



**PITMAN BOARD OF EDUCATION**

**JULY 21, 2021**

**7:00 P.M. – EXECUTIVE SESSION**

**7:30 P.M. – PUBLIC MEETING**

**EXECUTIVE SESSION**

**PUBLIC MEETING AGENDA**

*Building on our unique traditions, the mission of the Pitman School District, in partnership with families and our community, is to educate all students through exceptional learning experiences to be discerning, ethical, confident citizens. It is the expectation of this school district that all pupils achieve the New Jersey Student Learning Standards at all grade levels.*

*Students, parents, community, and the Board of Education are responsible for sharing, pursuing, and achieving this vision.*

**MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**STATEMENT FOR REGULAR SESSION**

Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the district's website. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.

**MOTION TO APPOINT ACTING BOARD SECRETARY**

Suggested motion - "That the Pitman Board of Education appoints Carisa Rose as Acting Board Secretary for the July 21, 2021 Board of Education Meeting."

**PRESENTATIONS**

**PUBLIC HEARING – (15 minutes) (Agenda Items Only)**

*This is the first of two public comments we will have tonight. This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”*

**CORRESPONDENCE**

**APPROVAL OF MINUTES**

Suggested motion – “That the minutes of the Pitman Board of Education as held on the dates listed below are approved as printed and reading dispensed with:

Wednesday, June 9, 2021  
Wednesday, June 23, 2021”

Suggested motion – “That the minutes of the Closed Sessions of the Pitman Board of Education held on the dates listed below are approved as printed and the reading dispensed with:

Wednesday, June 9, 2021 – 7:00 pm  
Wednesday, June 23, 2021 - 7:00 pm  
Wednesday, June 23, 2021 - 8:54 pm”

**PRESIDENT’S REPORT**

**SUPERINTENDENT’S REPORT**

District Goals 2021/2022

**STUDENT REPRESENTATIVE REPORT**

**OLD/NEW BUSINESS**

**FINANCE & FACILITIES COMMITTEE – Uyehara, Savage, Powell**

1. Suggested motion – “Suggested motion – “That all line-item transfers be approved for the month of June 2021 (Draft).”

2. Suggested motion – “That the Board Secretary’s Report Draft is in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.”
3. Suggested motion – “That the Pitman Board of Education certifies – pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary’s monthly financial report for the month of June 2021 and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b); and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”
4. Suggested motion – “That the Treasurer’s Report Draft is in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2021. The Treasurer’s Report and Board Secretary’s Report are in agreement for the month of June 2021.”
5. Suggested motion – “That all bills are properly approved and certified to be paid.”
6. Suggested motion – “That the Student Fund Report be accepted and approved for the month of June 2021.”
7. Suggested motion – “That the Pitman Board of Education retroactively approves the tentative agreement with the Pitman Administrators Association effective July 1, 2020 through June 30, 2024.”
8. Suggested motion - “That the Pitman Board of Education enters into an agreement with the New Jersey Commission for the Blind for the 2021/2022 school year to provide services for the following eligible students. Services are based on educational needs.”

SID #	Cost
5163357883	\$2,100.00

9. Suggested motion - “That the Pitman Board of Education approves the revised contract with Blackboard Inc. from July 1, 2021 through June 30, 2024 at a yearly cost of \$13,494.00, the three year contract totals \$40,482.00 (previously BOE approved 6/23/2021 for \$31,488.42).”
10. Suggested motion - “That the Pitman Board of Education approves Link It! Data Warehousing and Reporting, Analytics (LinkIt! Navigator & Consultative Services), Assessment Solutions, and Support License effective July 1, 2021 through June 30, 2022, for a total cost of \$18,446.00.”

**CURRICULUM & INSTRUCTION – Powell, Pappalardo, Miller**

1. Student Statistics June 2021:

Date	Elementary	Middle	High	Out of District	Alternate	Total
6/30/21	507	281	332	20	0	1140
6/30/20	559	314	351	25	1	1250
5/31/21	510	281	334	20	0	1145

Suspensions/Reasons: 0

HIB:

Reported: 0

Confirmed: 0

2. Fire and Lockdown Drills for the month of June 2021:

School	Date	Time of Drill	Type of Drill	Persons in Building	Persons Participating	Weather Conditions
High School	6/9/2021	9:04 AM	Fire	252	252	Cloudy 74°
	6/11/2021	8:33 AM	Shelter in Place to Lockdown	234	234	Cloudy 63°
Middle School	6/15/2021	12:23 PM	Shelter in Place	5	5	Sunny 75°
	6/16/2021	8:55 AM	Fire	6	6	Sunny 76°
Kindle School	6/10/2021	9:58 AM	Fire	202	202	Sunny 79°
	6/11/2021	10:30 AM	Lockdown	203	203	Cloudy 72°
Memorial School	6/1//2021	9:30 AM	Fire	82	82	Sunny 66°
	6/1/2021	2:00 PM	Fire	68	68	Sunny 75°
	6/8/2021	10:00 AM	Shelter in Place	77	77	Sunny 84°
	6/8/2021	2:00 PM	Shelter in Place	67	67	Cloudy 88°

