

PITMAN SCHOOL DISTRICT

Board of Education Meeting

December 14, 2022

AGENDA

Open Public Meeting

Notice of Meeting per Sunshine Law Requirements

Executive Session

Pledge of Allegiance

Roll Call

Public Comment

Correspondence

Approval of Minutes

November 9, 2022 Minutes

November 16, 2022 Minutes

December 7, 2022 Minutes

President's Report

Superintendent's Report

- HIB
- Security Drills

Student Representative Report

Presentations

- Student Spotlight - High School - Board of Education Panther Award
 - ❖ Andrew Hoffman
 - ❖ Shane Kenney
- Staff Spotlight - High School
 - ❖ Susann Driscoll

A. Finance & Facilities Committee (R. Uyehara, R. Higbee-Ionno)

1. Recommend motion to approve line item transfers for the month of November 2022.
2. Recommend motion to approve the Board Secretary's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

3. Recommend motion to approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of November 2022 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Recommend motion to approve the Treasurer’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2022. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of November 2022.
5. Recommend motion to approve all bills which are properly approved and certified to be paid.
6. Recommend motion to approve the submission of the 2022/2023 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance to the County Office of Education.

7. Recommend motion to approve the following parent transportation contract for the 2022/2023 school year:

<u>Student ID #</u>	<u>Route#</u>	<u>School</u>	<u>Contracted Amount</u>
5626752185	P2	Bankbridge Development Center	\$2,955

8. Recommend motion to approve the following transportation jointure between the Pitman School District and the Camden County ESC for the 2022/2023 school year:

<u>Student ID#</u>	<u>Date</u>	<u>Route</u>	<u>Destination</u>	<u>Cost</u>
9010827011	11/1/22-6/30/23	3411Q	DCF Regional School	\$55,391.36

9. Recommend motion to approve the transportation jointure between the Pitman School District and Mahwah-Bergen County School District with Horizon Transportation effective November 10, 2022 at a cost of \$52,881.50 (\$364.70 per diem for 145 days) for student #5863238101.
10. Recommend motion to approve New Jersey School Boards Association to provide Strategic Planning services at a cost of \$4,000.
- 11. Recommend motion to approve a \$300 bonus to be paid to all substitute teachers and/or substitute instructional aides when they have worked an equivalent of 20 full days (does not have to be consecutive) in the capacity as a substitute in the Pitman School District retroactive to September 6, 2022.**
12. Recommend motion to approve the sidebar agreement with the Pitman Education Association for the duration of the agreement.
13. Recommend motion to approve the Business Administrator to solicit Request for Proposal (RFP) for a Board Certified Behavior Analyst.
14. Recommend motion to approve the contract to Devereux Advanced Behavioral Health (RFP# Board Certified Behavioral Analyst) (grant funded - ARP).
- 15. Recommend motion to approve the resolutions binding the Pitman Public Schools to purchase electric generation services and natural gas services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCPS.**

- 16. Recommend motion to approve the Memorandum of Agreement for the Gloucester County Title III Consortium for the 2022/2023 school year.**
- 17. Recommend motion to approve the submission of the 2022 Local Recreational improvement grant.**
- 18. Recommend motion to approve the revised Instructional Aides salary guide for the 2022/2023 school year effective January 1, 2023.**

B. Curriculum & Instruction Committee (S. Pappalardo, A. Miller)

- 1. Student Statistics - November 2022:

Date	Elementary	Middle	High	Out of District	Alternate	Total
11/30/22	556	250	327	15	0	1148
11/30/21	549	259	328	15	0	1151
10/31/22	554	251	330	16	0	1151

Suspensions/Reasons:

Inappropriate Behavior: 2
 Substance Abuse: 2

- 2. Recommend motion to affirm that the Pitman Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the November 16, 2022 meeting.
- 3. Recommend motion to approve the Substitute List for the 2022/2023 school year.
- 4. Recommend motion to approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.
- 5. Recommend motion to approve all field trips as submitted.
- 6. Recommend motion to approve the Use of Facilities as attached.
- 7. Recommend motion to approve the submission of the Gifted Service Report for the 2022/2023 school year (copy on file in the Board of Education Office).
- 8. Recommend motion to submit the American Rescue Plan (ARP) Safe Return Plan for the 2022/2023 school year to the New Jersey Department of Education.
- 9. Recommend motion to approve the articulation agreement with Camden County College on a series of courses at Pitman High School (High School Plus Program) for the 2022/2023 school year.
- 10. Recommend motion to approve the tuition contract for the following student effective September 1, 2022 through the 2022/2023 school year:

<u>Student ID#</u>	<u>District</u>	<u>Tuition Cost</u>
3237103345	Clayton	\$14,792

11. Recommend motion to approve the special education tuition contract for the following student effective September 20, 2022 through the 2022/2023 school year:

<u>Student ID#</u>	<u>District</u>	<u>Tuition Cost</u>	<u>Additional Services</u>
5737121252	Deptford	\$29,750	\$22,614.14

12. Recommend motion to approve the below listed students for homebound instruction as follows:

<u>Student ID#</u>	<u>Hours of Instruction</u>	<u>Duration</u>	<u>Fee</u>
9010827011	10 hours/week	12/6/22-6/14/22	\$39/hr.

