



**PITMAN BOARD OF EDUCATION
MARCH 23, 2022**

Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.

Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.

Regular Meeting – Wednesday March 23, 2022 – convenes at 7:00 p.m.at the Pitman High School Media Center.

With the following in attendance:

Robert K. Uyehara	President
Darlene Powell	Vice-President
David Grossman	Member
D. Rebecca Higbee Ionno	Member
Stacey Pappalardo	Member
Patrick McAleer	Superintendent
Carisa Rose	Assistant Business Administrator/Board Secretary
Len Wade	Solicitor

Absent: Ruth Ann Wilson-Doherty Member
April Miller Member

OPEN PUBLIC MEETING

Moved by Board Member – Pappalardo

Second by Board Member – Powell

That the Pitman Board of Education was called to order at 7:00 p.m.”

Carried by Voice Vote

EXECUTIVE CLOSED SESSION – 7:00 p.m.

**Moved by Board Member – Pappalardo
Second by Board Member – Powell**

“That the following Resolution is adopted:

BE IT RESOLVED by the Pitman Board of Education that pursuant to the Open Public Meetings Law (NJSA 10:4-1 et. seq.) that it shall immediately enter into an Executive Session to discuss a matter that the disclosure of which would constitute an unwarranted invasion of individual privacy and a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation performance, promotion or disciplining of any prospective or current public officer or employee.

The information discussed at this meeting can be disclosed to the public only upon formal written request to the Secretary of the Board of Education at the next Special or Action meeting to disclose the information discussed.”

Carried by Voice Vote

RETURN TO PUBLIC MEETING

**Moved by Board Member – Pappalardo
Second by Board Member – Powell**

That the Pitman Board of Education was called to order at 7:30 p.m.”

Carried by Voice Vote

STATEMENT REGULAR SESSION

Notice of this Special Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district’s web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with support reasons, to the conduct of this meeting on the grounds it violates the Open Public Meetings Act.

MOMENT OF SILENCE AND SALUTE TO THE FLAG

PRESENTATIONS

22-23 Budget

- Dr McAleer reviewed the budget including the items the budget supports and the items the budget does not support.
- Use of Federal grants to offset some of the expenses

PUBLIC HEARING –

This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to speak and it’s your opportunity to comment or ask questions. At the close of public comment, we will respond as best as we can. If we do not have the information available at this time and if it is something we can share with you, we will get back to you.”

- Mr. Hoh - 101 Colonial - is the budget on the website? Can he have a copy of the presentation?
Dr McAleer said he would send out electronically
- Courtney Milward- what sports teams are we looking to cut?
Dr. McAleer - we are not looking to cut per say but we are looking at the participation rates.

APPROVAL OF MINUTES

**Motion by Board Member - Uyehara
Second by Board Member – Powell**

“That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, February 16, 2022
Wednesday, March 16, 2022”

All In Favor

**Motion by Board Member - Uyehara
Second by Board Member – Pappalardo**

“That the minutes of the Closed Session of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, February 16, 2022 - 7:00 pm
Wednesday, March 16, 2022 - 7:00 pm”

All In Favor

PRESIDENT REPORT

- Attended the Cinderella performance - outstanding performance

- SBA Presidents meeting - masking issues
- Holocaust awareness programs

SUPERINTENDENT REPORT

Old Business

- Revision to the 21-22 School year calendar
- Strategic Planning 22-27 - update
 - U Penn spearheaded our 2017 strategic plan. Pat reached out to Terri Lewis - NJ school boards to submit a proposal to assist in the strategic plan.

New Business

- 22-23 proposed calendar provided to the BOE
- Activity Fee
- Mr. Uyehara - asked how many of the other districts are S2 districts
- Dr. McAleer said he didn't have a number but will look into that
- Mr Grossman asked about transportation cost
- Mrs. Rose informed him \$100K
- Mrs. Higbee Iono asked about attendance dropping
- Dr. McAleer stated it was unknown and he would ask
- Career Pathways grant - 1 of 4 the original award was for \$75k and has a possibility increase

FINANCE & FACILITIES COMMITTEE - Uyehara, Powell, Higbee-Ionno

Motion by Board Member - Uyehara

Second by Board Member – Powell

1. "That all line-item transfers be approved for the month of February 2022."
2. "That the Board Secretary's Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2022. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources."
3. "That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary's monthly financial report for the month of February 2022 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

4. “That the Treasurer’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2022. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of February 2022.”

5. “That all bills are properly approved and certified to be paid.”

