

PITMAN SCHOOL DISTRICT

Board of Education Meeting

June 21, 2023

Open Public Meeting

Notice of Meeting per Sunshine Law Requirements

Executive Session

Pledge of Allegiance

Roll Call

PRESENTATIONS

- HIB Grades Report 2021/2022
- Semi-Annual Report on Harassment, Intimidation and Bullying

Public Comment

Correspondence - Thank you from Stephanie Lai and Deborah Leach

Approval of Minutes

May 17, 2023 Minutes

May 17, 2023 Executive Session Minutes

June 7, 2023 Minutes

June 7, 2023 Executive Session Minutes

President's Report

Superintendent's Report

- HIB
- Security Drills
- Summer Moving Schedule
- Elementary School Playground
- Elementary Mascot
- Tuition Rates

Student Representative Report

FINANCE & FACILITIES COMMITTEE – Grossman, Higbee-Ionno, Miller

1. Recommend motion to approve all line-item transfers for the month of May 2023.
2. Recommend motion to approve the Board Secretary's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2023. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

3. Recommend motion to approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of May 2023 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
4. Recommend motion to approve the Treasurer’s Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2023. The Treasurer’s Report and the Board Secretary’s Report are in agreement for the month of May 2023.
5. Recommend motion to approve all bills which are properly approved and certified to be paid.
6. Recommend motion to authorize the schedule of taxes to be remitted to the Borough of Pitman and paid accordingly.

BE IT RESOLVED, that the Pitman Board of Education approve the following Requisition of Taxes Schedule for the 2023/2024 school year for the annual operating budget and debt service:

General Fund	Debt Service	Total
\$15,642,450.00	\$429,684.00	\$16,072,134.00

Date	Current Expense	Debt Service	Total
July 1, 2023	\$ 1,303,537.50	\$ 3,905.00	\$ 1,270,027.67
August 1, 2023	\$ 1,303,537.50	\$ 3,905.00	\$ 1,270,027.67
September 1, 2023	\$ 1,303,537.50	\$ 3,905.00	\$ 1,270,027.67
October 1, 2023	\$ 1,303,537.50	\$ 3,905.00	\$ 1,270,027.67
November 1, 2023	\$ 1,303,537.50	\$ 3,905.00	\$ 1,270,027.67
December 1, 2023	\$ 1,303,537.50	\$ 3,905.00	\$ 1,270,027.67
January 1, 2024	\$ 1,303,537.50	\$ 67,709.00	\$ 1,332,548.83
February 1, 2024	\$ 1,303,537.50	\$ 67,709.00	\$ 1,332,548.83
March 1, 2024	\$ 1,303,537.50	\$ 67,709.00	\$ 1,332,548.83
April 1, 2024	\$ 1,303,537.50	\$ 67,709.00	\$ 1,332,548.83
May 1, 2024	\$ 1,303,537.50	\$ 67,709.00	\$ 1,332,548.83
June 1, 2024	\$ 1,303,537.50	\$ 67,709.00	\$ 1,332,548.83
TOTAL	\$15,642,450.00	\$ 429,684.00	\$16,072,134.00

7. Recommend motion to accept the ESSA fund allocations and submission of the applications (with their Statement of Assurances) for the 2023/2024 school year in the following amounts:

<u>Title I-A</u>	<u>Title II-A</u>	<u>Title III</u>	<u>Title IV</u>
\$160,580	\$23,238	\$2,022	\$14,090

8. Recommend motion to approve the Professional Service agreement with Gloucester County Special Services School District (CRESS) for the 2023/2024 school year.
9. Recommend motion to approve the contract with Devereux for ESY services - BCBA and RBT from July 10, 2023 through August 3, 2023.

10. Recommend motion to approve the purchase of the following insurance through ACCASBO Joint Insurance Fund at a total cost of \$364,247 for the 2023/2024 school year (this an increase of \$22,572 (7%) from 2022/2023 school year):

Property	Auto Liability	General Liability
Worker’s Compensation	Educator’s Legal Liability	Pollution/Environment
Boiler & Machinery	Student Accident	

