

**REGULAR MEETING OF THE
PITMAN BOARD OF EDUCATION
July 21, 2021**

Regular Meeting – Wednesday, July 21, 2021 – convenes at 7:00 p.m. for the Regular Meeting at the Pitman High School Media Center.

With the following in attendance:

Robert K. Uyehara	President
Jennifer Martin	Member
April Miller	Member
Stacey Pappalardo	Member
Bonnie Savage	Member
Ruth Ann Wilson-Doherty	Member
Patrick McAleer	Superintendent
Carisa Rose	Sub - Board Secretary
Dan Long	Solicitor

Absent: Kelly Brazelton	Business Administrator/Board Secretary
Darlene Powell	Vice-President

**Moved by Board Member – Uyehara
Second by Board Member – Savage**

“That the Pitman Board of Education reconvenes in open session at 7:30 p.m.”

MOMENT OF SILENCE AND SALUTE TO THE FLAG

STATEMENT REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district’s web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. Because the Governor of the State of New Jersey has declared a public health emergency, the Board of Education shall conduct a virtual meeting utilizing a conference call. Members of the public desiring to listen to and participate in the Board of Education meeting will be able to access the virtual meeting by following the directions posted on the district website.

The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

MOTION TO APPOINT ACTING BOARD SECRETARY

Moved by Board Member – Wilson-Doherty
Second by Board Member –Martin

Suggested motion - “That the Pitman Board of Education appoints Carisa Rose as Acting Board Secretary for the July 21, 2021 Board of Education Meeting.”

Voice vote, with all in favor

PRESENTATIONS

PUBLIC HEARING – (15 minutes) (Agenda Items Only)

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”

APPROVAL OF MINUTES

Moved by Board Member – Savage
Second by Board Member –Miller

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, June 9, 2021
Wednesday, June 23, 2021”

Voice vote, with all in favor

Moved by Board Member – Pappalardo
Second by Board Member –Wilson-Doherty

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, June 9, 2021 – 7:00 pm
Wednesday, June 23, 2021 - 7:00 pm
Wednesday, June 23, 2021 - 8:54 pm”

Voice vote, with all in favor

PRESIDENT’S REPORT

- June 30th 2021 attended intermediate school law forum
- June 28th attended diversity and inclusion meeting

SUPERINTENDENT’S REPORT

District Goals 2021/2022

- Martin comments on objective 3.5- would like to broaden the communication calendar
- Martin also mentioned AP scores coming in- District should begin posting the achievements of our Students

OLD/NEW BUSINESS

Old Business

- Summer programs have been underway since June 28th robust attendance, several HS students with credit retrieval have been mostly completed
- ran both of the steam camp programs and have been very successful.
- ELA / Math / ELL that are ongoing at Walls school along with counseling for students – Dr McAleer said we are very pleased with how these programs are going

New Business

- Update on health and safety guidelines
- The state released their guidance the last week of June, received updated guidance from the CDC release on July 9th. The admin team and Pat met to speak on what their plans are for next school year. On or about August 1st they will release the guidelines.
- Transportation - use of masks on school buses are mandated - federal order
- School meals - intention to return to cafeteria meals - there has been an extension of free school meals. Talks on staggering lunch schedules, adding lunch schedules, expand where lunches take place
- Vaccination - vaccines are now available to individuals over 12 for the Pfizer vaccine
- Masking - guidance from the state will not mandate mask and it will be up to individual districts to decide. The district will determine using the guidelines front the CDC, Academy of Pediatrics on or around Aug 1st
- Distancing - 3 ft distancing recommendation
- Hand hygiene will remain in place. Clean protocol and disinfection protocols will continue
- Screening, exclusion of systematic symptom of students and staff - discussing something other than a survey and possibly just a reminder to parents.
- Remote instruction – was required by the state. At this time, we will not offer remote instruction this year.
- Mr. Uyehara asked about Covid Testing - screening testing is not something the nurses feel is necessary and that contact tracing has served us well in the past.
- Martin- Could the policy be different in the HS vs other schools.
 - Dr. McAleer said that it could be and we did that in the past.
- Mr. Uyehara stated the Pitman education foundation will be holding Panther Prowl on October 16th