13. Recommend motion to approve the below listed out of district placement by the Special Services Department for homebound instruction for the 2022/2023 school year as follows:

<u>Student ID#</u>	<u>Placement</u>	<u>Duration</u>	<u>Tuition Cost</u>	<u>Total Cost</u>
1303046191	Brookfield/Inspira	12/8/22-TBD	\$39/hr.	TBD

14. Recommend motion to approve the homeless tuition contracts for the following students for the 2022/2023 school year:

<u>Student ID#</u>	<u>Sending District</u>	<u>Tuition Cost</u>	<u>Effective</u>
7965485688	Pinelands Regional	\$15,931.42	9/26/2022
8203270652	Camden City	\$12,120.56	12/1/2022
5070990040	Camden City	\$12,120.56	12/1/2022
5401995797	Camden City	\$11,354.52	12/5/2022

15. Recommend motion to rescind the appointment of Fred Georgette, Boys' Assistant Basketball Coach, for the 2022/2023 school year.

16. Recommend motion to approve the following Extra Service Contract for the 2022/2023 school year. Stipend in accord with the agreement with the Pitman Education Association:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Fred Georgette*	Freshman Boys' Basketball	\$4,563
<i>*not a district employee</i>		

17. Recommend motion to approve the following staff to provide academic math and ELA support for up to 30 hours, instruction and preparation, for the 2022/2023 school year, stipend in the amount \$1,170 each (ARP funded):

Math:

<u>Name</u>	<u>School/Grade(s)</u>
Gabrielle Barnabie	Kindle/Grade 2
Gabrielle Barnabie	Kindle/Grade 5
Laura Pirrone	Kindle/Grade 3
Laura Pirrone	Walls/Grade 3
Jill Young	Kindle/Grade 4
Samantha Cangiano	Walls/Grade 2
Joan Garyantes	PMS/Grade 6
Joan Garyantes	PMS/Grade 7
Joan Garyantes	PMS/Grade 8

ELA:

<u>Name</u>	<u>School/Grade(s)</u>
Kimberly Bridges	Kindle/Grade 2
Kimberly Bridges	Kindle/Grade 3
Elizabeth Altamuro	Walls/Grade 2
Christe Leaken	Walls/Grade 3
Melody Smythe	PMS/Grade 6
Melody Smythe	PMS/Grade 7
Melody Smythe	PMS/Grade 8

18. Recommend motion to approve after school STEM and STEAM/Visual and Performing Arts (VPA) Clubs, for up to eight hours, for the 2022/2023 school year, stipend in the amount of \$312 each (ESSER II - Learning Acceleration Funds):

Name	Club	School/Grade(s)
Michelle Tucci	STEM Green Screen Magic	PMS/Grade 6
Michelle Tucci	STEM Green Screen Magic	PMS/Grades 7-8
Michelle Tucci	STEM Stop Motion Animation	PMS/Grade 6
Michelle Tucci	STEM Stop Motion Animation	PMS/Grades 7-8
Norman VanFossen	STEAM - Hands-On Projects and Design Concepts	PMS/Grades 6-8 (to run four times this year)
Alice Contravo	STEM Yahtzee Club	PHS
Janine Morrison	STEM Chemistry Club	Walls/Grades 4-5
Christina Gargano Lupo/ Tracey Siner	STEAM Animal Design Club	Memorial/Grade 1

19. Recommend motion to approve Aliana Katz as tutor for students enrolled in the STEM Career Pathways, for the 2022/2023 school year, stipend in the amount of \$1,500 (Building Capacity to Career Pathways Grant).
20. Recommend motion to approve the creation of a new club, Cooking Experience Group, at Pitman Middle School for the 2022/2023 school year.
21. Recommend motion to approve Irene Donnelly as a volunteer advisor for the Cooking Experience Group club at Pitman Middle School for the 2022/2023 school year.
22. Recommend motion to approve Stephanie Collum as a volunteer advisor for Literacy Club at Pitman High School for the 2022/2023 school year.
23. Recommend motion to approve Shelly Nichols, Spanish Teacher, to be compensated at a rate of \$2,315 for a sixth teaching assignment for the 2022/2023 school year.
24. Recommend motion to approve Mark Morris, Facilities Manager, for the Pitman School District, effective date to be determined through June 30, 2023, (pending receipt of proper paperwork) at an annual prorated salary of \$80,000. Salary in accord with the agreement with the Pitman Board of Education.
- 25. Recommend motion to approve the retirement resignation, with regret, of Norman VanFossen, Teacher at Pitman Middle School, effective June 30, 2023.**
26. Recommend motion to approve the following chaperones for the Pitman High School Senior Class trip April 25, 2023-April 29, 2023, and meal money reimbursement pursuant to the Federal Travel Regulations:

Dr. Cherie Lombardo

Paul Blass

Denise Pallies

27. Recommend motion to approve the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14043194	Memorial	Medical	FMLA: 11/9/2022-11/27/22 Revised: 11/9/2022-12/12/22	Paid Sick Days: 11/9/22-11/27/22 Revised Paid Sick Days: 11/9/22-12/12/22

14096028	Walls	Medical	FMLA: 9/12/22-10/21/22	Paid Sick Days: 9/12/22-12/1/22 Revised: 9/12/22-2/28/23
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28. Recommend motion to approve the revised Panther Club Handbook for the 2022/2023 school.

C. Communication & Policy Committee (S. Pappalardo, R. Wilson-Doherty, D. Grossman)

Public Comment

Adjournment

The next Board of Education Reorganization Meeting is scheduled for Wednesday, January 4, 2023 in the Pitman High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.