11. Recommend motion to approve the resolution Directing the Distribution of the Pitman Board of Education Net Returned Surplus Funds Held in Trust by the Atlantic & Cape May Counties Association of School Business Officials JIF, applying the full amount of \$12,753 to the Board’s 23/24 Fund Year Premium (current FUND members only).
12. Recommend motion to approve the Communications Consortium for Communications Services to be provided for the 2023/2024 school year through the shared service agreement with Haddon Township Board of Education at a yearly rate of \$5,000.
13. Recommend motion to approve the renewal of NutriServe as the Food Management Service for the 2023/2024 school year in the amount of \$28,500, an increase from 2022/2023 of \$1,375. Total food service expense cost is \$411,219.18, a decrease of \$3,273.87 from the 2022/2023 school year.
14. Recommend motion to approve the partnership agreement with PASS, BK Interactive LLC in the amount of \$3,920 to be paid with ESSER II mental health funds.
15. Recommend motion to approve the professional services contract to Fraytak Veisz Hopkins, Duthie, PC as Architect of Record for the 2023/2024 school year. All terms and conditions as on file in the Business Office.
16. Recommend motion to award a professional contract to Wade, Long, Wood & Long as Solicitor of Schools for the 2023/2024 school year at an hourly rate of \$145 (on an as needed basis); and a flat fee of \$275 per meeting, no increase.
17. Information:

Pursuant to P.L. 2015, Chapter 47 the Pitman Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all State and Federal regulations; in particular, N.J.S.A. 18A:18. et. seq. N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to Board action.

Vendor	Service	Year	Date Awarded by Board of Education	Amount
ACCASBO JIF	Joint Insurance Fund	22/23	6/22/2022	
ACCASBOJIF	Broker of Record (liability Insurance)	22/23	6/22/2022	
Bayada Home Health Care, Inc	Nursing Services	22/23	5/18/2022	RN - \$60/hr. LPN - \$48/hr.

Brown & Brown	Broker of Record (Health Insurance)	22/23	4/20/2022	
Computer Solutions, Inc. (CSI)	Software Support Contract	22/23	3/23/2022	\$9,888.00
Copiers Plus	Printing	22/23	4/20/2022	\$639.00 per 200,000 copies. @.0064 per copy
Fraytak Veisz Hopkins Duthie, P.C	Board Architect	22/23	5/18/2022	Per fee schedule
GCSSTD	Cooperative Transportation	22/23	4/20/2022	Prices Vary
Holt McNally & Associates	Auditing Services	22/23	5/18/2022	\$32,000
Link It	Data Warehousing & Reporting		2/16/2022	\$3,600
Monmouth-Ocean Educational Service Commission	Transportation Services	22/23	5/18/2022	
Nutri-Serve	Food Management Service	22/23	6/8/2022	\$27,125
OMNI		22/23	6/22/2022	\$3,700
PARS Environmental	NJ Health Services	22/23	5/18/2022	2,950.00
Phoenix Advisors, LLC	Continuing Disclosure Agent Services	22/23	5/18/2022	

Public Employer Trust B&B Benefit Advisor		22/23	4/20/2022	
Ricoh	Copying Service	22/23	3 yr. Lease	48 months @ 2820.50
United Therapy Solutions	Physical Therapy	22/23	5/18/2022	\$77 per hr/\$375 per evaluation
TD Bank		5 yr lease: 10/1/19- 10/1/23		Principal \$1,00,000.00 Interest \$61,749.45
Wade, Long, Wood, Long	Board Solicitor	22/23	5/18/2022	\$145 per hour

18. Information:

Pursuant to P.L. 2015, Chapter 47 the Pitman Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all State and Federal regulations; in particular, N.J.S.A. 18A:18. et. seq. N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to Board action.

Vendor	Service	Year	Date Awarded by Board of Education	Amount
ACCASBO JIF	Joint Insurance Fund	23/24	6/21/2023	
ACCASBO JIF	Broker of Record (liability insurance)	23/24	6/21/2023	
Alliance for Competitive Energy Services	Electric Power	23/24 through 2028		Approved until 2028
Architect				
Bayada Home Health Care, Inc.	Nursing Services	23/24	5/17/2023	RN-\$65/hr. LPN-\$50/hr.

