 is \$.47/mile.

Background: This was originally approved at the June meeting at a rate of \$.35/mile.

3. Recommend motion to approve a professional contract to Dr. Gregory Herman, doing business as G & M Consulting, as a District Physician and Medical Inspector for the fiscal year July 1, 2022 to June 30, 2023, in the amount of \$10,000.
4. Recommend motion to approve the following Parent Transportation Contract for the 2022/2023 school year:

<u>Student ID #</u>	<u>Route#</u>	<u>School</u>	<u>Contracted Amount</u>
1678133130	P3	LARC	\$5,766.29
2779434836	P4	Bancroft Early Childhood Center	\$11,172.00

5. Recommend motion to approve Educere, LLC to provide educational services for the 2022/2023 school year.
6. Recommend motion to approve the contract with McGraw Hill for Grade 4 New Jersey Social Studies for the 2022/2023 school year in the amount of \$1,391.75.
7. Recommend motion to approve the Professional Service agreement with Gloucester County Special Services School District (CRESS) for the 2022/2023 school year. ([Attachment F&F-2](#))
8. Recommend motion to approve the shared service agreement between the Pitman School District and the Borough of Pitman/Pitman Police Department for School Resource Officer(s) for the 2022/2023 school year at a cost of \$50,000. ([Attachment F&F-3](#))

B. Curriculum & Instruction Committee (D. Powell, S. Pappalardo, A. Miller)

1. Recommend motion to approve the list of substitutes for the 2022/2023 school year. ([Attachment C&I-1](#))
2. Recommend motion to approve travel and related expenses of staff members and board members on the attached list. ([Attachment C&I-2](#))
3. Recommend motion to approve the Use of Facilities as attached. ([Attachment C&I-3](#))
4. Recommend motion to approve all field trips as submitted. ([Attachment C&I-4](#))
5. Recommend approval of the admission of regular tuition students for the 2022/2023 school year. ([Attachment C&I-6](#))
6. Recommend motion to approve the admission of non-resident students of Board of Education employees for the 2022/2023 school year pursuant to District Policy #5111 - Eligibility of Resident/Non-Resident Students. ([Attachment C&I-7](#))
7. Recommend motion to approve the Pitman School District Mentoring Plan for the 2022/2023 school year (on file in the Board of Education office).
8. Recommend motion to approve the submission of the District Professional Development Plan and District Mentoring Plan Statement of Assurance to the New Jersey Department of Education for the 2022/2023 school year.
9. Recommend motion to approve the Annual School Nursing Services Plan for the 2022/2023 school year which provides for a certified nurse in each school building as outlined in N.J.A.C. 6A:16-2.1 (e) 1, as follows ([Attachment C&I-8](#)):
 - Christina Lawrence is assigned to Pitman High School
 - Shana Redkoles is assigned to Pitman Middle School
 - Susan Rosenberger is assigned to Kindle School
 - Barbara Hess is assigned to Memorial School
 - Sarah Weng is assigned to Walls School
10. Recommend motion to approve the annual adoption of evaluation frameworks/tools for district teachers and administrators and the submission of the Annual Evaluation Survey to the New Jersey Department of Education for the 2022/2023 school year:
 - Teachers and Professional Staff: Charlotte Danielson Framework
 - Administrators: NJ Principal Evaluation for Professional Learning

11. Recommend motion to approve all teaching staff members as homebound instructions on an as needed basis at a rate of \$39.00 an hour for the 2022/2023 school year.
12. Recommend motion to approve SID# 2244629209 to complete a work based learning experience in the Pitman Cafeteria for the 2022/2023 school year.
13. Recommend motion to approve the following leave of absence:

<u>Employee</u>	<u>Location</u>	<u>Type of Leave</u>	<u>Dates</u>
14161483	Memorial	NJ FLA	Intermittent

14. Recommend motion to approve a reduction in the hours/salary for employee 14161483 as follows: reduction in hours from 35 hours per week to 32.5 hours per week, at a prorated salary of \$45,487 for the 2022/2023 school year.
15. Recommend motion to retroactively approve the appointment of Shana Redkoles, School Nurse for the district's Extended School Year Program, from July 5, 2022 through July 28, 2022, \$39.00 per hour, up to 17 hours per week. Compensation is based on the submission of timesheets.
16. Recommend motion to approve Jennifer Smith, Athletic Trainer, additional paid time (85 total hours) during the weeks of August 16, 2022 to August 31, 2022.
17. Recommend motion to approve Jennifer Smith, Athletic Trainer, additional paid time (nine days, three hours per day) to provide extra coverage for evening football practices.
18. Recommend motion to approve the resignation of Debra Ricciardelli, Food Service Worker at Memorial School, effective August 1, 2022.
19. Recommend motion to rescind the contract of Harry Harrison, Full-Time Bus Driver for the Pitman School District, effective August 25, 2022.
20. Recommend motion to approve the retirement resignation, with regret, of Thomas Tului, Custodian at Kindle School, effective August 31, 2022.
21. Recommend motion to approve the resignation of Cheryl Buckingham, Part-Time Custodian at Pitman Middle School, effective September 9, 2022.
22. Recommend motion to approve the reappointment of Christina Lawrence, School Nurse at Pitman High School, for the 2022/2023 school year at a salary of \$56,562 based on Step 10 of the BA salary guide.
23. Recommend motion to approve Dana Gibson as a part-time (.50) Basic Skills Teacher for Math at Pitman Middle School for the 2022/2023 school year at a salary of \$26,694 based on Step 3 of the MA salary guide (\$53,387).