FINANCE & FACILITIES COMMITTEE – Uyehara, Savage, Powell

Moved by Board Member- Uyehara
Second by Board Member- Savage

1. “Suggested motion – “That all line-item transfers be approved for the month of June 2021 (Draft).”
2. “That the Board Secretary’s Report Draft is in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of June 2021 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. “That the Treasurer’s Report Draft is in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of June 2021.”
5. “That all bills are properly approved and certified to be paid.”
6. “That the Student Fund Report be accepted and approved for the month of June 2021.”
7. “That the Pitman Board of Education retroactively approves the tentative agreement with the Pitman Administrators Association effective July 1, 2020 through June 30, 2024.”
8. “That the Pitman Board of Education enters into an agreement with the New Jersey Commission for the Blind for the 2021/2022 school year to provide services for the following eligible students. Services are based on educational needs.”

SID #	Cost
5163357883	\$2,100.00

9. “That the Pitman Board of Education approves the revised contract with Blackboard Inc. from July 1, 2021 through June 30, 2024 at a yearly cost of \$13,494.00, the three year contract totals \$40,482.00 (previously BOE approved 6/23/2021 for \$31,488.42).”

10. “That the Pitman Board of Education approves Link It! Data Warehousing and Reporting, Analytics (LinkIt! Navigator & Consultative Services), Assessment Solutions, and Support License effective July 1, 2021 through June 30, 2022, for a total cost of \$18,446.00.”

Roll Call: 1-10

Yes 6: Martin, Miller, Pappalardo, Savage, Uyehara, Wilson-Doherty,

Abstain: 0

No: 0

Absent: 1 - Powell

CURRICULUM & INSTRUCTION – Powell, Pappalardo, Miller

Moved by Board Member- Pappalardo

Second by Board Member- Miller

1. Student Statistics June 2021:

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/21	507	281	332	20	0	1140
6/30/20	559	314	351	25	1	1250
5/31/21	510	281	334	20	0	1145

Suspensions/Reasons: 0

HIB:

Reported: 0

Confirmed: 0

2. Fire and Lockdown Drills for the month of June 2021:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions
High School	6/9/2021	9:04	Fire	252	252	Cloudy 74°
	6/11/2021	AM 8:33 AM	Shelter in Place to Lockdown	234	234	Cloudy 63°

Middle School	6/15/2021	12:23 PM	Shelter in Place Fire	5	5	Sunny 75°
	6/16/2021	8:55 AM		6	6	Sunny 76°
Kindle School	6/10/2021	9:58 AM	Fire Lockdown	202	202	Sunny 79°
	6/11/2021	10:30 AM		203	203	Cloudy 72°
Memorial School	6/1//2021	9:30 AM	Fire	82	82	Sunny 66°
	6/1/2021	AM	Fire	68	68	Sunny 75°
	6/8/2021	2:00 PM	Shelter in Place	77	77	Sunny 84°
	6/8/2021	10:00 AM	Shelter in Place	67	67	Cloudy 88°
Walls School	6/3/2021	9:27 AM	Fire Bomb Threat/ Lockdown	157	157	Cloudy 66°
	6/14/2021	8:37 AM		159	159	Cloudy 68°

3. “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
4. “That the Pitman Board of Education approves the Use of Facilities as attached.”
5. “That the Pitman Board of Education approves Dr. Cherie Lombardo, Pitman High School Principal, for the responsibilities of Director of Guidance at a monthly stipend of \$1,000.00 for the 2021/2022 school year. Stipend in accord with the negotiated agreement with the Pitman Administrators’ Association.”
6. “That the Pitman Board of Education approves the appointment of the High School Principal as issuing Officer for Working Papers for the school year July 1, 2021 to June 30, 2022.”
7. “That the Pitman Board of Education approves the following individual be appointed as translator (forms, letters, meetings) for the Special Services Department for the Pitman School District as follows for the 2021/2022 school year (timesheets):

Name	Salary
Catherine Liebmann-Jacobo	\$39.00 per hour”

8. “That the Pitman Board of Education rescinds the appointment of Allie Gorman, Special Education Teacher at Kindle School for the 2021/2022 school year (previously approved at the June 23, 2021 meeting).”