Brown & Brown	Broker of Record (Health Insurance)	23/24	4/19/2023	
Computer Solutions, Inc. (CSI)	Software Support Contract	23/24	3/15/2023	\$10,728
GCSSSD	Cooperative Transportation	23/24		Prices Vary
GCSSSD	Professional Services	23/24	5/19/2021	Prices Vary
GCSSSD	MVC-Online Abstracts	23/24		\$50.00
Ford, Scott Associates LLC	Auditing Services	23/24	5/17/2023	\$32,500
Inspira Health Network	Medical Coverage for Football Games HS	23/24		\$250 per game
Epic Environmental	AHERN Inspection Services	23/24	5/17/2023	\$2,370
Monmouth-Ocean Educational Service Commission	Transportation Services	23/28	5/18/2022	Prices Vary
Nutri-Serve	Food Management Service	23/24	5/17/2023	\$28,500
OMNI		23/24	6/21/2023	\$3,700
Paul's Commodity Hauling	Hauling Services	23/24		Prices Vary
Phoenix Advisors, LLC	Continuing Disclosure Agent Services	23/24	5/17/2023	
Ricoh	Copying Service	22/25	3 yr. Lease	48 months @ \$2820.50
Solicitor				
TD Bank		5 yr lease 10/1/2019 - 10/1/2023		Principal \$1,00,000.00 Interest \$61,749.45
Tri-County Termite &	Pest Management	23/24	6/23/2021	\$250/month

Pest Control	Services			
United Therapy Solutions	OT, PT, LDTC, SW, CNSLRs	23/24	5/17/2023	Prices Vary based on service

19. Recommend motion to approve the following Maintenance Reserve transfer resolution:

Resolution Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Pitman Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Pitman Board of Education has determined that the max maintenance reserve per M-1 is \$1,634,175 and should funds be available for such purpose of transfer, the max capital reserve is met;

NOW THEREFORE BE IT RESOLVED by the Pitman Board of Education that it hereby authorizes the district’s Business Administrator to make this transfer consistent with all applicable laws and regulations.”

20. Recommend motion to approve the following Capital Reserve transfer resolution:

Resolution Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Pitman Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Pitman Board of Education has determined that the max capital reserve is \$5,774,153 and should funds be available for such purpose of transfer, the max capital reserve is met;

NOW THEREFORE BE IT RESOLVED by the Pitman Board of Education that it hereby authorizes the district’s Business Administrator to make this transfer consistent with all applicable laws and regulations.

21. Recommend motion to approve the service agreement with U.S. OMNI for the fiscal year July 1, 2023 - June 30, 2024, with the following fee schedule:

<u>Description</u>	<u>No. of Accounts</u>	<u>Rate</u>	<u>Annual Amount</u>
403(b) Accounts	81	Minimum	\$3,700

22. Recommend motion to approve **OMB Mileage Rate** - The rate of reimbursement for mileage allowed for employees traveling by personal automobile on official business is based on the guidelines established by the Federal Office of Management and Budget each year. The rate for FY23 is \$.47/mile. The Governor's proposed budget for FY24 is to be determined.
23. Recommend motion to approve RealTime Information Technology, Inc. for the Special Education Management/IEP Writer in the amount of \$8,692, E-Signature in the amount of \$543.25, and the Parent Portal in the amount of \$636 for a total cost of \$9,871.25 from July 1, 2023 through June 30, 2024.
24. Recommend motion to approve the contract with World Class Vacations for the 2024 senior class to Disney Orlando, Florida, Monday, April 29, 2024 - Friday, May 3, 2024.

CURRICULUM & INSTRUCTION COMMITTEE – Pappalardo, Pote, Boulton

1. Student Statistics May 2023:

Date	Elementary	Middle	High	Out of District	Alternate	Total
5/31/23	563	254	321	15	0	1153
5/31/22	556	259	330	17	0	1162
4/30/23	563	254	322	15	0	1154

Suspensions/Reasons:

- Inappropriate Behavior: 3
- Fighting: 2
- Possession of a Weapon: 1

HIB:

- Reported: 0
- Confirmed: 0

2. Recommend motion to approve the Substitute List for the 2022/2023 school year.
3. Recommend motion to approve the Use of Facilities as attached.
4. Recommend motion to approve the revised 2023/2024 school calendar.
5. Recommend motion to approve the schedule of the district for the summer months to be closed on Fridays beginning Friday, June 23, 2023 through Friday, September 1, 2023, with office hours of 7:30 AM to 3:30 PM for staff and 8:00 AM to 3:00 PM for the public.
6. Recommend motion to approve the Special Services Extended School Year Program from July 10, 2023 through August 3, 2023 (Monday through Thursday).
7. Recommend motion to approve the following out of district placements by the Special Services Department for the 2023/2024 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
1548830562	Coastal Learning Center Monmouth Corp.	Included	N/A	\$74,051.25	\$40,796
3698387746	YALE	Included	N/A	\$73,966.20	N/A