<b>Walls School</b>	6/3/2021	9:27 AM	Fire Bomb Threat/ Lockdown	157	157	Cloudy 66°
	6/14/2021	8:37 AM		159	159	Cloudy 68°

3. Suggested motion – “That the Pitman Board of Education finds the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable.”
4. Suggested motion - “That the Pitman Board of Education approves the Use of Facilities as attached.”
5. Suggested motion – “That the Pitman Board of Education approves Dr. Cherie Lombardo, Pitman High School Principal, for the responsibilities of Director of Guidance at a monthly stipend of \$1,000.00 for the 2021/2022 school year. Stipend in accord with the negotiated agreement with the Pitman Administrators’ Association.”
6. Suggested motion – “That the Pitman Board of Education approves the appointment of the High School Principal as issuing Officer for Working Papers for the school year July 1, 2021 to June 30, 2022.”
7. Suggested motion – “That the Pitman Board of Education approves the following individual be appointed as translator (forms, letters, meetings) for the Special Services Department for the Pitman School District as follows for the 2021/2022 school year (timesheets):

Name	Salary
Catherine Liebmann-Jacobo	\$39.00 per hour”

8. Suggested motion - “That the Pitman Board of Education rescinds the appointment of Allie Gorman, Special Education Teacher at Kindle School for the 2021/2022 school year (previously approved at the June 23, 2021 meeting).”
9. Suggested motion - “That the Pitman Board of Education retroactively approves the following 2021 summer work from July 6, 2021 through July 29, 2021, for the Special Services staff (stipend in accord with the agreement with the Pitman Board of Education):

<b>Extended School Year Special Education Preschool Teacher:</b> (\$39.00 per hour - up to 12 hours per week - timesheets)	<b>Teacher:</b> Christine Lenentine”
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10. Suggested motion - “That the Pitman Board of Education retroactively approves the following staff members to attend IEP meetings as needed from July 6, 2021 through August 31, 2021, at a rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (timesheets):

Ashlee Sheppard
Laura Spadafora
Alicia Walsh”

11. Suggested motion - “That the Pitman Board of Education retroactively approves the following staff for summer programs, at an hourly rate of \$39.00 per hour, stipend in accord with the agreement with the Pitman Education Association (time sheets):

Staff	Position	Hours (up to)	Grant Fund
Barbara Hess	Nurse	60	ESSER II
Lucinda Quint	Substitute Nurse	As Needed Basis	ESSER II”

12. Suggested motion - “That the Pitman Board of Education retroactively approves the following administrators for summer programs, a rate of \$50.00 per hour, (time sheets):

Staff	Hours (up to)	Grant Fund
Dawn Bell	40	ESSER II
Lauren Deacon	40	ESSER II”

13. Suggested motion –“That the Pitman Board of Education approves an adjustment in salary for the following staff member(s) effective September 1, 2021:

Name	Location	Degree/Step	Salary
Sean Kahoun	Middle School	BA+30/Step 18 to MA/Step 18	\$88,411.00 to \$90,212.00
Christina Skanes	Middle School	MA/Step14 to MA+15/Step 14	\$72,079.00 to \$72,895.00”

14. Suggested motion - “That the Pitman Board of Education approves the appointment of Donna Lippi, Grade 4 Teacher at W.C.K. Walls School, effective September 1, 2021 through June 30, 2022, for the 2021/2022 school year, at an annual salary of \$48,600.000 BA/Step 1, with

benefits (pending receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.” (Replacing Dare Euler)

15. Suggested motion - “That the Pitman Board of Education approves the appointment of Joan Garyantes, Special Education Teacher at Pitman Middle School, effective September 1, 2021 through June 30, 2022, for the 2021/2022 school year, at an annual salary of \$56,452.00 BA/Step 10, with benefits (pending receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.”
16. Suggested motion - “That the Pitman Board of Education approves the appointment of Chelsea Oliver, Special Education Teacher at W.C.K. Walls School, effective September 1, 2021 through June 30, 2022, for the 2021/2022 school year, at an annual salary of \$48,600.00 BA/Step 1, with benefits (pending receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.” (Replacing Patricia DiJoseph)
17. Suggested motion - “That the Pitman Board of Education approves the appointment of Cali Folker, Grade 3 Replacement Teacher at W.C.K. Walls School, effective on or about September 8, 2021 through on or about January 21, 2022, for the 2021/2022 school year, at an annual salary of \$48,600.00 BA/Step 1, with benefits (pending receipt of proper paperwork), at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Education Association.”
18. Suggested motion – “That the Pitman Board of Education approves the following leave(s) of absence:

Employee	Location	Type of Leave	FMLA/FLA	Dates
99145047	Walls	Maternity	<b>FMLA:</b> 9/6/21-12/3/21 <b>FLA:</b> 12/4/21-1/21/22	9/3/21-11/1/21 <i>(paid leave)</i> 11/2/21-1/21/22 <i>(unpaid leave)</i>
66510066	High School	Maternity	<b>FMLA:</b> 11/15/21-2/11/22 <b>FLA:</b> 2/21/22-5/13/22	11/15/21-1/5/22 <i>(paid leave)</i> 1/6/22-5/13/22 <i>(unpaid leave)”</i>

19. Suggested motion — “That the Pitman Board of Education approves the following out of district placements by the Special Services Department for the 2021/2022 school year:

Student ID#	Placement	ESY Tuition Cost	ESY Additional	Tuition Cost	Additional Services
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			Services		
5520898145	Archbishop Damiano	\$8,182.80	N/A	\$49,096.80	N/A
7434263478	Archway	\$8,308.58	N/A	\$43,986.60	N/A”

20. Suggested motion - “That the Pitman Board of Education approves the following Parent Transportation Contracts for the 2021-2022 school year:

Student ID#	Route#	School	Contracted Amount
5520898145	P1	Archbishop Damiano	\$4,530.10
5626752185	P2	Bankbridge Development Center	\$1,773.00”

21. Suggest motion - “That the Pitman Board of Education approves the Student Transportation School - Related Activities Renewal with McGough Bus Company from July 1, 2021 through June 30, 2022 in the amount of \$60,000.00”. (5th year of renewal)

22. Suggested motion - “That the Pitman Board of Education rescinds the following Extra Service Contract for the 2021/2022 school year:

Name	Position	Stipend
<i>Jennifer Massari</i>	Webmaster/Kindle	\$850.00”

23. Suggested motion - “That the Pitman Board of Education approves the following Extra Service Contracts for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Education Association (*Italics–In-house*):

Name	Position	Stipend
<i>Michael (Chris) Thomas</i>	Head Football Coach	\$7,555.00
<i>John Hopely</i>	Assistant Football Coach	\$5,360.00
<i>Jeffrey Smith</i>	Assistant Football Coach	\$5,360.00
Richard Shymko (pending receipt of proper paperwork)	Assistant Football Coach	\$5,360.00
<i>Lauren Mecholsky</i>	Head Coach – Fall Cheerleading	\$3,829.00
<i>Matthew Newcomb</i>	Head Coach – Boys’ Soccer	\$6,702.00
<i>Matthew Smick</i>	Assistant Boys’ Soccer Coach	\$5,360.00
<i>Carrie Schwank</i>	Head Coach – Girls’ Soccer	\$6,702.00
<i>Kristin Chapman</i>	Assistant Coach - Girls’ Soccer	\$5,360.00
<i>Tracey Pinque</i>	Head Coach – Field Hockey	\$6,702.00
Brenna Lindner	Assistant Coach - Field Hockey	\$5,360.00



<i>Matthew Elmuccio</i>	Head Coach – Cross Country	\$6,088.00
<i>Eugene Reid</i>	Head Coach - Girls’ Tennis	\$6,081.00
David Smith	Wrestling Head Coach	\$6,702.00
Jeffrey D. Smith	Wrestling Assistant Coach	\$5,360.00
Ronald Myers	Head Coach Boys’ Basketball	\$6,702.00
<i>Eugene Reid</i>	Assistant Coach - Boys’ Basketball	\$5,360.00
Lasheena Martin	Head Coach - Girls’ Basketball	\$6,702.00
Sam Toney	Assistant Coach - Girls’ Basketball	\$5,360.00
<i>Matthew Elmuccio</i>	Head Coach - Winter Track	\$6,702.00
<i>Matthew Newcomb</i>	Head Coach - Swimming	\$6,702.00
<i>Robert Tender</i>	Assistant Coach - Swimming	\$5,360.00
<i>John Hopely</i>	Head Coach - Baseball	\$6,702.00
Ronald Myers	Assistant Coach - Baseball	\$5,360.00
Julia Gillespie (pending receipt of proper paperwork)	Head Coach - Softball	\$6,702.00
<i>Michael (Chris) Thomas</i>	Assistant Coach - Softball	\$5,360.00
<i>Matthew Newcomb</i>	Head Coach - Boys’ Track & Field	\$6,702.00
<i>Robert Tender</i>	Assistant Coach - Boys’ Track & Field	\$5,360.00
<i>Matthew Elmuccio</i>	Head Coach - Girls’ Track & Field	\$6,702.00
<i>Daniel Ward</i>	Assistant Coach - Girls’ Track & Field	\$5,360.00
Fred Georgette	Head Coach - Boys’ Tennis	\$6,081.00”