6. “That the Pitman Board of Education approves the Data and Security Agreement with The New Jersey Higher Education Student Assistance Authority (HESAA) to track student progress in application for college financial aid (no cost). This contract will end on September 30, 2022 and renew on October 1, 2022 for a period of twelve (12) months and, will renew annually on October 1 of each subsequent year, unless terminated earlier in accordance with the agreement.”

7. “That the Pitman Board of Education approves the revised contract with Professional Medical Staffing, LLC for student #5696498578 at the following rates: CNA \$27.00 per hour and LPN \$45.00 per hour, 7 hours per day or as needed, effective February 22, 2022.” (contract approved February 16, 2022)

8. “ That the Pitman Board of Education approves the contract with Strivven Media, LLC in the amount of \$2,500.00 for the 2022/2023 school year (VirtualJobShadow.com Single Seat Licenses for 50 Special Education students) (ESSER II funds).”

9. “That the Pitman Board of Education approves the renewal of the Software Support Contract with Computer Solutions, Inc. in the amount of \$9,888.00 for the 2022/2023 school year.”

10. “That the Pitman Board of Education enters into a Joint Transportation Agreement with Neptune Township for the 2021/2022 school year for the following route:

Start/End Date	Route#	Destination	Cost
3/2/2022 - 6/30/2022	CS46	Coastal South	\$3,398.18”

11. “That the Pitman Board of Education approves the following resolution for the Adoption of the 2022/2023 Tentative Budget:

BE IT RESOLVED that the tentative budget be approved for the 2022/2023 School Year using the 2022/2023 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenues	Debt Service	Total
2022/2023 Total Expenditures	\$25,777,656	\$2,148,501	\$751,900	\$28,678,057
Less: Anticipated	\$10,587,515	\$2,148,501	\$326,550	\$13,062,566

Revenues				
Taxes to be Raised	\$15,190,141	\$0	\$425,350	\$15,615,491

WHEREAS, the Pitman Board of Education in accordance with N.J.A.C. 6A:23A-14.2(d) will withdraw \$142,600 from maintenance reserve for the 2022/2023 budget, as reported in the district comprehensive maintenance plans, and

WHEREAS, the Pitman Board of Education in accordance with N.J.A.C. 6A:23A-14.1 will withdrawal \$1,430,350 from Capital Reserve for the 2022/2023 budget,

WHEREAS, the Pitman Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish an annual school year threshold of \$3,000 per staff member where Board approval shall be required in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board Out of District Travel and Reimbursement Forms; and

WHEREAS, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

WHEREAS, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$45,000 for all staff and board members; now

BE IT FURTHER RESOLVED, that a public hearing be held Wednesday, May 4, 2022 at the Pitman High School Media Center in Pitman, New Jersey at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2022/2023 School Year.”

12. “That the Pitman Board of Education revises the authorization of the following signatories on the following accounts as of March 23, 2022:

Warrant Account	Board President, Board Secretary, Business Administrator, Account Specialist, Superintendent
-----------------	--

Agency Account	Board Secretary, Business Administrator, Account Specialist, Superintendent
Payroll Account	Board Secretary, Business Administrator, Account Specialist, Superintendent
Student Activities Account	Superintendent, Board Secretary, Business Administrator, Account Specialist
Senior Class Account	Board Secretary, Business Administrator, Account Specialist, or Superintendent
Unemployment Account	Board Secretary, Business Administrator, Account Specialist, or Superintendent
Capital Project Account	Board Secretary, Business Administrator, Account Specialist, or Superintendent
Panther Club Account	Board Secretary, Business Administrator, Account Specialist, or Superintendent
Flex Spending Account	Board Secretary, Business Administrator, Account Specialist, or Superintendent”

13. “That the Pitman Board of Education approves Carisa Rose for the following appointment for the remainder of the 2022 year:

a. Public Agency Compliance Officer as required for public agencies awarding contracts under P.L. 1975, c.127, Affirmative Action regulations.”

Roll Call – 1-13

Yes 5: Grossman, Higbee-Ionno, Pappalardo, Powell, Uyehara

Abstain 0:

No: 0

Absent: 2 - Miller, Wilson-Doherty

CURRICULUM & INSTRUCTION COMMITTEE – Powell, Pappalardo, Miller

Motion by Board Member - Powell

Second by Board Member – Pappalardo

1. Student Statistics February 2022:

Date	Elementary	Middle	High	Out of District	Alternate	Total
2/28/2022	554	259	329	16	0	1158
2/28/2021	502	283	337	20	0	1142
1/31/2022	551	259	330	16	0	1156

Suspensions/Reasons:

Inappropriate Behavior: 11

Vandalism: 1

HIB

Reported: 3

Confirmed: 2

2. Fire and Lockdown Drills for the month of February 2022:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions	Time Required
High School	2/24/2022	8:15 AM	Active Shooter Fire	360	360	Sunny 39°	1:42 minutes
	2/28/2022	2:08 PM		353	353	Cloudy 32°	5 minutes
Middle School	2/2/2022	1:18 PM	Shelter in Place	279	279	Mostly Cloudy 45°	25 minutes
	2/7/2022	11:26 AM	Shelter in Place	281	281	Light Rain 35°	13 minutes
	2/11/2022		Fire	283	283	Mostly Cloudy 60°	4 minutes
Kindle School	2/10/2022	10:47 AM	Fire Shelter in Place	197	197	Sunny 55°	3 minutes
	2/11/2022	9:20 AM		201	201	Sunny 47°	1.5 minutes
Memorial School	2/8/2022	9:23 AM	Fire Lockdown	215	215	Sunny 35°	2 minutes
	2/15/2022	1:45 PM		216	216	Sunny 31°	2 minutes

Walls School	2/8/2022	1:05 PM	Non-Fire Evacuation	198	198	Sunny 42°	4 minutes
	2/10/2022	9:09 AM	Fire	195	195	Sunny 39°	5 minutes

3. “That additions to the Substitute List for the 2021/2022 school year be approved.”
4. “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
5. “That the Pitman Board of Education approves the Use of Facilities as attached.”
6. “That the Pitman Board of Education approves all field trips as submitted.”
7. “That the Pitman Board of Education approves the revised school calendar for the 2021/2022 school year.”
8. “That the Pitman Board of Education retroactively approves a stipend in the amount of \$39.00 per day be paid to Substitute Teacher, Stephanie Donaldson, effective February 10, 2022 until the return of employee #14028096, for her substitute assignment.”
9. “That the Pitman Board of Education retroactively approves a \$2,000.00 increase in salary for the following System Administrators/Computer Technicians effective February 22, 2022:

Name	From	To
Maximillan Pozza	\$55,783.00	\$57,783.00 (prorated)
Jonathan Wagner	\$54,573.00	\$56,573.00 (prorated)”

10. “That the Pitman Board of Education accepts the resignation of Michele Roemer, Ed.D., Interim School Business Administrator/Board Secretary, effective March 16, 2022.”
11. “That the Pitman Board of Education approves a contract for the 2021/2022 school year, effective March 23, 2022-June 30, 2022, for Carisa Rose, Business Administrator/Board Secretary at an annual prorated salary of \$110,000.00 (Acct. #11-000-251-104-00).”
12. “That the Pitman Board of Education accepts the retirement resignation, with regret, of Bonnie Fluck, Cafeteria Worker at Pitman Middle School, effective June 30, 2022.”

13. “That the Pitman Board of Education accepts the retirement resignation, with regret, of Robin Scipione, Cafeteria Worker at Kindle School, effective June 30, 2022.”

14. “That the Pitman Board of Education accepts the retirement resignation, with regret, of Alberta Foster, Part-Time Instructional Aide at Pitman High School, effective June 30, 2022.”

15. “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
13995840	Middle School	Personal	FMLA: 12/21/21-1/14/22	Paid Sick Days: 12/21/21-1/14/22
14076210	District	Personal	FMLA Revised: 1/31/22-3/3/22	Paid Sick Days Revised: 1/31/22-3/3/22
14154025	Middle School	Personal	FMLA: 3/16/22-6/16/22 FLA: 3/16/22-6/16/22	Unpaid Days: To be used Intermittently (TBD)

16. “That the Pitman Board of Education approves the admission of regular tuition student(s) for the 2021/2022 school year.”

17. “That the Pitman Board of Education retroactively approves the below listed student(s) for homebound instruction as follows:

Student ID#	Hours of Instruction	Duration
5143170850	10 hours per week	3/18/2022-TBD”

18. “That the Pitman Board of Education retroactively approves the below listed student for continued homebound instruction through CRESS - GCSSSD as follows:

Student ID#	Hours of Instruction	Duration
8358736477	1 hour/2x week	1/2/2022-6/30/2022 (Approved on 10/20/21 - 9/16/2021-12/22/2021)”

19. “That the Pitman Board of Education approves the following out-of-district placement(s) by the Special Services Department student(s) for homebound instruction as follows for the 2021/2022 school year:

Student ID#	Placement	Duration	Tuition Cost	Total Cost
7966992467	Hampton Behavioral Health Center	1/4/22-1/13/22	\$39.00/hr.	\$546.00
3002783340	Brookfield Schools	2/1/22-2/2/22	\$36.00/hr.	\$144.00
8654493813	Brookfield Schools	2/1/22-2/4/22	\$36.00/hr.	\$288.00
8654493813	Brookfield Schools	3/14/22-TBD	\$36.00/hr.	TBD”

20. “That the Pitman Board of Education approves the following out-of-district placements by the Special Services Department for the 2021/2022 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional Services	Tuition Cost	Additional Services
1548830562	Coastal Learning Center Monmouth Corp.	N/A	N/A	\$22,119.34	N/A”

21. “That the Pitman Board of Education approves Kindle School’s outside Spring Concert in front of the school on Tuesday, May 24, 2022.”