9. “That the Pitman Board of Education retroactively approves the following 2021 summer work from July 6, 2021 through July 29, 2021, for the Special Services staff (stipend in accord with the agreement with the Pitman Board of Education):

Extended School Year Special Education Preschool Teacher: (\$39.00 per hour - up to 12 hours per week - timesheets)	Teacher: Christine Lenentine”
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10. “That the Pitman Board of Education retroactively approves the following staff members to attend IEP meetings as needed from July 6, 2021 through August 31, 2021, at a rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (timesheets):

Ashlee Sheppard
Laura Spadafora
Alicia Walsh”

11. “That the Pitman Board of Education retroactively approves the following staff for summer programs, at an hourly rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets):

Staff	Position	Hours (up to)	Grant Fund
Barbara Hess	Nurse	60	ESSER II
Lucinda Quint	Substitute Nurse	As Needed Basis	ESSER II”

12. “That the Pitman Board of Education retroactively approves the following administrators for summer programs, a rate of \$50.00 per hour, (time sheets):

Staff	Hours (up to)	Grant Fund
Dawn Bell	40	ESSER II
Lauren Deacon	40	ESSER II”

13. “That the Pitman Board of Education approves an adjustment in salary for the following staff member(s) effective September 1, 2021:

Name	Location	Degree/Step	Salary
Sean Kahoun	Middle School	BA+30/Step 18 to MA/Step 18	\$88,411.00 to \$90,212.00
Christina Skanes	Middle School	MA/Step14 to MA+15/Step 14	\$72,079.00 to \$72,895.00”

14. “That the Pitman Board of Education approves the appointment of Donna Lippi, Grade 4 Teacher at W.C.K. Walls School, effective September 1, 2021 through June 30, 2022, for the 2021/2022 school year, at an annual salary of \$48,600.000 BA/Step 1, with benefits (pending receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.” (Replacing Dare Euler)

15. “That the Pitman Board of Education approves the appointment of Joan Garyantes, Special Education Teacher at Pitman Middle School, effective September 1, 2021 through June 30, 2022, for the 2021/2022 school year, at an annual salary of \$56,452.00 BA/Step 10, with benefits (pending receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.”

16. “That the Pitman Board of Education approves the appointment of Chelsea Oliver, Special Education Teacher at W.C.K. Walls School, effective September 1, 2021 through June 30, 2022, for the 2021/2022 school year, at an annual salary of \$48,600.00 BA/Step 1, with benefits (pending receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.” (Replacing Patricia DiJoseph)

17. “That the Pitman Board of Education approves the appointment of Cali Folker, Grade 3 Replacement Teacher at W.C.K. Walls School, effective on or about September 8, 2021 through on or about January 21, 2022, for the 2021/2022 school year, at an annual salary of \$48,600.00 BA/Step 1, with benefits (pending receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.”