24. Suggested motion - “That the Pitman Board of Education approves the following Extra Service contract for the 2021/2022 school year. Stipend in accord with the agreement with the Pitman Board of Education (*Italics – In-house*).

<b>High School</b>		
<b>Name</b>	<b>Position</b>	<b>Stipend</b>
<i>Daniel Ward</i>	Winter Track Assistant Coach	\$5,360.00”

25. Suggested motion - “That the Pitman Board of Education approves the following volunteer coaches for the 2021/2022 school year (*Italics-In-house*):

<b>Volunteer Coaches</b>	
Joseph Bement	Football
Guy Davidson	Football
Mike Giovinetti	Football
James McCabe	Football
Joseph Ruggeri	Football

Meghan Brown	Soccer
Linda Gipe	Soccer”

26. Suggested motion – “That the Pitman Board of Education approves the following teachers as mentors for first year teachers for the of the 2021/2022 school year with the approved rate:

Mentoree	Mentor	Amount
Donna Lippi Walls School, Grade 4 Teacher	Soultana Costas	\$550.00
Kara Rohlf High School French Teacher	Suzanne Granato-Castro	\$550.00”

27. Suggested motion – “That the Pitman Board of Education approves the substitute pay rates effective July 1, 2021, for the 2021/2022 school year as follows:

Position	Rate
Licensed Nurse (RN)	\$175.00/day <i>(effective 7/22/21 \$225.00/day)</i>
Custodian	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Maintenance/Grounds	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Secretary	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Cafeteria Aides	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Instructional or Library Aides	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Food Service	\$12.00/hour <i>(effective 1/1/22 \$13.00/hour)</i>
Teacher	\$90.00/day for up to 20 school days of continuous service in the same position. <i>(effective 1/1/22 \$97.50/day)</i> 75% of the per diem rate of BA/Step 1 teacher per day from day 21 of continuous service in the same position provided that the substitute holds minimally a Certificate of Eligibility appropriate for the position. For long-term scheduled (beyond three months) replacement teacher positions, the per diem rate will be at the recommendation of the Superintendent of Schools. Benefits may also be included at the discretion of the Superintendent of Schools.”

28. Suggested motion – “That the Pitman Board of Education approves the following clinical practice/clinical experience placements during the 2021/2022 school year:

Name/University	Cooperating Teacher(s)	Dates	Location
Angelina Bennett/ Rowan University	Lisa Lyons	<b>Fall 2021:</b> 9/1/21 - 12/8/21 <b>Spring 2022:</b> 1/18/22 - 5/6/22	Memorial School
Sashalee Esquelin	Kristie Thompson	<b>Fall 2021:</b> 9/1/21 - 12/8/21 <b>Spring 2022:</b> 1/18/22 - 5/6/22	Memorial School”

29. Suggested motion - “That the Pitman Board of Education retroactively approves the homeless tuition contracts for the following students effective September 7, 2021 through the 2021/2022 school year:

Student ID#	Sending District	Tuition Cost	Additional Services
6096331474	Clayton School District	\$16,366.00	N/A
5103509181	Clayton School District	\$16,366.00	N/A”

30. Suggested motion - “That the Pitman Board of Education approves the appointment of Amy Hanen, summer/substitute bus Aide, (up to 4.5 hours per day-timesheet) at a rate of \$15.04 per hour for the 2021/2022 school year, at the recommendation of the Superintendent of Schools. Salary in accord with the negotiated agreement with the Pitman Board of Education.”

**COMMUNICATION & POLICY - Pappalardo, Wilson-Doherty, Martin**

**PUBLIC HEARING – (15 minutes)**

*This is public comment and not a dialogue between the board and the public. You will have three minutes to comment or ask questions. We ask that you only speak once during each comment period. At the close of public comment, we will respond to questions to the best of our ability. If we do not have the information available at that time and, if appropriate, we will get back to you.”*

**ADJOURNMENT**

The next Board of Education Meeting is scheduled for Wednesday, August 18, 2021, in the Pitman High School Media Center.

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to*

*motions in this agenda up to the time of the meeting and during the actual meeting.*