2295628761	YALE	Included	N/A	\$67,613.70	N/A
5520898145	Larc School	Included	N/A	\$61,765.20	\$39,900
1678133130	Larc School	Included	N/A	\$61,765.20	\$39,900

8. Recommend motion to approve the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
13965306	High School	Medical	FMLA: 9/5/2023-11/27/2023	Paid Sick Days: 9/5/23-9/15/23 Unpaid Days: 9/18/23-11/27/23 (paid sick days)

9. Recommend motion to rescind the appointments of the following Extra Service Contracts for the 2022/2023 school year.

<u>Staff Member</u>	<u>Position</u>	<u>Stipend</u>
Nicole Beach	Data Leader/PreK-6-Math	\$1,500
Joseph Lippincott	National Art Honor Society Advisor	\$1,227

10. Recommend motion to approve Michael Finley to offer STEM professional development to Stephen Hare for up to 10 hours in the summer, \$39 per hour (ESSER II funds) (pending contract negotiations).
11. Recommend motion to approve Michael Finley as an advisor for STEAM maker camp for incoming sixth and seventh grade students from June 19, 2023 through June 22, 2023 from 9:00 AM - 12:00 PM, up to 15 hours, \$39 per hour (ESSER II funds).
12. Recommend motion to approve Jennifer Nicastro as an instructional aide for STEAM Club from June 19, 2023 through June 22, 2023 at an hourly rate of \$15.70 for up to 12 hours (ESSER II funds).
13. Recommend motion to approve the resignation of Jacob Powell, Panther Club counselor, effective June 12, 2023.
14. Recommend motion to approve the resignation of Jadyn Thomas, Panther Club counselor, effective June 22, 2023.
15. Recommend motion to approve the resignation of Daniel Reader, custodian at Kindle School, effective June 23, 2023.
16. Recommend motion to terminate the employment of Gregory Walter, maintenance/grounds, effective July 21, 2023.
17. Recommend motion to approve the retirement resignation, with regret, of Doris Cioffi, math teacher at Pitman High School, effective June 30, 2023.
18. Recommend motion to approve the resignation of Matthew Elmuccio, math teacher at Pitman High School, effective June 30, 2023.
19. Recommend motion to approve the resignation of Maria Pinto, business teacher at Pitman High School, effective June 30, 2023.
20. Recommend motion to approve the resignation of Robin Arabia, art teacher at Pitman Middle School, effective June 30, 2023.

- 21. Recommend motion to approve the resignation of Daniel Ward, special education teacher at Pitman Middle School, effective June 30, 2023.
- 22. Recommend motion to approve the resignation of Kaitlin Weber, music teacher at Pitman Middle School, effective June 30, 2023.
- 23. Recommend motion to approve the resignation of Christina Gargano Lupo, elementary art teacher, effective June 30, 2023.
- 24. Recommend motion to approve the resignation of Edward Cieslak, elementary teacher at Kindle School, effective June 30, 2023.
- 25. Recommend motion to approve the appointment of Chris Morris as Director of Special Services/Principal of Pitman Elementary School effective June 26, 2023.
- 26. Recommend motion to approve an adjustment in salary for the following staff member effective September 1, 2023:

<u>Name</u>	<u>Location</u>	<u>Degree/Step</u>	<u>Salary</u>
Christina Skanes	Jr./Sr. High School	MA+15/Step 16 to MA+30/Step 16	\$81,405 to \$82,052

