

**REGULAR MEETING OF THE  
PITMAN BOARD OF EDUCATION  
November 17, 2021**

Regular Meeting – Wednesday, November 17, 2021 – convenes at 7:30 p.m. for the Regular Meeting at the Pitman High School Media Center.

**With the following in attendance:**

Robert K. Uyehara	President
Darlene Powell	Vice-President
Jennifer Martin	Member
April Miller	Member
Stacey Pappalardo	Member
Bonnie Savage	Member
Ruth Ann Wilson-Doherty	Member
Patrick McAleer	Superintendent
Kelly Brazelton	Business Administrator/Board Secretary
Chris Long	Solicitor

**EXECUTIVE CLOSED SESSION – 7:00 p.m.**

**Moved by Board Member – Savage  
Second by Board Member – Martin**

“That the following Resolution is adopted:

**BE IT RESOLVED** by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

**Carried by Voice Vote**

“That the Pitman Board of Education was called to order at 7:32 p.m.”

**MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## STATEMENT REGULAR SESSION

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. Because the Governor of the State of New Jersey has declared a public health emergency, the Board of Education shall conduct a virtual meeting utilizing a conference call. Members of the public desiring to listen to and participate in the Board of Education meeting will be able to access the virtual meeting by following the directions posted on the district website.

The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

## PRESENTATIONS

PMS Media Class  
Staff Spotlight  
Safe Return Plan Revision ARP ESSER III Grant

## PUBLIC HEARING – (15 minutes) (Agenda Items Only)

*This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”*

- Sarah Busto - Washington Avenue email correspondence about vaccination clinics, opposed to closing schools. For pitman to host and plan a vaccination clinic during the school day. Why was there no board approval on the change of the calendar. Is there a monetary incentive to the district? It was a poor decision to take a stand.
  - Dr. McAleer addressed Ms. Busto- not a change to the calendar it's a change to the schedule. There is no incentive or connection to funding. It was an opportunity for the district and our goal is to keep kids in school vaccinated students don't have to quarantine.
- Emily Seiberg- not sure of the address - follow up to an email she sent to Dr. McAleer , wants to know why Pitman chose this option and have it outside school hours.
- Richard Musto -Bellvaue ave questioned the vaccinated individual rule
  - Dr. McAleer repeated the CDC guidelines on vaccinated individuals.
- Courtney Bracken -Sussex avenue- asked a question on public comments on anything
- Emily Bowan Ashley- wanted to know who made the decision to change the times for school
- Allison DeGeorge- questioned the CDC guidelines

## **APPROVAL OF MINUTES**

**Moved by Board Member – Savage**

**Second by Board Member – Miller**

“That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, October 20, 2021”

**Voice Vote:**

**Yes 7: Martin, Miller, Pappalardo, Savage, Uyehara, Wilson-Doherty,**

**Abstain: Powell**

**No: 0**

**Absent: 0 -**

**Moved by Board Member – Powell**

**Second by Board Member – Martin**

“That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, October 20, 2021”

**Voice Vote:**

**Yes 7: Martin, Miller, Pappalardo, Savage, Uyehara, Wilson-Doherty,**

**Abstain: Powell**

**No: 0**

**Absent: 0 -**

## **PRESIDENT’S REPORT**

- attended the NJSASBO conference virtually, congratulate Pitman Marching Band attended championships on Nov 6 has successful year and the work is outstanding with Mr. Verespy, Pitman's got talent is 11/17 big fundraiser for Pitman Drama Club

## **SUPERINTENDENT’S REPORT**

### **OLD/NEW BUSINESS**

#### **Old Business**

- update on facilities. Security cameras installed at HS, MS, Memorial and Walls and Kindle are installed but not operational
- Memorial playground scheduled for arrival end of December.
- New windows installed at Middle School Cafeteria, some interior work to be finished.