22. “That the Pitman Board of Education approves the following Level II fieldwork assignment during the 2021/2022 school year:

Name/University	Co-Operating Teacher/Therapist	Dates	Location
Victoria DiCampli Thomas Jefferson University	Ashlee Sheppard	March 28, 2022 - June 16, 2022	District”

23. “That the Pitman Board of Education approves the following volunteer coaches/advisors for the 2021/2022 school year (*Italics – In-house*):

Name	Position
Patrick Quinn	Softball Varsity Coach’s Aide

Jennifer Stech-Rebman	Softball Varsity Coach's Aide"
-----------------------	--------------------------------

24. "That the Pitman Board of Education approves the following revised hours for after school STEM academy teachers (Spring 2022) (Account #20-484-100-101-00-B-000) to be paid with ESSER II - Learning Acceleration Funds:

Teacher	School/Grades	Hours	Rate
Michelle Tucci (STEM)	Middle School (Grades 6-8)	Up to 17.5 (11/17/21 approved 12.5)	\$39.00/hr.
erman Van Fossen (STEM)	iddle School rades 6-8)	Up to 32.5 (11/17/21 approved 37.5)	\$39.00/hr."

Roll Call – 3-24

Yes 5: Grossman, Higbee-Ionno, Pappalardo, Powell, Uyehara

Abstain 0:

No: 0

Absent: 2 - Miller, Wilson-Doherty

COMMUNICATION & POLICY COMMITTEE –

Motion by Board Member - Pappalardo

Second by Board Member – Grossman

1. "That the Policies/Regulations listed below be approved for **first** reading:

POLICIES/REGULATIONS 3/23/22	
FIRST READING	
Policy 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)(Revised)
Policy/Regulation 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)(Revised)
Regulation 2460.30	Additional/Compensatory Special Education and Related Services (M)(New)
Policy 2622 Regulation 2622	Student Assessment (M)(Revised) Student Assessment (M)(New)
Policy 3233	Political Activities (Revised)

Policy 5460	High School Graduation (M)(Revised)
Policy 5541	Anti-Hazing (M)(New)
Policy/Regulation 8465	Bias Crimes and Bias-Related Acts (M)(Revised)
Policy 9560	Administration of School Surveys (M)(Revised)”

Roll Call – 1

Yes 5: Grossman, Higbee-Ionno, Pappalardo, Powell, Uyehara

Abstain 0:

No: 0

Absent: 2 - Miller, Wilson-Doherty

PUBLIC HEARING – (15 minutes)

This is public comment and not a dialogue between the board and the public. You will have three minutes to speak and it’s your opportunity to comment or ask questions. There will not be a back and forth exchange between the speaker and the Board. At the close of public comment, we will respond as best as we can. If we do not have the information available at this time and if it is something we can share with you, we will get back to you.”

- Courtney Milward - do you know when the Spanish is returning to the MS?
 - Dr. McAleer - the leave was approved
- J Lowdner - President talked about a safe place. That includes medical freedom. Ms Lowdner talked about the covid policy and feels that individuals who are not vaccinated are being discriminated against. It has been proven by Pfizer and Johnson and Johnson that the vaccine is not effective.
- Mr Johnson - 103 Cyrus Ave - Event that took place at the February meeting - stated Mr Uyehara embarrassed Mrs Lowdner by removing her from the meeting.
 - Mrs Powell - stated that Mrs Lowdner was asked to leave the meeting prior to the meeting
- Mrs Razze - Asked about the 8th grade graduation? Dr McAleer clarified
- Member of the district since 2006 - Students requested a winter dance - Ms Stewart asked student if the 8th grade would like to have an event during 7th and 8th grade. The event never took place. Feb 16th Dr McAleer informed the community the district would go to a mask optional. Asking why the Spring Fling would not be inside?
- Mr Johnson - wanted to commend Officer Leach handled the situation with very well

ADJOURNMENT at 8:53 p.m.

Moved by Board Member – Pappalardo

Second by Board Member – Higbee-Ionno

Voice vote, with all in favor of adjournment.

Respectfully Submitted by:

Carisa Rose

Carisa Rose, Assistant Business Administrator