- 27. Recommend motion to approve Lauren Deacon as an art teacher at Pitman Elementary School for the 2023/2024 school year at a salary of \$TBD based on Step 15 of the MA salary guide (pending contract negotiations).
- 28. Recommend motion to approve Molly Ensminger as a preschool teacher at Memorial School for the 2023/2024 school year at a salary of \$TBD based on Step 10 of the BA salary guide (pending contract negotiations).
- 29. Recommend motion to approve Kendall Read as a preschool teacher at Memorial School for the 2023/2024 school year at a salary of \$TBD based on Step 1 of the BA salary guide (pending contract negotiations).
- 30. Recommend motion to approve Brittany Boldizar as a preschool teacher at Memorial School for the 2023/2024 school year at a salary of \$TBD based on Step 7 of the BA salary guide (pending contract negotiations).
- 31. Recommend motion to approve Deanna Gelovich as a preschool teacher at Memorial School for the 2023/2024 school year at a salary of \$TBD based on Step 7 of the BA salary guide (pending contract negotiations).
- 32. Recommend motion to approve Eileen Rothstein as a part-time (.50) basic skills teacher at Pitman Jr./Sr. High School for the 2023/2024 school year at a salary of \$TBD based on Step 9 of the BA salary guide (pending contract negotiations).
- 33. Recommend motion to approve Ashley Carey as a part-time preschool aide at Memorial School for the 2023/2024 school year at an hourly rate of \$TBD based on Step TBD/0 Credits of the salary guide (pending contract negotiations).
- 34. Recommend motion to approve Jacqueline Myers as a part-time preschool aide at Memorial School for the 2023/2024 school year at an hourly rate of \$TBD based on Step TBD/0 Credits of the salary guide (pending contract negotiations).
- 35. Recommend motion to approve the following 2023 summer work from July 10, 2023 through August 3, 2023, for the Special Services staff (stipend in accord with the agreement with the Pitman Board of Education (pending contract negotiations):

Extended School Year Occupational Therapy: (\$39.00 per hour -up to 9 hours per week- timesheets)	Occupational Therapist: Ashlee Sheppard
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Extended School Year Speech/Language Therapy: (\$39.00 per hour - up to 10 hours per week - timesheets)	Speech/Language Therapist: Kim Hemmes (7/10-7/20) Laura Spadafora (7/24-8/3)
Extended School Year Preschool Education Teacher: (\$39.00 per hour - up to 12 hours per week - timesheets)	Teacher: Jennifer Sheldon
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 14 hours per week - timesheets)	Teacher: Stacy Nolan
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 14 hours per week - timesheets)	Teacher: Jody Miller
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 14 hours per week - timesheets)	Teacher: Nicole Beach
Extended School Year Special Education Teacher: (\$39.00 per hour - up to 14 hours per week - timesheets)	Teacher: Christine Lenentine
Extended School Year Special Education Nurse: (\$39.00 per hour - up to 18 hours per week - timesheets)	Nurse: Maryann McCarty
Instructional Aides: (\$16.00 per hour up to 12 hours per week)	Aides: Diana Joyce, Amy Hanse, Jennifer Nicaastro, Michele Natali-Muldoon, Kellie Owens, TBD

36. Recommend motion to approve the following members of the Special Services Department to work a maximum of the following number of days from July 1, 2023 through August 31, 2023, at a rate of \$39.00 per hour, to meet the mandated obligations of providing evaluation plan meetings for newly referred/transferred students and to accept, case manage, and plan for special requests, review and design programs for transfer students based on reports and scheduling new students (timesheets) (pending contract negotiations) :

Jennifer Gillin	Up to 5 days
Roseann Humphreys	Up to 5 days
Heather Lester	Up to 5 days
Cassandra Wright	Up to 5 days

37. Recommend motion to approve the following members of the Special Services Department to perform summer evaluations from July 5, 2023 through August 31, 2023, at a rate of \$325.00 per case (timesheets):

Kimberly Hemmes, Speech Therapist	Heather Lester, LDTC
Ashlee Sheppard, OT	Laura Spadafora, Speech Therapist
Cassandra Wright, School Psychologist	

38. Recommend motion to approve the following staff members to attend IEP meetings as needed from July 5, 2023 through August 31, 2023, at a rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (timesheets) (pending contract negotiations):

Special Education

Paul Blass
Diana Neff
Melody Smythe

General Education Teachers

Paul Blass
Laurie Boyle
Heather Lester
Kalley Petito
Laura Pirrone
Jaclyn Schanz

39. Recommend motion to approve the following summer curriculum work, at an hourly rate of \$39 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets) (pending contract negotiations):