**New Business**

- MS Health Class assignment 8th grade update
- PHS athletics - thanksgiving alumni events
- ARP ESSER III grant submission- facilities, academic and SEL supports
- Introduction Dr. Roemer, Interim BA
- Mrs. Pappalardo asked about whether students are still required to complete this assignment. Per Dr. McAleer that assignment has been dropped.
- Dr. McAleer had a meeting with some local resident about the 100 year celebration for Pitman Middle School , looking for anyone who may be interested in helping with that celebration

**STUDENT REPRESENTATIVE REPORT**

**FINANCE & FACILITIES COMMITTEE – Uyehara, Savage, Powell**

**Moved by Board Member- Uyehara  
Second by Board Member- Savage**

1. “That all line-item transfers be approved for the month of October 2021.”
2. “That the Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of October 2021, and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2021. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of October 2021.”
5. “That all bills are properly approved and certified to be paid.”
6. “That the Pitman Board of Education approves the following transportation jointure with Delsea/Glassboro Board of Education for the 2021/2022 school year:

Date	Route	Destination	Cost
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8/31/2021 - 6/30/2021	BBE01	Bankbridge Elementary	\$16,830.00
8/31/2021 - 6/30/2021	BBNS02	Bankbridge Regional	\$31,416.00
8/31/2021 - 6/30/2021	SP06	Bankbridge Career Center	\$33,660.00
8/31/2021 - 6/30/2021	AC02	GCIT	\$44,793.00
8/31/2021- 6/30/2021	AC03	GCIT	\$48,080.00”

7. “That the Pitman Board of Education enters into a Joint Transportation Agreement with GCSSSD for the 2021/2022 school year for the following routes:

Start/End Date	Route#	Destination	Cost
8/31/2021 - 6/30/2022	BB2	Bankbridge Regional	\$9,673.00
8/31/2021 - 6/30/2022	S7242	YALE Cherry Hill	\$25,915.00
8/31/2021 - 6/30/2022	S7545	GCIT	\$9,405.00
8/31/2021 - 6/30/2022	S7778	Bancroft - Mt Laurel	\$14,160.00
8/31/2021 - 6/30/2022	S7840	Archway	\$42,210.00”

8. “That the Pitman Board of Education revises the authorization of the following signatories on the following accounts as of January 1, 2022:

Warrant Account	Board President, Board Secretary, Assistant Business Administrator, Account Specialist, Superintendent
Agency Account	Board Secretary, Assistant Business Administrator, Account Specialist, Superintendent
Payroll Account	Board Secretary, Assistant Business Administrator, Account Specialist, Superintendent
Student Activities Account	Superintendent, Board Secretary, Assistant Business Administrator, Account Specialist
Senior Class Account	Board Secretary, Assistant Business Administrator, Account Specialist, or Superintendent

Unemployment Account	Board Secretary, Assistant Business Administrator, Account Specialist, or Superintendent
Capital Project Account	Board Secretary, Assistant Business Administrator, Account Specialist, or Superintendent
Panther Club Account	Board Secretary, Assistant Business Administrator, Account Specialist, or Superintendent
Flex Spending Account	Board Secretary, Assistant Business Administrator, Account Specialist, or Superintendent”

13. “That the Pitman Board of Education approves the Co-Operative Golf Program Agreement between Pitman Public Schools and Clayton Public Schools (LEA) for the 2021/2022 and 2022/2023 school years.”

**Roll Call: 1-8 #9**

**1-8 Yes 7: Martin, Miller, Pappalardo, Powell, Savage, Uyehara, Wilson-Doherty,**

**Abstain: 0**

**9 No:2 – Miller, Pappalardo**

**Absent: 0 –**

**CURRICULUM & INSTRUCTION – Powell, Pappalardo, Miller**

**Moved by Board Member- Powell**

**Second by Board Member- Pappalardo**

1. Student Statistics - October 2021

Date	Elementary	Middle	High	Out of District	Alternate	Total
10/31/21	547	256	324	15	0	1142
10/31/20	498	284	342	19	0	1143
9/30/21	544	254	324	16	0	1138

Suspensions/Reasons:

Inappropriate Behavior: 5

Substance Abuse: 3

Vandalism: 1

HIB

Reported: 1

Confirmed: 1

2. Fire and Lockdown Drills for the month of October 2021.

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
<b>High School</b>	10/14/21	9:20 AM	Fire Shelter in Place	348	348	Cloudy 63° Sunny 82°	1:17 minutes
	10/15/21	11:25 AM		354	354		3:18 minutes
<b>Middle School</b>	10/11/21	9:45 AM	Fire Shelter in Place	280	280	Cloudy 64° Mostly Sunny 77°	12 minutes
	10/15/21	8:40A M		291	291		3 hours
<b>Kindle School</b>	10/14/21	10:07 AM	Fire Shelter in Place	202	202	Cloudy 66° Cloudy 68° Sunny 81°	1 minute
	10/15/21	10:00 AM		200	200		1 minute
	10/15/21	11:27 AM		197	197		3:30 minutes
<b>Memorial School</b>	10/15/21	9:20 AM	Fire Shelter in Place	230	230	Sunny 63° Sunny 75°	3 minutes
	10/15/21	11:30 AM		210	210		3:40 minutes
<b>Walls School</b>	10/15/21	9:39 AM	Fire Shelter in Place	187	187	Cloudy 66° Cloudy 66°	7 minutes
	10/15/21	11:34 AM		187	187		3:20 minutes

3. “That additions to the Substitute List for the 2021/2022 school year be approved.
4. “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
5. “That the Pitman Board of Education approves all field trips as submitted.”
6. “That the Pitman Board of Education approves the submission of the Harassment, Intimidation and Bullying (HIB) Grades School Self Assessments - Statement of Assurances to the New Jersey Department of Education for the 2020/2021 school year.”
7. “That the Pitman Board of Education approves the submission of the Gifted Service Report for the 2021/2022 school year (copy on file in the Board of Education Office).”

8. “That the Pitman Board of Education approves the submission of the Remote Learning Plan for the 2021/2022 school year to the County of Office of Education (posted on district website).”
9. “That the Pitman Board of Education approves the submission of the ESSA (formerly ESEA) consolidated Grant amendment - SIA (originally approved on June 23, 2021).”
10. “That the Pitman Board of Education approves the Seminar “Restorative Discipline: Decrease the Need for Traditional Discipline and Increase Instructional Minutes” Grades 6-8 on February 18, 2022 for a live online event for an all-inclusive price estimate for 1-75 participants at a cost of \$3,524.00.”
11. “That the Pitman Board of Education approves Tracey Pinque to provide CPR training on November 22, 2021, for a total of seven (7) hours at a rate of \$39.00 per hour, and at a cost of \$18.00 per person, for up to 10 winter coaches/volunteers, and on December 7, 2021 for up to 10 staff members.”
12. “That the Pitman Board of Education approves the submission of the Title I Comparability Report for the 2021/2022 school year.”
14. “That the Pitman Board of Education retroactively approves the below listed student(s) for homebound instruction as follows:

Student ID#	Hours of Instruction	Duration
8232174199	Up to 10 hours/week	10/7/21-6/17/22
5063830872	Up to 10 hours/week	10/19/2021-1/18/22
5943969025	Up to 10 hours/week	10/27/2021-1/18/222

15. “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
14041560	High School	Personal	<b>FMLA:</b> 9/20/21-10/4/21	<b>Paid Sick Days:</b> 9/20/21-10/4/21 AM <b>Paid Personal Days:</b> 10/4/21/ PM
14149124	Kindle	Personal	<b>FMLA:</b> 11/22/21-1/24/22	<b>Paid Sick Days:</b> 11/22/21-1/24/22



66510066	High School	Maternity	<b>FMLA Revised:</b> 11/2/21-1/28/22 <b>Originally Approved:</b> 11/15/21-2/11/22 <b>FLA:</b> 2/21/22-5/13/22	<b>Paid Sick Days Revised:</b> 11/2/21-12/15/21 <b>Unpaid Days Revised:</b> 12/16/21-5/13/22 <b>Originally Approved:</b> <b>Paid Sick Days:</b> 11/15/21-1/5/22 <b>Unpaid Days:</b> 1/6/22-5/13/22
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16. “That the Pitman Board of Education approves the appointment of Michele Roemer, Interim School Business Administrator/Board Secretary for the Pitman School District, no less than two (2) days per week and no more than four (4) days per week, not to exceed 25 days in any given month, at a per diem rate of \$525.00 (no benefits), effective December 6, 2021 through June 30, 2022, for the 2021/2022 school year at the recommendation of the Superintendent. Contract approved by the Executive County Superintendent. Salary in accord with the agreement with the Pitman Board of Education.”