Background - This position is funded by a grant.

24. Recommend motion to approve Stephanie Donaldson as a part-time (.64) Elementary World Cultures Teacher for the 2022/2023 school year at a salary of \$34,488 based on Step 4 of the MA salary guide (\$53,887).

Background - This position is funded by a grant.

25. Recommend motion to approve Samanta Hunt as a School Psychologist for the Pitman School District for the 2022/2023 school year at a salary of \$52,987 based on Step 1 of the MA salary guide.

Background - Replacing Diane Thomas. This position is funded by a grant.

26. Recommend motion to approve the following summer curriculum work, at an hourly rate of \$39.00 per hour. Compensation is based on the submission of timesheets.

<u>Name</u>	<u>Course</u>	<u>Level(s)/Grade</u>	<u>Teacher</u>	<u>Hours (up to)</u>
Elementary	World Cultures	1-5	Stephanie Donaldson	15

27. Recommend motion to approve the following teacher as mentor for first year teacher for the 2022/2023 school year with the approved rate:

<u>Mentoree</u>	<u>Mentor</u>	<u>Stipend</u>
Maria Pinto	Suzanne Granato-Castro	\$1,000

28. Recommend motion to approve the following Data Leader for the 2022/2023 school year. Stipend to be paid with Title IIA grant funding.

<u>Staff Member</u>	<u>Grade/Subject</u>	<u>Stipend</u>
Jaclyn Thorpe	Pre-K-6/ELA	\$1,500

29. Recommend motion to approve Dr. Cherie Lombardo, Pitman High School Principal, for the responsibilities of Director of Guidance at a monthly stipend of \$1,000.00 for the 2022/2023 school year. Stipend in accord with the negotiated agreement with the Pitman Administrators' Association.

30. Recommend motion to approve the following Extra Service Contracts for the 2022/2023 school year. Stipend in accord with the agreement with the Pitman Education Association.

High School:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Aliana Katz	Auditorium Manager	\$5,322
Denise Pallies	Detention Proctor (0.5)	\$2,107
Jessica Morrone	Detention Proctor (0.5)	\$2,107
Renee Post*	Drama – Fall	\$3,829
Renee Post*	Musical/Play Director	\$3,829
Patricia Perez*	Musical/Play Assistant Director	\$2,295
Philip Verespy	Jazz Band Director	\$2,675
Matthew Newcomb	Freshman Class Advisor (0.5)	\$523
Kelly Harvey	Freshman Class Advisor (0.5)	\$523
Paul Blass	Sophomore Class Advisor (0.5)	\$673.50
Jessica Morrone	Sophomore Class Advisor (0.5)	\$673.50
Shelly Nichols	Junior Class Advisor (0.5)	\$1,335
Michael Finley	Junior Class Advisor (0.5)	\$1,335
Kandice Hanrahan	Senior Class Advisor (0.5)	\$1,320
TBD	Senior Class Advisor (0.5)	\$1,320
Sarah Mickle	Choral Director Tri-M	\$3,829
Erica Crowley	Key Club Advisor (0.5)	\$837.50
Suzanne Granato-Castro	Key Club Advisor (0.5)	\$837.50
Lauren Mecholsky	National Honor Society	\$1,340
Jessica Morrone	SADD Advisor	\$1,357
Shelly Nichols	Student Council Co-Advisor	\$1,148
Michael Finley	Student Council Co-Advisor	\$1,148

TBD	National Art Honor Society Advisor	\$1,227
Lauren Mecholsky	Yearbook Advisor (0.5)	\$2,967.50
Michael Finley	Yearbook Advisor (0.5)	\$2,967.50

*not a district employee

Middle School:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Bethany Lawlor	Newspaper Advisor	\$1,534
Nicole Weber	Memory Book Advisor	\$1,534
Jon Botbyl	Band Advisor	\$4,214
Sarah Mickle	Chorus Advisor	\$3,102
Laurie Boyle	Builders' Club (0.5)	\$628.50
Michelle Tucci	Builders' Club (0.5)	\$628.50
Christina Skanes	Mentor Club	\$1,404
Amanda Esposito	Student Council Advisor	\$1,437
Thomas Tocco	Volleyball	\$1,340
Robert Tender	Floor Hockey	\$1,340
Nicole Weber	6th Grade Advisor	\$862
Michelle Tucci	7th Grade Advisor	\$862
Bethany Lawlor	8th Grade Class Advisor	\$862
TBD	Masquers Advisor	\$4,214
TBD	Dance Coordinator (0.5)	\$645.50
TBD	Dance Coordinator (0.5)	\$645.50
TBD	Detention Proctor	\$2,821

31. Recommend motion to approve the following volunteers/advisors/supervisors for the 2022/2023 school year:

High School:

<u>Name</u>	<u>Club</u>
Paul Blass	Young Democrats
Doris Cioffi	Fellowship of Christian Athletes
Carrie Schwank	Fellowship of Christian Athletes
Kandice Hanrahan	Craft Club
Kandice Hanrahan	Renaissance
Sarah Mickle	Grand Paws/Hand Chimes
Philip Verespy	Wind Ensemble

Middle School:

<u>Name</u>	<u>Club</u>
Christina Skanes	Kindness Matters
Disc Golf	Dan Miller
Dungeons & Dragons	Sarah Weng

32. Recommend motion to approve the Panther Club fees and rates for the 2022/2023 school year as follows:

School Year September 2022 – June 2023:

<u>Rate</u>	<u>Fees (one child)*</u>	<u>Times</u>
AM	\$7.25	6:45 AM-8:30 AM
PM	\$11.25	3:00 PM-6:00 PM
Early Dismissal	\$7.25	1:00 PM-3:00 PM
Extended	\$15.25	8:30 AM-12:30 PM

*10% discount second child

33. Recommend motion to approve the following personnel for Panther Club for the 2022/2023 school year. (Account #62-105-100-101/106):

Site Leaders (Contracted):

<u>Name</u>	<u>School</u>	<u>Position</u>	<u>Rate</u>	<u>Hours/Week</u>
Kellianne Barr	Walls	AM	\$18.57	7.75
Kellianne Barr	Walls	PM	\$18.57	18.00
Carmella Grasso	Kindle	AM	\$15.00	7.75
Carmella Grasso	Kindle	PM	\$15.00	18.00
Matthew Loveland	Memorial	AM	\$15.00	7.75
Matthew Loveland	Memorial	PM	\$15.00	11.25
Hannah Kehoe		Sub Site Leader	\$15.00	
Olivia VanMater		Sub Site Leader	\$15.00	

Counselors (Time Sheets):

<u>Name</u>	<u>Rate</u>
Paige Blaker	\$14.00/hr.
Ava Dougherty	\$14.00/hr.
Savannah Pelletier	\$14.00/hr.
Hannah Phifer	\$14.00/hr.
Delaina Rainey	\$14.00/hr.
Nathan Schultz	\$14.00/hr.
Jadyn Thomas	\$14.00/hr.
Olivia Van Mater	\$14.00/hr.
Carmello Grasso (sub)	\$14.00/hr.

34. Recommend motion to approve the following out of district placements by the Special Services Department effective July 11, 2022 through August 11, 2022 for the 2022/2023 school year:

<u>Student #</u>	<u>Placement</u>	<u>Tuition Cost</u>	<u>Additional Services</u>
6556554389	GCSSSD	\$4,590	N/A
8232174199	GCSSSD	\$4,590	\$3,760
7716307925	GCSSSD	\$4,590	N/A
5163357883	GCSSSD	\$4,590	\$3,760
5626752185	GCSSSD	\$4,590	\$3,760
2447690478	GCSSSD	\$4,590	N/A

35. Recommend motion to approve the following school nursing practicum student during the 2022/2023 school year:

<u>Name/University</u>	<u>Mentor</u>	<u>Dates</u>	<u>Location</u>
Carol Crispin/ Rowan	Susan Rosenberger	Fall 2022: 9/1/22-12/16/22	Kindle

36. Recommend motion to approve the following student teacher clinical practice placement during the 2022/2023 school year:

<u>Name/University</u>	<u>Cooperating Teacher</u>	<u>Dates</u>	<u>Location</u>
Victoria Esquilin/ Rowan	Christina Lupo	Fall 2022: 10/31/22-12/14/22 Spring 2023: 1/17/23-3/10/23	Kindle Walls Memorial

C. Communication & Policy Committee (S. Pappalardo, R. Wilson-Doherty, D. Grossman)

1. Recommend motion to approve the annual district goals for the 2022/2023 school year. (Attachment C&P-1)
2. Recommend motion to allow a student who resides with her grandparents in a neighboring district to attend Pitman Public Schools for the 2022/2023 school year. The students' grandparents are both district employees.
3. Recommend motion to approve the first reading of the policies listed below:
[\(Attachment C&P-2\)](#)

Policy 0143.2	High School Student Representative to the Board of Education (M) (Revised)
Policy 0163	Quorum (Revised)
Policy 1511	Board of Education Website Accessibility (M)(New)
Policy 2415	Every Student Succeeds Act (M)(Revised)
Policy/Reg 2432	School Sponsored Publications (Abolished)
Policy 3270	Professional Responsibilities (Revised)
Regulation 3270	Lesson Plans and Plan Books (Revised)
Regulation 5511	Dress Code (Revised)
Policy/Reg 5513	Care of School Property (M)(Revised)
Policy 5517	School District Issued Student Identification Cards (M)(New)
Policy 5722	Student Journalism (M)(New)

Public Comment

Adjournment

The next Board of Education meeting is scheduled for Wednesday, September 21, 2022, in the Pitman High School Media Center. The Pitman Board of Education reserves the right to add and/or delete motions or make changes to this agenda up to and during the actual meeting.