School	Course	Level(s)/Grade	Work to be Completed	Teacher	Hours (up to)
Jr/Sr HS	Music Technology & Industry 2	9-12	new course guides and maps	Philip Verespy	10
Jr/Sr HS	Music Keyboard and Guitar	9-12	new course guides and maps	Philip Verespy (5) Sarah Mickle (5)	10
Jr/Sr HS	General Music 7	7	updates	Sarah Mickle	5
Jr/Sr HS	General Music 8	8	updates	Sarah Mickle	5
ES	ELA	K-5	Updating guides and maps	Laura Pirrone (20) Kristie Thompson (20) Carrie Parking (20)	60 (10 each)
ES	Technology (related arts)	6	new course	Tracey Sinder	10
Jr/Sr HS	STEM 7	7	revisions	Stephen Hare	5
Jr/Sr HS	STEM 8	8	revisions	Stephen Hare	5
Memorial	Creative Curriculum	PK	Updating creative curriculum maps and guides	Shannon Mitten	10
HS	Introduction to Business (formerly Business Leadership in the 21st Century)	10-12	updates	Suzanne Granato-Castro	10
Jr/Sr HS	alignment doc	6-12	LGBT and disabled persons mandate	TBD	6-8=10 hours 9-12 =10 hours
Jr/Sr HS	alignment doc	6-12	LGBT and disabled persons mandate	TBD	6-8=10 hours 9-12 =10 hours
District	alignment doc	all grades	DEI mandate	Samantha Cangiano K-5) Sarah Mickle (6-8) Sarah Mickle (9-12)	10 hours K-5 10 hours 6-8 10 hours 9-12
District	alignment doc	all grades	Infusion African American history	Samantha Cangiano (K-5)	10 hours K-5 10 hours 6-8 10 hours 9-12
District	alignment doc	all grades	PE/Health mandates *finding and linking open ed resources	TBD	10
TOTAL					240

- 40. Recommend motion to approve the following school nurses to work up to 15 additional hours from July 1, 2023 through August 31, 2023, at an hourly rate of \$39 per hour (timesheets) (pending contract negotiations):

Barbara Hess Susan Rosenberger Sarah Weng

- 41. Recommend motion to approve the following secretaries/office aides to work up to an additional 40 hours per building, at their contracted hourly rate, from July 1, 2023 through August 31, 2023 (timesheets):

Name School
Rosanna McGinn Pitman Jr./Sr. High School
Christine Rainey Memorial
Diane Zimmerman Memorial

- 42. Recommend motion to approve the modified summer work schedule for the following ten month secretaries:

Name School Date Leaving Date Returning
Rosanna McGinn Pitman Jr./Sr. High School TBD TBD
Diane Zimmerman Memorial 6/20/23 8/23/23

- 43. Recommend motion to approve Chris Morris, Director of Special Services, as Section 504 Compliance Officer for the 2023/2024 fiscal school year.
44. Recommend motion to approve School Resource Officer Peter Stefanopoulos as the district School Safety Specialist for the 2023/2024 school year (pending completion of training).
45. Recommend motion to approve the continuation of employment of Christopher Sowinski, custodian, for the 2023/2024 school year at an annual salary of \$TBD (pending contract negotiations).
46. Recommend motion to approve the continuation of employment of the following full-time preschool aides (7 hours per day, not including lunch), for the 2023/2024 school year. Salary in accord with the negotiated agreement with the Pitman Education Association (pending contract negotiations):

Table with 2 columns: Name, Salary/Step. Rows include Catherine Bernat, Jamie Clark, Amy Hansen, Elizabeth Kelly, Shannon Monteith.

- 47. Recommend motion to approve the continuation of employment of the following full-time instructional aides (7 hours per day, not including lunch), for the 2023/2024 school year. All aide assignments will be finalized in July once all IEP's and program needs have been reviewed. Salary in accord with the negotiated agreement with the Pitman Education Association (pending contract negotiations):

Table with 2 columns: Name, Salary/Step. Rows include Leslie Dove, Stephanie McFarland, Kellie Owens, Deborah Vencius.