17. “That the Pitman Board of Education approves Michele Roemer, Business Administrator/Board Secretary, for the following appointments for the 2021/2022 fiscal school year effective January 1, 2022.

- a. Board Secretary
- b. Public Agency Compliance Officer as required for public agencies awarding contracts under P.L. 1975, c.127, Affirmative Action regulations
- c. Public Records Officer
- d. Title IX Coordinator

18. “That the Pitman Board of Education approves the job description of Assistant School Business Administrator.”

19. “That the Pitman Board of Education approves Shannon Monteith as a substitute Preschool Aide at Memorial School on an as needed basis at a rate of \$13.00 per hour (timesheets).”

20. “That the Pitman Board of Education approves the appointment of Nancy Sanker, Part Time Instructional Aide at Memorial School, effective on or about November 18, 2021 through June 30, 2022, for the 2021/2022 school year, (pending receipt of proper paperwork) 29.5 hours per week, at an hourly rate of \$13.15 (Step J/0 Credits), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”

21. “That the Pitman Board of Education approves the appointment of Katherine Grady, Part Time Instructional Aide at Memorial School, effective November 29, 2021 through June 30, 2022, for the 2021/2022 school year, (pending receipt of proper paperwork) 11 hours per week, at an

hourly rate of \$16.64 (Step A/Degree), at the recommendation of the Superintendent. Salary in accord with the negotiated agreement with the Pitman Education Association.”

22. “That the Pitman Board of Education employs the following personnel for Panther Club effective on or about November 18, 2021 through June 30, 2022 for the 2021/2022 school year, at the recommendation of the Superintendent of Schools (Account #62-105-100-101/106).

<b>Counselor</b>	
<b>Name</b>	<b>Rate</b>
Sophia Pfeffer (pending receipt of proper paperwork)	\$13.00/hr.”

23. “That the Pitman Board of Education approves Ken Kirkland to provide counseling services on an as needed basis at a rate of \$50.00 per hour for the 2021/2022 school year.”

24. “That the Pitman Board of Education approves the resignation of Kyle Chrzanowski, Custodian at Pitman Middle School, effective December 16, 2021.”

25. “That the Pitman Board of Education approves the following District Resiliency Team Members to be paid with ESSER II - Learning Acceleration funds (Account #20-484-219-110-00-0-000):

<b>Name</b>	<b>Stipend</b>
Matthew Elmuccio	\$500.00
Jessica Morrone	\$500.00
Cynthia Thompson	\$500.00
Alicia Walsh	\$500.00
Sarah Weng	\$500.00”

26. “That the Pitman Board of Education approves the following after school STEM academy teachers (Spring 2022) (Account #20-484-100-101-00-B-000) and Visual Art Project academy teachers (Winter/Spring 2022) (Account #20-484-100-101-00-A-000) to be paid with ESSER II - Learning Acceleration Funds:

<b>Teacher</b>	<b>School/Grades</b>	<b>Hours</b>	<b>Rate</b>
Robin Arabia (VPA)	Middle School (Grades 6-8) Kindle School (Grades 2-5)	Up to 12.5 (each)	\$39.00/hr.
Christina Gargano Lupo (VPA)	Walls School (Grades 2-5)	Up to 12.5	\$39.00/hr.
Joseph Lippincott (VPA)	High School (Grades 9-12)	Up to 12.5	\$39.00/hr.
Michelle Tucci (STEM)	Middle School (Grades 6-8)	Up to 12.5	\$39.00/hr.

erman Van Fossen (STEM)	Middle School (Grades 6-8)	Up to 37.5	\$39.00/hr.”
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27. “That the Pitman Board of Education approves the following Extra Service Contracts for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics – In-house*):

High School		
<i>Aliana Katz</i>	Auditorium Manager (effective 11/1/21 - 6/30/22)	\$4,258.00 prorated
Fred Georgette	Freshman Boys’ Basketball Coach	\$4,563.00”

28. “That the Pitman Board of Education approves the following volunteer coaches for the 2021/2022 school year (*Italics-In-house*):

Volunteer Coach	
Sarah Smythe (pending receipt of proper paperwork)	Swimming
Eric Stafford	Boys’ Basketball”

29. “That the Pitman Board of Education approves Washington Township High School and Salem County Vocational Technical School to join the Tri-County Conference in the Fall of 2022.”