18. “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
99145047	Walls	Maternity	FMLA: 9/6/21-12/3/21 FLA:	9/3/21-11/1/21 (paid leave) 11/2/21-1/21/22

			12/4/21-1/21/22	<i>(unpaid leave)</i>
66510066	High School	Maternity	FMLA: 11/15/21-2/11/22 FLA: 2/21/22-5/13/22	11/15/21-1/5/22 <i>(paid leave)</i> 1/6/22-5/13/22 <i>(unpaid leave)</i> ”

19. “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2021/2022 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
5520898145	Archbishop Damiano	\$8,182.80	N/A	\$49,096.80	N/A
7434263478	Archway	\$8,308.58	N/A	\$43,986.60	N/A”

20. “That the Pitman Board of Education approves the following Parent Transportation Contracts for the 2021-2022 school year:

Student ID#	Route#	School	Contracted Amount
5520898145	P1	Archbishop Damiano	\$4,530.10
5626752185	P2	Bankbridge Development Center	\$1,773.00”

21. “That the Pitman Board of Education approves the Student Transportation School - Related Activities Renewal with McGough Bus Company from July 1, 2021 through June 30, 2022 in the amount of \$60,000.00”. (5th year of renewal)

22. “That the Pitman Board of Education rescinds the following Extra Service Contract for the 2021/2022 school year:

Name	Position	Stipend
<i>Jennifer Massari</i>	Webmaster/Kindle	\$850.00”

23. “That the Pitman Board of Education approves the following Extra Service Contracts for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics–In-house*):

Name	Position	Stipend
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<i>Michael (Chris) Thomas</i>	Head Football Coach	\$7,555.00
<i>John Hopely</i>	Assistant Football Coach	\$5,360.00
<i>Jeffrey Smith</i>	Assistant Football Coach	\$5,360.00
Richard Shymko (pending receipt of proper paperwork)	Assistant Football Coach	\$5,360.00
<i>Lauren Mecholsky</i>	Head Coach – Fall Cheerleading	\$3,829.00
<i>Matthew Newcomb</i>	Head Coach – Boys’ Soccer	\$6,702.00
<i>Matthew Smick</i>	Assistant Boys’ Soccer Coach	\$5,360.00
<i>Carrie Schwank</i>	Head Coach – Girls’ Soccer	\$6,702.00
<i>Kristin Chapman</i>	Assistant Coach - Girls’ Soccer	\$5,360.00
<i>Tracey Pinque</i>	Head Coach – Field Hockey	\$6,702.00
Brenna Lindner	Assistant Coach - Field Hockey	\$5,360.00
<i>Matthew Elmuccio</i>	Head Coach – Cross Country	\$6,088.00
<i>Eugene Reid</i>	Head Coach - Girls’ Tennis	\$6,081.00
David Smith	Wrestling Head Coach	\$6,702.00
Jeffrey D. Smith	Wrestling Assistant Coach	\$5,360.00
Ronald Myers	Head Coach Boys’ Basketball	\$6,702.00
<i>Eugene Reid</i>	Assistant Coach - Boys’ Basketball	\$5,360.00
Lasheena Martin	Head Coach - Girls’ Basketball	\$6,702.00
Sam Toney	Assistant Coach - Girls’ Basketball	\$5,360.00
<i>Matthew Elmuccio</i>	Head Coach - Winter Track	\$6,702.00
<i>Matthew Newcomb</i>	Head Coach - Swimming	\$6,702.00
<i>Robert Tender</i>	Assistant Coach - Swimming	\$5,360.00
<i>John Hopely</i>	Head Coach - Baseball	\$6,702.00
Ronald Myers	Assistant Coach - Baseball	\$5,360.00
Julia Gillespie (pending receipt of proper paperwork)	Head Coach - Softball	\$6,702.00
<i>Michael (Chris) Thomas</i>	Assistant Coach - Softball	\$5,360.00
<i>Matthew Newcomb</i>	Head Coach - Boys’ Track & Field	\$6,702.00
<i>Robert Tender</i>	Assistant Coach - Boys’ Track & Field	\$5,360.00
<i>Matthew Elmuccio</i>	Head Coach - Girls’ Track & Field	\$6,702.00
<i>Daniel Ward</i>	Assistant Coach - Girls’ Track & Field	\$5,360.00
Fred Georgette	Head Coach - Boys’ Tennis	\$6,081.00”

24. “That the Pitman Board of Education approves the following Extra Service contract for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*).