- 48. Recommend motion to approve the appointment Jennifer Nicasro, full-time instructional assistant, for the 2023/2024 school year, at an hourly rate of \$TBD. Salary in accord with the negotiated agreement with the Pitman Board of Education (pending contract negotiations).
- 49. Recommend motion to approve the continuation of employment of the following part-time instructional aides (maximum of 29.5 hours per week) for the 2023/2024 school year. All aide assignments will be finalized in July once IEP's and program needs have been reviewed. Salaries in accord with negotiated agreement with the Pitman Education Association (pending contract negotiations):

Name	Salary/Step
Dawn Conner	TBD
Nancy Davenport	TBD
Emily James-Luu	TBD
Diana Joyce	TBD
Hannah Kehoe	TBD
Nichelle Natali-Muldoon	TBD
Jennifer Shalaway	TBD
Barbara Schmidt	TBD
Bethany Shehorn	TBD
Lauren Vanderslice	TBD
Theresa Van Mater	TBD
Diane Walker	TBD
Nora Weirich	TBD
Nicholas Wenzke	TBD

- 50. Recommend motion to approve the 2022/2023 evaluation of Steven Crispin, Interim Superintendent.
- 51. Recommend motion to approve a contract for the 2023/2024 school year for Carisa Rose, Business Administrator/Board Secretary, at an annual salary of \$115,000 (Account #11-000-251-104-00).
- 52. Recommend motion to approve a contract for the 2023/2024 school year for Steven C. Crispin, Interim Superintendent, at an annual salary of \$156,000 (Account #11-000-230-104-00-0-000).

53. Recommend motion to approve the following Extra Service Contracts for the 2023/2024 school year. Stipend in accord with the agreement with the Pitman Board of Education.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Paul Blass	Mock Trial Advisor	\$1,000
Jaclyn Schanz	PEP Elementary	\$3,483
TBD	PEP Elementary	\$3,483
Robert DiTizio	PEP Grades 7-8	\$3,438
TBD	PEP Grades 7-8	\$3,438

54. Recommend motion to approve the following Extra Service Contracts for the 2023/2024 school year. Stipend in accord with the agreement with the Pitman Education Association (*not a district employee) (pending contract negotiations).

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Paul Blass	District Computer Coordinator	TBD
Philip Verespy	March Band Director	TBD
TBD	Assistant Band Director	TBD
Grace Shainline*	Assistant Band Director (0.5)	TBD
Caitlin Sullivan*	Assistant Band Director (0.5)	TBD
Jake Apicella*	Percussion Instructor	TBD

55. Recommend motion to approve the following Content Area Leaders for the 2023/2024 school year. The stipend will be paid with Title IIA grant funding.

<u>Staff Member</u>	<u>Grade/Subject</u>	<u>Stipend</u>
Jaclyn Schanz	PreK-6/ELA	\$1,000
Kandice Hanrahan	7-12/ELA	\$1,000
Carrie Parkin	PreK-6/Math	\$1,000
TBD	7-12/Math	\$1,000
Robert DiTizio	PreK-12/Social Studies	\$1,000
Melissa Bianchini	PreK-12/PE & Health	\$1,000
Jill Young	PreK-6 Science	\$1,000
Aliana Katz	7-12/Science	\$1,000
Michael Finley	PreK-12/Technology	\$1,000
Shelly Nichols	K-12/World Language	\$1,000
Sarah Mickle	PreK-12/Visual and Performing Arts	\$1,000

56. Recommend motion to approve the following Data Leaders for the 2023/2024 school year. The stipend will be paid with Title IIA grant funding.

<u>Staff Member</u>	<u>Subject</u>	<u>Stipend</u>
Thomas Tocco	PreK-6/Math	\$1,000
Lauren Deacon	PreK-6/ELA	\$1,000
TBD	7-12/ELA	\$1,000
TBD	7-12/Math	\$1,000

57. Recommend motion to approve the following fieldwork placements during the 2023/2024 school year:

<u>Name</u>	<u>University</u>	<u>Co-Operating Teacher</u>	<u>Dates</u>	<u>Location</u>
Jennifer Kerigan	Stockton	Anne Himmer	Fall 2023: 9/5/23-12/15/23	Memorial School
Allison Bocchicchio	Stockton	Jill DuBois	Fall 2023: 9/5/23-12/15/23	Memorial School

58. Recommend motion to adopt the following Resolution:

WHEREAS, DORIS CIOFFI has served twenty-five years as a Teacher in the Pitman School District at Pitman High School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to **DORIS CIOFFI**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Doris Cioffi.

59. Recommend motion to adopt the following resolution:

WHEREAS, MEGAN KINDER has served twenty-six years as a Teacher in the Pitman School District at W.C.K. Walls School and Memorial School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to **MEGAN KINDER**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Megan Kinder.

60. Recommend motion to adopt the following resolution:

WHEREAS, STEPHANIE LAI has served thirty-one years as a Teacher in the Pitman School District at Memorial School and Elwood Kindle School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to **STEPHANIE LAI**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Stephanie Lai.