30. “That the Pitman Board of Education approves the following clinical/field work assignments during the 2021/2022 and 2022/2023 school years:

Name/University	Co-Operating Adm./Teacher/Counselor	Dates	Location
Madison Pidliskey Marshall University	Christina Skanes	January 18, 2022 - May 31, 2022	Middle School
Christina Skanes Wilmington University	Kristen Stewart	January 2022 - May 2023 (300 hours)	Middle School”

**Roll Call: 3-30**

**Yes 7: Martin, Miller, Pappalardo, Powell, Savage, Uyehara, Wilson-Doherty,**

**#4 Abstain: Uyehara**

**No: 0**

**Absent: 0-**

**COMMUNICATION & POLICY – Pappalardo, Wilson-Doherty, Martin**

**Moved by Board Member- Pappalardo**  
**Second by Board Member- Martin**

1. “That the Pitman Board of Education approves the revision of the Safe Return Plan as part of the American Rescue Plan ESSER grant application.”
2. “That the Policy listed below be approved for **second** reading:

<b>POLICIES/REGULATIONS READINGS 11/17/21</b>	
<b>SECOND READING</b>	
Policy 2425	Emergency Virtual or Remote Instruction Program (M)(New)”

3. “That the Policies/Regulations listed below be approved for **first** reading:

<b>POLICIES/REGULATIONS READINGS 11/17/21</b>	
<b>FIRST READING</b>	
Policy 1648.13	School Employee Vaccination Requirements (M)(New)
Policy/Regulation 5751	Sexual Harassment of Students (M)(Revised)”

**Roll Call 1-3**

**Yes 7: Martin, Miller, Pappalardo, Powell, Savage, Uyehara, Wilson-Doherty,**  
**Abstain 0:**  
**No 0:**  
**Absent: 0-**

**PUBLIC HEARING – (15 minutes)**

*This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”*

- Lucas and Carly Razzo- student council at MS would like to have a winter formal dance. They were denied the dance by Dr. McAleer. Respectfully asking for dance Dec 10 or Dec 17 for 8th grade only, will wear masks no outside guest. They are willing to set a ticket limit.
  - Dr. McAleer will sit with Mrs. Stewart and will follow up with some alternatives.
- Rita Williams- Pitman Avenue- would like to address the golf team, would like the two members who voted no to rethink their decision and give the students and opportunity to play. Elementary schools have aides taking care of libraries, no one at middle school helping out the library, it is a space not being used by students.
- David Hoh- Colonial does the ABA position expand the admin team
  - Dr. McAleer stated that the interim is on a PT basis, we are looking to try and develop an individual to take over the position of BA.
- Rich Musto- question about quarantine for students and HIPAA
  - Dr. McAleer talked about the criteria for close contacts, the CDC modification to those rules.
- Courtney Bracken- Sussex Ave- made aware of a comment about the nurse at walls making a comment on social media and seeing band aids on students so she knew who was vaccinated and who wasn't. Wants to know why it's happening at schools, children losing educational time for the clinics, finds it unethical. Is there a plan in place if any wrong doses are given.
  - Dr. McAleer stated there is no comment on the staff members.
- Tammy Razzo- Broadway- status of the Spanish Teacher, the position is still open. Concern over the teacher and whether the students will be ready for Spanish two next year.
- Emily Ashley - is there a Spanish teacher hired in the district, logistically it is not a good move
- Allison DeGeorge- wanted to thank the board, and was concerned about the 8th grade assignment. Moral and political issues have been brought into school, specifically gender issues. Would like to be informed when students are going to be presented with these issues including sexual issues.
- Joe Hord-? Jeffereson Ave- questioned the 8th grade assignment, were the materials provided by the state, consider transparency to these sensitive topics would like that posted on the website.

**ADJOURNMENT at 9:11 p.m.**

**Moved by Board Member – Pappalardo  
Second by Board Member – Martin**

**Voice vote, with all in favor of adjournment.**

Respectfully Submitted by:

Kelly Brazelton, Board Secretary