High School		
Name	Position	Stipend
<i>Daniel Ward</i>	Winter Track Assistant Coach	\$5,360.00”

25. “That the Pitman Board of Education approves the following volunteer coaches for the 2021/2022 school year (*Italics-In-house*):

Volunteer Coaches	
Joseph Bement	Football
Guy Davidson	Football
Mike Giovinetti	Football
James McCabe	Football
Joseph Ruggeri	Football
Meghan Brown	Soccer
Linda Gipe	Soccer”

26. “That the Pitman Board of Education approves the following teachers as mentors for first year teachers for the of the 2021/2022 school year with the approved rate:

Mentoree	Mentor	Amount
Donna Lippi Walls School, Grade 4 Teacher	Soultana Costas	\$550.00
Kara Rohlf High School French Teacher	Suzanne Granato-Castro	\$550.00”

27. “That the Pitman Board of Education approves the substitute pay rates effective July 1, 2021, for the 2021/2022 school year as follows:

Position	Rate
Licensed Nurse (RN)	\$175.00/day <i>(effective 7/22/21 \$225.00/day)</i>
Custodian	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Maintenance/Grounds	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Secretary	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Cafeteria Aides	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Instructional or Library Aides	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Food Service	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Teacher	\$90.00/day for up to 20 school days of continuous service in the same position. <i>(effective 1/1/22 \$97.50/day)</i>

	75% of the per diem rate of BA/Step 1 teacher per day from day 21 of continuous service in the same position provided that the substitute holds minimally a Certificate of Eligibility appropriate for the position. For long-term scheduled (beyond three months) replacement teacher positions, the per diem rate will be at the recommendation of the Superintendent of Schools. Benefits may also be included at the discretion of the Superintendent of Schools.”
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28. “That the Pitman Board of Education approves the following clinical practice/clinical experience placements during the 2021/2022 school year:

Name/University	Cooperating Teacher(s)	Dates	Location
Angelina Bennett/ Rowan University	Lisa Lyons	Fall 2021: 9/1/21 - 12/8/21 Spring 2022: 1/18/22 - 5/6/22	Memorial School
Sashalee Esquelin	Kristie Thompson	Fall 2021: 9/1/21 - 12/8/21 Spring 2022: 1/18/22 - 5/6/22	Memorial School”

29. “That the Pitman Board of Education retroactively approves the homeless tuition contracts for the following students effective September 7, 2021 through the 2021/2022 school year:

Student ID#	Sending District	Tuition Cost	Additional Services
6096331474	Clayton School District	\$16,366.00	N/A
5103509181	Clayton School District	\$16,366.00	N/A”

30. “That the Pitman Board of Education approves the appointment of Amy Hansen, summer/substitute bus Aide, (up to 4.5 hours per day-timesheet) at a rate of \$15.04 per hour for the 2021/2022 school year, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education.”

31. “That the Pitman Board of Education approves the appointment of Gabrielle Barnabie, Special Education Teacher at Kindle School, effective September 1, 2021 through June 30, 2022, for the 2021/2022 school year, at an annual salary of \$48,600.00 BA/Step 1, with benefits (pending

receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.”

Roll Call: 3-31

Yes 6: Martin, Miller, Pappalardo, Savage, Uyehara, Wilson-Doherty,

Abstain: 0

No: 0

Absent: 1- Powell

COMMUNICATION & POLICY – Pappalardo, Wilson-Doherty, Martin

PUBLIC HEARING – (15 minutes)

This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”

- Laurie Boyle -52 Kenton Avenue there is no longer email communications for the BOE meetings since we have returned to in person- suggested that the reminders continue via email blast.

ADJOURNMENT at 8:45 p.m.

Moved by Board Member – Wilson-Doherty

Second by Board Member – Martin

Voice vote, with all in favor of adjournment.

Respectfully Submitted by:

Kelly Brazelton, Board Secretary