61. Recommend to adopt the following resolution:

WHEREAS, DEBORAH LEACH has served thirty-one years as a Teacher in the Pitman School District at Memorial School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to **DEBORAH LEACH**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Mrs. Deborah Leach.

62. Recommend motion to adopt the following resolution:

WHEREAS, DENISE PALLIES has served twenty-four years as a Teacher and a Guidance Counselor in the Pitman School District at Pitman High School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to **DENISE PALLIES**, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Denise Pallies.

63. Recommend motion to adopt the following resolution:

WHEREAS, NORMAN VAN FOSSEN has served twenty-one years as a Teacher in the Pitman School District at Pitman High School and Pitman Middle School, and during that time has performed his duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, he has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, he has given of his time and talents, and has worked effectively with hundreds of students during his tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of his retirement, July 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to **NORMAN VAN FOSSEN**, thanks and appreciation for his many years of dedicated service to the youth of Pitman, and sincerely wishes him many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Mr. Norman Van Fossen.

64. Recommend motion to adopt the following resolution:

WHEREAS, RITA WILLIAMS has served fifteen years as a Teacher in the Pitman School District at Pitman Middle School and Elwood Kindle School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has constantly striven for professional growth, for the enrichment of students and staff, and the betterment of the school system; and

WHEREAS, she has given of her time and talents, and has worked effectively with hundreds of students during her tenure, and has manifested a spirit of cooperation with parents, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, February 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to RITA WILLIAMS, thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Rita Williams.

65. Recommend motion to adopt the following resolution :

WHEREAS, JANET RAINIER has served twenty-five years as an Instructional Aide in the Pitman School District at Memorial School and W.C.K. Walls School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has given of her time and talents, and has worked effectively with students, administrators, and staff during her tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to **JANET RAINIER** thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Janet Rainier.

66. Recommend motion to adopt the following resolution:

WHEREAS, SUZANNE SOMOGY has served twenty-four years as a Food Service Worker in the Pitman School District at Pitman Middle School, and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has given of her time and talents, and has worked effectively with students, administrators, and staff during her tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, July 1, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to SUZANNE SOMOGY thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Suzanne Somogy.

67. Recommend motion to adopt the following resolution:

WHEREAS, THOMAS TULINI has served thirty-one years as a Custodian in the Pitman School District, and during that time has performed his duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, he has given of his time and talents, and has worked effectively with students, administrators, and staff during his tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of his retirement, August 31, 2022, the Board of Education, of the Borough of Pitman, hereby expresses to **THOMAS TULINI**, thanks and appreciation for his many years of dedicated service to the youth of Pitman, and sincerely wishes him many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Mr. Thomas Tulini.

68. Recommend motion to adopt the following resolution:

WHEREAS, CINDY WOOD has served twenty years as a Cafeteria Worker and Instructional Aide in the Pitman School District at Elwood Kindle School, W.C.K. Walls School, and Pitman Middle School and during that time has performed her duties in a manner which has been beneficial to the children of Pitman, the Pitman Board of Education, and to the community of Pitman; and

WHEREAS, she has given of her time and talents, and has worked effectively with students, administrators, and staff during her tenure, and has manifested a spirit of cooperation with students, administrators, and colleagues;

NOW, THEREFORE, BE IT RESOLVED that on the occasion of her retirement, May 31, 2023, the Board of Education, of the Borough of Pitman, hereby expresses to **CINDY WOOD** thanks and appreciation for her many years of dedicated service to the youth of Pitman, and sincerely wishes her many happy and healthful years of retirement, and

BE IT FURTHER RESOLVED, that this Resolution be recorded in the minutes of this meeting and a copy thereof be delivered to Ms. Cindy Wood.

COMMUNICATION & POLICY COMMITTEE – Higbee-Ionno, Farrell, Miller

1. Recommend motion to approve the first reading of the policies listed below.

Policy 2430	Co-Curricular Activities (M) (Revised)
Policy 2431	Athletic Competition (M) (Revised)

2. Recommend motion to adopt the present Policy and By-Laws be adopted for the 2023/2024 school year.

Public Comment

Adjournment

The next Board of Education Meeting is scheduled for Wednesday, July 19, 2023, in the Pitman Jr./Sr. High School Media Center.

The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.